



# THE CITY OF WINNIPEG

## APPLICATION FOR PRIVATE ACCESS

PURSUANT TO BY-LAW NO. 49/2008 AND AMENDMENTS THERETO

APPLICANT \_\_\_\_\_ CONTACT NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

POSTAL CODE \_\_\_\_\_ E-MAIL \_\_\_\_\_

- REGISTERED OWNER
- CONTRACTOR-ENGINEER-ARCHITECT
- IF OTHERWISE, STATE HERE \_\_\_\_\_

ADDRESS OF WORK APPLIED FOR \_\_\_\_\_

- APPLICATION FOR:
- LOADING BAY
  - PRIVATE APPROACH(ES)  CONFORMING
  - PRIVATE WALK(S)  NON-CONFORMING
  - MEDIAN OPENING(S)
  - REMOVE EXISTING APPROACH(ES)
  - REMOVE AND REPLACE EXISTING APPROACH(ES)
  - MODIFICATION TO EXISTING APPROACH(ES)

WIDTH OF APPROACH(ES) OR WALK(S) AT PROPERTY LINE \_\_\_\_\_

MAXIMUM SIZE OR TYPE OF VEHICLES ENTERING/EXITING SITE \_\_\_\_\_

- INTENDED USE OF PROPERTY  RESIDENTIAL OR AGRICULTURE  
 (IS REZONING, ZONING VARIANCE OR CONDITIONAL USE REQUIRED?)  YES  NO
- INDUSTRIAL OR COMMERCIAL/MULTI-FAMILY
- IF OTHER, STATE HERE \_\_\_\_\_

**ADDITIONAL DOCUMENTS REQUIRED:**

- PDF copy of the site plan with dimensions of approach (proposed width at property line and radii) .
- CAD file of the site plan. (do not use the file extension ".zip" or ".exe")
- Vehicle tracking/swept paths for all new approaches or modifications to existing approaches. Submit tracking for:
  - largest vehicle entering and exiting the approach safely to and from both directions
  - bi-directional for passenger vehicles entering and exiting the approach safely to and from both directions
  - any unique maneuvering that will take place

The owner of the land abutting any private access shall be directly liable to any person, including the City, sustaining damages through any cause whatsoever on account of, and shall indemnify and save harmless the City of and from all damages and costs caused by or on account of, the installation, construction, reinstallation, reconstruction, maintenance, use or failure to protect or cover, any such private access if required, the owner shall execute and deliver to the City an indemnity agreement in respect thereof, satisfactory to the City Solicitor.

	Conforming	Non-conforming	
2025 APPLICATION FEE	<b>\$ 381.00</b>	<b>\$ 950.00</b>	DATE _____
GST	<b>\$ 19.05</b>	<b>\$ 47.50</b>	
TOTAL	<b>\$ 400.05</b>	<b>\$ 997.50</b>	SIGNED _____

**G.S.T. REGISTRATION NO. R121682967** PROPERTY OWNER  
(or attach a letter of authorization from property owner)

**PLEASE COMPLETE AND RETURN TO: Email: [PWDPPrivateAccess@Winnipeg.ca](mailto:PWDPPrivateAccess@Winnipeg.ca)**  
 For all private access inquiries and communication, we can be reached by:  
 Email: [PWDPPrivateAccess@Winnipeg.ca](mailto:PWDPPrivateAccess@Winnipeg.ca) or Phone: 204-794-4373

*Any personal information being collected is done so under the authority of The City of Winnipeg Charter. It is protected by the Protection of Privacy provisions of The Freedom of Information and Protection of Privacy Act. This information will be used for the administration and enforcement of the City of Winnipeg Private Access By-Law No. 49/2008 and may be disclosed to third parties as required for this purpose. If you have any questions about the collection of this information, contact the Records and Information Management Coordinator for the Public Works Department through 311.*