

ATTN: \_\_\_\_\_  
FAX: \_\_\_\_\_

FOR OFFICE USE ONLY  
DATE RECEIVED: \_\_\_\_\_



# ATHLETIC FIELDS REQUEST FORM – 2025

PLEASE RETURN YOUR APPLICATION TO THE FOLLOWING LOCATION:

**THE CITY OF WINNIPEG**  
**PARKS AND OPEN SPACE – ATHLETIC FIELDS**  
**105-1155 PACIFIC AVENUE • WINNIPEG • MANITOBA • R3E 3P1**  
**PWD-Athleticfields@winnipeg.ca**  
**Contact Athletic Field Technician directly to make payment arrangements**  
**Or 311 outside of regular office hours**

- All organized programming applications should be made on behalf of leagues/area organizations or community centers.
- 2025 rental/administration fees, subject to Council approval, are as follows:
  - ADULT RATE: \$95.00 + 5% GST **TOTAL \$99.75** per booking slot.
  - ORGANIZED/COMMUNITY YOUTH SPORT PROGRAMING: Per Participant fee - \$14.30 + 5% GST **TOTAL \$15.02**
  - SCHOOL BOOKING (school event/league play): Administration Fee of \$50.00 + 5% GST **TOTAL \$52.50** per booking slot.
  - CASUAL BOOKING: \$93.00 + 5% GST **TOTAL \$97.65** per booking slot.
- Standard organized league booking slots are 8:00am-1:00pm, 1:00pm-6:00pm and 6:00pm-Dusk.
- All organizations/schools are asked to submit/attach tournament and special event requests to this renewal application.
- All applications must be completed in full, as incomplete applications will be returned to the applicant.
- Please **do not** send payment with your application form.
- Athletic Field requests do not constitute confirmation of a booking. Applicants will be advised of status of requests as well as payment schedule and rental permit if request is accommodated.

Organization/Community Center/League Name (if applicable) : \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Phone # (Residence/Business/Cell): \_\_\_\_\_ Alternate Phone #: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_

**Activity:** ☐ Softball/Baseball    ☐ Soccer    ☐ Touch/Tackle Football    ☐ Ultimate Frisbee    ☐ Other (*specify*): \_\_\_\_\_  
**Age Group of Participants:** ☐ 17 years and under    ☐ 18 years and older

**Signature of Applicant:** \_\_\_\_\_ **Please Print Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**PLEASE NOTE TO INCLUDE ALL SPECIAL EVENT AND TOURNAMENT LISTINGS WITH YOUR ORGANIZATION’S RENEWAL/NEW LEAGUE REQUEST. YOU ARE WELCOME TO ATTACH DETAILED WRITTEN REQUESTS IF SPACE DOES NOT PERMIT.**

**IF RENEWING**

*We are asking all organized programs to submit a listing of fields they desire on their sports field allocation permits. Please see the back of this form with space for written request. We require the park/school/center location name, type of sports field at said location and Athletic Field Asset ID Number. This practice is to track usage based on demand, and potentially open slots at locations that are not used regularly. Renewal of a location is based on both allocation history and the participation of the athletic field maintenance program. If the reverse side of this sheet is not completed, the form will be sent back to the user group for completion.*

Please refer to the site below to determine the individual Athletic Field Asset ID Number for each field you are applying for: [Parkmaps.winnipeg.ca](http://Parkmaps.winnipeg.ca)

**CASUAL BOOKING/SPECIAL EVENT/NEW LEAGUE**

I am requesting the following:  
Day(s) of the week: \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
Booking Slots Required: ☐ 9:00a.m. – 1:00p.m.    ☐ 1:00p.m. – 6:00p.m.    ☐ 6:00p.m. – DUSK  
Site(s) Requested:  
Number of field sites required: \_\_\_\_\_  
Field site request 1: \_\_\_\_\_  
Field site request 2: \_\_\_\_\_

IF RENEWING (cont'd)

Please indicate below your desired locations for renewal/addition. If space does not permit, please send in request on a separate page with detailed listing, to accompany updated contact information on the front side of this season’s form.

Location: _____			
Field Type (socc/base/etc): _____		Field ID Number: _____	
Days of Week Requested: _____	Circle: morning	afternoon	evening      Start date: _____      End Date: _____

Location: _____			
Field Type (socc/base/etc): _____		Field ID Number: _____	
Days of Week Requested: _____	Circle: morning	afternoon	evening      Start date: _____      End Date: _____

Location: _____			
Field Type (socc/base/etc): _____		Field ID Number: _____	
Days of Week Requested: _____	Circle: morning	afternoon	evening      Start date: _____      End Date: _____

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