

Development Permit Application Form Residential and Commercial

Date: _____

Development permits are regulated by the Winnipeg Zoning By-law and allow for development, such as lot grading, excavation, site servicing, etc. to commence. Where structures are proposed or existing, development permits establish land use and confirm the location of the structure, exterior design elements, site/landscaping, etc. are in accordance with the Zoning By-law and other applicable policies and regulations, including but not limited to the Small-Scale Residential Development Guidelines for Mature Communities, the Designated Floodway Fringe Area Regulations, etc. Development permits must be obtained prior to building permit application, when they are required for your project.

Location of work

Street number:	Street name:	Unit number:
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Contact information (complete all that apply)

Property Owner	Name:	Mailing address: (if different from above)
	Email address:	Phone number:
Applicant	Name:	Mailing address: (if different from above)
	Email address:	Phone number:
Tenant information (commercial)	Name:	Mailing address:
	Email address:	Phone number:
Contractor	Company name:	Contact person:
	Email address:	Phone number:
	Mailing address:	
Civil Engineer	Company name:	Contact person:
	Email address:	Phone number:
	Mailing address:	
Geotechnical Engineer	Company name:	Contact person:
	Email address:	Phone number:
	Mailing address:	
Mechanical Engineer	Company name:	Contact person:
	Email address:	Phone number:
	Mailing address:	

Manitoba Land Surveyor	Company name:	Contact person:
	Email address:	Phone number:
	Mailing address:	
Architect	Company name:	Contact person:
	Email address:	Phone number:
	Mailing address:	
Landscape Architect	Company name:	Contact person:
	Email address:	Phone number:
	Mailing address:	

Project information

Project type: Non-residential Multi-unit residential Single-family or two-family residential

Description of work

Detailed description of work, including all development proposed on the land (e.g. description of floor areas, uses being established, building type, etc.).

Required documentation

Application checklist must be submitted with this application.

Refer to the applicable checklist at: <https://winnipeg.ca/ppd/developmentpermits/default.stm>

Residential single/two-family development permit application checklist and required documentation

Commercial and multi-unit residential development permit application checklist and required documentation

Fees

Fees will be assessed at the time of application. Refer to the [Planning, Development and Building Fees and Charges](#) schedule for more information.

Submission options

Submit your application package to the Zoning & Permits using one of the following options:

- Apply online at winnipeg.ca/permitsonline
- Email ppd-zoningapplications@winnipeg.ca (PDF attachment or link to online file transfer)
- One paper copy package – drop off or mail (Unit 31-30 Fort Street, Winnipeg, MB R3C 4X7)

Digital submission requirements (select all that apply)

To submit your application via email, provide a separate PDF file, named as indicated, for each of the following groups of documents that are applicable to your application:

- PDF 1** Application Form (Owner Statement/Letter of Authorization, Application Checklist, Development Design Summary, Letter of Intent)
- PDF 2** Status of Title (dated within 3 months of the application date along with City of Winnipeg Interests (e.g. caveats)
- PDF 3** Site and Landscape Plans
- PDF 4** Site or Building Key Plan
- PDF 5** Building Location Certificate
- PDF 6** Civil Drawings (lot grading plan, site servicing plan)
- PDF 7** Building Plans (elevations, floor plans)
- PDF 8** Geodetic Survey (and grading design for flood protection)

If you have any questions, call Permits Direct Line at 204-986-5140 or email ppd-zoningapplications@winnipeg.ca to connect with a Zoning Development Officer.

Your personal information is being collected consistent with the requirements and limitations set out under *The Freedom of Information and Protection of Privacy Act (FIPPA)*. This collection of personal information is authorized by section 36(1)(b) of The FIPPA for permit management and administration. Your information is protected by FIPPA's privacy provisions and will not be used or disclosed for any other purpose, except as authorized by law. Contact the City of Winnipeg's Corporate Access and Privacy Officer by mail (City Clerk's Department, Susan A. Thompson Building, 510 Main Street, Winnipeg MB, R3B 1B9) or by telephone (311) if you have questions about this collection of your personal information.