



166-2023 ADDENDUM 3

SUPPLY AND DELIVERY OF CLEANING SUPPLIES

URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE
BID/PROPOSAL**

ISSUED: May 5, 2023
BY: Ekie Oseghale
TELEPHONE NO. 204 986-2451

**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE BID/PROPOSAL AND SHALL FORM
A PART OF THE CONTRACT DOCUMENTS**

Template Version: Add 2021-03-05

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid/Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Bid/Proposal may render your Bid/Proposal non-responsive.

FORM B: PRICES

Replace: 166-2023 Addendum 1- Form B: Prices with 166-2023 Addendum 3- Form B: Prices. The following is a summary of changes incorporated in the replacement Bid/Proposal Submission:

Form B(R2): Added new Item #199 – Small Order Delivery Charge.

PART D – SUPPLEMENTAL CONDITIONS

Add: D11.7 The City intends to place orders of not less than (fifty dollars) \$50.00 per order before applicable taxes. Where orders of less than (fifty dollars) \$50.00 are placed, the Small Order Delivery Fee shall be allowed to be assessed by the Contractor.

PART E – SPECIFICATIONS

Add: E2.200 Item No. 199 – Small Order Delivery Charge shall be:

- (a) Delivery fee shall be applicable only on individual orders placed that are \$49.99 or less excluding applicable GST and PST.
- (b) Individual orders placed that meet or exceed \$50.00 in value, excluding applicable GST and PST shall be delivered with no additional fee or charge.
- (c) No small order fee shall be assessed when orders are picked up at the Contractor's location regardless of the value.