



# 114-2023 ADDENDUM 1

## PROFESSIONAL CONSULTING SERVICES FOR THE REVIEW AND ASSESSMENT OF MUNICIPAL SERVICING FOR WATER, SEWER AND LAND DRAINAGE DEVELOPMENT

### **URGENT**

**PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE BID/PROPOSAL**

ISSUED: March 14, 2023  
BY: Ho Lau  
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**THIS ADDENDUM SHALL BE INCORPORATED INTO THE BID/PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS**

Template Version: Add 2021-03-05

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**Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid/Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Bid/Proposal may render your Bid/Proposal non-responsive.**

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### **FORM B: PRICES**

Replace: 114-2023 Form B: Prices with 114-2023 Addendum 1 - Form B: Prices. The following is a summary of changes incorporated in the replacement Bid/Proposal Submission:

Form B(R1): Add Items No. 3a. and 3b.

Page numbering on some forms may be changed as a result.

### **PART B – BIDDING PROCEDURES**

Revise: B9.1 to read:

B9.1 The Proposal shall include a Fixed Fee for the following sections identified in D10 Scope of Services.

- (a) Project Management in accordance with D11;
- (b) Internal Development Application Process Review in accordance with D12;
- (c) Market Scan Analysis in accordance with D13;
- (d) Development of Process Improvement Options in accordance with D14;
- (e) Final Report in accordance with D15; and
- (f) Additional Work Allowance in accordance with D16;
  - (i) The Proponent shall include an Additional Work Allowance of \$50,000 in their Proposal to be administered as described in D16.

Revise: B9.2 to read:

B9.2 The Proposal shall include a Time-Based Fee schedule for the following section identified in D5 Scope of Services:

- (a) Market Scan interviews in accordance with D13.2.3.
  - (i) Notwithstanding B9.1(c), time-based fees shall be based on Market Scan interviews as described in D13.2.3.
  - (ii) For Proposal purposes, these fees shall be based on 200 hours of investigation.

- (iii) The number of hours listed in (ii) is considered approximate only. The City will use this number for the purpose of comparing proposals

## **PART D – SUPPLEMENTAL CONDITIONS**

Delete: D9.1.1

## **QUESTIONS AND ANSWERS**

Q1: In D14.1.1(e), what should be used for the lifecycle cost analysis?

A1: Use the City's Net Present Value and Benefit Calculation spreadsheet which is based on 30-year window.

[winnipeg.ca/infrastructure/asset-management-program/templates-manuals.stm#4](http://winnipeg.ca/infrastructure/asset-management-program/templates-manuals.stm#4)