



THE CITY OF WINNIPEG

TENDER

TENDER NO. 63-2021

PROVISION OF LINEN AND MAT SERVICES

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PART B - BIDDING PROCEDURES

B1. CONTRACT TITLE

B1.1 PROVISION OF LINEN AND MAT SERVICES

B2. SUBMISSION DEADLINE

B2.1 The Submission Deadline is 4:00 p.m. Winnipeg time, March 30, 2021.

B2.2 The Contract Administrator or the Manager of Materials may extend the Submission Deadline by issuing an addendum at any time prior to the time and date specified in B2.1.

B3. ENQUIRIES

B3.1 All enquiries shall be directed to the Contract Administrator identified in D5.1.

B3.2 If the Bidder finds errors, discrepancies or omissions in the Tender, or is unsure of the meaning or intent of any provision therein, the Bidder shall promptly notify the Contract Administrator of the error, discrepancy or omission at least five (5) Business Days prior to the Submission Deadline.

B3.3 Responses to enquiries which, in the sole judgment of the Contract Administrator, require a correction to or a clarification of the Tender will be provided by the Contract Administrator to all Bidders by issuing an addendum.

B3.4 Responses to enquiries which, in the sole judgment of the Contract Administrator, do not require a correction to or a clarification of the Tender will be provided by the Contract Administrator only to the Bidder who made the enquiry.

B3.5 The Bidder shall not be entitled to rely on any response or interpretation received pursuant to B3 unless that response or interpretation is provided by the Contract Administrator in writing.

B3.6 Any enquiries concerning submitting through MERX should be addressed to:
MERX Customer Support
Phone: 1-800-964-6379
Email: merx@merx.com

B4. CONFIDENTIALITY

B4.1 Information provided to a Bidder by the City or acquired by a Bidder by way of further enquiries or through investigation is confidential. Such information shall not be used or disclosed in any way without the prior written authorization of the Contract Administrator. The use and disclosure of the confidential information shall not apply to information which:

- (a) was known to the Bidder before receipt hereof; or
- (b) becomes publicly known other than through the Bidder; or
- (c) is disclosed pursuant to the requirements of a governmental authority or judicial order.

B4.2 The Bidder shall not make any statement of fact or opinion regarding any aspect of the Tender to the media or any member of the public without the prior written authorization of the Contract Administrator.

B5. ADDENDA

B5.1 The Contract Administrator may, at any time prior to the Submission Deadline, issue addenda correcting errors, discrepancies or omissions in the Tender, or clarifying the meaning or intent of any provision therein.

- B5.2 The Contract Administrator will issue each addendum at least two (2) Business Days prior to the Submission Deadline, or provide at least two (2) Business Days by extending the Submission Deadline.
- B5.3 Addenda will be available on the MERX website at www.merx.com.
- B5.4 The Bidder is responsible for ensuring that he/she has received all addenda and is advised to check the MERX website for addenda regularly and shortly before the Submission Deadline, as may be amended by addendum.
- B5.5 The Bidder shall acknowledge receipt of each addendum in Paragraph 10 of Form A: Bid/Proposal. Failure to acknowledge receipt of an addendum may render a Bid non-responsive.
- B5.6 Notwithstanding B3, enquiries related to an Addendum may be directed to the Contract Administrator indicated in D5.

B6. SUBSTITUTES

- B6.1 The Work is based on the Plant, Materials and methods specified in the Tender.
- B6.2 Substitutions shall not be allowed unless application has been made to and prior approval has been granted by the Contract Administrator in writing.
- B6.3 Requests for approval of a substitute will not be considered unless received in writing by the Contract Administrator at least five (5) Business Days prior to the Submission Deadline.
- B6.4 The Bidder shall ensure that any and all requests for approval of a substitute:
- (a) provide sufficient information and details to enable the Contract Administrator to determine the acceptability of the Plant, Material or method as either an approved equal or alternative;
 - (b) identify any and all changes required in the applicable Work, and all changes to any other Work, which would become necessary to accommodate the substitute;
 - (c) identify any anticipated cost or time savings that may be associated with the substitute;
 - (d) certify that, in the case of a request for approval as an approved equal, the substitute will fully perform the functions called for by the general design, be of equal or superior substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the proposed work schedule and the dates specified in the Supplemental Conditions for Total Performance;
 - (e) certify that, in the case of a request for approval as an approved alternative, the substitute will adequately perform the functions called for by the general design, be similar in substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the proposed work schedule and the dates specified in the Supplemental Conditions for Total Performance.
- B6.5 The Contract Administrator, after assessing the request for approval of a substitute, may in his sole discretion grant approval for the use of a substitute as an "approved equal" or as an "approved alternative", or may refuse to grant approval of the substitute.
- B6.6 The Contract Administrator will provide a response in writing, at least two (2) Business Days prior to the Submission Deadline, to the Bidder who requested approval of the substitute.
- B6.6.1 The Contract Administrator will issue an Addendum, disclosing the approved materials, equipment, methods and products to all potential Bidders. The Bidder requesting and obtaining the approval of a substitute shall be responsible for disseminating information regarding the approval to any person or persons he/she wishes to inform.

- B6.7 If the Contract Administrator approves a substitute as an “approved equal”, any Bidder may use the approved equal in place of the specified item.
- B6.8 If the Contract Administrator approves a substitute as an “approved alternative”, any Bidder bidding that approved alternative may base his Total Bid Price upon the specified item but may also indicate an alternative price based upon the approved alternative. Such alternatives will be evaluated in accordance with B16.
- B6.9 No later claim by the Contractor for an addition to the Total Bid Price because of any other changes in the Work necessitated by the use of an approved equal or an approved alternative will be considered.

B7. BID SUBMISSION

- B7.1 The Bid shall consist of the following components:
- (a) Form A: Bid/Proposal;
 - (b) Form B: Prices.
- B7.2 All components of the Bid shall be fully completed or provided, and submitted by the Bidder no later than the Submission Deadline, with all required entries made clearly and completely.
- B7.3 The Bid shall be submitted electronically through MERX at www.merx.com.
- B7.3.1 Bids will **only** be accepted electronically through MERX.
- B7.4 Bidders are advised that inclusion of terms and conditions inconsistent with the Tender document, including the General Conditions, will be evaluated in accordance with B16.1(a).

B8. BID

- B8.1 The Bidder shall complete Form A: Bid/Proposal, making all required entries.
- B8.2 Paragraph 2 of Form A: Bid/Proposal shall be completed in accordance with the following requirements:
- (a) if the Bidder is a sole proprietor carrying on business in his own name, his name shall be inserted;
 - (b) if the Bidder is a partnership, the full name of the partnership shall be inserted;
 - (c) if the Bidder is a corporation, the full name of the corporation shall be inserted;
 - (d) if the Bidder is carrying on business under a name other than his own, the business name and the name of every partner or corporation who is the owner of such business name shall be inserted.
- B8.2.1 If a Bid is submitted jointly by two or more persons, each and all such persons shall identify themselves in accordance with B8.2.
- B8.3 In Paragraph 3 of Form A: Bid/Proposal, the Bidder shall identify a contact person who is authorized to represent the Bidder for purposes of the Bid.
- B8.4 Paragraph 13 of Form A: Bid/Proposal shall be signed in accordance with the following requirements:
- (a) if the Bidder is a sole proprietor carrying on business in his own name, it shall be signed by the Bidder;
 - (b) if the Bidder is a partnership, it shall be signed by the partner or partners who have authority to sign for the partnership;
 - (c) if the Bidder is a corporation, it shall be signed by its duly authorized officer or officers;

- (d) if the Bidder is carrying on business under a name other than his own, it shall be signed by the registered owner of the business name, or by the registered owner's authorized officials if the owner is a partnership or a corporation.

B8.4.1 The name and official capacity of all individuals signing Form A: Bid/Proposal should be entered below such signatures.

B8.5 If a Bid is submitted jointly by two or more persons, the word "Bidder" shall mean each and all such persons, and the undertakings, covenants and obligations of such joint Bidders in the Bid and the Contract, when awarded, shall be both joint and several.

B9. PRICES

B9.1 The Bidder shall state a price in Canadian funds for each item of the Work identified on Form B: Prices.

B9.1.1 Notwithstanding C12.2.3, prices on Form B: Prices shall not include the Goods and Services Tax (GST) or Manitoba Retail Sales Tax (MRST, also known as PST), which shall be extra where applicable.

B9.2 The quantities listed on Form B: Prices are to be considered approximate only. The City will use said quantities for the purpose of comparing Bids.

B9.3 The quantities for which payment will be made to the Contractor are to be determined by the Work actually performed and completed by the Contractor, to be measured as specified in the applicable Specifications.

B9.4 Payments to Non-Resident Contractors are subject to Non-Resident Withholding Tax pursuant to the Income Tax Act (Canada).

B9.5 The Bidder shall enter the Total Bid Price from Form B: Prices into the Total Bid Price field in MERX.

B9.6 Bidders are advised that the calculation indicated in B16.4 will prevail over the Total Bid Price entered in MERX.

B10. DISCLOSURE

B10.1 Various Persons provided information or services with respect to this Work. In the City's opinion, this relationship or association does not create a conflict of interest because of this full disclosure. Where applicable, additional material available as a result of contact with these Persons is listed below.

B10.2 The Persons are:

- (a) N/A

B11. CONFLICT OF INTEREST AND GOOD FAITH

B11.1 Further to C3.2, Bidders, by responding to this Tender, declare that no Conflict of Interest currently exists, or is reasonably expected to exist in the future.

B11.2 Conflict of Interest means any situation or circumstance where a Bidder or employee of the Bidder proposed for the Work has:

- (a) other commitments;
- (b) relationships;
- (c) financial interests; or
- (d) involvement in ongoing litigation;

that could or would be seen to:

- (i) exercise an improper influence over the objective, unbiased and impartial exercise of the independent judgment of the City with respect to the evaluation of Bids or award of the Contract; or
 - (ii) compromise, impair or be incompatible with the effective performance of a Bidder's obligations under the Contract;
- (e) has contractual or other obligations to the City that could or would be seen to have been compromised or impaired as a result of its participation in the Tender process or the Work; or
- (f) has knowledge of confidential information (other than confidential information disclosed by the City in the normal course of the Tender process) of strategic and/or material relevance to the Tender process or to the Work that is not available to other bidders and that could or would be seen to give that Bidder an unfair competitive advantage.

B11.3 In connection with its Bid, each entity identified in B11.2 shall:

- (a) avoid any perceived, potential or actual Conflict of Interest in relation to the procurement process and the Work;
- (b) upon discovering any perceived, potential or actual Conflict of Interest at any time during the Tender process, promptly disclose a detailed description of the Conflict of Interest to the City in a written statement to the Contract Administrator; and
- (c) provide the City with the proposed means to avoid or mitigate, to the greatest extent practicable, any perceived, potential or actual Conflict of Interest and shall submit any additional information to the City that the City considers necessary to properly assess the perceived, potential or actual Conflict of Interest.

B11.4 Without limiting B11.3, the City may, in its sole discretion, waive any and all perceived, potential or actual Conflicts of Interest. The City's waiver may be based upon such terms and conditions as the City, in its sole discretion, requires to satisfy itself that the Conflict of Interest has been appropriately avoided or mitigated, including requiring the Bidder to put into place such policies, procedures, measures and other safeguards as may be required by and be acceptable to the City, in its sole discretion, to avoid or mitigate the impact of such Conflict of Interest.

B11.5 Without limiting B11.3, and in addition to all contractual or other rights or rights at law or in equity or legislation that may be available to the City, the City may, in its sole discretion:

- (a) disqualify a Bidder that fails to disclose a perceived, potential or actual Conflict of Interest of the Bidder or any of its employees proposed for the Work;
- (b) require the removal or replacement of any employees proposed for the Work that has a perceived, actual or potential Conflict of Interest that the City, in its sole discretion, determines cannot be avoided or mitigated;
- (c) disqualify a Bidder or employees proposed for the Work that fails to comply with any requirements prescribed by the City pursuant to B11.4 to avoid or mitigate a Conflict of Interest; and
- (d) disqualify a Bidder if the Bidder, or one of its employees proposed for the Work, has a perceived, potential or actual Conflict of Interest that, in the City's sole discretion, cannot be avoided or mitigated, or otherwise resolved.

B11.6 The final determination of whether a perceived, potential or actual Conflict of Interest exists shall be made by the City, in its sole discretion.

B12. QUALIFICATION

B12.1 The Bidder shall:

- (a) undertake to be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba, or if the Bidder

does not carry on business in Manitoba, in the jurisdiction where the Bidder does carry on business; and

- (b) be financially capable of carrying out the terms of the Contract; and
- (c) have all the necessary experience, capital, organization, and equipment to perform the Work in strict accordance with the terms and provisions of the Contract.

B12.2 The Bidder and any proposed Subcontractor (for the portion of the Work proposed to be subcontracted to them) shall:

- (a) be responsible and not be suspended, debarred or in default of any obligations to the City. A list of suspended or debarred individuals and companies is available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Division website at <https://www.winnipeg.ca/matmgt/Templates/files/debar.pdf>

B12.3 The Bidder and/or any proposed Subcontractor (for the portion of the Work proposed to be subcontracted to them) shall:

- (a) have successfully carried out work similar in nature, scope and value to the Work; and
- (b) be fully capable of performing the Work required to be in strict accordance with the terms and provisions of the Contract; and
- (c) have a written workplace safety and health program, if required, pursuant to The Workplace Safety and Health Act (Manitoba).

B12.4 The Bidder shall submit, within three (3) Business Days of a request by the Contract Administrator, proof satisfactory to the Contract Administrator of the qualifications of the Bidder and of any proposed Subcontractor.

- (a) The Contactor shall, upon request of the Contract Administrator, supply a sample of fasteners being used, attached to the materials offered.

B12.5 The Bidder shall provide, on the request of the Contract Administrator, full access to any of the Bidder's equipment and facilities to confirm, to the Contract Administrator's satisfaction, that the Bidder's equipment and facilities are adequate to perform the Work.

B13. OPENING OF BIDS AND RELEASE OF INFORMATION

B13.1 Bids will not be opened publicly.

B13.2 Following the Submission Deadline, the names of the Bidders and their Section Prices (unevaluated and pending review and verification of conformance with requirements) will be available on the MERX website at www.merx.com.

B13.3 After award of Contract, the name(s) of the successful Bidder(s) and their Contract amount(s) will be available on the MERX website at www.merx.com.

B13.4 The Bidder is advised that any information contained in any Bid may be released if required by The Freedom of Information and Protection of Privacy Act (Manitoba), by other authorities having jurisdiction, or by law or by City policy or procedures (which may include access by members of City Council).

B13.4.1 To the extent permitted, the City shall treat as confidential information, those aspects of a Bid Submission identified by the Bidder as such in accordance with and by reference to Part 2, Section 17 or Section 18 or Section 26 of The Freedom of Information and Protection of Privacy Act (Manitoba), as amended.

B14. IRREVOCABLE BID

B14.1 The Bid(s) submitted by the Bidder shall be irrevocable for the time period specified in Paragraph 11 of Form A: Bid/Proposal.

B14.2 The acceptance by the City of any Bid shall not release the Bids of the next two lowest evaluated responsive Bidders and these Bidders shall be bound by their Bids on such Work until a Contract for the Work has been duly formed and the contract securities have been furnished as herein provided, but any Bid shall be deemed to have lapsed unless accepted within the time period specified in Paragraph 11 of Form A: Bid/Proposal.

B15. WITHDRAWAL OF BIDS

B15.1 A Bidder may withdraw his/her Bid without penalty at any time prior to the Submission Deadline.

B16. EVALUATION OF BIDS

B16.1 Award of the Contract shall be based on the following bid evaluation criteria:

- (a) compliance by the Bidder with the requirements of the Tender, or acceptable deviation therefrom (pass/fail);
- (b) qualifications of the Bidder and the Subcontractors, if any, pursuant to B12(pass/fail);
- (c) Bid Price;
- (d) economic analysis of any approved alternative pursuant to B6;
- (e) costs to the City of administering multiple contracts.

B16.2 Further to B16.1(a), the Award Authority may reject a Bid as being non-responsive if the Bid is incomplete, obscure or conditional, or contains additions, deletions, alterations or other irregularities. The Award Authority may reject all or any part of any Bid, or waive technical requirements or minor informalities or irregularities if the interests of the City so require.

B16.3 Further to B16.1(b), the Award Authority shall reject any Bid submitted by a Bidder who does not demonstrate, in his Bid or in other information required to be submitted, that he/she is qualified.

B16.4 Further to B16.1(c), the Total Bid Price shall be the sum of the quantities multiplied by the unit prices for each item shown on Form B: Prices.

B16.4.1 Further to B16.1(a), in the event that a unit price is not provided on Form B: Prices, the City will determine the unit price by dividing the Amount (extended price) by the approximate quantity, for the purposes of evaluation and payment.

B16.4.2 Bidders are advised that the calculation indicated in B16.4 will prevail over the Total Bid Price entered in MERX.

B16.5 This Contract may be awarded as a whole or separately in sections.

B16.5.1 Notwithstanding B9.1, the Bidder may, but is not required to, bid on all sections.

B16.5.2 Notwithstanding B17.3, the City shall not be obligated to award any section to the responsible Bidder submitting the lowest evaluated responsive Bid for that section and shall have the right to choose the alternative which is in its best interests. If the Bidder has not bid on all sections, he/she shall have no claim against the City if his/her partial Bid is rejected in favour of an award of the Contract on the basis of an alternative or section upon which he/she has not bid.

B17. AWARD OF CONTRACT

B17.1 The City will give notice of the award of the Contract, or will give notice that no award will be made.

B17.2 The City will have no obligation to award a Contract to a Bidder, even though one or all of the Bidders are determined to be qualified, and the Bids are determined to be responsive.

- B17.2.1 Without limiting the generality of B17.2, the City will have no obligation to award a Contract where:
- (a) the prices exceed the available City funds for the Work;
 - (b) the prices are materially in excess of the prices received for similar work in the past;
 - (c) the prices are materially in excess of the City's cost to perform the Work, or a significant portion thereof, with its own forces;
 - (d) only one Bid is received; or
 - (e) in the judgment of the Award Authority, the interests of the City would best be served by not awarding a Contract.
- B17.3 Where an award of Contract is made by the City, the award shall be made to the qualified Bidder submitting the lowest evaluated responsive Bid in accordance with B16.
- B17.4 Further to Paragraph 7 of Form A: Bid/Proposal and C4, the City may issue a purchase order to the successful Bidder in lieu of the execution of a Contract.
- B17.4.1 The Contract Documents, as defined in C1.1(p), in their entirety shall be deemed to be incorporated in and to form a part of the purchase order notwithstanding that they are not necessarily attached to or accompany said purchase order.
- B17.5 Following the award of contract, a Bidder will be provided with information related to the evaluation of his/her Bid upon written request to the Contract Administrator.

PART C - GENERAL CONDITIONS

C0. GENERAL CONDITIONS

- C0.1 The *General Conditions for Supply of Services* (Revision 2020-01-31) are applicable to the Work of the Contract.
- C0.1.1 The *General Conditions for Supply of Services* are available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Division website at http://www.winnipeg.ca/matmgt/gen_cond.stm
- C0.2 A reference in the Tender to a section, clause or subclause with the prefix “**C**” designates a section, clause or subclause in the *General Conditions for Supply of Services*.

PART D - SUPPLEMENTAL CONDITIONS

GENERAL

D1. GENERAL CONDITIONS

D1.1 In addition to the *General Conditions for Supply of Services*, these Supplemental Conditions are applicable to the Work of the Contract.

D2. SCOPE OF WORK

D2.1 The Work to be done under the Contract shall consist of the provision of linen and mat services for the period from May 1, 2021 until April 30, 2022, with the option of six (6) mutually agreed upon one(1) year extensions.

D2.1.1 The City may negotiate the extension option with the Proponent within ninety (90) Calendar Days prior to the expiry date of the Contract. The City shall incur no liability to the Proponent as a result of such negotiations.

D2.1.2 Changes resulting from such negotiations shall become effective on May 1st of the respective year. Changes to the Contract shall not be implemented by the Contractor without written approval by the Contract Administrator.

D2.1.3 Bidders are advised that, in future, the City may be participating in collaborative procurement initiatives with other levels of government. Accordingly, extensions to this Contract may not be exercised.

D2.2 The major components of the Work are as follows:

- (a) Deliver goods in the appropriate quantities to the various City locations prior to Contract start date;
- (b) Supply rented goods, pick up soiled goods and deliver cleaned goods;
- (c) Pick up Contract goods after the contract expiry date.

D2.3 Further to D2.2, the Contractor shall ensure goods are ordered and shall be prepared to start service on May 1, 2021. The Contractor shall provide new garments and in the event that new garments are not ready for the start of the Contract, the Contractor shall supply temporary replacement garments, acceptable to the Contract Administrator and Users, until new clothing/garments are received.

- (a) Work shall be performed on a 7-day and/or a 14-day cycle basis except for Item 1 which shall require 3 times a week delivery during the term of the Contract. Primary usage of Item 1 falls between April and October and correlates with the seasonality of the department's operations. Delivery shall be f.o.b. destination, freight prepaid, to various locations within the City of Winnipeg, including Hadashville, East Braintree and Ross, Manitoba.
- (b) For all Users (except Transit) - Work shall be performed and completed between 8:30 a.m. and 2:00 p.m., Monday to Friday, except for Statutory Holidays.
- (c) For Transit – Work shall be performed and completed between 7:30 a.m. and 8:00 a.m. Monday to Friday, except for Statutory Holidays (to facilitate the internal issue of garments prior to 9:00am by employees).
- (d) Upon award, the Contractor shall make arrangements to measure employees for correct size of garments and throughout the Contract maintain garments to fit employee's size. The Contractor shall re-measure employee(s) when requested by User.
 - (i) Table A lists intended work locations, provided for the convenience of the Bidder only.

- (ii) Although the Contract Administrator may provide the Contractor with lists indicating department/address/ type of garment/ employee's names/quantities/ size, the Contractor shall measure for most current size.

- D2.4 The Work shall be done on an "as required" and "as-scheduled" basis during the term of the Contract.
- D2.4.1 The type and quantity of Work to be performed under this Contract shall be as authorized from time to time by the Contract Administrator and/or Users.
- D2.4.2 Subject to C7, the City shall have no obligation under the Contract to purchase any quantity of any item in excess of its actual operational requirements.
- D2.5 Notwithstanding D2.1, the type and quantity of Work to be performed under this Contract is subject to annual approval of monies therefore in a budget by Council. Proponents are advised that monies have been approved for work up to and including December 31, 2021.
- D2.5.1 In the event that Council does not approve the annual budget for any year during this Contract, the City reserves the right to alter the type or quantity of work performed under this Contract, or to terminate the Contract, upon one hundred and twenty (120) Calendar Days written notice by the Contract Administrator. In such an event, no claim may be made against the City for damages of any kind resulting from the termination, including, but not limited to, on the ground of loss of anticipated profit on Work.
- D2.6 Work to be done "as required" shall be completed within two (2) Working Days of the placing of an order, except where otherwise agreed at the time of ordering.
- D2.7 Notwithstanding D2.1, in the event that operational changes result in substantial changes to the requirements for Work, the City reserves the right to alter the type or quantity of work performed under this Contract, or to terminate the Contract, upon thirty (30) Calendar Days written notice by the Contract Administrator. In such an event, no claim may be made for damages on the ground of loss of anticipated profit on Work.

D3. COOPERATIVE PURCHASE

- D3.1 The Contractor is advised that this is a cooperative purchase.
- D3.2 The Contract Administrator may, from time to time during the term of the Contract, approve other public sector organizations and utilities, including but not limited to municipalities, universities, schools and hospitals, to be participants in the cooperative purchase.
- D3.3 The Contract Administrator will notify the Contractor of a potential participant and provide a list of the delivery locations and estimated quantities.
- D3.4 If any location of the potential participant is more than ten (10) kilometres beyond the boundaries of the City of Winnipeg, the Contractor shall, within fifteen (15) Calendar Days of the written notice, notify the Contract Administrator of the amount of any additional delivery charge for the location.
- D3.5 If any additional delivery charges are identified by the Contractor, the potential participant may accept or decline to participate in the cooperative purchase.
- D3.6 The Contractor shall enter into a contract with each participant under the same terms and conditions as this Contract except:
 - (a) supply under the contract shall not commence until the expiry or lawful termination of any other contract(s) binding the participant for the same goods;
 - (b) a participant may specify a duration of contract shorter than the duration of this Contract;
 - (c) a participant may specify that only some items under this Contract and/or less than its total requirement for an item are to be supplied under its contract; and

- (d) any additional delivery charge identified and accepted in accordance with clause D3.4 and D3.5 will apply.

D3.7 Each participant will be responsible for the administration of its contract and the fulfilment of its obligations under its contract. The City shall not incur any liability arising from any such contract.

D3.8 No participant shall have the right or authority to effect a change in the Contract, or of any other participant in this Contract.

D4. DEFINITIONS

D4.1 When used in this Tender:

- (a) " **User**" means a person, department or other administrative unit of the City authorized by the Contract Administrator to order Work under this Contract;
- (b) " **Control System**" means a process implemented by the Contractor for User and Contractor tracking of goods out and goods returned for prevention of loss or misplacement.
- (c) " **Pieces Serviced**" means the number of pieces to be washed.

D5. CONTRACT ADMINISTRATOR

D5.1 The Contract Administrator is:

Ekie Oseghale
Contracts Officer

Telephone No. 204 986-2451

Email Address. eoseghale@winnipeg.ca

D5.2 At the pre-commencement meeting, the Contract Administrator will identify additional personnel representing the Contract Administrator and their respective roles and responsibilities for the Work.

D6. CONTRACTOR'S SUPERVISOR

D6.1 Further to C6.22, the Contractor shall employ and keep on the Work, at all times during the performance of the Work, a competent supervisor and assistants, if necessary, acceptable to the Contract Administrator. The supervisor shall represent the Contractor on the Site. The supervisor shall not be replaced without the prior consent of the Contract Administrator unless the supervisor proves to be unsatisfactory to the Contractor and ceases to be in his/her employ.

D6.2 Before commencement of Work, the Contractor shall identify his/her designated supervisor and any additional personnel representing the Contractor and their respective roles and responsibilities for the Work.

D6.2.1 Further to C5.5 Contract Administrator may give instructions or orders to the Contractor's supervisor and such instructions or orders shall be deemed to have been given to the Contractor.

D7. NOTICES

D7.1 Except as provided for in C22.4, all notices, requests, nominations, proposals, consents, approvals, statements, authorizations, documents or other communications to the Contractor shall be sent to the address or facsimile number identified by the Contractor in Paragraph 2 of Form A: Bid/Proposal.

D7.2 All notices, requests, nominations, proposals, consents, approvals, statements, authorizations, documents or other communications to the City, except as expressly otherwise required in, D7.3

or elsewhere in the Contract, shall be sent to the attention of the Contract Administrator identified in D5.

- D7.3 All notices, requests, nominations, proposals, consents, approvals, statements, authorizations, documents or other communications required to be submitted or returned to the City Solicitor shall be sent to the following facsimile number:

The City of Winnipeg
Legal Services Department
Attn: Director of Legal Services
Facsimile No.: 204 947-9155.

SUBMISSIONS

D8. AUTHORITY TO CARRY ON BUSINESS

- D8.1 The Contractor shall be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba, or if the Contractor does not carry on business in Manitoba, in the jurisdiction where the Contractor does carry on business, throughout the term of the Contract, and shall provide the Contract Administrator with evidence thereof upon request.

SCHEDULE OF WORK

D9. COMMENCEMENT

- D9.1 The Contractor shall not commence any Work until he/she is in receipt of a notice of award from the City authorizing the commencement of the Work.
- D9.2 The Contractor shall not commence any Work on the Site until:
- (a) the Contract Administrator has confirmed receipt and approval of:
 - (i) evidence of authority to carry on business specified in D8; and
 - (ii) evidence of the workers compensation coverage specified in C6.14.
 - (b) the Contractor has attended a meeting with the Contract Administrator, or the Contract Administrator has waived the requirement for a meeting.
- D9.3 The Contractor shall not commence the Work on the Site before May 1, 2021.

D10. COVID-19 SCHEDULE DELAYS

- D10.1 The City acknowledges that the schedule for this Contract may be impacted by the COVID-19 pandemic. Commencement and progress of the Work shall be performed by the Contractor with due consideration to the health and safety of workers and the public, directives from health authorities and various levels of government and in close consultation with the Contract Administrator.
- D10.2 If the Contractor is delayed in the performance of the Work by reason of the COVID-19 pandemic, the Work schedule may be adjusted by a period of time equal to the time lost due to such delay and costs related to such delay will be determined as identified herein.
- D10.3 A minimum of seven (7) Calendar Days prior to the commencement of Work, the Contractor shall declare whether COVID-19 will affect the start date. The Contractor shall provide sufficient evidence that the delay is directly related to COVID-19, including but not limited to evidence related to availability of staff, availability of Material or work by others.
- D10.4 For any delay related to COVID-19 and identified after Work has commenced, the Contractor shall within seven (7) Calendar Days of becoming aware of the anticipated delay declare the

additional delay and shall provide sufficient evidence as indicated in D10.3. Failure to provide this notice will result in no additional time delays being considered by the City.

D10.5 The Work schedule, including the durations identified in D2.6 where applicable, will be adjusted to reflect delays accepted by the Contract Administrator.

D10.6 Any time or cost implications as a result of COVID-19 and in accordance with the above, as confirmed by the Contract Administrator, shall be documented in accordance with C7.

CONTROL OF WORK

D11. THE WORKPLACE SAFETY AND HEALTH ACT (MANITOBA) - QUALIFICATIONS

D11.1 Further to B12.3, the Contractor/Subcontractor must, throughout the term of the Contract, have a Workplace Safety and Health Program meeting the requirements of The Workplace Safety and Health Act (Manitoba). At any time during the term of the Contract, the City may, at its sole discretion and acting reasonably, require updated proof of compliance, as set out in B12.3.

D12. ORDERS

D12.1 The Contractor shall provide a local Winnipeg telephone number or a toll-free telephone number at which orders for service may be placed.

D13. RECORDS

D13.1 The Contractor shall keep detailed records of the services supplied under the Contract.

D13.2 The Contractor shall record, as a minimum, for each item listed on Form B: Prices:

- (a) user name(s) and addresses;
- (b) order date(s);
- (c) service date(s); and
- (d) description and quantity of services provided.

D13.3 The Contractor shall provide the Contract Administrator with a copy of the records for each quarter year within fifteen (15) Calendar Days of a request of the Contract Administrator.

MEASUREMENT AND PAYMENT

D14. INVOICES

D14.1 Further to C12, the Contractor shall submit an electronic billing file via email in a csv format with fields and layout to be mutually agreed upon once the Contract has been awarded. The file shall be submitted to Corporate Finance – Accounts Payable monthly and successful integration shall be coordinated with a Corporate Finance – Accounts Payable contact that shall be provided to the Contractor.

D14.2 The City will bear no responsibility for delays in approval of invoices which are improperly submitted.

D15. PAYMENT

D15.1 Further to C12, the City may at its option pay the Contractor by direct deposit to the Contractor's banking institution.

D16. PAYMENT SCHEDULE

D16.1 Further to C12, payment shall be in Canadian funds net thirty (30) Calendar Days after receipt and approval of the Contractor's invoice.

WARRANTY

D17. WARRANTY.

D17.1 Notwithstanding C13, Warranty does not apply to this Contract.

THIRD PARTY AGREEMENTS

D18. FUNDING AND/OR CONTRIBUTION AGREEMENT OBLIGATIONS

D18.1 In the event that funding for the Work of the Contract is provided to the City of Winnipeg by the Government of Manitoba and/or the Government of Canada, the following terms and conditions shall apply, as required by the applicable funding agreements.

D18.2 Further to D18.1, in the event that the obligations in D24 apply, actual costs legitimately incurred by the Contractor as a direct result of these obligations ("Funding Costs") shall be determined by the actual cost to the Contractor and not by the valuation method(s) outlined in C7.4. In all other respects Funding Costs will be processed in accordance with Changes in Work under C7.

D18.3 For the purposes of D18:

- (a) **"Government of Canada"** includes the authorized officials, auditors, and representatives of the Government of Canada; and
- (b) **"Government of Manitoba"** includes the authorized officials, auditors, and representatives of the Government of Manitoba.

D18.4 Modified Insurance Requirements

D18.4.1 Where applicable, if not already required under the insurance requirements, the Contractor will be required to provide wrap-up liability insurance in an amount of no less than two million dollars (\$2,000,000) inclusive per occurrence. Such policy will be written in the joint names of the City, Contractor, Consultants and all sub-contractors and sub-consultants and include twelve (12) months completed operations. The Government of Manitoba and its Ministers, officers, employees, and agents shall be added as additional insureds.

D18.4.2 If not already required under the insurance requirements, if applicable the Contractor will be required to provide builders' risk insurance (including boiler and machinery insurance, as applicable) providing all risks coverage at full replacement cost, or such lower level of insurance that the City may identify on a case-by-case basis, such as an installation floater.

D18.4.3 The Contractor shall obtain and maintain third party liability insurance with minimum coverage of two million dollars (\$2,000,000.00) per occurrence on all licensed vehicles operated at the Site. In the event that this requirement conflicts with another licensed vehicle insurance requirement in this Contract, then the requirement that provides the higher level of insurance shall apply.

D18.4.4 Insurers shall provide satisfactory Certificates of Insurance to the Government of Manitoba prior to commencement of Work as written evidence of the insurance required. The Certificates of Insurance must provide for a minimum of thirty (30) days' prior written notice to the Government of Manitoba in case of insurance cancellation.

D18.4.5 All policies must be taken out with insurers licensed to carry on business in the Province of Manitoba.

D18.5 Indemnification By Contractor

D18.5.1 In addition to the indemnity obligations outlined in C17 of the General Conditions for Services, the Contractor agrees to indemnify and save harmless the Government of Canada and the Government of Manitoba and each of their respective Ministers, officers, servants, employees, and agents from and against all claims and demands, losses, costs, damages, actions, suit or other proceedings brought or pursued in any manner in respect of any matter caused by the Contractor or arising from this Contract or the Work, or from the goods or services provided or required to be provided by the Contractor, except those resulting from the negligence of any of the Government of Canada's or the Government of Manitoba's Ministers, officers, servants, employees, or agents, as the case may be.

D18.6 Records Retention and Audits

D18.6.1 The Contractor shall maintain and preserve accurate and complete records in respect of this Contract and the Work, including all accounting records, financial documents, copies of contracts with other parties and other records relating to this Contract and the Work during the term of the Contract and for at least six (6) years after Total Performance. Those records bearing original signatures or professional seals or stamps must be preserved in paper form; other records may be retained in electronic form.

D18.6.2 In addition to the record keeping and inspection obligations outlined in C6 of the General Conditions for Services, the Contractor shall keep available for inspection and audit at all reasonable times while this Contract is in effect and until at least six (6) years after Total Performance, all records, documents, and contracts referred to in D18.6.1 for inspection, copying and audit by the City of Winnipeg, the Government of Manitoba and/or the Government of Canada and their respective representatives and auditors, and to produce them on demand; to provide reasonable facilities for such inspections, copying and audits, to provide copies of and extracts from such records, documents, or contracts upon request by the City of Winnipeg, the Government of Manitoba, and/or the Government of Canada and their respective representatives and auditors, and to promptly provide such other information and explanations as may be reasonably requested by the City of Winnipeg, the Government of Manitoba, and/or the Government of Canada from time-to-time.

D18.7 Other Obligations

D18.7.1 The Contractor consents to the City providing a copy of the Contract Documents to the Government of Manitoba and/or the Government of Canada upon request from either entity.

D18.7.2 If the Lobbyists Registration Act (Manitoba) applies to the Contractor, the Contractor represents and warrants that it has filed a return and is registered and in full compliance with the obligations of that Act, and covenants that it will continue to comply for the duration of this Contract.

D18.7.3 The Contractor shall comply with all applicable legislation and standards, whether federal, provincial, or municipal, including (without limitation) labour, environmental, and human rights laws, in the course of providing the Work.

D18.7.4 The Contractor shall properly account for the Work provided under this Contract and payment received in this respect, prepared in accordance with generally accepted accounting principles in effect in Canada, including those principles and standards approved or recommended from time-to-time by the Chartered Professional Accountants of Canada or the Public Sector Accounting Board, as applicable, applied on a consistent basis.

D18.7.5 The Contractor represents and warrants that no current or former public servant or public office holder, to whom the Value and Ethics Code for the Public Sector, the Policy on Conflict of Interest and Post Employment, or the Conflict of Interest Act applies, shall derive direct benefit from this Contract, including any employment, payments, or gifts, unless the provision or receipt of such benefits is in compliance with such codes and the legislation.

D18.7.6 The Contractor represents and warrants that no member of the House of Commons or of the Senate of Canada or of the Legislative Assembly of Manitoba is a shareholder, director or officer of the Contractor or of a Subcontractor, and that no such member is entitled to any benefits arising from this Contract or from a contract with the Contractor or a Subcontractor concerning the Work.

PART E - SPECIFICATIONS

GENERAL

E1. APPLICABLE SPECIFICATIONS

- E1.1 These Specifications shall apply to the Work.
- E1.2 The Contractor shall provide linen and mat services in accordance with the requirements hereinafter specified.
- E1.3 The Contractor shall have a "Control System" in place to match garments for prevention of loss or misplacement.
- E1.3.1 The Contractor shall replace lost or misplaced garments with an equivalent garment at the Contractor's expense.
- E1.3.2 The City will be responsible for Contractor's garments, while in its care and possession. Garments lost or damaged beyond reasonable repair other than through normal wear will be paid for at the Contractor's replacement cost, unless otherwise agreed upon by the Contract Administrator.
- E1.4 The Contractor shall designate a field representative to deal with inquiries and/or complaints.
- E1.4.1 The field representative shall have the authority to effect remedies.
- E1.4.2 The field representative shall respond to any complaint within one (1) Business Day of notification and shall arrange within one (1) Business Day thereafter for resolution of complaint.
- E1.5 The City shall guarantee to pay to the Contractor a minimum amount (referred to as the "guaranteed minimum amount") **equal to 25% of annual Pieces Serviced** multiplied by the Bid price (Unit Price per piece) for items 1-18 and 46-48 shown on Form B: Prices.
- E1.5.1 Monthly payment will be based on the actual pieces serviced during the month.
- E1.5.2 The City will calculate the actual pieces serviced for the Contract year and any additional payments due will be paid as an additional amount within sixty Calendar days of the anniversary date of the Contract.
- E1.6 Bidders are reminded that requests for approval of substitutes as an approved equal or an approved alternative shall be made in accordance with B6. In every instance where a brand name or design specification is used, the City will also consider approved equals and/or approved alternatives in accordance with B6.

E2. DETAILED SPECIFICATIONS

- E2.1 **Section A: Rental and Cleaning of Clothing** - the Contractor shall:
- (a) Sew a City of Winnipeg crest onto all Section A garments (Crest will be supplied by the City);
 - (b) For **Item No. 4**, the material used for this garment shall be Indura Flame Retardant. This item will be used by Welders and employees doing occasional spot welding;
 - (c) Pre-shrink clothing prior to sizing, **except Item No. 4** which shall have a minimum of two (2) pre-washes prior to sizing;
 - (d) Ensure garments that are to be blue in colour shall harmonize in colour and shall not clash;
 - (e) Replace garments that are no longer repairable or that are unacceptable in appearance to the User, or unsafe. The garment shall be replaced with a better condition garment, same type of garment, sized to the employee and acceptable to the User;

- (f) Repair torn garments and return repaired garment with the next scheduled delivery. If the garment is not ready for the next scheduled delivery day, a replacement garment, being of the same type and size garment in for repair, shall be supplied on a temporary basis;
- (g) For Item No. 1 to 18, replace faulty fasteners (i.e.: posts, buttons, snaps, buckles), and/or zipper;
- (h) On a quarterly basis perform an inventory count of garments with the User, at each applicable City location, throughout the term of the Contract:
 - (i) Confirmation must be sent via email to the Contract Administrator, no later than ten (10) Business Days from the beginning of that quarter-year, proof that an inventory count of garments at each location has been performed.

E2.1.2 Garments shall be returned in the following manner:

- (a) supply garment repair tags or memos to the Users;
- (b) supply all garments on hangers;
- (c) sort all garments by name for each facility (sorted by employee in bundles of garments issued to the User) and provide the paperwork to match the garments with Users;
- (d) hang garments on racks in each facility;
- (e) provide a hanger holder for large facilities. The hangers shall be removed upon the next delivery; and
- (f) ensure garments are delivered dry (not damp).

E2.1.3 The garments shall be as follows:

- (a) Ranging in various sizes and shall accommodate custom sizes (i.e.: size 66 T).
- (b) Item No. 1 shall be made of 100% cotton, or 65% polyester/35% cotton (blend), and shall be white in color, (except where additional garments are required):
 - (i) Will be required on a seasonal basis between approximately April 15 to approximately October 15 of each year (three times a week delivery);
 - (ii) In the event that additional garments are required beyond the normal seasonal quantities, a substitute color may be acceptable but only with the approval from the City.
- (c) Items No. 2, 3 and 5 - 14 shall be the employee's choice of material made of:
 - (i) 100% cotton; or
 - (ii) 65% polyester/35% cotton (blend).
- (d) Item No. 2 and 3 shall be as follows:
 - (i) Item No. 2: with 3M #9920 reflective tape, and in accordance with CAN/CSA Z96-09. This item is currently utilized as mechanical/operational protective clothing;
 - (ii) Item No. 3: without reflective tape.
- (e) Item No. 4, 17 and 18 shall be Indura Ultra Soft (flame retardant material);
 - (i) Item No. 4 and 17 shall have a label fixed securely to the outside of the garment or to the inside of the collar area of the garment bearing the words "Indura" or "Flame Retardant";
 - (ii) Item No. 18 shall have a label fixed securely to the outside of the garment to the inside of the waistband of the garment bearing the words "Indura" or "Flame Retardant".
- (f) Item No. 7 shall have pockets and side slits sewn shut (garments will be used in a facility counting currency);
- (g) Item No. 8, 9, 12 and 18 shall have a fly zipper, a waist band fastener and belt loops;
- (h) Items No. 10, 11 and 14 shall be the employee's choice of length of sleeve as follows:

- (i) Alternative (1): short sleeve (ss);
- (ii) Alternative (2): long sleeve (ls);
- (iii) or a combination of both Alternatives.

(i) Items No. 1-7, 10-14 and 13-17 shall:

- (i) Bear the employee's first name and (if requested) first initial of last name, crested with ½" letters, and firmly attached to the garment above the right breast pocket. The name must be legible during the life of the garment. In the case of identical first name and first initial of last name, a middle initial shall be included;
 - (ii) Where a garment will be used as a spare, the letters "Spare" crested with ½" letters, and firmly attached to the garment above the right breast pocket must be legible during the life of the garment;
 - (iii) Have a label fixed securely inside the collar area of the garment, bearing employees name [first name, middle initial, and last name], and size of garment.
- (j) Item No. 2, 13 and 14: The final hi-vis stitching thread shall not result in an abrasive condition that could cause any chaffing resulting in a skin irritation while the wearer is working in all body positions;
- (k) Items No. 2, 3, 5, 7, 8, 10, 12 and 14 shall be available in either a dark blue; or a lighter blue (color selection shall be the User's choice);
- (l) Items No. 3- 7 (for long sleeve) and 10,15 and 17, shall have fasteners on fronts and at wrist cuffs. The fasteners shall close firmly and remain fastened shut until employee opens garment.

E2.1.4 Pursuant to B12.4(a), fasteners shall be the same type of fastener used on the garments throughout the term of the Contract.

E2.2 Rental and Cleaning of Towels:

E2.2.1 Item No. 19-23 – The Contractor shall:

- (a) Supply goods in the sizes listed on Form B: Prices;
- (b) Maintain the appearance of the goods and replace goods that are no longer repairable, unacceptable in appearance to the User, or unsafe.
 - (i) Note: Printer towels will contain ink and solvent from the Print Shop.

E2.3 Cleaning of City Owned Goods:

E2.3.1 Item No. 24-26 - The Contractor shall:

- (a) Pick up soiled garments and deliver cleaned garments;
- (b) Press lab coats after cleaning (Item No. 25 only).

E2.4 Section B: - Rental and Cleaning of Mats and Mops:

E2.4.1 Item No. 29 - 50 - The Contractor shall:

- (a) Supply goods in the sizes listed on Form B: Prices;
- (b) Maintain appearance of goods and replace goods that are no longer repairable, unacceptable in appearance to the User, or unsafe.

APPENDIX

TABLE A – LOCATIONS

Street No.	Street
444	Adsum Drive
601	Aikins Street
10	Allan Blye Drive
130	Allard Avenue
1215	Archibald Street
735	Assiniboine Park Drive
1083	Autumnwood Drive
525	Banting Drive
200	Berry Street
294	Bertrand Street
699	Broadway Avenue
1354	Border Street
480	Chalmers Avenue
1501	Church Avenue
1377	Clarence Avenue
909	Concordia Avenue
15	Conservatory Drive
2020	Corydon Avenue, Unit A
2355	Corydon Avenue
880	Dalhousie Drive
1525	Dakota Street
370	Daly Street N.
701	Day Street
337	Des Meurons Street
377	Dufferin Avenue
1750	Dugald Road
100	Ed Spencer Drive, St. Mary's & Perimeter (S.E.W.P.C.C.)
65	Ellen Street
850	Empress Street
270	Flora Avenue/510 King Street
10	Fort Street
726	Furby Street
65	Garry Street, Main Floor
321	Garry Street
2321	Grant Avenue
3	Grey Street
255	Hamilton Avenue
361	Hargrave Street
260	Hartford Avenue
1050	Henderson Hwy, Unit 3A
200	Isabel Street
223	James Avenue
709	Keewatin Avenue
640	Kimberly Avenue
185	King Street
510	King Street
430	Langside Street
799	Lilac Street
799	Logan Avenue
210	Lyle Street
910	Maginot Street
510	Main Street – Admin. Bldg.
510	Main Street – Council Bldg.
1085	Main Street
1520	Main Street

2015 Main Street – Kildonan Park Office
2021 Main Street
2170 Main Street
2230 Main Street (N.E.W.P.C.C.) – Lab
2230 Main Street (N.E.W.P.C.C.) – Plant Operations
864 Marion Street
1001 McGregor Street
360 McPhillips Street – Collection Branch
360 McPhillips Street – Control Branch
1375 McPhillips Street
2546 McPhillips Street
500 Nathaniel Street
2055 Ness Avenue
3001 Notre Dame Avenue
535 Oakdale Drive
150 Osborne Street
421 Osborne Street – Carpenter Shop
421 Osborne Street – East Entrance Office, Main Floor
421 Osborne Street – East Entrance Office, 2nd Floor
421 Osborne Street – Handi-Transit/Instruction
421 Osborne Street – in front of elevator
421 Osborne Street – Radio Shop
421 Osborne Street – Stores
421 Osborne Street – Traffic Services Section
421 Osborne Street – Wash rack
421 Osborne Street – West Entrance Office, Main Floor
421 Osborne Street – West Entrance Office, 2nd Floor
524 Osborne Street
625 Osborne Street
1155 Pacific Avenue, Unit 105
1220 Pacific Avenue
1277 Pacific Avenue
1887 Pacific Avenue West
401 Pandora Avenue
730 Pandora Avenue
644 Parkdale Street
1350 Pembina Hwy
2835 Pembina Hwy
1500 Plessis Road
1891 Plessis Road
552 Plinguet Street – Public Works, Fleet Mgmt
552 Plinguet Street – Water Services
598 Plinguet Street – Civil Branch
598 Plinguet Street – Mechanical
598 Plinguet Street – Railway
180 Poplar Avenue
378 Portage Avenue
495 Portage Avenue
1705 Portage Avenue
2490 Portage Avenue
3040 Portage Avenue, Unit M
25 Poseidon Bay
55 Princess Street
171 Princess Street
227 Provencher Blvd
233 Provencher Blvd
849 Ravelston Avenue
603 Redwood Avenue
141 Regent Avenue – Transcona Historical Museum
1446 Regent Avenue W.

385 River Avenue
5000 Roblin Blvd
770 Ross Avenue
1400 Rothesay Street
1665 Rothesay Street
27 Sage Creek Blvd.
500 Salter Street
1295 Salter Street
845 Sargent Avenue
999 Sargent Avenue
381 Sherbrook Street
80 Sinclair Street
90 Sinclair Street
245 Smith Street
1867 Springfield Road
590 St. Anne's Road
598 St. Mary's Road
1057 St. Mary's Road
1780 Taylor Avenue
185 Tecumseh Street
195 Tecumseh Street
215 Tecumseh Street
960 Thomas Avenue
1121 Wabasha Street
1111 Wall Street
55 Watt Street
545 Watt Street
565 Watt Street
1567 Waverley Street
659 ½ Wellington Avenue / 752 McGee Street
328 Whittier Avenue
320 Whytewold Road
7740 Wilkes Avenue (W.E.W.P.C.C.)
380 William Avenue
East Braintree, Manitoba
Hadaşville, Manitoba
Ross, Manitoba