



643-2020 ADDENDUM 1

REQUEST FOR PROPOSAL RECRUITMENT SERVICES FOR THE POSITION OF CHIEF ADMINISTRATIVE OFFICER

URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE
REQUEST FOR PROPOSAL**

ISSUED: October 15, 2020
BY: Diane Westra-Hanaback/for Angie Cusson
TELEPHONE NO. 204 - 986-2574

**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE REQUEST FOR PROPOSAL AND
SHALL FORM A PART OF THE CONTRACT
DOCUMENTS**

Template Version: Ar20160708

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Proposal may render your Proposal non-responsive.

PART B – BIDDING PROCEDURES

Revise B6.6 to read: The Proposal shall be submitted electronically through MERX at www.merx.com.

Revise B9.2.1 to read: Firms with a National presence **will be evaluated** more favourably.

PART D – SUPPLEMENTAL CONDITIONS

Revise D3.1(g) to read: Preparing any advertisements and promotional material to be used **through the** search process in consultation with the Recruitment Committee;