

**FORM A: PROPOSAL**  
(See B7)

1. Contract Title **FOOD WASTE COLLECTION PILOT – IMPLEMENTATION AND PUBLIC ENGAGEMENT SUPPORT**

2. Proponent

\_\_\_\_\_  
Name of Proponent (Legal Name)

\_\_\_\_\_  
Usual Business Name of Proponent as it appears on Invoice (if different from above)

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Email Address of Proponent

\_\_\_\_\_  
Facsimile Number

(Mailing address if different)

\_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
GST Registration Number (if applicable)

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

The Proponent is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Proponent hereby authorizes the following contact person to represent the Proponent for purposes of the Proposal.

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D5.

5. Offer The Proponent hereby offers to perform the Services in accordance with the Contract for the Fees, in Canadian funds, set out in response to B8 Fees.

6. Execution of Contract The Proponent agrees to execute and return the Contract no later than seven (7) Calendar Days after receipt of the Contract, in the manner specified in C4.1.

7. Commencement of the Work The Proponent agrees that no Services shall commence until he/she is in receipt of a notice of award from the Award Authority authorizing the commencement of the Services.

8. Contract By submitting a bid in response to this RFP, the Proponent certifies that it has read, understands, and agrees to the terms and conditions of this RFP and that the RFP, in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Proposal.

9. Addenda The Proponent certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	Dated
_____	_____
_____	_____
_____	_____

10. Time This offer shall be open for acceptance, binding and irrevocable for a period of ninety (90) Calendar Days following the Submission Deadline.

11. Indigenous Self-Declaration The City is requesting that Proponents identify if their business is at least 51% owned by one or more Indigenous persons of Canada.

- YES, 51% or more Indigenous ownership
- NO, it is not

This information is being gathered for statistical purposes only and will not be used for purposes of evaluation.

## 12. Signatures

The Proponent or the Proponent's authorized official or officials have signed this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ .

Signature of Proponent or  
Proponent's Authorized Official or Officials

\_\_\_\_\_  
\_\_\_\_\_  
(Print here name and official capacity of individual whose signature  
appears above)

\_\_\_\_\_  
\_\_\_\_\_  
(Print here name and official capacity of individual whose signature  
appears above)





**FORM P: PERSON HOURS**  
(See B8)  
**FOOD WASTE COLLECTION PILOT – IMPLEMENTATION AND PUBLIC ENGAGEMENT SUPPORT**

Phase and Task Description										Summary			
	Role/ Project Role:	Total Person- Hours								Labour Fees	Allowable Disbursements	Other Disbursements	Total Fees
	Name:												
	Hourly Rate:												
5.													
Hours													
Fees													
<b>Reporting and Ongoing Evaluation</b>													
1. Ongoing evaluation and reporting													
2. Waste audit reports													
3. Public engagement report													
4. Interim report													
5. Final report													
6.													
Hours													
Fees													
<b>Total Hours</b>													
<b>TOTAL FEES</b>													
													Name of Proponent