

FORM A: BID
(See B8)

1. Contract Title SUPPLY AND DELIVERY OF A COMPACT SEDAN

2. Bidder

Name of Bidder

Usual Business Name of Bidder as it appears on Invoice (if different from above)

Street

City

Province

Postal Code

Email Address of Bidder

Facsimile Number

(Mailing address if different)

Street or P.O. Box

City

Province

Postal Code

GST Registration Number (if applicable)

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

Contact Person

Title

Telephone Number

Facsimile Number

Email Address

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work The Bidder agrees that no Work shall commence until he/she is in receipt of a notice of award from the Award Authority authorizing the commencement of the Work.

7. Contract The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid.

8. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	Dated
_____	_____
_____	_____
_____	_____

9. Time This offer shall be open for acceptance, binding and irrevocable for a period of sixty (60) Calendar Days following the Submission Deadline.

10. Indigenous Self-Declaration The City is requesting that Bidders identify if their business is at least 51% owned by one or more Indigenous persons of Canada.

YES, 51% or more Indigenous ownership

NO, it is not

This information is being gathered for statistical purposes only and will not be used for purposes of evaluation.

11. Signatures

The Bidder or the Bidder's authorized official or officials have signed this

_____ Day of _____, 20_____.

Signature of Bidder or
Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

FORM B: PRICES
(See B9)

SUPPLY AND DELIVERY OF A COMPACT SEDAN

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	QUANTITY	UNIT PRICE
1.	Compact Sedan	18016	Each	1	

Name of Bidder

FORM N: DETAILED SPECIFICATIONS 18016

COMPACT SEDAN

1.0 DESCRIPTION OF EQUIPMENT

- 1.1 These specifications describe a Compact Sedan and other equipment and features as specified herein.
- 1.2 The Compact Sedan shall be a new 2018 model year or newer.
- 1.3 The Compact Sedan and all other items/components shall be the manufacturer's latest model. The equipment shall be furnished complete and ready for operation. Any parts or accessories not specifically mentioned, but which are required to complete and place the equipment and associated attachments in successful operation shall be furnished as though specifically mentioned in these specifications. The equipment and associated attachments, and all parts thereof, shall conform in strength and quality of material and workmanship, to the best standards and engineering practice of the industry.
- 1.4 It will be the responsibility of the Bidder to inform the City of any errors or omissions in these specifications, for under this Contract the Contractor shall be held responsible for the satisfactory operational function of the equipment.

2.0 OTHER SPECIFICATIONS AND STANDARDS

- 2.1 All applicable SAE standards form an integral part of these specifications and shall have precedence in any conflict concerning minimum acceptable standards.
- 2.2 The Compact Sedan shall comply with the applicable regulations:

Transport Canada, National Safety Mark, NSM:
<http://www.tc.gc.ca/eng/acts-regulations/acts-road.htm>

Manitoba Safety and Health Regulation, Parts 12, 16, 22:
<http://web2.gov.mb.ca/laws/regs/current/217.06.pdf>

Canadian Motor Vehicle Safety Standards C.M.V.S.S.
http://laws-lois.justice.gc.ca/eng/regulations/C.R.C.,_c._1038/section-sched3.html

Manitoba Highway Traffic Act regulations and requirements including, but not limited to, a Manitoba Government Inspection with Safety Sticker.
<http://web2.gov.mb.ca/laws/regs/index.php?act=h60>

Canadian Standards Association, CSA:
<http://www.csagroup.org/>

Under Writers of Canada, U/L:
<http://www.ulc.ca/>

Society of Automotive Engineers, SAE:
<http://www.sae.org/>

City of Winnipeg Lighting Visibility Standard:
<http://winnipeg.ca/matmgt/pdfs/PublicWorksEquipLightingVisibility.pdf>

- 2.3 It will be the responsibility of the Bidder to inform the City of any deficiencies in these specifications, for under this Contract the Contractor shall be held responsible for the design, performance, reliability and satisfactory operational function of the units.

3.0 **SERVICE FACILITY**

3.1 For the purpose of warranty repairs, the Bidder shall have an authorized service facility. The facility, or a portion thereof, shall be dedicated to the service and maintenance of the type equipment being offered. Bidders shall provide a description of the service facility including, but not limited to, number of qualified service staff, years of service experience, and general service capabilities within three (3) Business Days upon request of the Contract Administrator.

4.0 **REFERENCES**

4.1 If available, please provide five (5) references where this equipment is used in a working environment where climatic conditions are similar to the City of Winnipeg.

5.0 **MAKE & MODEL**

5.1 **State** year, make and model being bid: _____

6.0 **INSTRUCTIONS FOR COMPLETION OF SPECIFICATIONS**

6.1 Each bid will be evaluated based on adherence to all terms, conditions and requirements outlined in the Bid Opportunity package.

6.2 All items in these specifications must be answered indicating compliance or non-compliance. **BIDDERS SHALL STATE "YES" FOR COMPLIANCE OR STATE DEVIATION**, or give reply where requested to do so. Deviations shall be clearly stated and fully detailed. Alternatives will be considered subject to evaluation.

6.3 **EACH BIDDER IS REQUIRED TO FILL IN EVERY BLANK. FAILURE TO DO SO MAY BE USED AS A BASIS FOR REJECTION OF BID**

7.0 **PERFORMANCE RELIABILITY**

7.1 The responsibility for the design of the **Compact Sedan**, its performance and reliability shall rest upon the Contractor.

7.2 The term "repeated failures" as used herein is defined to mean that the same component, subassembly, or assembly develops repeated defects, breakdowns and/or malfunctions rendering the vehicle inoperative, or requiring repeated shop correction, service and/or replacement during the warranty period applicable for said component, subassembly, of assembly. Minor items or ordinary service adjustments are not included, or considered under the scope of "repeated failures", as well as other factors, such as operational damage due to accidents, misuse or lack of proper maintenance, service and lubrication attention by not following the manufacturer's preventative maintenance schedule.

7.3 Where the **Compact Sedan** develops "repeated failures" in service, the Contractor shall make any necessary engineering changes, repairs, alterations or modifications in order to guarantee reliability of performance.

7.4 The equipment shall be capable of consistent top performance in City of Winnipeg Environment. **Note: The City of Winnipeg has four seasons with ambient temperatures ranging from approximately 90°F (32°C) to -40°F (-40°C)**

8.0 **FUEL**

8.1 Where applicable, all equipment must be fully fueled upon delivery (no exceptions).

9.0 **QUALIFICATIONS OF MANUFACTURER & CONTRACTOR**

9.1 The manufacturer of the **Compact Sedan** shall have five (5) years continuous experience manufacturing **Compact Sedan**.

9.2 The manufacturer shall have in effect a documented quality control program ensuring that the quality of materials and workmanship, including welding, conforms to the best standards and engineering practice of the industry.

9.3 The Contractor shall have five (5) years continuous experience servicing, repairing and maintaining **Compact Sedan** of the type being offered.

10.0 **SPECIFICATIONS:**

10.1 Vehicle Make and Model **State:** _____

Air Conditioning / Heating

10.2 Air Conditioning **Required:** _____

10.3 Rear Window Defroster Electric _____

Battery

10.4 Battery **State:** CCA _____

Bluetooth / Cell Phone Compatibility

10.5 Bluetooth® Technology For use with cellular phones, "hands-free" capable, voice command activated through vehicle's radio circuit _____

Body Style

10.6 Design & Seating 4 Door, 5 Passenger Seating _____

10.7 Sedan Sedan _____

Note: Hatchback not acceptable due to operational requirements

Brakes

10.8 Type Power Brakes – 4-Wheel Anti-Lock **State:** _____

Colour

10.9 Interior Dark Grey or Charcoal or equivalent _____

10.10	Exterior	Any colour except white State:	_____
		Note: Exterior white not acceptable due to operational requirements	
	Drivetrain		
10.11	Type	Front Wheel Drive	_____
	Engine		
10.12	Engine	4-cylinder, gasoline State:	_____
	Fuel Consumption		
10.13	Fuel Consumption	State: city rating L/100km	_____
10.14	Fuel Tank	Fully fuelled upon delivery	_____
	Mirrors		
10.15	Mirrors	Interior rearview and dual power exterior	_____
	Radio		
10.16	Radio	AM/FM with CD player or USB port with auxiliary input	_____
	Seating		
10.17	Front	Two (2) bucket seats or bench seat State: type	_____
10.18	Rear	60/40 Split fold-down	_____
10.19	Material	Cloth or cloth with vinyl trim	_____
	Standard Equipment		
10.20	12-Volt Power Point	Required:	_____
10.21	Air Bags	Required: quantity and locations	_____
10.22	Cruise Control	Required:	_____
10.23	Floor Mats - Rubber	Required: front and rear	_____
10.24	Ignition Keys:	Required: Three (3) required per vehicle	_____
10.25	Keyless Entry	Required: Two (2) fobs	_____
10.26	Mud Flaps	Required:	_____
10.27	Power Door Locks	Required:	_____
10.28	Power Windows	Required:	_____
10.29	Rear View Back-Up Camera	Required:	_____
10.30	Tilt Steering	Required:	_____

10.31	Windshield Wipers	Intermittent	_____
10.32	Wiper Blades	Winter blades with heavy duty rubber boot	_____
	Steering		
10.33	Power Steering	Required:	_____
	Tires		
10.34	Tires	All Season	_____
10.35	Wheels	Standard manufacturer's wheels, without locking nuts	_____
10.36	Spare	Compact size with rim	_____
	Transmission		
10.37	Automatic	Required:	_____
10.38	Trunk		
10.39	Trunk	Lockable	_____
		Note: Contents of the trunk cannot be visible when closed due to operational requirements. Cargo covers not acceptable.	
	Wheelbase		
10.40	Wheelbase	Approximately 2600 mm (102 in.) State:	_____
11.0	<u>WARRANTY:</u>		
11.1	All warranty information shall be detailed and <u>include all exclusions.</u>		_____
	The successful bidder shall provide all published warranty information upon delivery of the equipment.		
	Bidder shall state all warranty information.		
11.2	Basic Vehicle (Comprehensive)	State:	_____
11.3	Corrosion	State:	_____
11.4	Corrosion (Rust-Through)	State:	_____
11.5	Drivetrain Coverage:	State:	_____
11.6	Roadside Assistance	State:	_____

12.0 **DELIVERY:**

12.1 **Delivery Point:** The complete unit shall be serviced, ready for operation and delivered F.O.B. with the freight prepaid, including invoice and N.V.I.S. (if applicable) to the WFMA 185 Tecumseh Street, Winnipeg MB. _____

12.2 **Delivery Time:** _____
Approximately 2 – 6 calendar weeks from date of award

Equipment shall be delivered between 8:00 am and 2:00 pm on Business Days.

State: earliest delivery time: _____

12.3 **Delivery Contact:** The Contractor shall contact the Contract Administrator prior to delivery of the equipment. _____

12.4 **P.D.I.:** A pre-delivery inspection shall be performed by the Contractor on the equipment. Proof upon inspection including completed check list _____

13.0 **MANUALS:**

13.1 **Operator's Manual:** One (1) per unit shall be supplied with the units when delivered: _____

14.0 **PARTS/LABOUR PRICING:**

14.1 Bidder to provide City of Winnipeg Parts Discount % Pricing from retail parts pricing. **State percentage discount** _____

14.2 Bidder to provide City of Winnipeg Labor Discount % Pricing from Retail shop labor rate. **State percentage discount** _____

15.0 **FIRST SERVICE PREVENTATIVE MAINTENANCE KIT:**

15.1 In order to assure minimum downtime of the Equipment in future service, the Contractor must provide one (1) complete replacement set of new OEM filters for each unit purchased. The set of required filters shall include (if applicable to the equipment type) air, fuel, oil, cab and hydraulic, or otherwise all known necessary common replacement filters required for the first preventative maintenance servicing. _____

15.2 The Contractor must provide a list of factory recommended lubricants to be used with the equipment, as well as a complete cross reference guide for all warranty approved lubricants and filters that can be used during Preventative Maintenance servicing. _____