



167-2018 ADDENDUM 1

REQUEST FOR QUALIFICATION FOR THE PROVISION OF STAFF AUGMENTATION SERVICES

URGENT

PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE BID OPPORTUNITY

ISSUED: March 9, 2018
BY: Gerry Berkowski
TELEPHONE NO. 204 479-5423

THIS ADDENDUM SHALL BE INCORPORATED INTO THE BID OPPORTUNITY AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS

Template Version: A20160708

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid Opportunity, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 6 of Form A: Bid may render your Bid non-responsive.

QUESTIONS AND ANSWERS

- Q1** Are the resumes included in the page count identified in the RFQ? As most of our staff have years of experience in the industry, their resumes are quite lengthy (typically 5-7 pages in length), and we would like to attach the resumes in an appendix. Would this be permitted?
- A1** The page count includes the resumes which should be a sample of resource strength. Each resume should be as short as possible and should not be included in an appendix. Summary resume information may be displayed in a matrix format.
- Q2** Can you please advise if we are required to bid on this proposal if we are on the short list for RFQ 137-2016? Is this a request to requalify?
- A2** Yes, this is to advise that you are required to bid on this opportunity if you wish to be considered for shortlisting for Staff Augmentation Services for 2018-2019. The current short list under RFQ 137-2016 expires on March 31, 2018.
- Q3** What is the overall expenditure the City anticipates under this RFQ?
- A3** There is no overall expenditure amount considered.
- Q4** Will there be a limit to the number of organizations qualified under this request?
- A4** There is no predetermined number of spots available. All qualified proponents will be accepted.

PART B – BIDDING PROCEDURE

Revise: B25.2 to read:

B25.2 Estimated Preliminary Schedule

Phase	Approximate Date(s)
1. RFQ Process	February 16 - March 20
2. Evaluation/Shortlist of Applicants	March 21 – April 6

PART D – SUPPLEMENTAL CONDITIONS

Revise: D2.1 to read:

March 31, 2019.

D4. CONTRACT ADMINISTRATOR

Revise: D4.1 to read:

D4.1 The Contract Administrator is:
Gerry Berkowski
Project Manager, Asset Manager Office (AMO)

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