



9-2017 ADDENDUM 3

FAIRNESS ADVISOR FOR THE NORTH END SEWAGE TREATMENT PLANT UPGRADE PROJECT

URGENT

PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE REQUEST FOR PROPOSAL

ISSUED: March 1, 2017
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TELEPHONE NO. 204 - 986-5496

THIS ADDENDUM SHALL BE INCORPORATED INTO THE REQUEST FOR PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS

Template Version: Ar20160708

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.

PART B – BIDDING PROCEDURES

- Revise: B8.12.4 to read If the City requires additional services, the rates to be used will be based on the hourly rates provided in the Proponent’s proposal in Form X: Hourly Rates. These rates will not be used for the purposes of evaluation.

- Add: B8.11.1 The Proponent may include additional personnel in Form X: Hourly Rates if required.

- Add: B10.2.1 The Lead Fairness Advisor or the Back-up Fairness Advisor may perform other roles indicated in Form X with the following exceptions:
 - (a) The Lead Fairness Advisor shall not be named as the Back-up Fairness Advisor.
 - (b) The Lead Fairness Advisor or the Back-up Fairness Advisor shall not be named as the Principal-in-Charge or the QA/QC.

- Add: B21.4.3 The Fees shall be the sum of the Total Fees amount plus any applicable Allowable Disbursement for each Line Item shown on Form B: Fees.

- Add: B21.4.4 Further to B21.1(a), in the event that a Fee amount is not provided on Form B: Fees, the City may determine the Fee amount by subtracting any applicable Allowable Disbursements from the Total Fee per Line Item, for the purposes of evaluation and payment.

PART D – SUPPLEMENTAL CONDITIONS

- Add: D5.8.5 It is anticipated that there will be up to three (3) shortlisted Proponents.

Questions and Answers

- Question 2: Should Fees be submitted in a separate envelope?

- Answer 2: Fees are not required to be submitted separately; they are to form part of the Proponent’s Proposal.