



642-2016 ADDENDUM 2

REQUEST FOR PROPOSAL FOR PROFESSIONAL CONSULTING SERVICES FOR A COORDINATOR ON THE MAYOR'S TASK FORCE ON HERITAGE, CULTURE AND THE ARTS

URGENT

PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE REQUEST FOR PROPOSAL

ISSUED: July 22, 2016
BY: Barb D'Avignon for Tricia Chestnut
TELEPHONE NO. 204-986-3901/204-986-2442

THIS ADDENDUM SHALL BE INCORPORATED INTO THE REQUEST FOR PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS

Template Version: Ar20160708

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.

PART B – BIDDING PROCEDURES

Add B10.3 as follows:

B10.3 Further to B10.1 and B10.2, the Consultant shall not assign to the Work or the Project any person who is a member of a heritage, cultural or arts board of directors (or other governing body) **within the City of Winnipeg or Province of Manitoba**. Proponents may not propose persons for the Work of this Contract who are members of a heritage, cultural or arts board (or other governing body) **within the City of Winnipeg or Province of Manitoba**.

QUESTIONS AND ANSWERS:

- Q1.** Has the Task Force met yet?
A1. No, not yet
- Q2.** Have a Terms of Reference for the Task Force been established?
A2. Terms of reference have not yet been finalized.
- Q3.** Does the City and Task Force see the role of the consultant primarily as a coordination/facilitation role – or are they looking for some strategic advice as well?
A3. Coordination and facilitation are the primary role, but may not be limited to those roles.
- Q4.** Can you provide any further clarity as to what the tasks “perform research” and “perform jurisdictional reviews” that would help us better define our methodology for the proposal.
A4. This can only be defined by the Task Force, after they meet.