



PROVISION OF MEDIA DESTRUCTION SERVICES

URGENT

PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE BID OPPORTUNITY

ISSUED: May 19, 2016
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THIS ADDENDUM SHALL BE INCORPORATED INTO THE BID OPPORTUNITY AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS

Template Version: A20150806

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid Opportunity, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 8 of Form A: Bid may render your Bid non-responsive.

PART A – BID SUBMISSION

Replace: 396-2016 Bid Submission with 396-2016 Addendum 1 - Bid Submission.

Page numbering on some forms may be changed as a result.

PART D – SUPPLEMENTAL CONDITIONS

Revise: D2.4 to read:

D2.4 Notwithstanding **Error! Reference source not found.**, the type and quantity of Work to be performed under this Contract is subject to annual approval of monies therefore in a budget by Council. Bidders are advised that monies have been approved for work up to and including December 31, 2016.

PART E – SPECIFICATIONS

Revise: E1.4 to read:

E1.4 Approved Container Sizes are 65 Gallon, 95 Gallon and 100lb. Containers for the Work shall be supplied by the Contractor at no charge to the user or City.

Revise: E1.13 to read:

E1.13 Contractor should have the ability to provide the net weight of the destroyed product for Off-site shredding and destruction.

Revise: E3.6 to read:

E3.6 Item No. 5 – Minimum Order Charge (if any):

- (a) Shall be the cost for items 1, 2, 3, 4 and 6 where the cost for the service falls below the minimum order charge. The Contractor shall not charge any other charges for the Work, except minimum order charge.