



THE CITY OF WINNIPEG

BID OPPORTUNITY

BID OPPORTUNITY NO. 30-2016

**INSPECTION AND TESTING OF SPRINKLER AND FIRE ALARM SYSTEMS
INCLUDING EMERGENCY LIGHTING**

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PART B - BIDDING PROCEDURES

B1. CONTRACT TITLE

B1.1 INSPECTION AND TESTING OF SPRINKLER AND FIRE ALARM SYSTEMS INCLUDING EMERGENCY LIGHTING

B2. SUBMISSION DEADLINE

B2.1 The Submission Deadline is 4:00 p.m. Winnipeg time, May 17, 2016.

B2.2 Bids determined by the Manager of Materials to have been received later than the Submission Deadline will not be accepted and will be returned upon request.

B2.3 The Contract Administrator or the Manager of Materials may extend the Submission Deadline by issuing an addendum at any time prior to the time and date specified in B2.1.

B3. SITE INVESTIGATION

B3.1 Further to C3.1, the Contract Administrator or an authorized representative will be available at 510 Main Street from 10:00 a.m. until 11:00 a.m. on May 3, 2016 to provide Bidders access to the Site.

B3.2 The Bidder shall not be entitled to rely on any information or interpretation received at the Site investigation unless that information or interpretation is the Bidder's direct observation, or is provided by the Contract Administrator in writing.

B3.3 The Bidder is responsible for determining:

- (a) the location of any utility which can be determined from the records or other information available at the offices of any public authority or person, including a municipal corporation and any board or commission thereof, having jurisdiction or control over the utility;
- (b) the nature of the surface and subsurface conditions at the Site;
- (c) the location, nature, quality or quantity of the materials to be removed or to be employed in the performance of the Work;
- (d) the nature, quality or quantity of the Plant needed to perform the Work;
- (e) all matters concerning access to the Site, power supplies, location of existing services, utilities or materials necessary for the completion of the Work; and
- (f) all other matters which could in any way affect his/her Bid or the performance of the Work.

B4. ENQUIRIES

B4.1 All enquiries shall be directed to the Contract Administrator identified in D4.1.

B4.2 If the Bidder finds errors, discrepancies or omissions in the Bid Opportunity, or is unsure of the meaning or intent of any provision therein, the Bidder shall promptly notify the Contract Administrator of the error, discrepancy or omission at least five (5) Business Days prior to the Submission Deadline.

B4.3 If the Bidder is unsure of the meaning or intent of any provision therein, the Bidder should request clarification as to the meaning or intent prior to the Submission Deadline.

B4.4 Responses to enquiries which, in the sole judgment of the Contract Administrator, require a correction to or a clarification of the Bid Opportunity will be provided by the Contract Administrator to all Bidders by issuing an addendum.

B4.5 Responses to enquiries which, in the sole judgment of the Contract Administrator, do not require a correction to or a clarification of the Bid Opportunity will be provided by the Contract Administrator only to the Bidder who made the enquiry.

B4.6 The Bidder shall not be entitled to rely on any response or interpretation received pursuant to B4 unless that response or interpretation is provided by the Contract Administrator in writing.

B5. CONFIDENTIALITY

B5.1 Information provided to a Bidder by the City or acquired by a Bidder by way of further enquiries or through investigation is confidential. Such information shall not be used or disclosed in any way without the prior written authorization of the Contract Administrator. The use and disclosure of the confidential information shall not apply to information which:

- (a) was known to the Bidder before receipt hereof; or
- (b) becomes publicly known other than through the Bidder; or
- (c) is disclosed pursuant to the requirements of a governmental authority or judicial order.

B5.2 The Bidder shall not make any statement of fact or opinion regarding any aspect of the Bid Opportunity to the media or any member of the public without the prior written authorization of the Contract Administrator.

B6. ADDENDA

B6.1 The Contract Administrator may, at any time prior to the Submission Deadline, issue addenda correcting errors, discrepancies or omissions in the Bid Opportunity, or clarifying the meaning or intent of any provision therein.

B6.2 The Contract Administrator will issue each addendum at least two (2) Business Days prior to the Submission Deadline, or provide at least two (2) Business Days by extending the Submission Deadline.

B6.2.1 Addenda will be available on the Bid Opportunities page at The City of Winnipeg, Corporate Finance, Materials Management Division website at <http://www.winnipeg.ca/matmgt/bidopp.asp>

B6.2.2 The Bidder is responsible for ensuring that he/she has received all addenda and is advised to check the Materials Management Division website for addenda regularly and shortly before the Submission Deadline, as may be amended by addendum.

B6.3 The Bidder shall acknowledge receipt of each addendum in Paragraph 8 of Form A: Bid. Failure to acknowledge receipt of an addendum may render a Bid non-responsive.

B7. SUBSTITUTES

B7.1 The Work is based on the Plant, Materials and methods specified in the Bid Opportunity.

B7.2 Substitutions shall not be allowed unless application has been made to and prior approval has been granted by the Contract Administrator in writing.

B7.3 Requests for approval of a substitute will not be considered unless received in writing by the Contract Administrator at least five (5) Business Days prior to the Submission Deadline.

B7.4 The Bidder shall ensure that any and all requests for approval of a substitute:

- (a) provide sufficient information and details to enable the Contract Administrator to determine the acceptability of the Plant, Material or method as either an approved equal or alternative;
- (b) identify any and all changes required in the applicable Work, and all changes to any other Work, which would become necessary to accommodate the substitute;

- (c) identify any anticipated cost or time savings that may be associated with the substitute;
- (d) certify that, in the case of a request for approval as an approved equal, the substitute will fully perform the functions called for by the general design, be of equal or superior substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the Contract;
- (e) certify that, in the case of a request for approval as an approved alternative, the substitute will adequately perform the functions called for by the general design, be similar in substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the Contract.

B7.5 The Contract Administrator, after assessing the request for approval of a substitute, may in his/her sole discretion grant approval for the use of a substitute as an “approved equal” or as an “approved alternative”, or may refuse to grant approval of the substitute.

B7.6 The Contract Administrator will provide a response in writing, at least two (2) Business Days prior to the Submission Deadline, to the Bidder who requested approval of the substitute.

B7.6.1 The Contract Administrator will issue an Addendum, disclosing the approved materials, equipment, methods and products to all potential Bidders. The Bidder requesting and obtaining the approval of a substitute shall be responsible for disseminating information regarding the approval to any person or persons he/she wishes to inform.

B7.7 If the Contract Administrator approves a substitute as an “approved equal”, any Bidder may use the approved equal in place of the specified item.

B7.8 If the Contract Administrator approves a substitute as an “approved alternative”, any Bidder bidding that approved alternative may base his/her Total Bid Price upon the specified item but may also indicate an alternative price based upon the approved alternative. Such alternatives will be evaluated in accordance with B15.

B7.9 No later claim by the Contractor for an addition to the Total Bid Price because of any other changes in the Work necessitated by the use of an approved equal or an approved alternative will be considered.

B8. BID SUBMISSION

B8.1 The Bid shall consist of the following components:

- (a) Form A: Bid; and
- (b) Form B: Prices.

B8.2 Further to B8.1, the Bidder should include the written correspondence from the Contract Administrator approving a substitute in accordance with B7.

B8.3 All components of the Bid shall be fully completed or provided, and submitted by the Bidder no later than the Submission Deadline, with all required entries made clearly and completely, to constitute a responsive Bid.

B8.4 Bidders are advised not to include any information/literature except as requested in accordance with B8.1.

B8.5 Bidders are advised that inclusion of terms and conditions inconsistent with the Bid Opportunity document, including the General Conditions, will be evaluated in accordance with B15.1(a).

B8.6 The Bid may be submitted by mail, courier or personal delivery, or by facsimile transmission.

B8.7 If the Bid is submitted by mail, courier or personal delivery, it shall be enclosed and sealed in an envelope clearly marked with the Bid Opportunity number and the Bidder's name and address, and shall be submitted to:

The City of Winnipeg
Corporate Finance Department
Materials Management Division
185 King Street, Main Floor
Winnipeg MB R3B 1J1

B8.7.1 Samples or other components of the Bid which cannot reasonably be enclosed in the envelope may be packaged separately, but shall be clearly marked with the Bid Opportunity number, the Bidder's name and address, and an indication that the contents are part of the Bidder's Bid Submission.

B8.8 If the Bid is submitted by facsimile transmission, it shall be submitted to 204 949-1178

B8.8.1 The Bidder is advised that the City cannot take responsibility for the availability of the facsimile machine at any time.

B8.9 Bids submitted by internet electronic mail (e-mail) will not be accepted.

B9. BID

B9.1 The Bidder shall complete Form A: Bid, making all required entries.

B9.2 Paragraph 2 of Form A: Bid shall be completed in accordance with the following requirements:

- (a) if the Bidder is a sole proprietor carrying on business in his/her own name, his/her name shall be inserted;
- (b) if the Bidder is a partnership, the full name of the partnership shall be inserted;
- (c) if the Bidder is a corporation, the full name of the corporation shall be inserted;
- (d) if the Bidder is carrying on business under a name other than his/her own, the business name and the name of every partner or corporation who is the owner of such business name shall be inserted.

B9.2.1 If a Bid is submitted jointly by two or more persons, each and all such persons shall identify themselves in accordance with B9.2.

B9.3 In Paragraph 3 of Form A: Bid, the Bidder shall identify a contact person who is authorized to represent the Bidder for purposes of the Bid.

B9.4 Paragraph 10 of Form A: Bid shall be signed in accordance with the following requirements:

- (a) if the Bidder is a sole proprietor carrying on business in his/her own name, it shall be signed by the Bidder;
- (b) if the Bidder is a partnership, it shall be signed by the partner or partners who have authority to sign for the partnership;
- (c) if the Bidder is a corporation, it shall be signed by its duly authorized officer or officers and the corporate seal, if the corporation has one, should be affixed;
- (d) if the Bidder is carrying on business under a name other than his/her own, it shall be signed by the registered owner of the business name, or by the registered owner's authorized officials if the owner is a partnership or a corporation.

B9.4.1 The name and official capacity of all individuals signing Form A: Bid should be printed below such signatures.

B9.5 If a Bid is submitted jointly by two or more persons, the word "Bidder" shall mean each and all such persons, and the undertakings, covenants and obligations of such joint Bidders in the Bid and the Contract, when awarded, shall be both joint and several.

B10. PRICES

- B10.1 The Bidder shall state a price in Canadian funds for each item of the Work identified on Form B: Prices.
- B10.1.1 Notwithstanding C11.1.3, prices on Form B: Prices shall not include the Goods and Services Tax (GST) or Manitoba Retail Sales Tax (MRST, also known as PST), which shall be extra where applicable.
- B10.2 The quantities listed on Form B: Prices are to be considered approximate only. The City will use said quantities for the purpose of comparing Bids.
- B10.3 The quantities for which payment will be made to the Contractor are to be determined by the Work actually performed and completed by the Contractor, to be measured as specified in the applicable Specifications.
- B10.4 Payments to Non-Resident Contractors are subject to Non-Resident Withholding Tax pursuant to the Income Tax Act (Canada).

B11. QUALIFICATION

- B11.1 The Bidder shall:
- (a) undertake to be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba, or if the Bidder does not carry on business in Manitoba, in the jurisdiction where the Bidder does carry on business; and
 - (b) be financially capable of carrying out the terms of the Contract; and
 - (c) have all the necessary experience, capital, organization, and equipment to perform the Work in strict accordance with the terms and provisions of the Contract.
- B11.2 The Bidder and any proposed Subcontractor (for the portion of the Work proposed to be subcontracted to them) shall:
- (a) be responsible and not be suspended, debarred or in default of any obligations to the City. A list of suspended or debarred individuals and companies is available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Division website at <http://www.winnipeg.ca/matmgt/debar.stm>
- B11.3 The Bidder and/or any proposed Subcontractor (for the portion of the Work proposed to be subcontracted to them) shall:
- (a) have successfully carried out work similar in nature, scope and value to the Work; and
 - (b) be fully capable of performing the Work required to be in strict accordance with the terms and provisions of the Contract; and
 - (c) have a written workplace safety and health program, if required, pursuant to The Workplace Safety and Health Act (Manitoba);
 - (d) obtain Security Clearances in accordance with PART F - .
 - (e) have licensed personnel, Red Seal Certified Sprinkler Fitters (minimum of 4. These can be the same licensed personal as B11.3 (f)), conducting the annual inspections and testing of a Sprinkler System qualified in accordance with Fire Prevention By-law No. 150/2004 and Sprinkler System Installer must have a Sprinkler System Installer License issued by the Province of Manitoba.
 - (f) have licensed personnel, Backflow preventer testers (minimum of 4. These can be the same licensed personal as B11.3 (e)) conducting the annual inspections and testing of backflow devices connected to sprinkler systems qualified in accordance with The City Of Winnipeg By-Law 107/2015

- (g) have licensed personnel, Fire Alarm Certified CFAA staff (minimum of 4, These can be the same licensed personal as B11.3 (h)), conducting the annual inspection and testing of Fire Alarm Systems qualified in accordance with the Fire Prevention By-law No. 150/2004 and set out in the Manitoba Fire Code Article 6.3.1.5.
- (h) have licensed personnel, Fire Alarm Certified CFAA staff (minimum of 4, These can be the same licensed personal as B11.3 (g)), conducting the annual inspection and testing of Emergency Lighting qualified in accordance with the Fire Prevention By-law No. 150/2004 and as set out in the Manitoba Fire Code Article 6.3.1.5.

- B11.4 Qualification of the Contractor shall be confirmed by the City of Winnipeg, Fire Prevention Branch. Qualification is limited to FAS manufacturers' representatives and single sourced agents.
- B11.5 Further to B11.3(c), the Bidder shall, within five (5) Business Days of a request by the Contract Administrator, provide proof satisfactory to the Contract Administrator that the Bidder/Subcontractor has a workplace safety and health program meeting the requirements of The Workplace Safety and Health Act (Manitoba), by providing:
- (a) a copy of their valid Manitoba COR certificate and Letter of Good Standing (or Manitoba equivalency) as issued under the Certificate of Recognition (COR) Program administered by the Construction Safety Association of Manitoba or by the Manitoba Heavy Construction Association's WORKSAFELY™ COR™ Program; or
 - (b) a copy of their valid Manitoba SECOR™ certificate and Letter of Good Standing (or Manitoba equivalency) as issued under the Small Employer Certificate of Recognition Program (SECOR™) administered by the Construction Safety Association of Manitoba or by the Manitoba Heavy Construction Association's WORKSAFELY™ COR™ Program; or
 - (c) a report or letter to that effect from an independent reviewer acceptable to the City. (A list of acceptable reviewers and the review template are available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Division website at <http://www.winnipeg.ca/matmgt/>).
- B11.6 The Bidder shall submit, within three (3) Business Days of a request by the Contract Administrator, proof satisfactory to the Contract Administrator of the qualifications of the Bidder and of any proposed Subcontractor.
- B11.7 The Bidder shall provide, on the request of the Contract Administrator, full access to any of the Bidder's equipment and facilities to confirm, to the Contract Administrator's satisfaction, that the Bidder's equipment and facilities are adequate to perform the Work.

B12. OPENING OF BIDS AND RELEASE OF INFORMATION

- B12.1 Bids will not be opened publicly.
- B12.2 Following the Submission Deadline, the names of the Bidders and their bid prices (unevaluated, and pending review and verification of conformance with requirements) will be available on the Closed Bid Opportunities (or Public/Posted Opening & Award Results) page at The City of Winnipeg, Corporate Finance, Materials Management Division website at <http://www.winnipeg.ca/matmgt/>
- B12.3 After award of Contract, the name(s) of the successful Bidder(s) and the Contract amount(s) will be available on the Closed Bid Opportunities (or Public/Posted Opening & Award Results) page at The City of Winnipeg, Corporate Finance, Materials Management Division website at <http://www.winnipeg.ca/matmgt/>
- B12.4 The Bidder is advised that any information contained in any Bid may be released if required by City policy or procedures, by The Freedom of Information and Protection of Privacy Act (Manitoba), by other authorities having jurisdiction, or by law.

B13. IRREVOCABLE BID

- B13.1 The Bid(s) submitted by the Bidder shall be irrevocable for the time period specified in Paragraph 9 of Form A: Bid.
- B13.2 The acceptance by the City of any Bid shall not release the Bids of the next two lowest evaluated responsive Bidders and these Bidders shall be bound by their Bids on such Work for the time period specified in Paragraph 9 of Form A: Bid.

B14. WITHDRAWAL OF BIDS

- B14.1 A Bidder may withdraw his/her Bid without penalty by giving written notice to the Manager of Materials at any time prior to the Submission Deadline.
- B14.1.1 Notwithstanding C22.5, the time and date of receipt of any notice withdrawing a Bid shall be the time and date of receipt as determined by the Manager of Materials.
- B14.1.2 The City will assume that any one of the contact persons named in Paragraph 3 of Form A: Bid or the Bidder's authorized representatives named in Paragraph 10 of Form A: Bid, and only such person, has authority to give notice of withdrawal.
- B14.1.3 If a Bidder gives notice of withdrawal prior to the Submission Deadline, the Manager of Materials will:
- (a) retain the Bid until after the Submission Deadline has elapsed;
 - (b) open the Bid to identify the contact person named in Paragraph 3 of Form A: Bid and the Bidder's authorized representatives named in Paragraph 10 of Form A: Bid; and
 - (c) if the notice has been given by any one of the persons specified in B14.1.3(b), declare the Bid withdrawn.
- B14.2 A Bidder who withdraws his/her Bid after the Submission Deadline but before his/her Bid has been released or has lapsed as provided for in B13.2 shall be liable for such damages as are imposed upon the Bidder by law and subject to such sanctions as the Chief Administrative Officer considers appropriate in the circumstances. The City, in such event, shall be entitled to all rights and remedies available to it at law.

B15. EVALUATION OF BIDS

- B15.1 Award of the Contract shall be based on the following bid evaluation criteria:
- (a) compliance by the Bidder with the requirements of the Bid Opportunity, or acceptable deviation therefrom (pass/fail);
 - (b) qualifications of the Bidder and the Subcontractors, if any, pursuant to B11 (pass/fail);
 - (c) Total Bid Price; and
 - (d) economic analysis of any approved alternative pursuant to B7;
- B15.2 Further to B15.1(a), the Award Authority may reject a Bid as being non-responsive if the Bid is incomplete, obscure or conditional, or contains additions, deletions, alterations or other irregularities. The Award Authority may reject all or any part of any Bid, or waive technical requirements or minor informalities or irregularities if the interests of the City so require.
- B15.3 Further to B15.1(b), the Award Authority shall reject any Bid submitted by a Bidder who does not demonstrate, in his/her Bid or in other information required to be submitted, that he/she is responsible and qualified.
- B15.4 Further to B15.1(c), the Total Bid Price shall be the sum of the quantities multiplied by the unit prices for each item shown on Form B: Prices.
- B15.5 Further to B15.1(c), the Total Bid Price shall be the sum of the quantities multiplied by the unit prices for each item shown on Form B: Prices and shall include Year One and Year Two.

B15.6 This Contract will be awarded as a whole.

B16. AWARD OF CONTRACT

B16.1 The City will give notice of the award of the Contract or will give notice that no award will be made.

B16.2 The City will have no obligation to award a Contract to a Bidder, even though one or all of the Bidders are determined to be responsible and qualified, and the Bids are determined to be responsive.

B16.2.1 Without limiting the generality of B16.2, the City will have no obligation to award a Contract where:

- (a) the prices exceed the available City funds for the Work;
- (b) the prices are materially in excess of the prices received for similar work in the past;
- (c) the prices are materially in excess of the City's cost to perform the Work, or a significant portion thereof, with its own forces;
- (d) only one Bid is received; or
- (e) in the judgment of the Award Authority, the interests of the City would best be served by not awarding a Contract.

B16.3 Where an award of Contract is made by the City, the award shall be made to the responsible and qualified Bidder submitting the lowest evaluated responsive Bid in accordance with B15.

B16.3.1 Following the award of contract, a Bidder will be provided with information related to the evaluation of his/her Bid upon written request to the Contract Administrator.

B16.4 Notwithstanding C4.1, the City may issue a purchase order to the successful Bidder in lieu of the execution of a Contract.

B16.5 The Contract Documents, as defined in C1.1(n)(ii), in their entirety shall be deemed to be incorporated in and to form a part of the purchase order notwithstanding that they are not necessarily attached to or accompany said purchase order.

PART C - GENERAL CONDITIONS

C0. GENERAL CONDITIONS

- C0.1 The *General Conditions for Supply of Services* (Revision 2007 04 12) are applicable to the Work of the Contract.
- C0.1.1 The *General Conditions for Supply of Services* are available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Division website at http://www.winnipeg.ca/matmgt/gen_cond.stm
- C0.2 A reference in the Bid Opportunity to a section, clause or subclause with the prefix “**C**” designates a section, clause or subclause in the *General Conditions for Supply of Services*.

PART D - SUPPLEMENTAL CONDITIONS

GENERAL

D1. GENERAL CONDITIONS

D1.1 In addition to the *General Conditions for Supply of Services*, these Supplemental Conditions are applicable to the Work of the Contract.

D2. SCOPE OF WORK

D2.1 The Work to be done under the Contract shall consist of Inspection and Testing of Sprinkler and Fire Alarm Systems, including Emergency Lighting for the period from June 1, 2016 until May 31, 2018, with the option of three (3) mutually agreed upon one (1) year extensions.

D2.1.1 The City may negotiate the extension option with the Contractor within ninety (90) Calendar Days prior to the expiry date of the Contract. The City shall incur no liability to the Contractor as a result of such negotiations.

D2.1.2 Changes resulting from such negotiations shall become effective on June 1 of the respective year. Changes to the Contract shall not be implemented by the Contractor without written approval by the Contract Administrator.

D2.2 The Work shall be done on an "as required" basis during the term of the Contract.

D2.2.1 The type and quantity of Work to be performed under this Contract shall be as authorized from time to time by the Contract Administrator and/or Users.

D2.2.2 Notwithstanding C7.4, the City shall have no obligation under the Contract to purchase any quantity of any item in excess of its actual operational requirements.

D2.3 Notwithstanding D2.1, the type and quantity of Work to be performed under this Contract is subject to annual approval of monies therefore in a budget by Council. Bidders are advised that monies have been approved for work up to and including December 31, 2016.

D2.4 Notwithstanding D2.1, in the event that operational changes result in substantial changes to the requirements for Work, the City reserves the right to alter the type or quantity of work performed under this Contract, or to terminate the Contract, upon thirty (30) Calendar Days written notice by the Contract Administrator. In such an event, no claim may be made for damages on the ground of loss of anticipated profit on Work.

D3. DEFINITIONS

D3.1 When used in this Bid Opportunity:

(a) "**Confined Space**" means ;

(i) Provincial Regulation "Confined Space" means an enclosed or partially enclosed space that:

(A) – except for the purpose of performing work, is not primarily designed nor intended for human occupancy

(B) – has restricted means of access (entering or exiting)

(b) "**Device**" means a Fire Alarm Device connected to the Fire Alarm System. Includes smoke detectors, heat detectors, rate of rise heat detectors, CO detectors, sprinkler tamper switches, sprinkler flow switches, fire alarm bells, horn/strobes, horns, visual devices, etc.

(c) "**User**" means a person, department or other administrative unit of the City authorized by the Contract Administrator to order Work under this Contract

D4. CONTRACT ADMINISTRATOR

- D4.1 The Contract Administrator is:
Ken Pietracci
Electronic Technologist
Telephone No.: 204-794-4047
Email: kpietracci@winnipeg.ca

D4.2 Bids Submissions must be submitted to the address in B8.7.

- D4.3 At the pre-commencement meeting, the Contract Administrator will identify additional personnel representing the Contract Administrator and their respective roles and responsibilities for the Work.

D5. CONTRACTOR'S SUPERVISOR

- D5.1 Further to C6.19, the Contractor shall employ and keep on the Work, at all times during the performance of the Work, a competent supervisor and assistants, if necessary, acceptable to the Contract Administrator. The supervisor shall represent the Contractor on the Site. The supervisor shall not be replaced without the prior consent of the Contract Administrator unless the supervisor proves to be unsatisfactory to the Contractor and ceases to be in his/her employ.
- D5.2 Before commencement of Work, the Contractor shall identify his/her designated supervisor and any additional personnel representing the Contractor and their respective roles and responsibilities for the Work.
- D5.2.1 Further to C5.5 Contract Administrator may give instructions or orders to the Contractor's supervisor and such instructions or orders shall be deemed to have been given to the Contractor.

D6. OWNERSHIP OF INFORMATION, CONFIDENTIALITY AND NON DISCLOSURE

- D6.1 The Contract, all deliverables produced or developed, and information provided to or acquired by the Contractor are the property of the City and shall not be appropriated for the Contractors own use, or for the use of any third party.
- D6.2 The Contractor shall not make any public announcements or press releases regarding the Contract, without the prior written authorization of the Contract Administrator.
- D6.3 The following shall be confidential and shall not be disclosed by the Contractor to the media or any member of the public without the prior written authorization of the Contract Administrator;
- (a) information provided to the Contractor by the City or acquired by the Contractor during the course of the Work;
 - (b) the Contract, all deliverables produced or developed; and
 - (c) any statement of fact or opinion regarding any aspect of the Contract.
- D6.4 A Contractor who violates any provision of D6 may be determined to be in breach of Contract.

D7. NOTICES

- D7.1 Notwithstanding C22.3, all notices of appeal to the Chief Administrative Officer shall be sent to the attention of the Chief Financial Officer at the following facsimile number:
- The City of Winnipeg
Chief Financial Officer
Facsimile No.: 204 949-1174

D7.2 Bids Submissions must not be submitted to this facsimile number. Bids must be submitted in accordance with B8.7.

SUBMISSIONS

D8. AUTHORITY TO CARRY ON BUSINESS

D8.1 The Contractor shall be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba, or if the Contractor does not carry on business in Manitoba, in the jurisdiction where the Contractor does carry on business, throughout the term of the Contract, and shall provide the Contract Administrator with evidence thereof upon request.

D9. INSURANCE

D9.1 The Contractor shall provide and maintain the following insurance coverage:

- (a) commercial general liability insurance, in the amount of at least two million dollars (\$2,000,000.00) inclusive, with The City of Winnipeg added as an additional insured; such liability policy to also contain a cross-liability clause, contractual liability, non-owned automobile liability and products and completed operations cover, to remain in place at all times during the performance of the Work;
- (b) Automobile Liability Insurance covering all motor vehicles, owned and operated and used or to be used by the Contractor directly or indirectly in the performance of the Service. The Limit of Liability shall not be less than \$2,000,000 inclusive for loss or damage including personal injuries and death resulting from any one accident or occurrence.

D9.2 Deductibles shall be borne by the Contractor.

D9.3 The Contractor shall provide the Contract Administrator with a certificate(s) of insurance, in a form satisfactory to the City Solicitor, at least two (2) Business Days prior to the commencement of any Work on the Site but in no event later than seven (7) Calendar Days from notification of the award of Contract.

D9.4 The Contractor shall not cancel, materially alter, or cause the policy to lapse without providing at least thirty (30) Calendar Days prior written notice to the Contract Administrator.

D9.5 The City shall have the right to alter the limits and/or coverages as reasonably required from time to time during the continuance of this agreement.

CONTROL OF WORK

D10. COMMENCEMENT

D10.1 The Contractor shall not commence any Work until he/she is in receipt of a notice of award from the City authorizing the commencement of the Work.

D10.2 The Contractor shall not commence any Work on the Site until:

- (a) the Contract Administrator has confirmed receipt and approval of:
 - (i) evidence of authority to carry on business specified in D8;
 - (ii) evidence of the workers compensation coverage specified in C6.14;
 - (iii) evidence of the insurance specified in D9; and
 - (iv) the security clearances specified in F1.
- (b) the Contractor has attended a meeting with the Contract Administrator, or the Contract Administrator has waived the requirement for a meeting.

D11. LIQUIDATED DAMAGES

- D11.1 If the Contractor fails to submit the Inspection/Testing Report within the timeframe stated in E2.15, the Contractor shall pay the City one hundred dollars (\$100.00) per Working Day for each and every Working Day following the date that the Inspection/Testing Reports were due.
- D11.2 If the Contractor fails to complete the required Inspection/Testing within the timeframe stated in E2.16, the Contractor shall pay the City one hundred dollars (\$100.00) per Working Day for each and every Working Day following the date that the Inspection/testing were due.
- D11.3 The amount specified for liquidated damages in D11.1 is based on a genuine pre-estimate of the City's damages in the event that the Contractor does not achieve the Work of the Contract.
- D11.3 The City may reduce any payment to the Contractor by the amount of any liquidated damages assessed.

D12. THE WORKPLACE SAFETY AND HEALTH ACT (MANITOBA) – QUALIFICATIONS

- D12.1 Further to B11.4, the Contractor/Subcontractor must, throughout the term of the Contract, have a Workplace Safety and Health Program meeting the requirements of The Workplace Safety and Health Act (Manitoba). At any time during the term of the Contract, the City may, at its sole discretion and acting reasonably, require updated proof of compliance, as set out in B11.4.

D13. SAFETY

- D13.1 The Contractor shall be solely responsible for safety at the Site and for compliance with all laws, rules, regulations and practices required by the applicable safety legislation.
- D13.2 The Contractor shall be solely responsible for securing the Site, and any existing facility thereon, and for the proper care and protection of the Work already performed.
- D13.3 The Contractor shall do whatever is necessary to ensure that:
- (a) no person, property, right, easement or privilege is injured, damaged or infringed by reason of the Contractor's activities in performing the Work;
 - (b) the health and safety of all persons employed in the performance of the Work or otherwise is not endangered by the method or means of its performance;
 - (c) adequate medical services are available to all persons employed on the Work and at all times during the performance of the Work;
 - (d) adequate sanitation measures are taken and facilities provided with respect to the Work;
 - (e) pedestrian and other traffic on any public or private road or waterway is not unduly impeded, interrupted or endangered by the performance or existence of the Work or Plant;
 - (f) fire hazards in or about the Work are eliminated;

D14. INSPECTION

- D14.1 Before beginning or resuming operations upon any portion of the Work, the Contractor shall notify the Contract Administrator so as to enable him to arrange for inspection. If the Contractor fails to notify the Contract Administrator, the Contractor shall, if and when required by the Contract Administrator, forthwith take down or expose and redo that portion of the Work required to facilitate inspection. The cost of such taking down or exposure, and redoing, if any, shall be borne by the Contractor.
- D14.2 If and when required by the Contract Administrator, the Contractor shall take down or expose forthwith any portion of the Work where the Contract Administrator determines that the Work is not in accordance with the Contract. The cost of such taking down or exposure, and redoing, if

any, shall fall upon the City if the taking down or exposure indicates that the portion exposed was properly performed, but if otherwise the cost shall be borne by the Contractor.

D15. ORDERS

D15.1 The Contractor shall provide a local Winnipeg telephone number or a toll-free telephone number at which orders for service may be placed.

D16. RECORDS

D16.1 The Contractor shall keep detailed records of the services supplied under the Contract.

D16.2 The Contractor shall record, as a minimum, for each item listed on Form B: Prices:

- (a) user name(s) and addresses;
- (b) order date(s);
- (c) service date(s); and
- (d) description and quantity of services provided.

D16.3 The Contractor shall provide the Contract Administrator with a copy of the records for each quarter year within fifteen (15) Calendar Days of a request of the Contract Administrator.

MEASUREMENT AND PAYMENT

D17. INVOICES

D17.1 Further to C11, the Contractor shall submit an invoice for each portion of work performed delivered to:

The City of Winnipeg
Corporate Finance - Accounts Payable
4th Floor, Administration Building, 510 Main Street
Winnipeg MB R3B 1B9

Facsimile No.: 204 949-0864
Email: CityWpgAP@winnipeg.ca

D17.2 Invoices must clearly indicate, as a minimum:

- (a) the City's purchase order number;
- (b) date of delivery;
- (c) delivery address;
- (d) type and quantity of work performed;
- (e) the amount payable with GST and MRST shown as separate amounts; and
- (f) the Contractor's GST registration number.

D17.3 A work order signed by a City representative indicating each service request shall accompany each invoice. The work order shall include the date, time and location that service Work has been performed.

D17.4 The City will bear no responsibility for delays in approval of invoices which are improperly submitted.

D17.5 **Bids Submissions must not be submitted to this facsimile number. Bids must be submitted in accordance with B8.7.**

D18. PAYMENT

D18.1 Further to C11, payment shall be in Canadian funds net thirty (30) Calendar Days after receipt and approval of the Contractor's invoice.

D18.2 Further to C11, the City may at its option pay the Contractor by direct deposit to the Contractor's banking institution.

WARRANTY

D19. WARRANTY

D19.1 Warranty is as stated in C12.

PART E - SPECIFICATIONS

GENERAL

E1. APPLICABLE SPECIFICATIONS

E1.1 These Specifications shall apply to the Work.

E2. SERVICES

E2.1 The Contractor shall provide inspection and testing of sprinkler systems and fire alarm systems including emergency lighting in accordance with the requirements hereinafter specified.

E2.2 The Contractor shall issue a work order for each service request. The work order shall be signed by a representative of the City and shall accompany the invoice that is sent to the City for payment.

E2.3 The Contractor shall be responsible for the complete inspection and testing of sprinkler systems and fire alarm systems including emergency lighting equipment in accordance with the requirements hereinafter specified:

- (a) Inspection and testing shall be conducted in accordance with the current Manitoba Fire Code, Regulation 155/2011 including amendments thereto and applicable referenced standards;
- (b) Should a new edition be published before close of this quotation or the expiry of the Contract, then it shall be the new edition to which the Work shall be performed; and
- (c) An inspection shall be performed for a location by performing the inspection during consecutive days unless agreed to by the Contract Administrator and/or designate.

E2.4 Inspection shall include the backflow devices that are connected to the sprinkler systems and shall form part of the Inspection/Testing Report. These inspections are to be performed by qualified personnel as stipulated in B11.3.

- (a) Inspection and testing shall be conducted in accordance with the current City of Winnipeg Water By-Law, including amendments thereto and applicable referenced standards;
- (b) Should a new edition be published before close of this quotation or the expiry of the contract, then it shall be the new edition to which the Work shall be performed; and
- (c) An inspection shall be performed for a location by performing the inspection during consecutive days unless agreed to by the Contract Administrator and/or designate.

E2.5 The Contractor, at some locations, shall be required to Work in Confined Spaces.

E2.5.1 The Confined Spaces forms are provided in Appendix B.

E2.6 The Contractor shall supply all labour, material, tools, equipment, ladders, lifts and supervision necessary to perform the Work, except as otherwise stipulated hereinafter.

E2.7 The Contractor shall use his own radio or cellular telephones necessary for onsite communication.

E2.8 The Contractor shall supply all inspection/testing forms for each site, electronic and paper copy.

E2.9 The Contractor may perform all Work during the normal workday provided the bell circuits are disabled. The Contractor shall coordinate with the Contract Administrator and/or designate a time to test the bell circuits prior to the normal working hours for locations where the ringing of the bells may seriously impede regular business as determined by the Contract Administrator and/or designate.

E2.9.1 City Hall Complex, 510 Main Street, all Work shall be performed only on a weekend.

- E2.10 The inspection & testing cost shall include the cost of labour for installing minor parts. All repairs in excess of \$10.00 during the inspection & testing require prior approval by the Contract Administrator and/or designate before commencement of repairs. Verbal approvals may be provided at the discretion of the Contract Administrator and/or designate.
- E2.11 The inspection and testing of all Emergency Lighting Systems (including Inspection/Testing Report) shall be included in the inspection price for the Fire Alarm Systems.
- E2.12 Major repair/maintenance parts not normally incidental to inspection and testing may be contracted by the City (if authorized by the Contract Administrator and/or designate) at the price stipulated in a quote. Repair quotes shall be provided before, or together, with the Inspection/testing report.
- E2.13 All parts supplied by the Contractor shall be new unless otherwise specifically authorized
- E2.14 The Contractor shall schedule all inspections with the Contract Administrator and/or designate **prior** to inspection
- (a) A complete listing of estimated completion dates and times of intended inspections must be submitted to the Contract Administrator and/or designate for approval fifteen (15) Working Days prior to testing.
- E2.15 The Contractor shall complete Inspection/Testing Reports for each location and send the completed, dated, and signed reports to the Contract Administrator and/or designate for that location within seven (7) Business Days of the inspection/test.
- E2.16 The Contractor shall complete the inspection/testing for each location prior to the last Working Day of the month indicated in Appendix A.
- E2.17 Inspection/Test Reports shall be given to the Contract Administrator and/or designate for review and approval prior to payment. Each Inspection/Testing Report shall have sections for identifying items requiring maintenance as determined by the Contractor's inspection and testing under separate subsections identified as Deficiencies, Recommendations, and Notes. Should the Contract Administrator and/or designate find the inspection not to code(s) or per this Contract, the Contractor at his expense, shall correct all discrepancies within forty-eight (48) hours.
- E2.17.1 Inspection/Testing Reports are to be provided with Certificates by mail as well as electronically (pdf format)
- E2.17.2 Inspection/Testing Reports, where there are deficiencies, shall include a quote for the repairs to be done. These shall also be provided by mail and electronically (pdf format).
- E2.18 It is the Contractor's responsibility to test all devices for a fire alarm system (including emergency lighting) in accordance with CAN/ULC-S536. The Contractor is responsible and shall make every effort (including contacting the Contract Administrator and/or designate for assistance regarding access issues) to gain access in order to test all devices.
- (a) Under no circumstances shall the Contractor leave replacement devices with City Personnel due to the location being inaccessible.
- E2.19 All Fire Alarm Inspection Reports will be required to contain the Smoke Detector Sensitivity Test Method or Test Equipment Model, the Sensitivity Range and the Sensitivity Reading for each individual smoke detector, in accordance with the Manitoba Fire Code and CAN/ULC-S536.
- E2.20 Fire Alarm Inspection Reports that do not contain the requirements of the Manitoba Fire Code and CAN/ULC-S536 will be considered invalid and the inspection will be required to be re-performed in its entirety at the Contractors expense.
- E2.21 Inspection/Testing Reports for fire alarm systems and emergency lighting must be in accordance with CAN/ULC-S536 and amendment thereto.

- E2.22 Inspection/Testing Reports for sprinkler systems must be in acceptable in format and content to the City of Winnipeg, Fire Prevention Branch and must indicate all inspection and testing requirements as per the Manitoba Fire Code.
- E2.23 Inspection/Testing Reports for backflow devices must be acceptable in format and content to the City of Winnipeg, Environmental Standards Division, Water and Waste Department. The Contractor is responsible to request and utilize the Test Forms for backflow devices from the City of Winnipeg, Environmental Standards Division, Water and Waste Department.
- E2.24 The Contractor must coordinate with the elevator company for access to the smoke detectors in the elevator shafts. The inspection of the units is the responsibility of the Contractor. There will be no charge to the contractor to gain such access. A list of elevator companies and their contact information will be given to the Contractor upon award.
- E2.25 The keys for buildings being inspected shall be picked up at the Central Control Office and returned to the Central Control Office on the same day of inspection by the technician doing the inspection.

E3. COMPLETION OF WORK

- E3.1 The Contractor shall complete the Work within this contract in accordance with the current Manitoba Fire Code.
- E3.2 The scheduling of all inspections shall be directed and approved by the Contract Administrator and/or designate with the intent of completing the Inspection/Testing by the anniversary date of an Inspection/Test. Some inspections may not be required the first year of the Contract due to the inspection anniversary date being the following year.
- E3.3 All reports are to be sent to the Contract Administrator and/or designate at:
- Planning, Property & Development Department
Municipal Accommodations Division
Basement, 510 Main Street
Winnipeg, Manitoba R3B1B9
Attention: Ken Pietracci

E4. EMERGENCY SERVICE FOR FIRE ALARM AND SPRINKLERS

- E4.1 The Contractor may be required to perform service in an emergency situation as follows:
- (a) Monday thru Friday 24/7 all locations; and
 - (b) Saturday/Sunday/Holidays 24/7 all locations.
- E4.1.1 The Contractor shall respond to emergency calls by:
- (a) Attending the site within one (1) hour of call being made by the City during regular business hours. Before or after regular business hours, in the event where a voicemail is left by the City, the call shall be returned within thirty (30) minutes and the Contractor shall attend the site within one (1) hour of responding to the call.
 - (b) Each emergency call will be issued a work order by the city. This work order will accompany the invoice in accordance with E2.2. The Contractor shall provide a detailed work order for the emergency call signed by a City of Winnipeg representative at the time of repair.
 - (c) Emergency calls require all necessary repairs completed at the time of the service call unless otherwise approved by the Contract Administrator and/or designate.

E5. REPAIRS

- E5.1 Major repairs/maintenance are not incidental to this contract, however, the Contractor may perform major repairs/maintenance on an “as-required” basis only if specifically authorized by the Contract Administrator and/or designate. Authorization for a predetermined dollar amount may be negotiated with the Contractor in order to allow for continuity of Work, or the Contract Administrator may assign journeymen.
- E5.2 The Contractor shall provide a telephone number at which the Contractor may be contacted twenty-four (24) hours each day, seven (7) days a week. Other than specified in section E4.1.1(a), if the telephone number provided is an answering machine, the Contractor shall return calls within thirty (30) minutes of a message from the City. Upon contact, the Contractor shall respond at the Site within one (1) hour except as otherwise allowed at the time of the call-out.
- E5.3 The City reserves the right to call for competitive bids for repairs/maintenance/parts deemed to warrant such.
- E5.4 The Bidder shall identify on Form B: Prices, an hourly labour rate for significant Work, which is beyond the normal inspection and testing of systems. (i.e. major repairs, expansion to an existing system, etc.).

E6. COST FOR PARTS

- E6.1 Minor repairs/maintenance incidental to this Contract may be required on an “as required” basis if authorized by the Contract Administrator. Authorization for a predetermined dollar amount may be negotiated with the Contractor in order to allow for continuity of the Work or the Contract Administrator and/or designate may assign journeymen.
- E6.2 The Bidder shall identify on Form B: Prices, a percentage to be charged above the cost for parts for work, which is incidental to the normal testing and inspection of systems. (i.e. glass rods, lamps, etc.).

E7. LOCATIONS

E7.1 Item 1 and Item 42 – City Hall Administration and Council Building – 510 Main Street

- (a) Inspect and test one (1) wet sprinkler system (6” Tyco) , one (1) dry pipe system (2 ½ “ reliable), three (3) preaction sprinkler systems (1 – 4” Victaulic, 1 – 2 ½ “ Reliable, 1 – 2’ Victaulic), one (1) Armstrong Fire Pump and Eaton Controller, jockey pump and controller hose valves, one (1) Wilkins 6” backflow device , thirty-nine (39) tamper switches, thirteen (13) water flow switches, three (3) low pressure switches. Includes annual drain down of low points. To be completed on same dates annually thereafter until expiry of Contract. All inspection and testing to be completed on Saturday/Sunday only for this location. Level 2 confined space in this location.
- (b) Inspect and test one (1) fire alarm system (Edwards EST Quickstart – single stage), 342 devices (including nineteen (19) Emergency light units. All inspection and testing to be completed on Saturday/Sunday only for this location. To be completed on same dates annually thereafter until expiry of Contract.
- (c) Inspect and test one (1) fire alarm system (Siemens MXL – single stage). All inspection and testing to be completed on Saturday/Sunday only for this location. To be completed on same dates annually thereafter until expiry of Contract.

E7.2 Item 2 and Item 43 – Mandarin Building, 185 King Street

- (a) Inspect and test one (1) 4” Victaulic sprinkler system, including test of the anti-freeze in two (2) tail end antifreeze systems. Inspect and test fire pump and Tornatech controller, jockey pump , one (1) 6” Hersey-Beeco backflow, one (1) ¾” Hersey Beeco backflow, one (1) 2” Ames backflow, one (1) 2 ½” Conbraco backflow, seventeen (17) tamper switches, seven

(7) flow switches. To be completed on same dates annually thereafter until expiry of Contract.

- (b) Inspect and test one (1) Fire Alarm System (Mircom Series 100), 123 devices (5 smoke detectors), including fourteen (14) emergency lighting units. Bell test to be completed prior to 7:30 a.m. for this location. To be completed on same dates annually thereafter until expiry of Contract.

E7.3 Item 3 and Item 44 – Confederation Building, 457 Main Street

- (a) Inspect and test one (1) 6" Astra wet pipe automatic sprinkler system, one (1) Leroy Somer fire pump and Cusco controller, jockey pump , hose valves, one (1) 6" Wilkins backflow, seventeen (17) tamper switches, twelve (12) flow switches. To be completed on the same dates annually thereafter until expiry of Contract.
- (b) Inspect and test one (1) fire alarm system (Simplex 4100U – single stage), two hundred and six (206) devices, four (4) smoke detectors, including five (5) emergency lighting units. Bell test to be completed prior to 8 a.m. To be completed on the same dates annually thereafter until expiry of Contract.

E7.4 Item 4 and Item 45 – 311 Ross Avenue

- (a) Inspect and test one (1) 6" wet sprinkler system, two (2) 6" GEM dry sprinkler systems including accelerators, jockey pumps, five (5) tamper switches, five (5) flow switches, and three (3) pressure switches. Includes annual drain down of low points. To be completed on the same dates annually thereafter until expiry of Contract.
- (b) Inspect and test one (1) fire alarm system (Simplex 4010), one hundred and thirty four (134) devices (67 smoke detectors), including twenty (20) emergency lighting units. To be completed on the same dates annually thereafter until expiry of the Contract.

E7.5 Item 5 and Item 46 – Winnipeg Police Service, 700 Assiniboine Park Drive

- (a) Inspect and test one (1) 4" Reliable wet sprinkler system, one (1) 4" Vitaulic Preaction sprinkler system, jockey pump , seven (7) tamper switches, six (6) flow switches, three (3) pressure switches, one (1) 4" Wilkin Zurn backflow. To be completed on the same dates annually thereafter until expiry of the Contract.
- (b) Inspect and test one (1) fire alarm system (Edwards EST3 – 2 stage system, voice), two hundred and seventy-six (276) devices (169 smoke detectors), including ten (10) emergency lighting units. Level 2 confined spaces in this location. To be completed on the same dates annually thereafter until expiry of the Contract.

E7.6 Item 6 and Item 47 – Winnipeg Concourse – 365 Main Street

- (a) Inspect and test one (1) 4" Rasco wet sprinkler system, jockey pump , hose valves, five (5) tamper switches, three (3) flow switches, one (1) pressure switch, one (1) 4" backflow. To be completed on the same dates annually thereafter until expiry of the Contract.
- (b) Inspect and test one (1) fire alarm system (Edwards Quickstart), thirty (30) devices (2 smoke detectors), including four (4) emergency lighting units. To be completed on the same dates annually thereafter until expiry of the Contract.

E7.7 Item 7 and Item 48 – Fire Station #11, 1705 Portage Avenue

- (a) Inspect and test one (1) 4" wet sprinkler system, jockey pump , four (4) tamper switches, two (2) flow switches, one (1) 4" Wilkins backflow, one (1) M67B Brigadier Mcavity Fire Hydrant. To be completed on the same dates annually thereafter until expiry of the Contract.
- (b) Inspect and test one (1) fire alarm system (Edwards IO500), eighty-one (81) devices (6 smoke detectors), including fifteen (15) emergency lighting units. To be completed on the same dates annually thereafter until expiry of the Contract.

E7.8 Item 8 and Item 49 – Millennium Library and Parkade, 251 Donald Street

- (a) Inspect and test one (1) 4" Reliable wet system, four (4) 4" Reliable dry systems including accelerators, one (1) 4" Reliable pre-action system, one (1) 3" Victoric pre-action system, hose valves, one (1) Armstrong fire pump, one (1) Tornatech controller, jockey pump and controller, two (2) 6" AMES backflows, one (1) 6" WATTS backflow, one (1) 3" WATTS backflow, one (1) ½" WATTS backflow, thirty (30) tamper switches, nine (9) flow switches, six (6) low pressure switches. Includes annual drain down of low points. To be completed on the same dates annually thereafter until expiry of the Contract.
- (b) Inspect and test one (1) fire alarm system (Simplex 4100U), four hundred and five (405) devices (138 smoked detectors), including 5 emergency light units. Bell test to be completed prior to 9 a.m. To be completed on same dates annually thereafter until expiry of Contract.

E7.9 Item 9 and Item 50 – Sir William Stephenson Library, 765 Keewatin Street

- (a) Inspect and test one (1) 1" wet sprinkler system (single head), one (1) flow switch, one (1) tamper switch. To be completed on the same dates annually thereafter until expiry of Contract.
- (b) Inspect and test one (1) fire alarm system (Mirtone), sixty-six (66) devices (9 smoke detectors), including 1 emergency lighting unit. Bells to be rung prior to 10 a.m. Level 2 confined space in this location. To be complete annually thereafter until expiry of Contract.

E7.10 Item 10 and Item 51 – Fort Rouge Leisure Centre, 625 Osborne

- (a) Inspect and test one (1) 6" Grinnell wet sprinkler system including one glycol loop, jockey pump, six (6) tamper switches, 4 (four) flow switches, one (1) low pressure switch. To be completed on the same dates annually thereafter until expiry of the Contract.
- (b) Inspect and test one (1) fire alarm system (Simplex 4100U), one hundred and fifty one (151) devices (33 smoke detectors), including 16 emergency lighting units. Bells to be rang prior to 8 a.m. To be completed on the same dates annually thereafter until expiry of the Contract.

E7.11 Item 11 and Item 52 – Bridge Restaurant, 50 Provencher Blvd.

- (a) Inspect and test one (1) 3" Rasco wet sprinkler system, jockey pump, hose valves, four (4) tamper switches, four (4) flow switches, one (1) low pressure switch. Inspection to be completed prior to 11 a.m. To be completed on the same dates annually thereafter until expiry of Contract.
- (b) Inspect and test one (1) fire alarm system (Mircom FA300), eighteen (18) devices, including 2 emergency lighting units. Inspection to be completed prior to 11 a.m. To be completed on the same dates annually thereafter until expiry of Contract.

E7.12 Item 12 and Item 53 – Rainbow Stage, 2015 Main Street

- (a) Spring inspection, turn on and test one (1) 4" Grinnell model F2001 wet sprinkler system & one (1) Grinnell Model A2 Deluge System , two (2) tamper switches, three (3) flow switches, one (1) low pressure switch in May of every contract year. Winterization fall drain down and take out of service in October of every contract year. To be completed annually thereafter until expiry of Contract.
 - (i) Note: Work to be completed for winterization includes system to be drained down, 2 low points drained, 1 inspectors test opened, face to be removed from Alarm valve, header low point drained, Deluge valve opened, 6" blank removed from underground. Underground to be shut closed by the City in the fall at the outside road box. The underground shall be pumped out by the Contractor to prevent freezing.
- (b) Inspect and test one (1) fire alarm system (Mircom series 1000), forty-six 46 devices (4 smoke detectors), including 1 emergency lighting system. To be completed annually thereafter until expiry of Contract.

E7.13 Item 13 – St Johns Lawn Bowling, 1 Fowler

- (a) Spring Inspection, Turn on and test one (1) 1" wet sprinkler system, one (1) flow switch in May of every contract year. System to be refilled with glycol solution. Winterization, fall drain down of glycol solution and take out of service in October of every contract year. Inspect one (1) AMES backflow. To be completed on the same dates annually thereafter until expiry of Contract.

E7.14 Item 14 and Item 54 – Seven Oaks Pool, 444 Adsum

- (a) Inspect and test one (1) 4" Reliable wet sprinkler system, one (1) tamper switch, one (1) flow switch, one (1) pressure switch. To be completed on the same dates annually thereafter until expiry of the Contract.
- (b) Inspect and test one (1) fire alarm system (Mircom FX2000), seventy-four (74) devices (2 smoke detectors) including 15 emergency lighting units. Level 1 confined spaces. To be completed on the same dates annually thereafter until expiry of the Contract.

E7.15 Item 15 and Item 55 – Elmwood Kildonan Pool, 909 Concordia

- (a) Inspect and test one (1) 4" Reliable wet sprinkler system, one (1) tamper switch, one (1) flow switch, one (1) low pressure switch. To be completed on the same dates annually thereafter until expiry of Contract.
- (b) Inspect and test one (1) fire alarm system (Simplex 4100U), eighty (80) devices (5 smoke detectors), including 53 emergency lighting units. Level 1 confined spaces. To be completed on the same dates annually thereafter until expiry of Contract.

E7.16 Item 16 and Item 56 – St James Centennial Pool, 644 Parkdale

- (a) Inspect and test one (1) 4" GEM wet sprinkler system, three (3) tamper switches, three (3) flow switches, one (1) low pressure switch. To be completed on the same dates annually thereafter until expiry of Contract.
- (b) Inspect and test one (1) fire alarm system (Notifier AFP-200), eighty-four (84) devices (4 smoke detectors) including 8 emergency lighting units. Level 2 confined spaces. To be completed on the same dates annually thereafter until expiry of Contract.

E7.17 Item 17 and Item 57 – Cindy Klassen Rec Centre, 999 Sargent

- (a) Inspect and test one (1) wet sprinkler system including glycol loop, eight (8) tamper switches, four (4) flow switches, one (1) 4" Wilkins backflow, McAvity hydrant. To be completed on the same dates annually thereafter until expiry of Contract.
- (b) Inspect and test one (1) fire alarm system (Notifier NFS2-640) one hundred and thirty-eight (138) devices (15 smoke detectors) including 3 emergency lighting units. Bells to be rung prior to 7 a.m. To be completed on the same dates annually thereafter until expiry of Contract.

E7.18 Item 18 and Item 58 – NE Centennial Pool, 90 Sinclair

- (a) Inspect and test one (1) wet sprinkler system including glycol loop, six (6) tamper switches, two (2) flow switches, one (1) 6" Watts Backflow, one (1) 1.5" AMES backflow. One (1) Fire Hydrant. To be completed on the same dates annually until expiry of Contract.
- (b) Inspect and test one (1) fire alarm system (Mircom FX2000), Eighty-two (82) devices (2 smoke detectors, 1 beam detector), including 27 emergency lighting units. Level 2 confined spaces. To be completed on the same dates annually thereafter until expiry of Contract.

E7.19 Item 19 and Item 59 – Pan Am Pool, 25 Poseidon Bay

- (a) Inspect and test one (1) wet sprinkler system, one (1) 4" GEM alarm valve, jockey pump, one (1) pre-action system, nine (9) tamper switches, six (6) flow switches, two (2) low pressure switches, one (1) 4" AMES backflow. To be completed on the same dates annually thereafter until expiry of Contract.
- (b) Inspect and test one (1) fire alarm system (Simplex 4100U), 199 devices (5 smoke detectors), including 46 emergency light units. Bell testing to be completed prior to 6 a.m.

Level 2 confined space. To be completed on the same dates annually thereafter until expiry of Contract.

E7.20 Item 20 and Item 60 – Public Safety Building, 151 Princess Street

- (a) Inspect and test two (2) wet sprinkler systems, one (1) pre-action system, one (1) Armstrong fire pump, one (1) Torna Tech controller, jockey pump, two (2) 6" Watts ackflows, one (1) ½" Watts backflow, one (1) ¾" Watts backflow, twenty-five (25) tamper switches, eight (8) flow switches, two (2) low pressure switches. To be completed on the same dates annually thereafter until expiry of Contract.
- (b) Inspect and test one (1) fire alarm system (Simplex 4100/4010 – 2 stage), eight hundred and twenty-one (821) devices (368 smoke detectors), voice system, including 17 emergency light units. To be completed on the same dates annually thereafter until expiry of Contract.

E7.21 Item 21 and Item 61 – Police Service, 280 William Avenue

- (a) Inspect and test one (1) wet sprinkler system, 3" Rosco, one (1) tamper switch, one (1) flow switch, one (1) low pressure switch. To be completed the same dates annually thereafter until expiry of Contract.
- (b) Inspect and test one (1) fire alarm system (Edwards Quickstart), seventy-five (75) devices (39 smoke detectors), including 3 emergency light units. To be completed on the same dates annually thereafter until expiry of Contract.

E7.22 Item 22 and Item 62 – West District Police, 2321 Grant Avenue

- (a) Inspect and test one (1) wet sprinkler system, one (1) dry sprinkler system, one (1) pre-action system, ten (10) tamper switches, five (5) flow switches, two (2) low pressure switches, one (1) 4" Wilkins backflow, one (1) Mueller fire hydrant. To be completed on the same dates annually thereafter until expiry of Contract.
- (b) Inspect and test one (1) fire alarm system (Simplex 4100U), two hundred and fifty-two (252) devices (119 smoke detectors), including 5 emergency lighting units. Level 2 confined space. To be completed on the same dates annually thereafter until expiry of Contract.

E7.23 Item 23 and Item 63 – Police HQ and Tower, 245 Smith Street and 266 Graham Avenue

- (a) Inspect and test two (2) wet sprinkler systems, eight (8) Pre Action sprinkler systems, four (4) dry sprinkler systems, two (2) Sapphire systems, three (3) fire pumps, three (3) controllers, jockey pump, hose valves, approximately forty six (46) tamper switches, approx. thirty two (32) flow switches, approximately eighteen (18) pressure switches, one (1) six" backflow and one (1) ten inch backflow. Includes annual drain down of low points. To be completed on the same dates annually thereafter until expiry of Contract.
- (b) Inspect and test one (1) fire alarm system (Simplex 4100ES, 5 nodes – 2 stage) approximately three thousand three hundred and sixty-six (3,366) devices (634 smoke detectors), voice system, including emergency lighting. Lift required, Level 2 confined spaces. To be completed on the same dates annually thereafter until expiry of Contract.

E7.24 Item 24 and Item 64 – Public Works Building, 1155/1199 Pacific Avenue

- (a) Inspect and test one (1) standpipe system, including hose valves, one (1) fire pump and controller, two (2) pre action systems, twenty (20) tamper switches, one(1) flow switch, two (2) pressure switches. Level 2 confined crawl space. To be completed on the same dates annually thereafter until expiry of Contract.
- (b) Inspect and test one (1) fire alarm system (Siemens MXL), five hundred and two (502) devices (85 smoke detectors), including emergency light units. Note – there are 110 heat detectors in the crawlspaces and 72 horn strobes in the crawlspaces. All are level 2 confined spaces. Bells to be rung prior to 8 a.m. To be completed on the same dates annually thereafter until expiry of Contract.

E7.25 Item 25 and Item 65 – Public Works, 1539 Waverly Street

- (a) Inspect and test one (1) wet sprinkler system, 8" Hodgeman Model B Alarm Valve, one (1) dry system, 6" Grinnell Model F3021 with F311 Accelerator, two (2) tamper switches, two (2) flow switches, one (1) low pressure switch, including annual trip test and drain down of low points. To be completed on same dates annually thereafter until expiry of Contract.
- (b) Inspect and test one (1) fire alarm system (Mircom 1000), one hundred and two (102) devices (19 smoke detectors), including 13 emergency light units. To be completed on the same date annually thereafter until expiry of Contract.

E7.26 Item 26 and Item 66 – Public Works East Yards, 960 Thomas

- (a) Inspect and test one (1) wet sprinkler system, one (1) dry sprinkler system, twelve (12) tamper switches, four (4) flow switches, one (1) low pressure switch, one (1) 6" Ames backflow. To be completed on the same dates annually thereafter until expiry of Contract.
- (b) Inspect and test one (1) fire alarm system (Edwards EST-3X), two hundred and twenty-six (226) devices (8 smoke detectors), one (1) emergency light unit. To be completed on the same dates annually thereafter until expiry of Contract.

E7.27 Item 27 and Item 67 – Public Works Stores, 1277 Pacific Avenue

- (a) Inspect and test one (1) wet sprinkler system, 4" Grinnell model F2001 alarm valve, one (1) dry system, 6" Gem model F3021 valve, two (2) tamper switches, two (2) flow switches, one (1) low pressure switch. Includes annual drain down of low points. To be completed on the same dates annually thereafter until expiry of Contract.
- (b) Inspect and test one (1) fire alarm system (Simplex 4100U), thirty-nine (39) devices (6 smoke detectors), including 20 emergency light units. To be completed on the same dates annually thereafter until expiry of Contract.

E7.28 Item 28 and Item 68 – Freight House, 200 Isabel

- (a) Inspect and test one (1) wet sprinkler system, three (3) tamper switches, one (1) flow switch, one (1) 2" Conbraco backflow (note: system is 4 head system in Module #3). To be completed on the same dates annually thereafter until expiry of contract.
- (b) Inspect and test one (1) fire alarm system (Simplex 4100U), two hundred (200) devices (24 smoke detectors), including 21 emergency light units. Level 2 confined spaces. To be completed on the same dates annually thereafter until expiry of Contract.

E7.29 Item 29 and Item 69 – Fire Museum, 56 Maple

- (a) Inspect and test one (1) dry sprinkler system, 6" Grinnell model F3021 alarm valve, one (1) tamper switch, one (1) flow switch, one (1) low pressure switch. Includes annual drain down of low points. To be completed on the same dates annually thereafter until expiry of Contract.
- (b) Inspect and test one (1) fire alarm system (Edwards FSP1004), fifty-one (51) devices (6 smoke detectors), including 3 emergency light units. Ladder required to access loft. Safety harness for access to tower. To be completed on the same dates annually thereafter until expiry of Contract.

E7.30 Item 30 and Item 70 – Archives, 50 Myrtle

- (a) Inspect and test one (1) wet sprinkler system, 6" automatic alarm valve, one (1) flow switch, one (1) tamper switch, one (1) low pressure switch. To be completed on the same dates annually thereafter until expiry of Contract.
- (b) Inspect and test six (6) emergency light units. To be completed on the same dates annually thereafter until expiry of Contract.

E7.31 Item 31 and Item 71 – Winnipeg Transit, 421 Osborne Street

- (a) Inspect and test fourteen (14) wet sprinkler systems, twenty five (25) tamper switches, seventeen (17) flow switches, including backflow devices. To be completed on the same dates annually thereafter until expiry of Contract.

- (b) Inspect and test one (1) fire alarm system (Notifier NFS-640), two hundred thirty-eight (238) devices (26 smoke detectors), including 130 emergency light units. To be completed on the same dates annually thereafter until expiry of Contract.

E7.32 Item 32 and Item 72 – Winnipeg Transit, 600 Brandon Street

- (a) Inspect and test one (1) wet sprinkler system, three (3) flow switches, six (6) tamper switches, three (3) backflow devices. To be completed
- (b) Inspect and test one (1) fire alarm system (Notifier NFS2), one hundred seventy-six (176) devices (17 smoke detectors), including 114 emergency light units. To be completed on the same dates annually thereafter until expiry of Contract.

E7.33 Item 33 and Item 73 – Winnipeg Rapid Transit Station, 290 Osborne Street

- (a) Inspect and test one (1) sprinkler system, one (1) low pressure switch, one (1) flow switch, two (2) tamper switches, one (1) backflow. This system to be inspected after 1 a.m. and completed prior to 5 a.m. Spotter required. Lift required. To be completed on the same dates annually thereafter until expiry of Contract.
- (b) Inspect and test one (1) fire alarm system (Notifier NFS640), forty-nine (49) devices , including emergency light units. This system to be completed after 1 a.m. Lift required. Spotter required. To be completed on the same dates annually thereafter until expiry of Contract.

E7.34 Item 34 and Item 74 – Transit Garage, 1520 Main Street

- (a) Inspect and test four (4) 6" wet sprinkler systems, including alarm valves and glycol loop, four (4) tamper switches, four (4) flow switches, two (2) backflows. To be completed on the same dates annually thereafter until expiry of Contract.
- (b) Inspect and test one (1) fire alarm system (Notifier NFS-640), sixty-one (61) devices, including twenty-one (21) emergency light units. To be completed on the same dates annually thereafter until expiry of Contract.

E7.35 Item 35 and Item 75 – St James Civic Centre Arena, 2055 Ness Avenue

- (a) Inspect and test one (1) Pyrochem Pre action system, including Simplex 4004A release panel. To be completed semi-annually. To be completed on the same dates annually thereafter until expiry of Contract.
- (b) Inspect and test one (1) fire alarm system (part of St James Civic Centre), fifty-seven (57_ devices, including emergency lighting system. To be completed on the same date as St James Civic Centre. To be completed on the same dates annually thereafter until expiry of Contract.

E7.36 Item 76 – Bertrand Arena, 294 Bertrand

- (a) Inspect and test one (1) fire alarm system (Edwards FSP502), forty-two (42) devices (3 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.37 Item 77 – Century Arena, 1377 Clarence Avenue

- (a) Inspect and test one (1) fire alarm system (Simplex 4006), sixty-seven (67) devices (6 smoke detectors), including emergency lighting. Confined space level 2. 18' ladder. To be completed on the same dates annually thereafter until expiry of Contract.

E7.38 Item 78 – Eric Coy Arena, 535 Oakdale Avenue

- (a) Inspect and test one (1) fire alarm system (Edwards FSP302G), sixty-two (62) devices (5 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.39 Item 79 – Charles Barbour Arena, 500 Nathaniel Street

- (a) Inspect and test one (1) fire alarm (Simplex 4001), thirty-five (35) devices (3 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.40 Item 80 – Maginot Arena, 910 Maginot Street

- (a) Inspect and test one (1) fire alarm system (Edwards FSP502), forty-four (44) devices (4 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.41 Item 81 – Roland Michener Arena, 1121 Wabasha Street

- (a) Inspect and test one (1) fire alarm system (Simplex 4100U), sixty-nine (69) devices (4 smoke detectors), including emergency lighting. Require test sheets for beam smoke detector. To be completed on the same dates annually thereafter until expiry of Contract.

E7.42 Item 82 – Billy Mosienko Arena, 709 Keewatin Street

- (a) Inspect and test one (1) fire alarm system (Simplex 4001), twenty-seven (27) devices, including emergency lighting. To be completed on the same dates annually thereafter until the expiry of Contract

E7.43 Item 83 – Old Exhibition Arena, 80 Sinclair Street

- (a) Inspect and test one (1) fire alarm system (Simplex 4001), thirty-four (34) devices (3 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.44 Item 84 – Pioneer Arena, 799 Logan Avenue

- (a) Inspect and test one (1) fire alarm system (Simplex 4001), twenty-seven (27) devices, including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.45 Item 85 – River East Arena, 1410 Rothesay Street

- (a) Inspect and test one (1) fire alarm system (Simplex 4006), fifty-five (55) devices (5 smoke detectors), including emergency lighting. Require test sheets for beam smoke detector. To be completed on the same dates annually thereafter until expiry of Contract.

E7.46 Item 86 – Sam Southern Arena, 625 Osborne Street

- (a) Inspect and test one (1) fire alarm system (Part of Fort Rouge Leisure Centre), thirty-two (32) devices, including emergency lighting. To be completed on the same dates as Fort Rouge Leisure Centre. To be completed on the same dates annually thereafter until expiry of Contract.

E7.47 Item 87 – Sargent Park Arena, 1111 Wall Street

- (a) Inspect and test one (1) fire alarm system (Simplex 4001), thirty-four (34) devices (3 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.48 Item 88 – Terry Sawchuk Arena, 901 Kimberly Avenue

- (a) Inspect and test one (1) fire alarm system (Simplex 4001), thirty (30) devices, including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.49 Item 89 – Vimy Arena, 255 Hamilton

- (a) Inspect and test one (1) fire alarm system (Simplex 4001), fifteen (15) devices, including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.50 Item 90 – Animal Services, 1057 Logan Avenue

- (a) Inspect and test one (1) fire alarm system (Simplex 4006), fifty-two (52) devices (11 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.51 Item 91 – 1880 Alexander

- (a) Inspect and test one (1) emergency light system (7 remote heads). To be completed on the same dates annually thereafter until expiry of Contract.

E7.52 Item 92 – St Boniface Community Offices, 219 Provencher Avenue

- (a) Inspect and test one (1) fire alarm system (Mircom FA300), seventy-one (71) devices (25 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.53 Item 93 – St Vital Community Offices, 604 St Mary's Road

- (a) Inspect and test one (1) fire alarm system (120v 3 wire) four (4) devices, including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.54 Item 94 – 120 Eugenie Street

- (a) Inspect and test one (1) fire alarm system (120v 3wire) – thirteen (13) devices, including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.55 Item 95 – Old Fire Hall (Daycare), 1466 William Avenue

- (a) Inspect and test one (1) fire alarm system (Mircom FX-2000), sixty-three (63) devices (16 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.56 Item 96 – Senior Centre, 5006 Roblin Blvd

- (a) Inspect and test one (1) fire alarm system (Mircom series 1000), fifty-nine (59) devices (22 smoke detectors), including emergency lighting. Require 18' ladder to access a few devices. To be completed on the same dates annually thereafter until expiry of Contract.

E7.57 Item 97 – Action Daycare and Senior Centre, 377 Dufferin Avenue

- (a) Inspect and test one (1) fire alarm system (Edwards Fireshield 1004G), fifty-nine (59) devices (17 smoke detectors), including emergency lighting. Level 2 confined spaces. To be completed on the same dates annually thereafter until expiry of Contract.

E7.58 Item 98 – Elmwood Daycare and Resource Centre, 75 Brazier

- (a) Inspect and test one (1) fire alarm system (Edward FSP302G), fifty-one (51) devices (7 smoke detectors), including emergency lighting. Level 2 confined space. To be completed on the same dates annually thereafter until expiry of Contract.

E7.59 Item 99 – Fire Station #2, 55 Watt Street

- (a) Inspect and test one (1) emergency lighting system. To be completed on the same dates annually thereafter until expiry of Contract.

E7.60 Item 100 – Fire Station #3, 337 Des Meurons

- (a) Inspect and test two (2) emergency light units. To be completed on the same dates annually thereafter until expiry of Contract.

E7.61 Item 101 – Fire Station #5, 845 Sargent Avenue

- (a) Inspect and test one (1) fire alarm system (Edwards FSP1004G), fifty-four (54) devices (9 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

- E7.62 Item 102 – Fire Station #6, 603 Redwood Avenue**
- (a) Inspect and test one (1) emergency lighting system. To be completed on the same dates annually thereafter until expiry of Contract.
- E7.63 Item 103 – Fire Station #7, 10 Allen Blye Drive**
- (a) Inspect and test one (1) emergency lighting system. To be completed on the same dates annually thereafter until expiry of Contract.
- E7.64 Item 104 – Fire Station #8, 640 Kimberly Avenue**
- (a) Inspect and test one (1) emergency lighting system. To be completed on the same dates annually thereafter until expiry of Contract.
- E7.65 Item 105 – Fire Station #9, 864 Marion**
- (a) Inspect and test one (1) emergency light unit. To be completed on the same dates annually thereafter until expiry of Contract.
- E7.66 Item 106 – Fire Station #12, 1780 Taylor Avenue**
- (a) Inspect and test one (1) fire alarm system (Edwards IO500), fifty-two (52) devices (14 smoke detectors), including emergency lighting. Lift required for this site. To be completed on the same dates annually thereafter until expiry of Contract.
- E7.67 Item 107 – Fire Station #14, 1057 St Mary’s Road**
- (a) Inspect and test eleven (11) emergency light units. 18’ ladder required. To be completed on the same dates annually thereafter until expiry of Contract.
- E7.68 Item 108 – Fire Station #15, 1083 Autumnwood Drive**
- (a) Inspect and test two (2) emergency light units. To be completed on the same dates annually thereafter until expiry of Contract.
- E7.69 Item 109 – Fire Station #16, 1001 McGregor Street**
- (a) Inspect and test one (1) emergency light unit. To be completed on the same dates annually thereafter until expiry of Contract.
- E7.70 Item 110 – Fire Station #18, 5000 Roblin Blvd**
- (a) Inspect and test one (1) fire alarm system (Edwards IO500), fifty-one (51) devices (14 smoke detectors), including emergency lighting. Lift required to access some devices. To be completed on the same dates annually thereafter until expiry of Contract.
- E7.71 Item 111 – Fire Station #21, 1446 Regent Avenue**
- (a) Inspect and test one (1) emergency lighting system. To be completed on the same dates annually thereafter until expiry of Contract.
- E7.72 Item 112 – Fire Station #22, 1567 Waverly Street**
- (a) Inspect and test three (3) emergency lighting systems. To be completed on the same dates annually thereafter until expiry of Contract
- E7.73 Item 113 – Fire Station #23, 880 Dalhousie**
- (a) Inspect and test one (1) Emergency light unit. To be completed on the same dates annually thereafter until expiry of Contract.
- E7.74 Item 114 – Fire Station #25, 701 Day Street**
- (a) Inspect and test two (2) emergency light systems. To be completed on the same dates annually thereafter until expiry of Contract.
- E7.75 Item 115 – Fire Station #26, 1525 Dakota Street**

- (a) Inspect and test one (1) emergency light system. To be completed on the same dates annually thereafter until expiry of Contract.

E7.76 Item 116 – Fire Station #27, 27 Sage Creek Blvd

- (a) Inspect and test one (1) fire alarm system (Edwards IO500), fifty-seven (57) devices (14 smoke detectors), including emergency lighting. Lift Required. To be completed on the same dates annually thereafter until expiry of Contract.

E7.77 Item 117 – Fire Station #30, 524 Osborne

- (a) Inspect and test one (1) fire alarm system (Simplex 4004), forty-nine (49) devices (7 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.78 Item 118 – Fire Station #36, 2490 Portage Avenue

- (a) Inspect and test one (1) emergency light system. To be completed on the same dates annually thereafter until expiry of Contract.

E7.79 Item 119 – Fire Academy, 2546 McPhillips Street

- (a) Inspect and test one (1) fire alarm system (Simplex 4006), eighty-eight (88) devices (9 smoke detectors), including emergency lighting. 16' ladder required. To be completed on the same dates annually thereafter until expiry of Contract.

E7.80 Item 120 – Kildonan Park Golf Course Club House, 2021 Main Street

- (a) Inspect and test six (6) emergency light units. To be completed on the same dates annually thereafter until expiry of Contract.

E7.81 Item 121 – Windsor Park Golf Course Club House, 10 Des Meurons Street

- (a) Inspect and test six (6) emergency light units. To be completed on the same dates annually thereafter until expiry of Contract.

E7.82 Item 122 – Ross House Museum, 140 Meade Street North

- (a) Inspect and test one (1) fire alarm system (Simplex Series M-100), seventeen (17) devices. To be completed on the same dates annually thereafter until expiry of Contract.

E7.83 Item 123 – St James Museum, 3180 Portage Avenue

- (a) Inspect and test one (1) fire alarm system (Simplex 4001), twenty-one (21) devices (6 smoke detectors). To be completed on the same dates annually thereafter until expiry of Contract.

E7.84 Item 124 – Transcona Museum, 141 Regent Avenue

- (a) Inspect and test one (1) fire alarm system (Simplex 4006), twenty-five (25) devices (16 smoke detectors). To be completed on the same dates annually thereafter until expiry of Contract.

E7.85 Item 125 – Archives, 380 William Avenue

- (a) Inspect and test one (1) fire alarm system (Simplex 4006), eighty-five (85) devices (49 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.86 Item 126 – Harbour View Rec Centre, 1867 Springfield Road

- (a) Inspect and test one (1) fire alarm system (Mircom Series 200), fifty-one (51) devices, including emergency lighting. 18' ladder required. To be completed on the same dates annually thereafter until expiry of Contract.

E7.87 Item 127 – Community Health, 601 Aikins Street

- (a) Inspect and test one (1) fire alarm system (Simplex 4004), fifty-six (56) devices (10 smoke detectors), including emergency lighting. Bells to be rung prior to 8 a.m. To be completed on the same dates annually thereafter until completion of Contract.

E7.88 Item 128 – Insect Control, 3 Grey Street

- (a) Inspect and test one (1) fire alarm system (Simplex 4001), twenty-four (24) devices (1 smoke detector). To be completed on the same dates annually thereafter until expiry of Contract.

E7.89 Item 129 – Cornish Library, 20 Westgate

- (a) Inspect and test one (1) fire alarm system (Notifier SFP-5UDC), twenty-four (24) devices (10 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.90 Item 130 – Westwood Library, 66 Allard

- (a) Inspect and test one (1) fire alarm system (Edwards FSP502G), thirty (30) devices (15 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.91 Item 131 – St James Library, 1910 Portage Avenue

- (a) Inspect and test one (1) fire alarm system (Simplex 4004), forty-three (43) devices (2 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.92 Item 132 – St Johns Library, 500 Salter Street

- (a) Inspect and test one (1) fire alarm system (Notifier SFP-5UDC), twenty-nine (29) devices (15 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.93 Item 133 – West Kildonan Library, 365 Jefferson Avenue

- (a) Inspect and test one (1) fire alarm system (Mircom FX2000), forty-two (42) devices (13 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.94 Item 134 – Transcona Library, 111 Victoria Street

- (a) Inspect and test one (1) fire alarm system (Notifier 500), thirty-five (35) devices (16 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.95 Item 135 – Windsor Park Library, 955 Cottonwood

- (a) Inspect and test one (1) fire alarm system (Edwards FSP502G), twenty-six (26) devices (11 smoke detectors), including emergency lighting. To be completed the same dates annually thereafter until expiry of Contract.

E7.96 Item 136 – St Vital Library, 6 Fermor Avenue

- (a) Inspect and test one (1) fire alarm system (Mircom FX2000), forty-two (42) devices (8 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.97 Item 137 – Louis Riel Library, 1168 Dakota Street

- (a) Inspect and test one (1) fire alarm system (Edwards 6616), twenty-six (26) devices (2 smoke detectors), including emergency lighting. Confined space level 2. To be completed on the same dates annually thereafter until expiry of Contract.

E7.98 Item 138 – Former Charleswood Library, 5014 Roblin Blvd.

- (a) Inspect and test one (1) fire alarm system (120v 3 wire) seventeen (17) devices, including emergency lighting. Level 2 confined space. To be completed on the same dates annually thereafter until expiry of Contract.

E7.99 Item 139 – Fort Garry Library, 1360 Pembina Hwy.

- (a) Inspect and test one (1) fire alarm system (Mircom FA300), twenty-nine (29) devices (15 smoke detectors), including emergency lighting. To be completed the same dates annually thereafter until expiry of Contract.

E7.100 Item 140 – River Heights Library, 1520 Corydon Avenue

- (a) Inspect and test one (1) fire alarm system (Mircom FA-1025A), thirty-one (31) devices (15 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.101 Item 141 – East Cultural Centre, 575 Larsen Avenue

- (a) Inspect and test one (1) fire alarm system (Simplex 4006), forty (40) devices (2 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.102 Item 142 – Old Fire Hall, 212 Dumoulin

- (a) Inspect and test one (1) fire alarm system (Simplex 4006), forty-nine (49) devices (10 smoke detectors). To be completed on the same dates annually thereafter until expiry of Contract.

E7.103 Item 143 – Peguis Pavilion, 2015 Main Street

- (a) Inspect and test one (1) fire alarm system (Siemens FS-250), fifty-seven (57) devices (1 smoke detector), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.104 Item 144 – McBeth House, 31 McBeth

- (a) Inspect and test one (1) fire alarm system (Edwards 1527), eighteen (18) devices (4 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.105 Item 145 – BoniVital Pool, 1215 Archibald Street

- (a) Inspect and test one (1) fire alarm system (Mircom FX-2000), fifty-two (52) devices (2 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.106 Item 146 – Margaret Grant Pool, 685 Dalhousie

- (a) Inspect and test one (1) fire alarm system (Edwards IO500), sixty-five (65) devices (1 smoke detector), including emergency lighting. Level 2 confined space. To be completed on the same dates annually thereafter until expiry of Contract.

E7.107 Item 147 – St James Civic Centre, 2055 Ness Avenue

- (a) Inspect and test one (1) fire alarm system (Simplex 4100U), one hundred fifty-one (151) devices (10 smoke detectors), including emergency lighting. Level 2 confined spaces. To be completed annually thereafter until expiry of Contract.

E7.108 Item 148 – Eldon Ross Pool, 1887 Pacific Avenue

- (a) Inspect and test one (1) fire alarm system (Simplex 4006), thirty-one (31) devices (2 smoke detectors), including emergency lighting. Level 2 confined space. To be completed on the same dates annually thereafter until expiry of Contract.

E7.109 Item 149 – Sherbrook Pool, 381 Sherbrook

- (a) Inspect and test one (1) fire alarm system (Notifier), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.110 Item 150 – Transcona Kinsmen Pool, 1101 Wabasha

- (a) Inspect and test one (1) fire alarm system (Edwards Fireshield 302), twenty-nine (29) devices, including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.111 Item 151 – Police Service, 55 Princess

- (a) Inspect and test one (1) fire alarm system (Mircom Series 1000), one hundred thirteen (113) devices (41 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.112 Item 152 – Police Service, 260 Hartford Avenue

- (a) Inspect and test one (1) fire alarm system (Simplex 4006), fifty-two (52) devices (13 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.113 Item 153 – Old Police Service Building, 1350 Pembina Hwy.

- (a) Inspect and test one (1) fire alarm system (Simplex 4006), fifty-five (55) devices (13 smoke detectors), including emergency lighting. Level 3 confined space. Note requirements for this Site: respirator required for this space. To be completed on the same dates annually thereafter until expiry of Contract.

E7.114 Item 154 – Police Service Range, 1745 Wyper Rd.

- (a) Inspect and test emergency lighting system. To be completed on the same dates annually thereafter until expiry of Contract.

E7.115 Item 155 – Police Service Bomb Unit, 1750 Wyper Rd.

- (a) Inspect and test one (1) fire alarm system (Notifier), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.116 Item 156 – Police Service Canine Unit, 77 Durand

- (a) Inspect and test one (1) fire alarm system (Notifier NFS-320C), thirty-two (32) devices, including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.117 Item 157 – Public Works, 1220 Pacific

- (a) Inspect and test one (1) fire alarm system (Simplex 4002), ninety (90) devices (9 smoke detectors), including emergency lighting. Level 2 confined space, lift required. To be completed on the same dates annually thereafter until expiry of Contract.

E7.118 Item 158 – Magnus Eliason Rec Centre, 430 Langside Street

- (a) Inspect and test one (1) fire alarm system (Simplex 4002), seventy (70) devices (15 smoke detectors), including emergency lighting. Some detectors are on the gym ceiling. To be completed on the same dates annually thereafter until expiry of Contract.

E7.119 Item 159 – Mayfair Rec Centre, 40 Mayfair

- (a) Inspect and test one (1) fire alarm system (Edwards IO500), twenty-four (24) devices (5 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.120 Item 160 – Turtle Island Rec Centre, 510 King Street

- (a) Inspect and test one (1) fire alarm system (Simplex 4006), thirty-eight (38) devices (10 smoke detectors), including emergency lighting. Smoke detectors in lobby and Gym are very high. To be completed on the same dates annually thereafter until expiry of Contract.

E7.121 Item 161 – East Kildonan/Elmwood Senior Centre, 180 Poplar

- (a) Inspect and test one (1) fire alarm system (Edwards FSP502G), thirty-five (35) devices (2 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E7.122 Item 162 – Transcona Senior Centre, 328 Whittier Avenue

- (a) Inspect and test one (1) emergency lighting system. To be completed on the same dates annually thereafter until expiry of Contract.

E7.123 Item 163 – Mcgee Shops, 752 McGee Street

- (a) Inspect and test one (1) fire alarm system (Simplex 4006), one hundred and fifteen (115) devices (15 smoke detectors), including emergency lighting. 16' ladder required. To be completed on the same dates annually thereafter until expiry of Contract.

E7.124 Item 164 – Club Eclipse, 255 Rue Du La Cathedrale

- (a) Inspect and test one (1) fire alarm system (Edwards FSP302), thirty-three (33) devices (14 smoke detectors), including emergency lighting. To be completed on the same dates annually thereafter until expiry of Contract.

E8. INSPECTION AND TESTING OF TIRE ALARMS & EMERGENCY LIGHTING

- E8.1 Appendix A is a list of locations, whether or not they have elevators and the required inspection dates at each address. Scheduling inspections will be done at the discretion of the Contract Administrator and/or designate. The City is not responsible for the accuracy of this information.
- E8.2 The Contractor shall provide the Contract Administrator with a Certificate(s) of Insurance, in a form satisfactory to the City Solicitor, at least two (2) Business Days prior to the commencement of any work on the site, but in no event later than seven (7) Calendar Days from notification of the award of Contract.
- E8.3 The Contractor shall not cancel, materially alter, or cause the policy to lapse without providing at least thirty (30) Calendar Days prior written notice to the Contract Administrator.
- E8.4 The City shall have the right to alter the limits and/or coverages as reasonably required from time to time during the continuance of this agreement.

PART F - SECURITY CLEARANCE

F1. SECURITY CLEARANCE

- F1.1 The City will conduct a Level Two Security Clearance Check, for any individual proposed to perform Work under the Contract at Winnipeg Police Service facilities.
- F1.2 The Contractor shall provide the Contract Administrator with a list of individuals proposed to perform Work under the Contract at Winnipeg Police Service facilities:
- (a) within five (5) Business Days of the Award of Contract; or
 - (b) in the case of additional or replacement individuals during the term of the Contract, at least thirty (30) Calendar Days before each individual is proposed to commence Work at Winnipeg Police Service facilities.
- F1.3 Each individual proposed to perform Work under the Contract at Winnipeg Police Service facilities shall provide:
- (a) A list of names (including maiden names), addresses, dates of birth, and telephone numbers and occupations of all immediate family members (including parents) and their spouses/common law. Include your spouse/common law boyfriends, girlfriends and their family members. This includes stepbrothers, stepsisters, half-brothers and half-sisters. This list should be typed in the following format:

John James SMITH	Dob: 45 Aug 24 (father)
123 Anywhere Street	555-555-5555
Winnipeg, Manitoba	
 - (b) A list of names, dates of birth, addresses and telephone numbers and occupations of at least four (4) of your closest friends. This list should be typed in the following format:

John James SMITH	Dob: 45 Aug 24 (father)
123 Anywhere Street	555-555-5555
Winnipeg, Manitoba	
 - (c) The name of the immediate supervisor title or position within their organization, and telephone number, mailing address and email address.
 - (d) A list of all past addresses.
 - (e) Photocopies to two valid pieces of identification:
 - (i) valid photo driver's license,
 - (ii) valid passport or,
 - (iii) birth certificate.
 - (f) A completed Form P-608: Security Clearance Check authorization form. Form P-608 must be signed and dated.
 - (i) Signature of Witness shall be signed by the contact person stated on Paragraph 3 Form A: Bid.
- F1.4 Each individual shall submit the required information and form to the Winnipeg Police Service Division 30 Clerk at Main Floor, 151 Princess Street:
- (a) within five (5) Business Days of the Award of Contract; or
 - (b) in the case of an additional or replacement individual during the term of the Contract, at least thirty (30) Calendar Days before the individual is proposed to commence Work at Winnipeg Police Service facilities.
- F1.5 Any individual for whom a satisfactory Level Two Security Clearance is not obtained will not be permitted to perform any Work within Winnipeg Police Service facilities.
- F1.6 Any satisfactory Security Clearance obtained thereby will be deemed valid for one (1) year from the date of clearance, subject to a repeated Security Clearance Check as hereinafter specified.

(a) Each individual doing Work in a Winnipeg Police Service Facility shall provide photo identification upon entry, in order that their Level Two security clearance can be verified.

F1.7 Notwithstanding the foregoing, at any time during the term of the Contract, the City may, at its sole discretion and acting reasonably, require a further Security Clearance Check. Any individual who fails to obtain a satisfactory Security Clearance Check as a result of a repeated Security Clearance Check will not be permitted to continue to perform Work under the Contract at Winnipeg Police Service Facilities.

F1.8 Any individual who fails to obtain a satisfactory Security Clearance Check may request reconsideration by writing to:
Winnipeg Police Service
Division 30 Services
Attn: Service Security Officer
151 Princess Street
Winnipeg, Manitoba
R3B 1L1

