

# PROJECT BUSINESS CASE



Part 1: Capital Request Identification								
Project or Program Name:		Business Case ID:						
Dept. ID:	Department:	Division:	Branch:					
Project or Program Number (if available):								
BC Author:		Date created (MM/DD/YYYY):						
Funding Sources (√): Debt <input type="checkbox"/> Cash <input type="checkbox"/> Other <input type="checkbox"/>	Project Driver (% Allocation): <table style="width: 100%; text-align: center;"> <tr> <td>Maintain Base LOS</td> <td>Regulatory Change</td> <td>Support Growth</td> <td>Enhanced LOS</td> <td>Increase Efficiency</td> </tr> </table>			Maintain Base LOS	Regulatory Change	Support Growth	Enhanced LOS	Increase Efficiency
Maintain Base LOS	Regulatory Change	Support Growth	Enhanced LOS	Increase Efficiency				
Service View Budget Category:		Approved Budget to Date: \$						
Our Winnipeg Reference(s):		Total Project Capital Cost: \$						
Department Strategic Plan(s) Considered:		Operating Budget Adjustment (√): Yes <input type="checkbox"/> No <input type="checkbox"/>						

Part 2: Description of Business Need	
Target Service Level Gap:	
Background:	
Need (Problem, Risk to Level of Service, Opportunity):	
Root Cause (bullets): •	Consequences (bullets): •
Significant Dependencies/Synergies:	Evidence and Data that support the Need (Name sources & attach in appendix if applicable):

Part 3: Option Evaluations
NPV Summary:
Differences or Considerations pertaining to Options (if required):

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<b>Part 4: Recommended Solution</b>
Solution Description and Rationale:
Operational Impact – Financial and Other:
Quantified Benefits:
Assets Created or Decommissioned:
Key Assumptions and Sensitivities:
Deliverability Risks or Issues:
Project and Stakeholder Coordination:
Estimated Schedule:
Stakeholders Consulted

<b>Part 5: Financial Analysis</b>							
Budget (\$ thousands)	2016	FORECAST					Total
		2017	2018	2019	2020	2021	
Capex							
Net Opex							
Type (P/S): P <input type="checkbox"/> S <input type="checkbox"/>	Escalation (%):		Contingency (%):		Class of Estimate (1-5):		
Key Components of Project Costs	Type					Amount (\$ thousands)	
	IS&T					\$	
	Contingency					\$	
	O/H Fees					\$	
	Other					\$	

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Part 6: Change Log			
No.	Date	Updates to Business Case (list details of changes):	Approved

Part 7: Approval	
Asset Management QA:  Date:	Comments:
Finance Manager:  Date:	Comments:
IS&T:  Date:	Comments:
Division Manager:  Date:	Comments:

Appendix: Supplementary Information