

FORM A: PROPOSAL
(See B8)

1. Contract Title REQUEST FOR PROPOSAL FOR PROVISION OF FRAUD AND WASTE HOTLINE AND CASE MANAGEMENT SYSTEM

2. Proponent

Name of Proponent

Usual Business Name of Proponent as it appears on Invoice (if different from above)

Street

City Province Postal Code

Email Address of Proponent

Facsimile Number

(Mailing address if different)

Street or P.O. Box

City Province Postal Code

GST Registration Number (if applicable)

The Proponent is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Proponent hereby authorizes the following contact person to represent the Proponent for purposes of the Proposal.

Contact Person Title

Telephone Number Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions.

5. Offer The Proponent hereby offers to perform the Work in accordance with the Contract for the Price(s), in Canadian funds, set out on Form B: Prices, appended hereto.
6. Execution of Contract The Proponent agrees to execute and return the Contract no later than seven (7) Calendar Days after receipt of the Contract, in the manner specified in C4.1.
7. Commencement of the Work The Proponent agrees that no Work shall commence until he/she is in receipt of a notice of award from the Award Authority authorizing the commencement of the Work.
8. Contract The Proponent agrees that the Request for Proposal in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Proposal.
9. Addenda The Proponent certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:
- | No. | Dated |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
10. Time This offer shall be open for acceptance, binding and irrevocable for a period of ninety (90) Calendar Days following the Submission Deadline.
11. Signatures The Proponent or the Proponent's authorized official or officials have signed this
_____ day of _____, 20_____.

Signature of Proponent or
Proponent's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

FORM B: PRICES
 (See B9)

REQUEST FOR PROPOSAL FOR PROVISION OF FRAUD AND WASTE HOTLINE AND CASE
 MANAGEMENT SYSTEM

1. Initial Program Setup Fees

Configuration, Customization, and Setup Phase

Hotline intake system configuration, customization and setup

Total Configuration, Customization and Setup \$ _____

2. Operation of Hotline Fees

Operation Phase (Notes 1 and 2)

Annual operating fee - 2017

Projected annual operating fees (Note 3)

2018

2019

2020

2021

Total Operation of Hotline Fees

*Assumed
 Annual Tip
 Volumes*

Price

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

Total Price (1 plus 2)

\$ _____

 Name of Proponent

Optional Services Fee

Rewards Program (Note 4)

Evaluation of leading practices and suggestions for implementation

Total Rewards Program \$ _____

(Note – Optional Services Fee is for information purposes only and will not be evaluated)

Note 1: The annual operating fee (payable on a quarterly basis) must be an all-inclusive fixed fee, not a per-call fee.

Note 2: Refer to D2 Background and D3 Scope of Services.

Note 3: In the event that tip volumes are 25% higher or lower than the assumed annual tip volumes stated by the Contractor in the pricing for projected annual operating fees, the City may negotiate with the Contractor for a higher or lower fee prior to awarding an optional renewal year.

Note 4: Evaluate leading practices for a Rewards Offer Program for tips that result in savings/recovery for the City of a tangible amount, as outlined in Schedule 1: Proponent Questionnaire. Refer to B20.11.

Prices shall be inclusive of all fees and all auxiliary services as outlined in B9.1.2.