

**FORM A: PROPOSAL**  
(See B8)

1. Contract Title REQUEST FOR PROPOSAL FOR PROFESSIONAL CONSULTING SERVICES FOR WEST END SEWAGE TREATMENT PLANT EFFLUENT MONITORING STATION

2. Proponent

\_\_\_\_\_  
Name of Proponent (Legal Name)

\_\_\_\_\_  
Usual Business Name of Bidder as it appears on Invoice (if different from above)

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Email Address of Bidder

\_\_\_\_\_  
Facsimile Number

(Mailing address if different)

\_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
GST Registration Number (if applicable)

(Choose one)

The Proponent is:

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Proponent hereby authorizes the following contact person to represent the Proponent for purposes of the Proposal.

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer The Proponent hereby offers to perform the Services in accordance with the Contract for the Fees, in Canadian funds, set out in the Proposal Submission.
6. Execution of Contract The Proponent agrees to execute and return the Contract no later than seven (7) Calendar Days after receipt of the Contract, in the manner specified in C4.1.
7. Commencement of the Services The Proponent agrees that no Services shall commence until it is in receipt of a notice of award from the City authorizing the commencement of the Services.
8. Contract The Proponent agrees that the Request for Proposal in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Proposal.
9. Addenda The Proponent certifies that the following Addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.		Dated	
_____		_____	
_____		_____	
_____		_____	

10. Time This offer shall be open for acceptance, binding and irrevocable for a period of ninety (90) Calendar Days following the Submission Deadline.
11. Signatures The Proponent or the Proponent's authorized official or officials have signed this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ .

Signature of Proponent or  
Proponent's Authorized Official or Officials

\_\_\_\_\_

(Print here name and official capacity of individual whose signature appears above)

\_\_\_\_\_

(Print here name and official capacity of individual whose signature appears above)

**FORM B: FEES**  
(See B9)

**MAIN FEE SCHEDULE**

Line Item	Work Item	Fee Basis	Quantity	Unit Price	Fee Amount	Allowable Disbursements	Total Fee
					A	B	A + B
<b>Consultant Services Management Plan</b>							
1	Consultant Services Management Plan	Fixed			\$	N/A	\$
<b>WSTP Level 2 Design</b>							
2	Engineering Survey	Fixed			\$	\$	\$
3	Geotechnical Report	Fixed			\$	\$	\$
4	Design Development	Fixed			\$	N/A	\$
<b>Value Engineering</b>							
5	Value Engineering Idea Evaluation	Per Unit	5 Ideas		\$	N/A	\$
<b>WSTP Level 3 Design</b>							
6	Design Services and Tender Services	Fixed			\$	N/A	\$
<b>Contract Administration</b>							
7	Non-Resident Engineering Services	Time Based (Hours)	(*Estimated Minimum Hours = 300)		\$	\$	\$
8	Resident Engineering Services	Time Based (Hours)	(*Estimated Minimum Hours = 450)		\$	\$	\$
9	Commissioning Services	Time Based (Hours)	(*Estimated Minimum Hours = 190)		\$	\$	\$
10	Operations Manuals	Time Based (Hours)	(*Estimated Minimum Hours = 100)		\$	\$	\$
<b>Post Construction</b>							
11	Post Construction Services	Time Based (Hours)	(*Estimated Minimum Hours = 60)		\$	\$	\$
<b>Total Fees and Allowable Disbursements</b>							<b>\$</b>

\*If deviating from the estimated minimum hours, refer to B9.4.1 for additional requirements.