

FORM A: BID
(See B8)

1. Contract Title SUPPLY AND DELIVERY OF UTILITY VEHICLES

2. Bidder

Name of Bidder

Usual Business Name of Bidder as it appears on Invoice (if different from above)

Street

City

Province

Postal Code

(Mailing address if different)

Email Address of Bidder

Facsimile Number

Street or P.O. Box

City

Province

Postal Code

(Choose one)

GST Registration Number (if applicable)

The Bidder is:

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

Contact Person

Title

Telephone Number

Facsimile Number

Email Address

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work The Bidder agrees that no Work shall commence until he/she is in receipt of a notice of award from the Award Authority authorizing the commencement of the Work.

7. Contract The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid.

8. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	Dated
_____	_____
_____	_____
_____	_____

9. Time This offer shall be open for acceptance, binding and irrevocable for a period of sixty (60) Calendar Days following the Submission Deadline.

10. Signatures The Bidder or the Bidder's authorized official or officials have signed this _____ day of _____, 20____.

Signature of Bidder or
Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

FORM B: PRICES
(See B9)

SUPPLY AND DELIVERY OF UTILITY VEHICLES

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	QUANTITY	UNIT PRICE
1.	Utility Vehicles	15026	Each	2	

Name of Bidder

FORM N: DETAILED SPECIFICATIONS 15026

UTILITY VEHICLE

1.0 DESCRIPTION OF EQUIPMENT

- 1.1 These specifications describe a **Utility Vehicle** and other equipment and features as specified herein.
- 1.2 The **Utility Vehicle** shall be a new 2015 model year or newer.
- 1.3 The **Utility Vehicle** and all other items/components shall be the manufacturer's latest model. The equipment shall be furnished complete and ready for operation. Any parts or accessories not specifically mentioned, but which are required to complete and place the equipment and associated attachments in successful operation shall be furnished as though specifically mentioned in these specifications. The equipment and associated attachments, and all parts thereof, shall conform in strength and quality of material and workmanship, to the best standards and engineering practice of the industry.
- 1.4 It will be the responsibility of the Bidder to inform the City of any errors or omissions in these specifications, for under this Contract the Contractor shall be held responsible for the satisfactory operational function of the equipment.

2.0 OTHER SPECIFICATIONS AND STANDARDS

- 2.1 All applicable SAE standards form an integral part of these specifications and shall have precedence in any conflict concerning minimum acceptable standards.

- 2.2 The **Utility Vehicle** shall comply with the applicable regulations:

National Safety Mark, NSM = <http://www.tc.gc.ca/eng/acts-regulations/acts-road.htm>

Manitoba Safety and Health Act, Parts 12, 22 =
<http://web2.gov.mb.ca/laws/statutes/ccsm/w210e.php> and <http://www.gov.mb.ca/labour/safety/>

Canadian Standards Association, CSA = <http://www.csa.ca/about/Default.asp?language=english>

Under Writers of Canada, U/L = <http://www.ulc.ca/>

Society of Automotive Engineers, SAE = <http://www.sae.org/>

City of Winnipeg Lighting Visibility
Standard=<http://winnipeg.ca/matmgt/pdfs/PublicWorksEquipLightingVisibility.pdf>.

- 2.3 It will be the responsibility of the Bidder to inform the City of any deficiencies in these specifications, for under this Contract the Contractor shall be held responsible for the design, performance, reliability and satisfactory operational function of the units.

3.0 SERVICE FACILITY

- 3.1 For the purpose of warranty repairs, the Bidder shall have an authorized service facility located within 10 km of the boundaries of the City of Winnipeg. The facility, or a portion thereof, shall be dedicated to the service and maintenance of the type equipment being offered. Further to B9.1, Bidders shall provide a description of the service facility including, but not limited to, number of qualified service staff, years of service experience, and general service capabilities within three (3) Business Days upon request of the Contract Administrator.

4.0 REFERENCES

- 4.1 Provide five (5) Canadian references where this equipment is used in a working environment where climatic conditions are similar to the City of Winnipeg.

5.0 MAKE & MODE

- 5.1 Eligible models are: **TORO Workman MDX or EQUIVALENT IN ACCORDANCE TO B6. SUBSTITUTES.**

- 5.2 **State** make and model of the equipment bid- _____

6.0 INSTRUCTIONS FOR COMPLETION OF SPECIFICATIONS

- 6.1 Each bid will be evaluated based on adherence to all terms, conditions and requirements outlined in the Bid Opportunity package.

- 6.2 All items in these specifications must be answered indicating compliance or non-compliance. **BIDDERS SHALL STATE "YES" FOR COMPLIANCE OR STATE DEVIATION**, or give reply where requested to do so. Deviations shall be clearly stated and fully detailed. Alternatives will be considered subject to evaluation.

- 6.3 **EACH BIDDER IS REQUIRED TO FILL IN EVERY BLANK. FAILURE TO DO SO MAY BE USED AS A BASIS FOR REJECTION OF BID**

7.0 PERFORMANCE RELIABILITY

- 7.1 The responsibility for the design of the **Utility Vehicle**, its performance and reliability shall rest upon the Contractor.

- 7.2 The term "repeated failures" as used herein is defined to mean that the same component, subassembly, or assembly develops repeated defects, breakdowns and/or malfunctions rendering the vehicle inoperative, or requiring repeated shop correction, service and/or replacement during the warranty period applicable for said component, subassembly, of assembly. Minor items or ordinary service adjustments are not included, or considered under the scope of "repeated failures", as well as other factors, such as operational damage due to accidents, misuse or lack of proper maintenance, service and lubrication attention by not following the manufacturer's preventative maintenance schedule.

- 7.3 Where the **Utility Vehicle** develops "repeated failures" in service, the Contractor shall make any necessary engineering changes, repairs, alterations or modifications in order to guarantee reliability of performance.

- 7.4 The equipment shall be capable of consistent top performance in City of Winnipeg Environment. Note: The City of Winnipeg has four seasons with ambient temperatures ranging from approximately 90°F (32°C) to -40°F (-40°C)

8.0 FUEL

- 8.1 Where applicable, all equipment must be fully fuelled upon delivery (no exceptions).

9.0 QUALIFICATIONS OF MANUFACTURER & CONTRACTOR

- 9.1 The manufacturer of the **Utility Vehicle** shall have five (5) years continuous experience manufacturing the equipment.
- 9.2 The manufacturer shall have in effect a documented quality control program ensuring that the quality of materials and workmanship, including welding, conforms to the best standards and engineering practice of the industry.
- 9.3 The Contractor shall have five (5) years continuous experience servicing, repairing and maintaining **Utility Vehicle** of the type being offered.

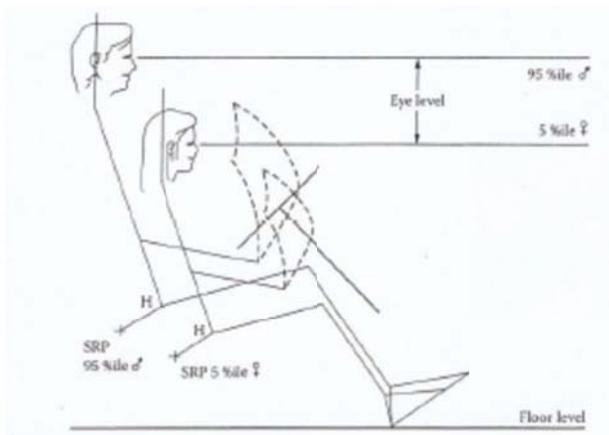
10.0 SPECIFICATIONS:

10.1	Engine	Approx. 14 horsepower V-Twin, 4-stroke, air-cooled, OHV (Overhead Valve)	_____
10.2	Fuel type	Gas	_____
10.3	Instrumentation	Hour meter, low oil pressure warning light, accessory power port. Cup holders, radio holder and glove box storage.	_____
10.4	Tires	Front: Approx. 22 x 9.5-10, 4-ply, Approx. Rear: 24 x 12-10, 4-ply, turf tread	_____
10.5	Fuel capacity	Approx. 6.5 gallons (24.6 liters)	_____
10.6	Dimensions	Approx. width 59", length 118", wheel base 81"	_____
10.7	Front suspension	Independent "A"-Frame with coil over shock absorbers	_____
10.8	Rear suspension	Trailing arm with coil over shock absorbers	_____
10.9	Ground speed	Approx. 16 mph (25.6 km/h)	_____
10.10	Brakes	Front wheel hydraulic disc. Rear wheel hydraulic drum	_____
10.11	Steering	Manual, pinion and sector gear system with ergonomically positioned non-adjustable column.	_____
10.12	Ground clearance	Front approx. 10", rear approx. 7"	_____
10.13	Starting	Pedal start	_____
10.14	Cargo box size	Length 44.5", width 49", height 10.25" (needed to fit a beverage cooler 44" L x 42" W), state cargo bed dimensions.	_____
10.15	Cargo box material	Double walled, medium density polyethylene	_____
10.16	Total vehicle capacity	Approx. 1.650 lbs., state	_____

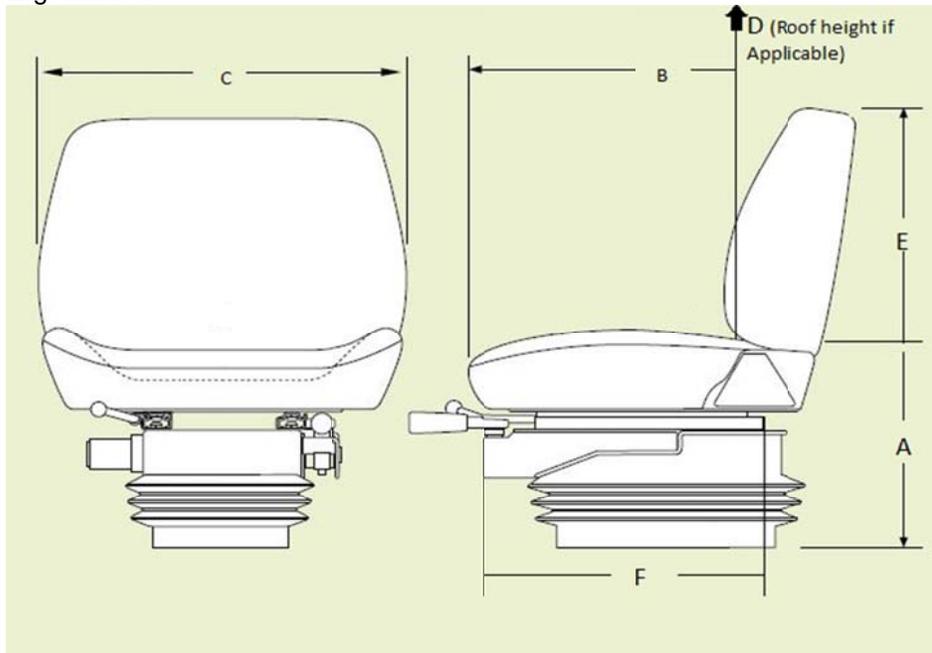
10.17	Payload capacity (cargo bed)	Approx. 1,250 lbs., state	_____
10.18	Canopy top and windshield	With folding windshield	_____
10.19	Lights	Front twin halogen	_____
10.20	Fire Extinguisher	2.5 lbs., fire extinguisher installed	_____
10.21	Back-up alarm	Back-up alarm installed.	_____

**OPERATOR STATION
 ERGONOMICS**

10.22 Cab or station layout should provide a comfortable seating position for the 5th to the 95th percentile of personnel. Figure 1 below illustrates the variance between a 5th to a 95th percentile of North American males and females when seated.



10.23 Figure 2: Use the below diagram to answer the specifications for Operator Station Ergonomics.



- | | | | |
|-------|--|--|-------|
| 10.24 | Sitting height range from floor (where feet rest) (A) | State , seat height range in inches | _____ |
| 10.25 | Seat length/depth (B) | State , seat length/depth in inches | _____ |
| 10.26 | Seat width (C) | State , seat width in inches | _____ |
| 10.27 | Cab height from seat to roof (if applicable) (D) | State , cab height range in inches | _____ |
| 10.28 | Back rest height (E) | State , back rest height in inches | _____ |
| 10.29 | Seat travel range (F) | State , seat travel in inches | _____ |
| 10.30 | Include any other relevant ergonomic specifications and applicable range of adjustment | | _____ |

11.0 **WARRANTY**

- 11.1 All warranty information shall be detailed and include all exclusions. The successful bidder shall provide all published warranty information upon delivery of the equipment. Bidder shall state all warranty information. _____
- 11.2 The warranty requirements shall be two (2) year or 1500 hour parts and labor, **State** _____

12.0 **DELIVERY**

- 12.1 Delivery Point: The complete unit shall be serviced, ready for operation and delivered F.O.B. with the freight prepaid, including invoice and N.I.V.S. (if applicable) to the WFMA 185 Tecumseh Street, Winnipeg MB. The successful bidder shall be notified by the Contractor Administrator the delivery address prior to issuance of the purchase order _____
- 12.2 Delivery Time: **Four (4) calendar weeks or sooner** from the date of award. Equipment shall be delivered between 8:00 am and 3:00 pm on Business Days. _____
- 12.3 Delivery Contact: The Contractor shall contact the Contract Administrator prior to delivery of the equipment. _____
- 12.4 P.D.I: A pre-delivery inspection shall be performed by the Contractor on the equipment. Proof upon inspection including completed check list _____

13.0 **MANUALS**

- 13.1 Manuals supplied under this contract. The manuals shall cover the complete equipment including all components thereof, CD is preferred where available. _____
- 13.2 The following manuals shall be supplied with the units when delivered:
- a) Operator's manual – Two (2) per unit (one operator manual shall be sent to the Equipment Operator Training Branch _____
 - b) Parts and service manuals – one (1) complete sets including preventative maintenance schedules. CDs are preferred. _____