

6. Execution of Contract The Proponent agrees to execute and return the Contract no later than seven (7) Calendar Days after receipt of the Contract, in the manner specified in C4.1.
7. Commencement of the Services The Proponent agrees that no Services shall commence until it is in receipt of a notice of award from the City authorizing the commencement of the Services.
8. Contract The Proponent agrees that the Request for Proposal in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Proposal.
9. Addenda The Proponent certifies that the following Addenda have been received and agrees that they shall be deemed to form a part of the Contract:
- | No. | Dated |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
10. Time This offer shall be open for acceptance, binding and irrevocable for a period of ninety (90) Calendar Days following the Submission Deadline.
11. Signatures The Proponent or the Proponent's authorized official or officials have signed this
_____ day of _____, 20_____.

Signature of Proponent or
Proponent's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

FORM B: EXPERIENCE OF PROPONENT AND SUBCONSULTANT

<input type="checkbox"/> Proponent	Name:		Project # :
<input type="checkbox"/> Subconsultant			
Project Name:			
Start Date: Month/Year		Completion Date:	
Project Description: <i>Include project owner, project objectives, and other relevant information demonstrating similarity to project criteria in B9.3.</i>			
Consultant Services Description: <i>Provide clear and comprehensive description of the consultant services, details of the role of the consultant/ Subconsultant, and assignment outcomes and achievements.</i>			
Reference #1: <i>References should have worked directly on the projects described, such as the Project Manager or Contract Administrator.</i> Name: Title/Function: Email: Phone Number:			
Reference #2: <i>References should have worked directly on the projects described, such as the Project Manager or Contract Administrator.</i> Name: Title/Function: Email: Phone Number:			
Proponent Representative Signature:		Subconsultant Representative Signature:	
Date:			

Repeat the above for each project related to B9.3 on additional sheets

FORM C: EXPERIENCE OF KEY PERSONNEL

Proponent/Partner/Subconsultant:			
Key personnel name			
Current employer			
Current role		Current location	
Availability		Residency/Citizenship status	
Period of commitment		Commitment (Full or Part Time)	
Proposed Role and Responsibilities:			
Proposed role			
Proposed base location (City, Country)			
Proposed responsibilities			
Capabilities, Skills and other information:			
Core capabilities and/or skills	<i>Indicate how skills, experience and capabilities match the scope of services</i>		
Education background and degrees			
Professional recognition and titles			
Years of experience in similar role as proposed			
Years of experience with current employer			
Project #1			
Role			
Project name and owner			
Project Award and completion dates			
Project description	<i>Include how your project meets the criteria in B9.3</i>		
Responsibilities	<i>Indicate what you were responsible for on the project</i>		
List of Tasks	<i>Indicate how you met your responsibilities by explaining what you did in detail</i>		
Achievements	<i>Indicate your project accomplishments</i>		

Reference #1: Name: Title/Function: Email: Phone Number:	<i>References should have worked directly on the project described, such as the Project Manager or Contract Administrator.</i>
Reference #2: Name: Title/Function: Email: Phone Number:	<i>References should have worked directly on the project described, such as the Project Manager or Contract Administrator.</i>

Project # 2	
Role	
Project name and owner	
Project Award and completion dates	
Project description	<i>Include how your project meets the criteria in B9.3</i>
Responsibilities	<i>Indicate what you were responsible for on the project</i>
List of Tasks	<i>Indicate how you met your responsibilities by explaining what you did in detail</i>
Achievements	<i>Indicate your project accomplishments</i>
Reference #1: Name: Title/Function: Email: Phone Number:	<i>References should have worked directly on the project described, such as the Project Manager or Contract Administrator.</i>
Reference #2: Name: Title/Function: Email: Phone Number:	<i>References should have worked directly on the project described, such as the Project Manager or Contract Administrator.</i>

I certify that _____ [Insert Name] is available on the above identified basis.	Name: _____	Title: _____	Signature: _____
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