



# 875-2014 ADDENDUM 1

## REQUEST FOR PROPOSAL FOR PROFESSIONAL CONSULTING SERVICES FOR WILKES RESERVOIR NORTH CELL REHABILITATION DETAILED DESIGN AND CONTRACT ADMINISTRATION

ISSUED: September 23, 2014  
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### **URGENT**

**PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE REQUEST FOR PROPOSAL**

**THIS ADDENDUM SHALL BE INCORPORATED INTO THE REQUEST FOR PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS**

Template Version: Ar20131129

**Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.**

### **PART A – PROPOSAL SUBMISSION**

Replace: 875-2014 Proposal Submission with 875-2014 Addendum 1 Proposal Submission. The following is a summary of changes incorporated in the replacement Proposal Submission:

Form B(R1): Revise Total Number of Hours for Resident Services

### **PART B – BIDDING PROCEDURES**

Revise: B2.1 to read: The Submission Deadline is 4:00 p.m. Winnipeg time, October 17, 2014.

Revise: B9.1(b)(iii) to read: For proposal purposes these fees should be based on 4000 hours of inspection.

Revise B11.2 to read: Submit the experience and qualifications of the Key Personnel assigned to the Project for projects of similar complexity, scope, and value, including:

- (a) The principals-in-charge;
- (b) The Consultant's Representative;
- (c) Managers of the key disciplines;
- (d) Lead designers;
- (e) Senior site inspector and any additional inspection personnel; and
- (f) Any other personnel with over 5% of the total project hours.

Revise: B11.6 to read: Further to B11.2(e) the senior site inspector on site at all times shall have a minimum of ten (10) years of relevant structural inspection experience and have previously performed construction inspection for the rehabilitation of deteriorated concrete structures.

- (a) Any additional inspection personnel on site shall have experience and qualifications suitable for the activities being inspected.

### **PART D – SUPPLEMENTAL CONDITIONS**

Add: D2.4 For project enquiries between September 25, 2014 and October 14, 2014, please contact:

Ron Sorokowski, P.Eng

Email: [rsorokowski@winnipeg.ca](mailto:rsorokowski@winnipeg.ca)

Phone: 204-986-4472

Fax: 204-224-0032

Revise: D9.1 to read: Provide full time inspection services when the contractor is on-site.

(a) Where simultaneous work is occurring provide additional inspection personnel as necessary to ensure that the construction conforms to the design drawings and specifications.

Add: D15.3 The City intends to Award this contract by December 16, 2014.

Add: D17 SCHEDULE RESTRICTIONS

Add D17.1 Shutdowns of Wilkes Reservoir North Cell for inspection during design or for construction will be scheduled based on a number of factors, including routine maintenance and repair work, water demand, and other factors. The City will endeavour to make the specified time periods available to the consultant to schedule the Work requiring Wilkes Reservoir North Cell to be out of service, without limiting the City's control over the operation of Wilkes Reservoir North Cell to complete other work, maintain adequate system service and maintain the integrity of the infrastructure. The City shall reserve the right to cancel and/or delay these schedule dates at any time, due to any circumstances that could adversely affect water supply system operation, including but not limited to high water demand, abnormal weather, failures of related water system components and/or security concerns

Add: D18 ACCESS TO RESERVOIR INTERIOR DURING DESIGN PHASE

Add: D18.1 The City will accommodate requests for internal reservoir inspections by boat as operational conditions allow.

Add: D18.2 Requests for internal reservoir inspections requiring the reservoir to be fully dewatered shall be granted only if the inspection can be coordinated with other operational activities requiring the reservoir to be fully dewatered.

Add: D18.3 A satisfactory Inspection Protocol must be submitted to and approved by the City prior to any internal reservoir inspections. The Inspection Protocol shall include:

- (a) A timeline of inspection activities, considering the limited allowable duration for the reservoir to be out of service;
- (b) All inspection equipment, methods, and technologies to be used;
  - i. All equipment to be used to conduct the inspection must approved for use within a potable water reservoir.
  - ii. The City has an inventory of two zodiac boats which may be used by the Consultant to during their investigation
- (c) A satisfactory Safe Work Plan. The Safe Work Plan should be prepared and submitted in the format shown in the City's template which is available on the Information Connection page at the City of Winnipeg, Corporate Finance, Materials Management Division website at <http://www.winnipeg.ca/matmgt/safety/default.stm>.

The Safe Work Plan shall include:

- i. Confined space entry procedures;
- ii. Lock out-tag out procedures;
- iii. Ventilation and air quality monitoring;
- iv. Safe work procedure for working over water;
- v. Electrical shock protection;
- vi. An emergency response plan; and

- vii. Any other precautionary measures required to ensure the work is performed safely.
- (d) A satisfactory decontamination procedure. The decontamination procedure shall include:
  - i. Disinfection of equipment to be used during the inspection; and
  - ii. Procedures to avoid contamination of the reservoir cell during the inspection.

- Add: D18.3.1 The Inspection Protocol shall be submitted for City review a minimum of three (3) weeks prior to the proposed start date of inspection.
- Add: D19 SITE SECURITY
- Add: D19.1 All personnel on Site are required to obtain a Criminal Record Search Certificate and Public Safety Verification Check, as outlined in Part E. The Consultant shall submit copies of the Criminal Record Search Certificates to the Contract Administrator identified in D2.
- Add: D19.2 The City of Winnipeg will provide one (1) security key to the Consultant, upon receipt of a five hundred dollar (\$500) security deposit in the form of a certified cheque. The certified cheque will be returned upon return of the security key. The Consultant shall provide the name and contact information for the person in charge and responsible for security on Site.