

**FORM A: BID**  
(See B8)

1. Contract Title SUPPLY & DELIVERY OF SPORT UTILITY VEHICLES

2. Bidder

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Usual Business Name of Bidder as it appears on Invoice (if different from above)

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

(Mailing address if different)

\_\_\_\_\_  
Email Address of Bidder

\_\_\_\_\_  
Facsimile Number

\_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

(Choose one)

\_\_\_\_\_  
GST Registration Number (if applicable)

The Bidder is:

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Facsimile Number

\_\_\_\_\_  
Email Address

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work The Bidder agrees that no Work shall commence until he/she is in receipt of a notice of award from the Award Authority authorizing the commencement of the Work.

7. Contract The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid.

8. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	Dated
_____	_____
_____	_____
_____	_____

9. Time This offer shall be open for acceptance, binding and irrevocable for a period of sixty (60) Calendar Days following the Submission Deadline.

10. Signatures The Bidder or the Bidder's authorized official or officials have signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signature of Bidder or  
Bidder's Authorized Official or Officials

\_\_\_\_\_

(Print here name and official capacity of individual whose signature appears above)

\_\_\_\_\_

(Print here name and official capacity of individual whose signature appears above)

**FORM B: PRICES**  
(See B9)

SUPPLY & DELIVERY OF SPORT UTILITY VEHICLES

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	QUANTITY	UNIT PRICE
1.	Sport Utility Vehicles	14002	Each	7	

\_\_\_\_\_  
Name of Bidder

## FORM N: DETAILED SPECIFICATIONS 14002

### 1.0 INSTRUCTIONS FOR COMPLETION OF SPECIFICATIONS-

- 1.1 The Sport Utility Vehicles shall be a new 2013 or 2014 model year. The vehicles shall be furnished complete and ready for use by the Contractor. All parts not specifically mentioned but which are required to complete and place the vehicles into successful operation shall be furnished as though specifically mentioned in these specifications.
- 1.2 It will be the responsibility of the Bidder to inform the City of any errors or omissions in these specifications, for under this Contract the Contractor shall be held responsible for the satisfactory operational function of the vehicle.
- 1.3 All items in these specifications must be answered indicating compliance or non-compliance. Bidders shall state "yes" for compliance or state deviation, or give a reply where requested to do so. Deviations shall be clearly stated and fully detailed. Alternatives will be considered subject to evaluation.
- 1.4 Each Bidder is required to fill in every blank. Failure to do so may be used as a basis for rejection of bid.
- 1.5 All applicable SAE standards form an integral part of these specifications and shall have precedence in any conflict concerning minimum acceptable standards.
- 1.6 The completed unit and all its components shall comply with all C.M.V.S.S. and Manitoba Highway Traffic Act regulations and requirements including, but not limited to, a Manitoba Government Inspection with Safety Sticker on the driver's side window.

### 2.0 SERVICE FACILITY-

- 2.1 For the purpose of warranty repairs, the supplier shall have an authorized service facility located within 10 km of the boundaries of the City of Winnipeg. The facility, or a portion thereof, shall be dedicated to the service and maintenance of the type equipment being offered. Further to B9.1, Bidders shall provide a description of the service facility including, but not limited to, number of qualified service staff, years of service experience, and general service capabilities within three (3) Business Days upon request of the Contract Administrator

### 3.0 SPECIFICATIONS-

- 3.1 Engine- 4 or 6 cylinder gasoline engine with block heater required. \_\_\_\_\_
- 3.2 Drive Line- Electronically controlled automatic transmission. Acceptable Drive line shall be All Wheel Drive (AWD) or Four Wheel Drive (4X4) with the ability to engage 2 wheel or 4 wheel drive. \_\_\_\_\_
- 3.3 Vehicle design & Seating- 4 door, 5 passenger seating \_\_\_\_\_
- 3.4 Brakes- ABS brake system required \_\_\_\_\_
- 3.5 Safety-Driver and passenger air bag system \_\_\_\_\_
- 3.6 Power conveniences- Power door locks, windows, mirrors and keyless entry. Two (2) keyless remote fobs shall be supplied with each vehicle. \_\_\_\_\_
- 3.7 Seating- Front bucket seats, with folding rear 60/40 split seat \_\_\_\_\_
- 3.8 Steering- Tilt steering \_\_\_\_\_

- 3.9 Speed control- Electronic cruise control \_\_\_\_\_
- 3.10 Climate Control-Heating and air conditioning required \_\_\_\_\_
- 3.11 Tires/Wheels- Steel or aluminium wheels with All Terrain Tires \_\_\_\_\_
- 3.12 Spare- Spare wheel and tire required \_\_\_\_\_
- 3.13 Radio- AM/FM/CD radio with "Blue Tooth" hands free connectivity for operator safety \_\_\_\_\_
- 3.14 Floor Mats-Heavy duty front and rear floor mats required \_\_\_\_\_
- 3.15 Exterior Colour-White \_\_\_\_\_
- 3.16 Interior Colour-Grey or Blue, **state-** \_\_\_\_\_
- 3.17 Mud Flaps- (4) mud flaps required (front and rear) \_\_\_\_\_
- 3.18 Wiper Blades- Winter wiper blades with wiper boot \_\_\_\_\_
- 3.19 Factory Backup camera required \_\_\_\_\_
- 3.20 Factory 110 power outlet located near operator \_\_\_\_\_
- 3.21 If available, **state** optional price for blind spot indicators \$ \_\_\_\_\_
- 3.22 The vehicles must be able to accommodate the installation of Winnipeg Parking Authority Camera Equipment and hardware as outlined in section 4.0. \_\_\_\_\_

**4.0 DIMENSIONS-**

4.1 The below dimensions are specific measurements to successfully mount Winnipeg Parking Authority camera equipment and hardware inside and outside of the vehicle. Any vehicle bid must accommodate installation of this camera equipment, which will be installed through a separate Contract. The ability to accommodate the installation will be verified by WPA camera installer. \_\_\_\_\_

4.2 Rear Hatch Specifications (for rear camera installation)

Hatch door must accommodate two cameras having the following attributes:

- 5 inches circular base \_\_\_\_\_
- 4 inches depth (3.5 inches of which protrudes to the outside) \_\_\_\_\_
- Weight 3 lbs. each \_\_\_\_\_

Placement and mounting specifications for cameras:

- Must allow camera height to be within 28 inches to 46 inches of ground level **[See Figure 1]** \_\_\_\_\_
- Must allow cameras to clear side and bottom edge of door hatch by minimum 3 inches \_\_\_\_\_
- Must allow cameras to be mounted within 14 inches of the side edge of door hatch \_\_\_\_\_

- Must allow cameras to be mounted such that they are not placed within 2.5 feet of each other

Camera mounting surface:

- Vertical angle of mounting surface cannot exceed 15 degrees of plum **[See Figure 3]**
- Horizontal angle of surface from mid-point between cameras cannot exceed 15 degrees of level ("flat" surface) **[See Figure 4]**

Camera cabling:

- Depth of hatch door must be minimum 3 inches deep and easily allow for the running of the rear camera cables through the top of the hatch door via grommets to the body of the vehicle

Camera sightline:

- Field of view of the lens must be able to capture a minimum circular 35 degree angle and must be completely unobstructed by any host vehicle parts (eg: tail light; bumper) **[See Figure 2]**

#### 4.3 Roof Specifications (for roof camera installation)

Roof must accommodate two cameras having the following attributes:

- 1 foot Wide x 1 foot Long x 6 inches Height
- Weight 20 lbs. each

Roof cannot have a sunroof.

Roof racks if present cannot extend onto any roof portion over the front seating area. **[See Figure 2 and Figure 3]**

Placement and mounting specifications for cameras:

- Roof height (excluding optional roof racks) must be within 58 inches to 68 inches of ground level (to accommodate proper operational field of view for the roof cameras)
- Must allow mounting of the cameras such that no part of the camera hardware protrudes beyond the side edge or front edge of the roof **[See Figure 2]**
- Must allow camera body and field of view (lens) while angled downward at 15 degrees to be completely unobstructed by any host vehicle parts (eg: side edge of vehicle; antenna) **[See Figure 3]**
- Must allow cameras to be solidly mounted on a smooth and relatively flat/level horizontal surface
- Must allow mounting of the cameras such that the body of the cameras are not placed within 2 feet of each other

#### 4.4 Interior Specifications (for computer hardware installation)

Interior must accommodate the following computer related components in such a way that it is not obstructive to the vehicle operator, and must not make it unduly difficult to install/uninstall/maintain the computer related hardware

(Example bad locations – under seat or on floor matt area; Example good locations – in console or in rear hatch area):

- CPU & GPS Navigation Box (tandem mounted): \_\_\_\_\_

-6 inch Wide x 1 foot Long x 6 inches Height

-Weight 10 lbs. together

- 13 inch laptop with solidly mounted floor stand (example brand: "Ram Mount"):

-Location of the mounted stand must allow the laptop to swivel unobstructed vertically and horizontally within 30 degrees of face-forward level position \_\_\_\_\_

#### 4.5 Undercarriage Specifications (for optional drive shaft magnet installation)

- Drive shaft (FWD or AWL) must accommodate the option to easily install/uninstall /maintain a tie-on magnet for proper operation of the interior computer equipment as may be necessary. \_\_\_\_\_

### 5.0 **TRAINING-**

- 5.1 The Contractor shall be required to provide training (at the Contractor's expense) for the City of Winnipeg maintenance and operating personnel. The training shall be divided into two separate sessions, one for maintenance personnel and one for operating personnel. The training shall be conducted in separate or combined sessions for each group of personnel.

The duration of the sessions shall be as long as required for adequate familiarization and orientation of the equipment to the satisfaction of the Contract Administrator.

The training shall be conducted within two (2) calendar weeks from the date of delivery and shall be coordinated through the Contract Administrator.

The training shall be conducted in Winnipeg at a time and location designated by the Contract Administrator.

Pricing should be based on one (1) business day for maintenance personnel and one (1) business day for operating personnel.

Note: The first payment of the contract on the equipment will not be issued until successful completion of training has been conducted to the satisfaction of the Contract Administrator. \_\_\_\_\_

Training Aides:

a) On the type of equipment being offered, **state if CD Rom training aides or on-line training are available-** \_\_\_\_\_

What is the recommended minimum training duration for:

Primary unit: \_\_\_\_\_

State what other training aids are available (videos, CDs).

For the primary unit: \_\_\_\_\_

Training Materials and applicable manuals or on-line training material information must be provided to the Operator Training Branch of Public Works at the earliest possible opportunity, no later than (4) weeks prior to delivery, when supplying vehicles, equipment and related attachments. Send these materials, preferably in both electronic format and hard copy (training videos are to be supplied on either CD or DVD) to: Public Works Department, Human Resources Division Equipment Operator Training Branch

960 Thomas Avenue  
Winnipeg, MB  
R2L 2E1

Leanne Guertin  
Equipment Operator Training Consultant

Cell: 204-451-3793  
Contact e-mail: [lguertin@winnipeg.ca](mailto:lguertin@winnipeg.ca) \_\_\_\_\_

**6.0 DELIVERY-**

6.1 Delivery Point- The vehicles shall be serviced, ready for operation and delivered F.O.B. with the freight prepaid, including invoice and N.I.V.S. (if applicable) to the body manufacture. The successful Bidder shall be notified by the Contractor Administrator the delivery address prior to issuance of the purchase order. \_\_\_\_\_

6.2 Delivery Time- Within eight (8) calendar weeks from the date of official notification of award of contract. Equipment shall be delivered between 8:00 am and 3:00 pm on Business Days. \_\_\_\_\_

6.3 Delivery Contact- The Contractor shall contact the Contract Administrator prior to delivery of the equipment.

6.4 P.D.I- A pre-delivery inspection shall be performed by the Contractor on the equipment. Proof upon inspection including completed check list \_\_\_\_\_

**7.0 MANUALS-**

7.1 Manuals supplied under this contract. The manuals shall cover the complete equipment including all components thereof, CD is preferred where available.

\_\_\_\_\_

7.2 The following manuals shall be supplied with the units when delivered:

a) Operator's manual – Two (2) per unit (one operators manual shall be sent to the Equipment Operator Training Branch

\_\_\_\_\_

b) Parts and service manuals – one (1) complete sets including preventative maintenance schedules. CDs are preferred.

\_\_\_\_\_

**8.0 EXTENDED WARRANTY-**

8.1 Bidder shall provide an optional price for “bumper to bumper” extended warranty for that is best suited for an average of

a) 30,000 km's per year for 3 years (bumper to bumper)

\$ \_\_\_\_\_

b) 40,000 km's per year for 3 years (bumper to bumper)

\$ \_\_\_\_\_

c) 50,000 km's per year for 3 years (bumper to bumper)

\$ \_\_\_\_\_