

**FORM A: BID**  
(See B7)

1. Contract Title SUPPLY & DELIVERY OF OUTFRONT MOWERS

2. Bidder

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Usual Business Name of Bidder as it appears on Invoice (if different from above)

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

(Mailing address if different)

\_\_\_\_\_  
Facsimile Number

\_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
GST Registration Number (if applicable)

(Choose one)

The Bidder is:

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Facsimile Number

\_\_\_\_\_  
Email Address

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work The Bidder agrees that no Work shall commence until he is in receipt of a notice of award from the Award Authority authorizing the commencement of the Work.

7. Contract The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid.

8. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	Dated
_____	_____
_____	_____
_____	_____

9. Time This offer shall be open for acceptance, binding and irrevocable for a period of sixty (60) Calendar Days following the Submission Deadline.

10. Signatures The Bidder or the Bidder's authorized official or officials have signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signature of Bidder or  
Bidder's Authorized Official or Officials

\_\_\_\_\_  
\_\_\_\_\_  
(Print here name and official capacity of individual whose signature appears above)

\_\_\_\_\_  
\_\_\_\_\_  
(Print here name and official capacity of individual whose signature appears above)

**FORM B: PRICES**  
(See B8)

**SUPPLY & DELIVERY OF OUTFRONT MOWERS**

**UNIT PRICES**

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	QTY.	UNIT PRICE
1.	Out-Front Mower (Cemeteries)	12021	(Each)	(1)	
2.	Out-Front Mower with Cab, Snow Blower (Cemeteries)	12021	(Each)	(1)	

\_\_\_\_\_  
Name of Bidder

## FORM N: DETAILED SPECIFICATIONS 12021

- 1.1 The Supply & Delivery of the Out-Front Mowers and the associated attachments shall be a new 2011 to 2013 model year. The equipment shall be furnished complete and ready for use by the Contractor. All parts not specifically mentioned but which are required to complete and place the equipment into successful operation shall be furnished as though specifically mentioned in these specifications.
- 1.2 It will be the responsibility of the Bidder to inform the City of any errors or omissions in these specifications, for under this Contract the Contractor shall be held responsible for the satisfactory operational function of the equipment.
- 1.3 All items in these specifications must be answered indicating compliance or non-compliance. **Bidders shall state "yes" for compliance or state deviation**, or give a reply where requested to do so. Deviations shall be clearly stated and fully detailed. Alternatives will be considered subject to evaluation.
- 1.4 Each bidder is required to fill in every blank. Failure to do so may be used as a basis for rejection of bid.
- 1.5 All applicable SAE standards form an integral part of these specifications and shall have precedence in any conflict concerning minimum acceptable standards.
- 1.6 The **Out-Front Mower and the associated attachments** and all its components and attachments shall comply with the **applicable** regulations:

Highway Traffic Act = <http://web2.gov.mb.ca/laws/statutes/ccsm/h060e.php>

Manitoba Motor Vehicle Act = <http://www.tc.gc.ca/acts-regulations/GENERAL/M/mvsa/menu.htm>

Canadian Motor Vehicle Safety Standards, CMVSS = <http://www.gnb.ca/0062/regs/83-163.htm>

Transport Canada = <http://laws.justice.gc.ca/en/notice/index.html?redirect=%2Fen%2FM-10.01%2F250448.html>

National Safety Mark, NSM = <http://www.tc.gc.ca/acts-regulations/GENERAL/M/mvsa/regulations/mvsrg/001/mvsr3-5.html>

Manitoba/Winnipeg Safety and Health Act = <http://web2.gov.mb.ca/laws/statutes/ccsm/w210e.php> and <http://www.gov.mb.ca/labour/safety/>

Canadian Standards Association, CSA = <http://www.csa.ca/about/Default.asp?language=english>

Under Writers of Canada, U/L = <http://www.ulc.ca/>

Society of Automotive Engineers, SAE = [http://en.wikipedia.org/wiki/Society\\_of\\_Automotive\\_Engineers](http://en.wikipedia.org/wiki/Society_of_Automotive_Engineers)

## 2.0 **SERVICE FACILITY-**

- 2.1 For the purpose of warranty repairs, the supplier shall have an authorized service facility located within 10 kilometres of the boundaries of the City of Winnipeg. The facility, or a portion thereof, shall be dedicated to the service and maintenance of the type equipment being offered. Further to B9.1, Bidders shall provide a description of the service facility including, but not limited to, number of qualified service staff, years of service experience, and general service capabilities within three (3) Business Days upon request of the Contract Administrator.

### 3.0 SPECIFICATIONS-

#### DIMENSIONS-

3.1	Overall height	Approximately 78 in.	_____
3.2	Overall length	Approximately 96 in.	_____
3.3	Overall width	Approximately 53 in.	_____
3.4	Wheelbase	Approximately 51 in.	_____
3.5	Ground clearance	Approximately 6.5 in.	_____
3.6	Weight-	Approximately 1500 -1800 lbs, <b>state-</b>	_____
3.7	Tread width	Approximately Front 41 & Rear 40 in.	_____

#### TRAVELING SPEEDS-

3.8	Forward	20 km/h	_____
3.9	Reverse	11 km/h	_____

#### POWER TAKE OFF (PTO)

3.10	PTO system	Independent live, Shaft Drive	_____
3.11	PTO clutch	Wet multi discs, hydraulic	_____
3.12	Front	2500-2600 rpm	_____

#### ENGINE-

3.13	Engine Type-	Tier IV Diesel, must meet current emission Standards.	_____
3.14	Torque-	<b>State-</b>	_____
3.15	Horse Power-	Net 35 hp	_____
3.16	Cylinders-	(3 or 4) cylinders, <b>state-</b>	_____
3.17	Cold weather start aid	Glow Plugs	_____
3.18	Cooling-	Liquid	_____
3.19	Air Cleaner-	Dual element dry type	_____
3.20	Air Restriction Indicator-	Required	_____

#### FUEL-

3.21	Fuel Capacity-	Approx.16 US gal.	_____
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#### ELECTRICAL-

3.22	Alternator	40-50 Amp alternator	_____
3.23	Block heater	Required	_____
3.24	Engine shut-off	Electrically activated engine stop mechanism	_____
3.25	Gauges	Electric Fuel / engine temperature/ hour meter/ optional tachometer	_____
3.26	Indicator lights	Glow plugs, electrical charge, engine oil pressure	_____
3.27	Lights	tail reflectors	_____

**DRIVE TRAIN/TRANSMISSION/STEERING-**

3.28	Transmission type	Hydrostatic	_____
3.29	Number of ranges	2 (Forward & Reverse)	_____
3.30	HST pedal	One pedal	_____
3.31	Clutch	Direct Shaft	_____
3.32	4-Wheel Drive-	Full Time	_____
3.33	Mower drive	Shaft Drive, Front PTO	_____
3.34	Brakes-	Disc, with parking brake	_____
3.35	Steering-	Hydrostatic	_____

**TIRES-**

3.36	Front	Turf tire (24 x 12 – 12) or (26 x 12–12)	_____
3.37	Rear	Turf tire (18 x 9.5 – 8) or (20 x 10–10)	_____
3.38	Tire Make & Model-	<b>State-</b>	_____

**MOWER DECK** (Shall be included with the Out-Front Mower in Form B Pricing item # 1 and # 2)

3.39	Mower Deck-	Rear Discharge	_____
3.40	Deck Thickness-	Steel 7 gauge	_____
3.41	Cutting width-	60 inches	_____
3.42	Cutting Height-	<b>State-</b>	_____
3.43	Caster Wheels-	Pneumatic	_____

**STORAGE-**

3.44	Storage-	Tool/storage box-Required to permit storage of hand tools and operator's manual.	_____
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**SAFETY EQUIPMENT-**

3.45	ROPS	Standard, Certified, Foldable	_____
3.46	OPC	Operator's presence control required	_____
3.47	Seat belts	retractable seat belt required	_____
3.48	Parking brakes	Required	_____
3.49	Lights	Required	_____
3.50	Back-up alarm	Required	_____
3.51	Warning Triangle-	Slow-moving vehicle warning triangle fastened to rear of tractor	_____
3.52	Safety Lighting-	Make Whelen LED installed, located to provide 360 visibility	_____

**HYDRAULIC SYSTEM-**

3.53	Type	Open Centre	_____
3.54	Main pump	Gear type	_____
3.55	2-Point hitch	Standard	_____
3.56	Lift control type	Hydraulic	_____
3.57	Lift capacity	<b>State lift capacity-</b>	_____

**CAB-** (Shall be included with the Out-Front Mower in Form B Pricing item # 2)

3.58	Heat	Required	_____
3.59	Air Conditioning	<b>State</b> optional pricing for air conditioning-	_____
3.60	Doors	<b>State</b> one or two doors-	_____

3.61	Wipers	Front & rear	_____
3.62	ROPS	Solid-welded ROPS frame ROPS meets current safety Standards (OSHA 1928 and CSA B352 ROPS)	_____
3.63	Roof	Composite roof/headliner	_____
3.64	Headliner	Fully upholstered headliner	_____
3.65	Wipers	Front and Rear Wipers	_____
3.66	Glass	Tinted glass	_____
3.67	Doors	Left and Right all glass doors	_____
3.68	Windows	Left and right side windows, rear hinged	_____
3.69	Floor Mat	Heavy duty floor mat	_____
3.70	Isolators	Heavy duty cab frame isolators to prevent vibration	_____
3.71	Grab Handle	Exterior Grab Handle required	_____
3.72	Work Lights	Front & Rear work lights	_____
3.73	Flashers 4-way	LED flashers with directional signals	_____
3.74	Interior Fan	Defrost fan required	_____
3.75	Interior mirror	Required	_____
3.76	Exterior convex mirrors	Required	_____
3.77	Safety Lighting	Flush mounted roof strobe beacon (amber and blue)	_____

**SNOW BLOWER-** (Shall be included with the Out-Front Mower in Form B Pricing item # 2)

3.78	Cutting Width-	Approximate 50-51" Cutting Width	_____
3.79	Type	Two Stage Snow Blower	_____
3.80	Design	Quick Hitch Design	_____
3.81	Lift	Shaft Drive, Hydraulic Lift	_____
3.82	Chute	Hydraulic Chute	_____
3.83	Remote Valves	Dual auxiliary hydraulic remote valve set to operate the hydraulic chute rotator, and the hydraulic chute deflector	_____

**OPTIONAL PRICING-**

**GRASS/LEAF CATCHER-**

3.84	State optional price for-	Low Dump System, approx-12 Bushel or (423 L) Capacity, hydraulically controlled, compatible with 60" or 72" Decks. Provisions are required to have a powered Leaf/Grass Catcher installed at a later date.	_____
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**TIRES, ROLLERS-**

3.85	State optional price for-	Complete set of all tires, rollers, wheels and scalping rollers, complete with applicable rims for tractor and mower deck offered, shall come complete with bushings ready for installation and or use.	_____
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**MOWER DECK-**

3.86	State optional price-	<b>State optional 72" deck-</b>	_____
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#### **4.0 WARRANTY-**

- 4.1 The Contractor shall warrant the vehicle and all parts thereof, against any defects of workmanship, construction and materials, and agrees to repair or replace without cost to the City any article that has become defective and not proven to have been caused by negligence on the part of the user for a period of **(4) years or 2000 hours ‘bumper to bumper’**.
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- 4.2 In the event of a failure on the part of the Contractor to repair or replace any article during the warranty period within five (5) business days from the date of notification, the City may have the work performed by others and offset the cost against any money due, or that may become due to the Contractor, or if there is money due, the Contractor agrees to pay the City such cost.
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- 4.3 The responsibility for the design of the complete equipment, its performance and reliability shall rest upon the Contractor.
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- 4.4 The term “*repeated failures*” as determined by the Contract Administrator, as used herein is defined to mean that the same component, subassembly, or assembly develops repeated defects, breakdowns and/or malfunctions rendering the apparatus inoperative, or requiring repeated shop correction, service and/or replacement during the warranty period applicable for said component, subassembly, or assembly. Minor items or ordinary service adjustments are not included, or considered under the scope of “repeated failures”, as well as other factors, such as operational damage due to accidents, misuse or lack of proper maintenance, service and lubrication attention by not following the manufacturer’s preventative maintenance schedule.
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- 4.5 Where the vehicle develops “repeated failures” in service, the Contractor shall make any necessary engineering changes, repairs, alterations or modifications in order to guarantee reliability of performance, at no cost to the City, including all incidental costs, with a reapplied, full warranty as described in clause 4.4.
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#### **5.0 TRAINING-**

- 5.1 The Contractor shall be required to provide training (at the Contractor’s expense) for the City of Winnipeg maintenance and operating personnel. The training shall be divided into two separate sessions, one for maintenance personnel and one for operating personnel. The training shall be conducted in separate or combined sessions for each group of personnel.

The duration of the sessions shall be as long as required for adequate familiarization and orientation of the equipment to the satisfaction of the Contract Administrator.

The training shall be conducted within two (2) calendar weeks from the date of delivery and shall be coordinated through the Contract Administrator.

The training shall be conducted in Winnipeg at a time and location designated by the Contract Administrator.

Pricing should be based on two (2) business days for maintenance personnel and two (2) business days for operating personnel.

Note: The first payment of the contract on the equipment will not be issued until successful completion of training has been conducted to the satisfaction of the Contract Administrator.

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5.2 Training Aides:

a) On the type of equipment being offered, **state if CD Rom training aides or on-line training are available-**

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What is the recommended minimum training duration for:

Primary unit-

For major attachments (if applicable):

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State what other training aids are available (videos, CDs).

For the primary unit-

For major attachments (if applicable):

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5.3 Training Materials and applicable manuals or on-line training material information must be provided to the Operator Training Branch of Public Works at the earliest possible opportunity, no later than (4) weeks prior to delivery, when supplying vehicles, equipment and related attachments. Send these materials, preferably in both electronic format and hard copy (training videos are to be supplied on either CD or DVD) to: Public Works Department, Human Resources Division Equipment Operator Training Branch

**102-1155 Pacific Avenue  
Winnipeg, MB  
R3E 3P1**

**Leanne Chetyrbok  
Equipment Operator Training Consultant**

Cell: (204) 451-3793  
Contact e-mail: [lchetyrbok@winnipeg.ca](mailto:lchetyrbok@winnipeg.ca)

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**6.0 TECHNICAL SERVICE/PARTS MANUALS & OWNERS MANUALS-**

6.1 **Two (2) sets** of technical service, parts manuals and owner's manuals are required, CD preferred

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**7.0 DELIVERY-**

7.1 **Delivery Point-** The complete **Out-Front Mowers & Associated attachments** shall be serviced, ready for operation and delivered F.O.B. with the freight prepaid, including invoice and N.I.V.S. (if applicable) to the WFMA 185 Tecumseh Street, Winnipeg MB. No later than 8 calendar weeks.

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7.2 **Delivery Time-** Equipment shall be delivered between 8:00 am and 3:00 pm on Business Days.

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7.3 **Delivery Contact**- The Contractor shall contact the Contract Administrator prior to delivery of the equipment.

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7.4 **P.D.I.**- A pre-delivery inspection shall be performed by the Contractor on the equipment. Proof upon inspection including completed check list

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ENGINE AIR FILTER (PRI)	(Make, part number, quantity)	
ENGINE AIR FILTER (SEC)	(Make, part number, quantity)	
CAB AIR FILTER	(Part number, location, quantity )	
FUEL TANK CAPACITY/TYPE	(In liters) (CLEAR OR PURPLE)	
FUEL FILTER # PRIMARY	(Make, part number, and quantity)	
FUEL FILTER # SECONDARY	(Make, part number, and quantity)	
FUEL SEPARATOR	(Make, part number, and quantity)	
COOLANT TYPE	(Heavy-duty, extended life, or regular)	
COOLANT CAPACITY	(In liters)	
COOLANT FILTER #	(Part number)	
<b>DRIVE TRAIN</b>		<b>DETAILS from VENDOR</b>
TRANSMISSION MAKE	(Enter make & model)	
TRANSMISSION SERIAL #		
TRANSMISSION TYPE	(Hydrostatic, standard, automatic)	
TRANSMISSION FLUID CAPACITY	(in liters)	
TRANSMISSION FLUID TYPE	(Dextron III, synthetic, weight, etc.)	
TRANSMISSION FILTER(S)	(# of filters and part numbers; internal and external filters)	
TRANSMISSION FILTER KITS	(Gasket, o-ring, secondary filters etc.)	
TRANSMISSION COOLER	(Make and part number if applicable)	
TANDEM FLUID TYPE		
TANDEM FLUID CAPACITY	LEFT AND RIGHT	
FRONT DIFFERENTIAL MAKE		
FRONT DIFFERENTIAL MODEL		
FRONT DIFFERENTIAL SERIAL #		
FRONT DIFFERENTIAL OIL TYPE	(e.g. 80W90, synthetic)	
FRONT DIFFERENTIAL CAPACITY	(In liters)	
REAR DIFFERENTIAL MAKE		
REAR DIFFERENTIAL MODEL		
REAR DIFFERENTIAL SERIAL #		
REAR DIFFERENTIAL OIL TYPE	(e.g. 80W90, synthetic)	
REAR DIFFERENTIAL CAPACITY	(In liters)	
<b>TIRES/WHEELS/ETC.</b>		<b>DETAILS from VENDOR</b>
TIRE BRAND & TYPE	IE GOODYEAR RADIAL GOODYEAR BIAS PLY	

TIRE PLY & LOAD RATING		
TIRE SIZE FRONT		
TIRE SIZE REAR		
WHEEL NUT TORQUE	(lb-ft)	
WHEEL SPINDLE/HUB/ FINAL DRIVE OIL CAPACITY	(In liters)	
WHEEL SPINDLE/HUB/FINAL DRIVE FLUID TYPE	(e.g. 80w90, Dextron, synthetic)	
POWER STEERING CAPACITY	(In liters)	
POWER STEERING FLUID TYPE	(e.g. ATF or synthetic)	
POWER STEERING FILTER #	(Make, part number, quantity)	
BRAKE FLUID	(Type; Dot III, IV, V)	
BRAKE TYPE	(Hydraulic/air)	
<b>HYDRAULICS</b>		<b>DETAILS from VENDOR</b>
HYDRAULIC PUMP	(Make, model and capacity)	
HYDRAULIC MOTOR	(Make, model and capacity)	
HYDRAULIC TANK CAPACITY	(In liters)	
HYDRAULIC FLUID TYPE		
HYDRAULIC FILTER PRESSURE	(Filter number, screen numbers and quantity )	
HYDRAULIC FILTER RETURN	(Make, quantity and part number)	
HYDRAULIC SCREEN	(Make, quantity and part number)	
HYDRAULIC BREATHER	(Make, quantity and part number)	
<b>MISC. ITEMS</b>		<b>DETAILS from VENDOR</b>
ALTERNATOR	(Enter make, model, part #)	
ALTERNATOR AMPS	Integers only (e.g. 105, 125, etc.)	
BATTERY MAKE		
BATTERY MODEL/TYPE/GROUP		
BATTERY CCA		
BATTERY QTY.		
BATTERY VOLTAGE		
BELT A/C PART #	(Enter make and part number)	
BELT COMPRESSOR PART #		
BELT FAN PART #		
BELT ALTERNATOR PART #		
BELT STEERING	(V-belt or serpentine, quantity)	
BELT STEERING PART #		

BELT SERPENTINE		
BELTS OTHER		
AIR COMPRESSOR CFM	(e.g. 13.2, 15, 18)	
AIR COMPRESSOR MODEL	(Enter make and model)	
AIR COMPRESSOR PART #		
AIR DRYER	(Enter make and model)	
AIR DRYER PART/SERIAL #		
AIR DRYER DESCRIANT		
AIR DRYER FILTER	(part number)	
AIR CONDITIONING	(Type, 113 etc.)	
AIR CONDITIONING CAPACITY	(lbs)	
A/C RECEIVER DRYER PART #	(part, number)	
LIGHT BAR/BEACON	MAKE & MODEL	
SEAT STYLE, MAKE AND MODEL	KAB 700 SERIES, AIR, HEATED, HIGH BACK	
MOLDBOARD WIDTH		
FRONT WEIGHT KIT	(AG TRACTOR)	
PTO SPLINE COUNT		
AUTO GREASER MAKE & MODEL		
<b>SERVICE INTERVALS</b>		<b>DETAILS from VENDOR</b>
INITIAL OIL & FILTER CHANGE		
REGULAR ENG. OIL CHANGE		
TRANSMISSION SERVICE	(TRANS FLUID OR FLUSH AND FILTER)	
FUEL FILTER PRIMARY		
FUEL FILTER SECONDARY		
DIFFERENTIAL SERVICE		
FINAL DRIVES SERVICE		
HYDRAULIC SYSTEM SERVICE		
COOLING SYSTEM SERVICE	(FULL CHANGE AND ADDITIVES)	
WHEEL NUT TORQUE	(EVERY SERVICE, ONE A YEAR, EVERY ..... KMS)	
ONE TIME ADJUSTMENTS	(LIST)	
MAJOR ITEM ADJUSTMENTS TO ENGINE, DRIVETRAIN, ETC.)	(TIMING CHAIN, VALVE SET, ETC)	
LUBRICATION POINTS	(HOW OFTEN, WHICH POINTS)	

<b>PREDICTIVE MAINTENANCE ITEMS</b>	<b>Predictive maintenance (PdM)</b> techniques help determine the condition of in-service equipment in order to predict when maintenance should be performed. The ultimate goal of PdM is to perform maintenance at a scheduled point in time when the maintenance activity is most cost-effective and before the equipment loses performance.	<b>DETAILS from VENDOR (Intervals in hrs/kms)</b>

## FORM Q-SUSTAINABILITY QUESTIONNAIRE

### **Product Information**

(Yes/No)

#### **Product Sustainability: High Quality, Small Ecological Footprint**

1. Have you employed environmentally innovative best practices and/or technologies in the goods you are supplying in this Bid Opportunity as compared to similar goods? If yes, please describe them below.

Describe:

2. Have you obtained 3rd party environmental certifications for any of the products that you are supplying in this Bid Opportunity?

Describe:

3. Have you performed a life cycle assessment of the goods you are supplying in this Bid Opportunity? If yes, please describe below.

Describe:

4. Are there any other environmentally innovative best practices and/or technologies in the goods you are supplying in this Bid Opportunity that we could have specified in this tender, but have not? If yes, please describe them below.

Describe:

### **Company Information**

#### **Energy and Climate: Reducing Energy Costs and Greenhouse Gas Emissions**

1. Have you measured your corporate greenhouse gas emissions? If yes, please report your total annual greenhouse gas emissions reported in the most recent year measured?

Describe:

2. Have you set publicly available greenhouse gas reduction targets? If yes, what are those targets?

Describe:

**Material Efficiency: Reducing Waste and Enhancing Quality**

1. Do you measure the total amount of solid waste generated from the facilities that produce your product(s) for this Bid Opportunity? If yes, please report for the most recent year measured.

Describe:

2. Have you set publicly available solid waste reduction targets? If yes, what are those targets?

Describe:

3. Do you measure the total water use from facilities that produce your product(s) for this Bid Opportunity? If yes, please report for the most recent year measured.

Describe:

4. Have you set publicly available water use reduction targets? If yes, what are those targets?

Describe:

**Natural Resources: Responsibly Sourced Raw Materials**

1. Have you established publicly available sustainability purchasing guidelines for your direct suppliers that address issues such as environmental compliance, employment practices and product safety?

Describe:

**Social Responsibility: Ensuring Responsible and Ethical Production**

1. Do you have a process for managing social compliance at the manufacturing level?

Describe:

2. Do you work with your supply base to resolve issues found during social compliance evaluations and also document specific corrections and improvements?

Describe:

3. Do you invest in community development activities in the markets you source from and/or operate within? \_\_\_\_\_

Describe:

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