

1.0 PRIOR TO COMMENCEMENT OF WORK

1.1 Obtain the documents listed under this heading and supply to the Consultant within two weeks after receipt the LETTER OF ACCEPTANCE.

1. Performance Bond / Labour and Material Bond.
2. Insurance Policies as required under GC20 of the General Conditions and the Supplementary General Conditions of CCDC No. 2 (Revised 1997).
3. Certificates of good standing from the Worker's Compensation Board for the Contractor and all Sub-Contractors.
4. Permits required for work of Division 15 - Mechanical Trades and Division 16 - Electrical Trades.
5. Permits for temporary structures, hoists etc.
6. Detailed schedule of values attributable to each trade.
7. Estimate of monthly progress claims (cash flow schedule)
8. Construction Schedule.

2.0 DOCUMENTS AND ACTION REQUIRED DURING PROGRESS OF CONTRACT

2.1 Any permits required from the authorities having jurisdiction enabling Owner to occupy the work (or part thereof) prior to Substantial Performance of the Contract.

2.2 Record Drawings:

- 2.2.1 Consultant will provide two sets of white prints for record drawing purposes. Obtain "as-built" drawings from trades and consolidate in a manner to the satisfaction of the Consultant.

2.2.2 Maintain project "as-built" record drawings and record accurately significant deviations from Contract Documents caused by site conditions and changes ordered by the Consultant.

2.2.3 Mark "as-built" changes in red coloured ink onto sepia copies.

2.2.4 Record the following information:

Field changes of dimension and detail.

Changes made by Change Order or Supplementary Instructions.

At completion of project and prior to final inspection, neatly transfer "as-built" notations to a mylar set and submit both sets to the Consultant.

Clearly mark each of the project record drawings, "Project Record Copy".

Final completion of Project Record Drawings for all disciplines and 3 Project Maintenance Manuals (c/w Table of Contents and all warranty and maintenance information per Specification Division) shall be a condition precedent to the issuance of Consultant's Substantial Performance Certificate.

Refer to Mechanical and Electrical Specification Divisions for more specific requirements regarding preparation and submission of final Record Drawings and Maintenance Manuals.

3.0 DOCUMENTS AND ACTION REQUIRED AT SUBSTANTIAL PERFORMANCE

- 3.1 Perform the action and/or obtain the documents listed under this heading during the 45 day waiting period following the issue of the Certificate of Substantial Performance. Delivery of these documents is a condition precedent to the issue of a Certificate for payment of the holdback monies, as to GC14 paragraph 4, of the General Conditions of CCDC No. 2 (Revised 1994).
- 3.2 Certificates of good standing from the Worker's Compensation Board for all Subcontractors.
- 3.3 Record drawings as specified in this Section.
- 3.4 Valve Tags and Directory.
- 3.5 Inspection Certificates required by Provincial, Municipal and authorities having jurisdiction.
- 3.6 Certificate of Inspection from Consultant and Electrical Engineers.
- 3.7 Extended warranties.
- 3.8 Provide Owner with extra materials, for future maintenance use, as specified in Trade Sections of the Specification.

END OF SECTION