

**FORM A: BID**  
(See B7)

1. Contract Title SUPPLY & DELIVERY OF MINI-CARGO VANS

2. Bidder

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Facsimile Number

(Mailing address if different)

\_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Facsimile Number

\_\_\_\_\_  
E-mail Address

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a notice of award from the Award Authority authorizing the commencement of the Work.

7. Contract

The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid.

8. Addenda

The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

9. Time

This offer shall be open for acceptance, binding and irrevocable for a period of sixty (60) Calendar Days following the Submission Deadline.

10. Signatures

The Bidder or the Bidder's authorized official or officials have signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signature of Bidder or  
Bidder's Authorized Official or Officials

\_\_\_\_\_

\_\_\_\_\_  
(Print here name and official capacity of individual whose signature appears above)

\_\_\_\_\_

\_\_\_\_\_  
(Print here name and official capacity of individual whose signature appears above)

**FORM B: PRICES**  
 (See B8)

**SUPPLY & DELIVERY OF MINI-CARGO VANS**

**UNIT PRICES**

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY	UNIT PRICE	AMOUNT
1.	Mini- Cargo Vans	1068	(Each)	(5)	\$ _____	\$ _____
TOTAL BID PRICE (GST and MRST extra) (in figures) \$ _____ (in words) _____ _____						

\_\_\_\_\_  
 Name of Bidder

## FORM N: DETAILED SPECIFICATIONS 1068

- 1.1 These specifications describe the **Supply and Delivery of Mini-Cargo Vans** and other equipment and features as specified herein.
- 1.2 The Mini-Cargo Vans and all other items/components shall be the manufacturer's latest models. The vehicles shall be furnished complete and ready for operation. Any parts or accessories not specifically mentioned, but which are required to complete and place the vehicles in successful operation shall be furnished as though specifically mentioned in these specifications. The complete vehicles, and all parts thereof, shall conform in strength and quality of material and workmanship, to the best standards and engineering practice of the industry.

### 2.0 **OTHER SPECIFICATIONS AND STANDARDS-**

- 2.1 All applicable SAE standards form an integral part of these specifications and shall have precedence in any conflict concerning minimum acceptable standards.

- 2.2 The **Mini-Cargo Vans** shall comply with the applicable regulations:

[Highway Traffic Act = http://web2.gov.mb.ca/laws/statutes/ccsm/h060e.php](http://web2.gov.mb.ca/laws/statutes/ccsm/h060e.php)

[Manitoba Motor Vehicle Act = http://www.tc.gc.ca/acts-regulations/GENERAL/M/mvsa/menu.htm](http://www.tc.gc.ca/acts-regulations/GENERAL/M/mvsa/menu.htm)

[Canadian Motor Vehicle Safety Standards, CMVSS = http://www.gnb.ca/0062/regs/83-163.htm](http://www.gnb.ca/0062/regs/83-163.htm)

[Transport Canada = http://laws.justice.gc.ca/en/notice/index.html?redirect=%2Fen%2FM-10.01%2F250448.html](http://laws.justice.gc.ca/en/notice/index.html?redirect=%2Fen%2FM-10.01%2F250448.html)

[National Safety Mark, NSM = http://www.tc.gc.ca/acts-regulations/GENERAL/M/mvsa/regulations/mvsrg/001/mvsr3-5.html](http://www.tc.gc.ca/acts-regulations/GENERAL/M/mvsa/regulations/mvsrg/001/mvsr3-5.html)

[Manitoba/Winnipeg Safety and Health Act = http://web2.gov.mb.ca/laws/statutes/ccsm/w210e.php](http://web2.gov.mb.ca/laws/statutes/ccsm/w210e.php) and <http://www.gov.mb.ca/labour/safety/>

[Canadian Standards Association, CSA = http://www.csa.ca/about/Default.asp?language=english](http://www.csa.ca/about/Default.asp?language=english)

[Under Writers of Canada, U/L = http://www.ulc.ca/](http://www.ulc.ca/)

[Society of Automotive Engineers, SAE = http://en.wikipedia.org/wiki/Society\\_of\\_Automotive\\_Engineers](http://en.wikipedia.org/wiki/Society_of_Automotive_Engineers)

- 2.3 It will be the responsibility of the Bidder to inform the City of any deficiencies in these specifications, for under this Contract the Contractor shall be held responsible for the design, performance, reliability and satisfactory operational function of the units.

### 3.0 **SERVICE FACILITY-**

- 3.1 For the purpose of warranty repairs, the Bidder shall have an authorized service facility located within 10 km of the boundaries of the City of Winnipeg. The facility, or a portion thereof, shall be dedicated to the service and maintenance of the type equipment being offered. Bidders shall provide a description of the service facility including, but not limited to, number of qualified service staff, years of service experience, and general service capabilities within three (3) Business Days upon request of the Contract Administrator.

**4.0 INSTRUCTIONS FOR COMPLETION OF SPECIFICATIONS-**

4.1 Each bid will be evaluated based on adherence to all terms, conditions and requirements outlined in the Bid Opportunity package.

4.2 All items in these specifications must be answered indicating compliance or non-compliance. **BIDDERS SHALL STATE "YES" FOR COMPLIANCE OR STATE DEVIATION**, or give reply where requested to do so. Deviations shall be clearly stated and fully detailed. Alternatives will be considered subject to evaluation.

4.3 **EACH BIDDER IS REQUIRED TO FILL IN EVERY BLANK. FAILURE TO DO SO MAY BE USED AS A BASIS FOR REJECTION OF BID**

5.0 **BIDDER TO STATE MAKE AND MODEL BEING BID-** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

ITEM	SPECIFICATION	BIDDER TO STATE "YES" OR STATE DEVIATION
------	---------------	--

**6.0 SPECIFICATIONS-**

6.1	GVWR	4000 lbs GVWR.	_____
6.2	Wheelbase	<b>State-</b>	_____
6.3	Engine	V6, gasoline, <b>state</b> size-	_____
6.4	Fuel consumption	<b>State</b> city rating, L/100km-	_____
6.5	Block heater	Required with cord through grille	_____
6.6	Coolant	Antifreeze to -35°C	_____
6.7	Battery	500 CCA	_____
6.8	Transmission	Automatic with overdrive	_____
6.9	Steering	Tilt and Power	_____
6.10	Brakes	Power with ABS	_____
6.11	Tires - Front & rear	All season radials, <b>state</b> size-	_____
6.12	Spare wheel & tire	Required	_____
6.13	Mud-flaps	Required, front and rear	_____
6.14	Drive	Front Wheel Drive	_____
6.15	Floor covering	Rubber matting in seating and cargo area with two (2) throw-in rubber floor mats	_____
6.16	Auxiliary rear heater	Required with insulated rear heater lines	_____
6.17	Mirrors	Interior rear-view & dual power exterior	_____
6.18	Windshield	Tinted	_____
6.19	Windshield wipers	Intermittent	_____
6.20	Wiper blades	Winter blades with heavy duty rubber boot	_____
6.21	Ignition keys	Three (3) sets required	_____
6.22	Air conditioning	Required	_____

6.23	Front Beverage Holder	Required	_____
6.24	Tilt steering	Required	_____
6.25	Cruise control	Required	_____
6.26	Windows/Door locks	Power	_____
6.27	Remote keyless entry	Two (2) required	_____
6.28	Seats	Two (2) bucket seats, cloth or cloth and vinyl	_____
6.29	Driver and pass. windows	Power	_____
6.30	Rear window defroster	Electric	_____
6.31	Doors	Dual sliding doors, rear hatch door	_____
6.32	Interior lights	Dome with door switches on front, side and rear door	_____
6.33	Radio	AM-FM with CD player, Bluetooth® technology Required for use with cellular phones, "hands-free" capable, voice command activated through vehicle's radio circuit	_____
6.34	Windows	Windows in rear and side doors with security screens	_____
6.35	Air bags	Required, front driver's and passenger	_____
6.36	12-Volt power point	Required	_____
6.37	Fuel tank	Fully fuelled upon delivery	_____
6.38	Bumper	Standard front and rear	_____
6.39	Colour - Interior	Blue or grey	_____
6.40	Colour - Exterior	White	_____
6.41	Delivery point	Vehicles shall be serviced, ready for operation and delivered F.O.B. with the freight prepaid, including N.I.V.S. to the WFMA 185 Tecumseh Street, Winnipeg MB	_____
6.42	Delivery time	Within 21-calendar weeks from the date of official notification of award of contract. Equipment shall be delivered between 8:00 am and 3:00 pm on Business Days	_____
6.43	Delivery contact	The Contractor shall contact the Contract Administrator prior to delivery of the equipment	_____
6.44	PDI	A pre-delivery inspection shall be performed by the Contractor on the equipment. Proof upon inspection including completed check list	_____
6.45	Fire Extinguisher/ First Aid kit	(5) lbs ABC type fire extinguisher and first aid kit required, <b>state</b> locations-	_____

6.46 Optional Pricing

**State** optional pricing **if available** for the following:

- Extended length \$ \_\_\_\_\_
- Towing Provision Package \$ \_\_\_\_\_
- Trailer Hitch Receiver \$ \_\_\_\_\_
- Trailer Brake \$ \_\_\_\_\_
- Alternator upgrade \$ \_\_\_\_\_
- Traction control \$ \_\_\_\_\_
- Rear Air conditioning \$ \_\_\_\_\_
- Day/Night rear view mirror \$ \_\_\_\_\_
- Cargo Partition \$ \_\_\_\_\_
- Security System \$ \_\_\_\_\_
- Panic Alarm \$ \_\_\_\_\_
- Stability Control \$ \_\_\_\_\_
- Traction Control \$ \_\_\_\_\_