

**FORM A: BID**  
(See B7)

1. Contract Title SUPPLY & DELIVERY OF TRANSIT VANS

2. Bidder

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Facsimile Number

(Mailing address if different)

\_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Facsimile Number

\_\_\_\_\_  
E-mail Address

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a notice of award from the Award Authority authorizing the commencement of the Work.

7. Contract

The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid.

8. Addenda

The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

9. Time

This offer shall be open for acceptance, binding and irrevocable for a period of sixty (60) Calendar Days following the Submission Deadline.

10. Signatures

The Bidder or the Bidder's authorized official or officials have signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signature of Bidder or  
Bidder's Authorized Official or Officials

\_\_\_\_\_

\_\_\_\_\_  
(Print here name and official capacity of individual whose signature appears above)

\_\_\_\_\_

\_\_\_\_\_  
(Print here name and official capacity of individual whose signature appears above)

**FORM B: PRICES**  
 (See B8)

**SUPPLY & DELIVERY OF TRANSIT VANS**

**UNIT PRICES**

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY	UNIT PRICE	AMOUNT
1.	Transit Connect Cargo Van with rear windows	1053	(Each)	(1)	\$ _____	\$ _____
2.	Transit Connect Cargo Van	1053	(Each)	(2)	\$ _____	\$ _____
3.	Transit Connect Wagon	1053	(Each)	(4)	\$ _____	\$ _____
TOTAL BID PRICE (GST and MRST extra) (in figures) \$ _____ (in words) _____ _____						

\_\_\_\_\_  
 Name of Bidder

## FORM N: DETAILED SPECIFICATIONS 1053

- 1.1 These specifications describe the **Supply and Delivery of Transit Vans** and other equipment and features as specified herein.
- 1.2 The Transit Vans and all other items/components shall be the manufacturer's latest models. The vehicles shall be furnished complete and ready for operation. Any parts or accessories not specifically mentioned, but which are required to complete and place the vehicles in successful operation shall be furnished as though specifically mentioned in these specifications. The complete vehicles, and all parts thereof, shall conform in strength and quality of material and workmanship, to the best standards and engineering practice of the industry.

### 2.0 **OTHER SPECIFICATIONS AND STANDARDS-**

- 2.1 All applicable SAE standards form an integral part of these specifications and shall have precedence in any conflict concerning minimum acceptable standards.

- 2.2 The **Transit Vans** shall comply with the applicable regulations:

[Highway Traffic Act = http://web2.gov.mb.ca/laws/statutes/ccsm/h060e.php](http://web2.gov.mb.ca/laws/statutes/ccsm/h060e.php)

[Manitoba Motor Vehicle Act = http://www.tc.gc.ca/acts-regulations/GENERAL/M/mvsa/menu.htm](http://www.tc.gc.ca/acts-regulations/GENERAL/M/mvsa/menu.htm)

[Canadian Motor Vehicle Safety Standards, CMVSS = http://www.gnb.ca/0062/regs/83-163.htm](http://www.gnb.ca/0062/regs/83-163.htm)

[Transport Canada = http://laws.justice.gc.ca/en/notice/index.html?redirect=%2Fen%2FM-10.01%2F250448.html](http://laws.justice.gc.ca/en/notice/index.html?redirect=%2Fen%2FM-10.01%2F250448.html)

[National Safety Mark, NSM = http://www.tc.gc.ca/acts-regulations/GENERAL/M/mvsa/regulations/mvsrg/001/mvsr3-5.html](http://www.tc.gc.ca/acts-regulations/GENERAL/M/mvsa/regulations/mvsrg/001/mvsr3-5.html)

[Manitoba/Winnipeg Safety and Health Act = http://web2.gov.mb.ca/laws/statutes/ccsm/w210e.php](http://web2.gov.mb.ca/laws/statutes/ccsm/w210e.php) and <http://www.gov.mb.ca/labour/safety/>

[Canadian Standards Association, CSA = http://www.csa.ca/about/Default.asp?language=english](http://www.csa.ca/about/Default.asp?language=english)

[Under Writers of Canada, U/L = http://www.ulc.ca/](http://www.ulc.ca/)

[Society of Automotive Engineers, SAE = http://en.wikipedia.org/wiki/Society\\_of\\_Automotive\\_Engineers](http://en.wikipedia.org/wiki/Society_of_Automotive_Engineers)

- 2.3 It will be the responsibility of the Bidder to inform the City of any deficiencies in these specifications, for under this Contract the Contractor shall be held responsible for the design, performance, reliability and satisfactory operational function of the units.

### 3.0 **SERVICE FACILITY-**

- 3.1 For the purpose of warranty repairs, the Bidder shall have an authorized service facility located within 10 km of the boundaries of the City of Winnipeg. The facility, or a portion thereof, shall be dedicated to the service and maintenance of the type equipment being offered. Bidders shall provide a description of the service facility including, but not limited to, number of qualified service staff, years of service experience, and general service capabilities within three (3) Business Days upon request of the Contract Administrator.

#### **4.0 INSTRUCTIONS FOR COMPLETION OF SPECIFICATIONS-**

4.1 Each bid will be evaluated based on adherence to all terms, conditions and requirements outlined in the Bid Opportunity package.

4.2 All items in these specifications must be answered indicating compliance or non-compliance. **BIDDERS SHALL STATE "YES" FOR COMPLIANCE OR STATE DEVIATION**, or give reply where requested to do so. Deviations shall be clearly stated and fully detailed. Alternatives will be considered subject to evaluation.

4.3 **EACH BIDDER IS REQUIRED TO FILL IN EVERY BLANK. FAILURE TO DO SO MAY BE USED AS A BASIS FOR REJECTION OF BID**

#### **5.0 SPECIFICATION AND ELIGIBLE MODEL- FORD TRANSIT XLT CONNECT CARGO VAN AND FORD TRANSIT XLT CONNECT WAGON**

5.1	Wheelbase	<b>State-</b>	_____
5.2	Engine	4-cylinder, fuel injection, gasoline, <b>state Displacement-</b>	_____
5.3	Fuel consumption	<b>State city rating, L/100km-</b>	_____
5.4	Block heater	Required with cord through grille	_____
5.5	Coolant	Extended Life Coolant, -35°C	_____
5.6	Battery CCA	<b>State-</b>	_____
5.7	Transmission	Automatic	_____
5.8	Steering	Power	_____
5.9	Brakes	Power with ABS	_____
5.10	Wheels	Standard manufacturer's wheels, without locking nuts	_____
5.11	Tires - front & rear	BSW all season radials, <b>state size-</b>	_____
5.12	Spare wheel & tire	Required with carrier	_____
5.13	Floor covering	Rubber with throw-in rubber floor mats, front and rear	_____
5.14	Operator Mirrors	<b>State locations-</b>	_____
5.15	Windshield	Tinted	_____
5.16	Windshield wipers	Intermittent	_____
5.17	Wiper blades	Winter blades with heavy duty rubber boot	_____
5.18	Ignition keys	Three (3) sets required	_____
5.19	Air conditioning	Required	_____
5.20	Tilt steering	Required	_____
5.21	Cruise control	Required	_____
5.22	Door locks	Power	_____
5.23	Remote keyless entry	Two (2) required	_____
5.24	Windows	Power	_____

5.25	Seats - Front	Two (2) bucket seats, cloth or cloth and vinyl	_____
5.25.1	Seat- Rear	Rear Standard bench, cloth or cloth with vinyl trim	_____
5.26	Rear windows w/defroster	<b>State optional price\$-</b>	_____
5.27	Radio	AM-FM with CD player	_____
5.28	Air bags	Required, front driver's and passenger	_____
5.29	Volt power point	Required	_____
5.30	Bluetooth® technology	Required for use with cellular phones, "hands-free" capable, voice command activated through vehicle's radio circuit	_____
5.31	Fuel tank	Fully fuelled upon delivery	_____
5.32	Colour - Interior	<b>State-</b>	_____
	- Exterior	White	_____
5.33	Fire Extinguisher	(5) lbs. ABC Type, <b>state location-</b>	_____
5.34	First Aid Kit-	Required, <b>state location-</b>	_____

**6.0 TRAINING-**

6.1 The Contractor shall be required to provide training (at the Contractor's expense) for the City of Winnipeg maintenance and operating personnel. The training shall be divided into two separate sessions, one for maintenance personnel and one for operating personnel. The training shall be conducted in separate or combined sessions for each group of personnel.

The duration of the sessions shall be as long as required for adequate familiarization and orientation of the equipment to the satisfaction of the Contract Administrator.

The training shall be conducted within two (2) calendar weeks from the date of delivery and shall be coordinated through the Contract Administrator.

The training shall be conducted in Winnipeg at a time and location designated by the Contract Administrator.

Pricing should be based ½ business days for maintenance personnel and ½ business days for operating personnel.

Note: The first payment of the contract on the equipment will not be issued until successful completion of training has been conducted to the satisfaction of the Contract Administrator.

6.2 Training Aides: \_\_\_\_\_

a) On the type of equipment being offered, state if CD Rom training aides or on-line training are available-

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- 6.3 Training Materials and applicable manuals or on-line training material information must be provided to the Operator Training Branch of Public Works at the earliest possible opportunity, no later than (4) weeks prior to delivery, when supplying vehicles, equipment and related attachments. Send these materials, preferably in both electronic format and hard copy (training videos are to be supplied on either CD or DVD) to:

**Public Works Safety and Operator Training Division  
Operator Training Branch  
2nd Floor, Building "B", 1500 Plessis Road  
R2C 5G6**

**E-mail: [pwd-opertrain@winnipeg.ca](mailto:pwd-opertrain@winnipeg.ca)**

**Attn: Equipment Training Coordinator - Pending Equipment Delivery**

**7.0 WARRANTY-**

- 7.1 The warranty for the **Transit Vans** shall cover the complete equipment, and all parts thereof against any defects of workmanship, construction and materials, for a period of not less than **three (3) years 60, 000 km's on the entire unit "bumper to bumper"**. Any article that has become defective during said warranty period and has not proven to have been caused by negligence on the part of the user shall be repaired or replaced at no cost to the City. The warranty shall be effective from the date the equipment is put into service by the City of Winnipeg. **State warranty details-**
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**8.0 DELIVERY-**

- 8.1 **Delivery Point-** The complete **Transit Vans** shall be serviced, ready for operation and delivered F.O.B. with the freight prepaid, including invoice and N.I.V.S. (if applicable) to the WFMA 185 Tecumseh Street, Winnipeg MB.
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- 8.2 **Delivery Time-** Within **twenty (20) calendar weeks** from the date of official notification of award of contract. Equipment shall be delivered between 8:00 am and 3:00 pm on Business Days.
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- 8.3 **Delivery Contact-** The Contractor shall contact the Contract Administrator prior to delivery of the equipment.
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- 8.4 **P.D.I-** A pre-delivery inspection shall be performed by the Contractor on the equipment. Proof upon inspection including completed check list
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