

FORM A: PROPOSAL
(See B10)

1. Contract Title FOR THE SUPPLY, DELIVERY, INSTALLATION AND TRAINING OF
AUTOMATED VOTING MACHINES

2. Bidder

Name of Bidder

Street

City

Province

Postal Code

Facsimile Number

(Mailing address if different)

Street or P.O. Box

City

Province

Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent
the Bidder for purposes of the Proposal.

Contact Person

Title

Telephone Number

Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings
ascribed to them in the General Conditions.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the
Contract for the price(s), in Canadian funds, set out on Form B: Prices,
appended hereto.

6. Execution of Contract

The Bidder agrees to execute and return the Contract no later than
seven (7) Calendar Days after receipt of the Contract, in the manner
specified in C4.

7. Commencement of the Work The Bidder agrees that no Work shall commence until he is in receipt of a notice of award from the Award Authority authorizing the commencement of the Work.

8. Contract The Bidder agrees that the Request for Proposal in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Proposal.

9. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

10. Time This offer shall be open for acceptance, binding and irrevocable for a period of ninety (90) Calendar Days following the Submission Deadline.

11. Signatures The Bidder or the Bidder's authorized official or officials have signed this _____ day of _____, 20____.

Signature of Bidder or Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

SEAL

FORM B: PRICES
(See B11)

FOR THE SUPPLY, DELIVERY, INSTALLATION AND TRAINING OF AUTOMATED VOTING MACHINES

UNIT PRICES

ITEM NO.	DESCRIPTION	Quantity	Year 2010	Year 2011-2012-2013	Year 2014	Year 2015-2016- 2017	Year 2018	Total Cost
ALTERNATIVE A - PURCHASE 230 SCANNERS								
1.	Optical Scanner with Ballot Box, media for results, tapes, keys, etc	230	/each					
2.	Willing to take Optech Illpe Eagles in trade? (If yes put credit value in Total Cost column)	215	/each					
3.	Ballot on Demand Solution (City of Winnipeg to provide Laptops / Printers)	20	/each					
4.	Vendor solution for Sight Challenged Voters	20	/each					
5.	Software required to operate system(s) (please break down software/costs on Form I)	1	/lot	/lot	/lot	/lot	/lot	
6.	Maintenance agreements on software	1	/year	/year	/year	/year	/year	
7.	Training for 2 City of Winnipeg Election Officials	1	/lot					
8.	Maintenance agreements on scanners	1	/year	/year	/year	/year	/year	
9.	Coding and Ballot preparation service costs for vendor completed election	1	/year	/year	/year	/year	/year	
10.	Other Required System Costs (please describe on Form I):	1	/year	/year	/year	/year	/year	

TOTAL BID PRICE (GST and MRST extra) (in figures)\$ _____

(in words) _____

Name of Bidder

FORM B: PRICES
(See B11)

FOR THE SUPPLY, DELIVERY, INSTALLATION AND TRAINING OF AUTOMATED VOTING MACHINES

UNIT PRICES

ITEM NO.	DESCRIPTION	Quantity	Year 2010	Year 2011-2012-2013	Year 2014	Year 2015-2016- 2017	Year 2018	Total Cost
ALTERNATIVE B - PURCHASE 30 SCANNERS AND LEASE 200 WHEN REQUIRED								
11.	Lease of Optical Scanner with Ballot Box, media for results, tapes, keys, etc – expected frequency every 4 years	200	/each		/each		/each	
12.	Purchase of Optical Scanner with Ballot Box, media for results, tapes, keys, etc	30	/each					
13.	Willing to take Optech IIIpe Eagles in trade? (If yes put credit value in Total Cost column)	215	/each					
14.	Ballot on Demand Solution (City of Winnipeg to provide Laptops and Printers)	20	/each	/each	/each	/each	/each	
15.	Vendor solution for Sight Challenged Voters	20	/lot	/lot	/lot	/lot	/lot	
16.	Software required to operate system(s) (please break down software/costs on Form I)	1	/year	/year	/year	/year	/year	
17.	Maintenance agreements on software	1	/lot	/lot	/lot	/lot	/lot	
18.	Training for 2 City of Winnipeg Election Officials	1	/lot					
19.	Maintenance agreements on scanners	1	/year	/year	/year	/year	/year	
20.	Coding and Ballot preparation service costs for vendor completed election	1	/each	/each	/each	/each	/each	
21.	Other Required System Costs (please describe on Form I):	1	/year	/year	/year	/year	/year	

TOTAL BID PRICE (GST and MRST extra) (in figures)\$ _____

(in words) _____

Name of Bidder

FORM B: PRICES
(See B11)

FOR THE SUPPLY, DELIVERY, INSTALLATION AND TRAINING OF AUTOMATED VOTING MACHINES

UNIT PRICES

ITEM NO.	DESCRIPTION	Quantity	Year 2010	Year 2011-2012-2013	Year 2014	Year 2015-2016- 2017	Year 2018	Total Cost
ALTERNATIVE C - LEASE WHEN REQUIRED								
22.	Lease Scanner with Ballot Box, media for results, tapes, keys, etc – expected frequency every 4 years	200	/each		/each		/each	
23.	Lease Scanner with Ballot Box, media for results, tapes, keys, etc – expected frequency every year	30	/each	/each	/each	/each	/each	
24.	Willing to take Optech IIIpe Eagles in trade? (If yes put credit value in Total Cost column)	215	/each					
25.	Ballot on Demand Solution (City of Winnipeg to provide Laptop's and Printer's)	20	/each	/each	/each	/each	/each	
26.	Vendor solution for Sight Challenged Voters	20	/lot	/lot	/lot	/lot	/lot	
27.	Software required to operate system(s) (please break down software/costs on Form I)	1	/year	/year	/year	/year	/year	
28.	Maintenance agreements on software	1	/lot	/lot	/lot	/lot	/lot	
29.	Training for 2 City of Winnipeg Election Officials	1	/lot					
30.	Maintenance agreements on scanners	1	/year	/year	/year	/year	/year	
31.	Coding and Ballot preparation service costs for vendor completed election	1	/each	/year	/year	/year	/year	
32.	Other Required System Costs (please describe on Form I):	1	/year	/year	/year	/year	/year	

TOTAL BID PRICE (GST and MRST extra) (in figures)\$ _____

(in words) _____

Name of Bidder

FORM I: BREAKDOWN OF SOFTWARE/COSTS AND OTHER REQUIRED SYSTEM COSTS
(See D7)

FOR THE SUPPLY, DELIVERY, INSTALLATION AND TRAINING OF AUTOMATED VOTING MACHINES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY	UNIT PRICE	AMOUNT
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						

FORM N: BIDDER QUALIFICATIONS QUESTIONNAIRE

(See B13)

FOR THE SUPPLY, DELIVERY, INSTALLATION AND TRAINING OF AUTOMATED VOTING MACHINES

The following technical requirements are going to be part of the evaluation process listed in section B23. Please indicate your responses to the following questions. Circle answer where appropriate or fill in answer where required.

VENDOR QUALIFICATIONS

1.	Has the Bidder conducted election business in Canada for at least the past 5 years?	Yes/No
2.	Has the Bidder conducted election business in Canada for at least the past 10 years?	Yes/No
3.	Has the Bidder conducted election business in Canada managing elections for a jurisdiction with over 200,000 registered voters?	Yes/No
4.	Has the Bidder conducted election business in Canada managing elections for a jurisdiction with over 400,000 registered voters?	Yes/No
5.	Has the Bidder conducted election business in Canada managing elections for a jurisdiction with over 800,000 registered voters?	Yes/No
6.	Does the Bidder have the means to make modifications to the system as deemed required by law or that the City of Winnipeg is willing to pay for?	Yes/No

FORM O: POLL TABULATOR HARDWARE

(See B15)

FOR THE SUPPLY, DELIVERY, INSTALLATION AND TRAINING OF AUTOMATED VOTING MACHINES

The following technical requirements are going to be part of the evaluation process listed in B23. Please indicate your responses to the following questions. Circle answer where appropriate or fill in answer where required.

1.	Does the Optical Scanner have a display capable of feedback to the voter, polling place official, and Senior Election Officer?	Yes/No
2.	Is the Optical Scanner able to tabulate digitally printed and offset printed ballots?	Yes/No
3.	Does the Optical Scanner have a battery backup that lasts for a minimum of 2 working hours?	Yes/No
4.	Does the Optical Scanner have the ability to print multiple copies of the reports required by the City of Winnipeg in Form Q, question 6?	Yes/No
5.	Does the Optical Scanner allow for easy access (less than one minute) for cleaning and diagnostics by City of Winnipeg Election Officials, and designates?	Yes/No
6.	Will one of the Optical Scanner media, hold and process 100 different styles of ballots that contain 3 separate candidate races?	Yes/No
7.	Does the Bidder's Optical Scanner enable Sight Impaired Electors to vote without assistance from an Election Official?	Yes/No

8.	Does the Bidder's Optical Scanner enable Electors with motor functional issues the ability to vote without assistance from an Election Official?	Yes/No
9.	Does the Bidder's Optical Scanner unit tabulate ballots 8.5" X 14", or 8.5" X 17"?	Yes/No
10.	Does the Bidder's Optical Scanner accept ballots in all four orientations?	Yes/No
11.	Does the Bidder's Optical Scanner tabulate ballots in landscape and portrait ballot formats?	Yes/No
12.	Does the Bidder's Optical Scanner lock to a plastic and/or metal ballot box supplied by the Vendor?	Yes/No
13.	Does the Bidder's Optical Scanner clearly display a public count of the number of ballots contained in the ballot box?	Yes/No
14.	Does the Bidder's Optical Scanner provide clear messages to inform voters what to do when exception ballots (over voted, blank, un-readable ballot, etc...) are processed?	Yes/No
15.	Does the Bidder's Optical Scanner provide an audio signal when it is not operating under AC power?	Yes/No

16.	Does the Bidder's Optical Scanner provide diagnostics that allow the viewing of the scanned ballot images, marks detection, and digital readings taken by the unit?	Yes/No
17.	Does the Bidder's Optical Scanner have the ability to read ballots that have been folded and received via Canada Post, and/or Courier.	Yes/No
18.	Does the Bidder have a solution for Sight Impaired Voters, which is specified in Section B of this RFP?	Yes/No
19.	Does the Bidder have a solution for Motor Function Challenged Voters?	Yes/No
20.	Does the Optical Scanner support 20lb. Bond Paper	Yes/No

FORM P: POLL TABULATOR SOFTWARE

(See B16)

FOR THE SUPPLY, DELIVERY, INSTALLATION AND TRAINING OF AUTOMATED VOTING MACHINES

The following technical requirements are going to be part of the evaluation process listed in B23. Please indicate your responses to the following questions. Circle answer where appropriate or fill in answer where required.

1.	Is the Bidder willing to provide all of the software necessary to produce results from the Optical Scanners so that the City of Winnipeg can install this on their existing computer equipment? (Windows based environment)	Yes/No
2.	Does the Bidder provide maintenance updates of their results processing software on a scheduled basis?	Yes/No
3.	Does the Bidder provide software that is capable of producing results in a format that can be directly posted to the City of Winnipeg's Election Web-site, preferably in .html format or another format that is commonly acceptable to posting election results directly to the World Wide Web?	Yes/No
4.	Is the Bidder willing to provide the City of Winnipeg the ability to process the election results completely without the Bidder's participation?	Yes/No
5.	Is the Bidder willing to provide the coding required to process the election(s) using their Tabulation equipment (at no additional cost listed in other sections of this RFP)?	Yes/No

6.	Is the Bidder willing to provide all the software necessary to allow the City of Winnipeg to allow to design, code and produce ballot proofs completely without the Bidder's participation?	Yes/No
7.	Is the Bidder willing to provide the ballot design, and proofs to be sent to a printer of the City of Winnipeg's choice?	Yes/No
8.	Is the Bidder willing to provide training for 2 City of Winnipeg Election Officials in the coding, testing procedures, and results processing software (at no additional cost listed in other sections of this RFP)?	Yes/No
9.	Does the Bidder have a solution for Ballot on Demand at an Advance Poll?	Yes/No

FORM Q: REPORTS

(See B16.2)

FOR THE SUPPLY, DELIVERY, INSTALLATION AND TRAINING OF AUTOMATED VOTING MACHINES

The City of Winnipeg Election reporting is based on a polling sub-division basis. The City of Winnipeg is divided into 632 sections (under review at the moment). The following technical requirements are going to be part of the evaluation process listed in B23. Please indicate your responses to the following questions. Circle answer where appropriate or fill in answer where required.

1.	Does the Bidder's reporting software support a 1000 polling sub-division breakdown for the City of Winnipeg?	Yes/No
2.	Does the Bidder's reporting software support individual polling sub-division results reporting for 4 separate races?	Yes/No
3.	Does the Bidder's reporting software allow for the City of Winnipeg to customize Headings in reports by the City of Winnipeg Election Officials without requiring programming resources from the Bidder?	Yes/No
4.	Does the Bidder's reporting software allow for the ability to export reports to Microsoft Office products such as: Excel, Powerpoint?	Yes/No
5.	Does the Bidder's reporting software allow for the ability to export reports directly to a format that can be posted directly to the World Wide Web?	Yes/No
6.	Is the Bidder's scanner capable of automatically producing 3 copies of results reports at the polling location upon close of polls?	Yes/No