



THE CITY OF WINNIPEG

BID OPPORTUNITY

BID OPPORTUNITY NO. 851-2008

SUPPLY AND DELIVERY OF PROTECTIVE CLOTHING

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PART B - BIDDING PROCEDURES

B1. CONTRACT TITLE

B1.1 SUPPLY AND DELIVERY OF PROTECTIVE CLOTHING

B2. SUBMISSION DEADLINE

B2.1 The Submission Deadline is 4:00 p.m. Winnipeg time, July 23, 2009.

B2.2 Bids determined by the Manager of Materials to have been received later than the Submission Deadline will not be accepted and will be returned upon request.

B2.3 The Contract Administrator or the Manager of Materials may extend the Submission Deadline by issuing an addendum at any time prior to the time and date specified in B2.1.

B3. ENQUIRIES

B3.1 All enquiries shall be directed to the Contract Administrator identified in D4.1.

B3.2 If the Bidder finds errors, discrepancies or omissions in the Bid Opportunity, or is unsure of the meaning or intent of any provision therein, the Bidder shall promptly notify the Contract Administrator of the error, discrepancy or omission at least five (5) Business Days prior to the Submission Deadline.

B3.3 If the Bidder is unsure of the meaning or intent of any provision therein, the Bidder should request clarification as to the meaning or intent prior to the Submission Deadline.

B3.4 Responses to enquiries which, in the sole judgment of the Contract Administrator, require a correction to or a clarification of the Bid Opportunity will be provided by the Contract Administrator to all Bidders by issuing an addendum.

B3.5 Responses to enquiries which, in the sole judgment of the Contract Administrator, do not require a correction to or a clarification of the Bid Opportunity will be provided by the Contract Administrator only to the Bidder who made the enquiry.

B3.6 The Bidder shall not be entitled to rely on any response or interpretation received pursuant to B3 unless that response or interpretation is provided by the Contract Administrator in writing.

B4. ADDENDA

B4.1 The Contract Administrator may, at any time prior to the Submission deadline, issue addenda correcting errors, discrepancies or omissions in the Bid Opportunity, or clarifying the meaning or intent of any provision therein.

B4.2 The Contract Administrator will issue each addendum at least two (2) Business Days prior to the Submission Deadline, or provide at least two (2) Business Days by extending the Submission Deadline.

B4.2.1 Addenda will be available on the Bid Opportunities page at The City of Winnipeg, Corporate Finance, Materials Management Division website at <http://www.winnipeg.ca/matmgt/bidopp.asp>

B4.2.2 The Bidder is responsible for ensuring that he has received all addenda and is advised to check the Materials Management Division website for addenda regularly and shortly before the Submission Deadline, as may be amended by addendum.

B4.3 The Bidder shall acknowledge receipt of each addendum in Paragraph 8 of Form A: Bid. Failure to acknowledge receipt of an addendum may render a Bid non-responsive.

B5. SUBSTITUTES

- B5.1 The Work is based on the materials, equipment, methods and products specified in the Bid Opportunity.
- B5.2 Substitutions shall not be allowed unless application has been made to and prior approval has been granted by the Contract Administrator in writing.
- B5.3 Requests for approval of a substitute will not be considered unless received in writing by the Contract Administrator at least seven (7) Business Days prior to the Submission Deadline.
- B5.4 The Bidder shall ensure that any and all requests for approval of a substitute:
- (a) provide sufficient information and details to enable the Contract Administrator to determine the acceptability of the material, equipment, method or product as either an approved equal or alternative;
 - (b) identify any and all changes required in the applicable Work, and all changes to any other Work, which would become necessary to accommodate the substitute;
 - (c) identify any anticipated cost or time savings that may be associated with the substitute;
 - (d) certify that, in the case of a request for approval as an approved equal, the substitute will fully perform the functions called for by the general design, be of equal or superior substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the Contract;
 - (e) certify that, in the case of a request for approval as an approved alternative, the substitute will adequately perform the functions called for by the general design, be similar in substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the Contract.
- B5.5 The Contract Administrator, after assessing the request for approval of a substitute, may in his sole discretion grant approval for the use of a substitute as an “approved equal” or as an “approved alternative”, or may refuse to grant approval of the substitute.
- B5.6 The Contract Administrator will provide a response in writing, at least two (2) Business Days prior to the Submission Deadline, only to the Bidder who requested approval of the substitute.
- B5.6.1 The Bidder requesting and obtaining the approval of a substitute shall be entirely responsible for disseminating information regarding the approval to any person or persons he wishes to inform.
- B5.7 If the Contract Administrator approves a substitute as an “approved equal”, any Bidder may use the approved equal in place of the specified item.
- B5.8 If the Contract Administrator approves a substitute as an “approved alternative”, any Bidder bidding that approved alternative may base his Total Bid Price upon the specified item but may also indicate an alternative price based upon the approved alternative. Such alternatives will be evaluated in accordance with B13.
- B5.9 No later claim by the Contractor for an addition to the price(s) because of any other changes in the Work necessitated by the use of an approved equal or an approved alternative will be considered.
- B5.10 Notwithstanding B5.2 to B5.9, and in accordance with B6.7, deviations inconsistent with the Bid Opportunity document shall be evaluated in accordance with B13.1(a)

B6. BID SUBMISSION

- B6.1 The Bid shall consist of the following components:

- (a) Form A: Bid;
- (b) Form B: Prices.

- B6.2 Further to B6.1, the Bidder should include the written correspondence from the Contract Administrator approving a substitute in accordance with B5.
- B6.3 All components of the Bid shall be fully completed or provided, and submitted by the Bidder no later than the Submission Deadline, with all required entries made clearly and completely, to constitute a responsive Bid.
- B6.4 The Bid Submission may be submitted by mail, courier or personal delivery, or by facsimile transmission.
- B6.5 If the Bid Submission is submitted by mail, courier or personal delivery, it shall be enclosed and sealed in an envelope clearly marked with the Bid Opportunity number and the Bidder's name and address, and shall be submitted to:
- The City of Winnipeg
Corporate Finance Department
Materials Management Division
185 King Street, Main Floor
Winnipeg MB R3B 1J1
- B6.5.1 Samples or other components of the Bid Submission which cannot reasonably be enclosed in the envelope may be packaged separately, but shall be clearly marked with the Bid Opportunity number, the Bidder's name and address, and an indication that the contents are part of the Bidder's Bid Submission.
- B6.6 Bidders are advised not to include any information/literature except as requested in accordance with B6.1.
- B6.7 Bidders are advised that inclusion of terms and conditions inconsistent with the Bid Opportunity document, including the General Conditions, will be evaluated in accordance with B13.1(a).
- B6.8 If the Bid Submission is submitted by facsimile transmission, it shall be submitted to (204) 949-1178.
- B6.8.1 The Bidder is advised that the City cannot take responsibility for the availability of the facsimile machine at any time.
- B6.9 Bids submitted by internet electronic mail (e-mail) will not be accepted.

B7. BID

- B7.1 The Bidder shall complete Form A: Bid, making all required entries.
- B7.2 Paragraph 2 of Form A: Bid shall be completed in accordance with the following requirements:
- (a) if the Bidder is a sole proprietor carrying on business in his own name, his name shall be inserted;
 - (b) if the Bidder is a partnership, the full name of the partnership shall be inserted;
 - (c) if the Bidder is a corporation, the full name of the corporation shall be inserted;
 - (d) if the Bidder is carrying on business under a name other than his own, the business name and the name of every partner or corporation who is the owner of such business name shall be inserted.
- B7.2.1 If a Bid is submitted jointly by two or more persons, each and all such persons shall identify themselves in accordance with B7.2.
- B7.3 In Paragraph 3 of Form A: Bid, the Bidder shall identify a contact person who is authorized to represent the Bidder for purposes of the Bid.

- B7.4 Paragraph 10 of Form A: Bid shall be signed in accordance with the following requirements:
- (a) if the Bidder is a sole proprietor carrying on business in his own name, it shall be signed by the Bidder;
 - (b) if the Bidder is a partnership, it shall be signed by the partner or partners who have authority to sign for the partnership;
 - (c) if the Bidder is a corporation, it shall be signed by its duly authorized officer or officers and the corporate seal, if the corporation has one, should be affixed;
 - (d) if the Bidder is carrying on business under a name other than his own, it shall be signed by the registered owner of the business name, or by the registered owner's authorized officials if the owner is a partnership or a corporation.

B7.4.1 The name and official capacity of all individuals signing Form A: Bid should be printed below such signatures.

B7.5 If a Bid is submitted jointly by two or more persons, the word "Bidder" shall mean each and all such persons, and the undertakings, covenants and obligations of such joint Bidders in the Bid and the Contract, when awarded, shall be both joint and several.

B8. PRICES

B8.1 The Bidder shall state a price in Canadian funds for each item of the Work identified on Form B: Prices.

B8.1.1 Prices on Form B: Prices shall include:

- (a) duty;
- (b) freight and cartage;
- (c) Provincial and Federal taxes [except the Goods and Services Tax (GST) and Manitoba Retail Sales Tax (MRST, also known as PST), which shall be extra where applicable] and all charges governmental or otherwise paid;
- (d) profit and all compensation which shall be due to the Contractor for the Work and all risks and contingencies connected therewith.

B8.1.2 Prices on Form B: Prices shall not include the Manitoba Association for Resource Recovery Corporation (MARRC) Environmental Handling Charge (EHC) which shall be extra where applicable.

B8.2 The quantities listed on Form B: Prices are to be considered approximate only. The City will use said quantities for the purpose of comparing Bids.

B8.3 The quantities for which payment will be made to the Contractor are to be determined by the Work actually performed and completed by the Contractor, to be measured as specified in the applicable Specifications.

B9. QUALIFICATION

B9.1 The Bidder shall:

- (a) undertake to be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba, or if the Bidder does not carry on business in Manitoba, in the jurisdiction where the Bidder does carry on business; and
- (b) be financially capable of carrying out the terms of the Contract; and
- (c) have all the necessary experience, capital, organization, and equipment to perform the Work in strict accordance with the terms and provisions of the Contract.

- B9.2 The Bidder and any proposed Subcontractor (for the portion of the Work proposed to be subcontracted to them) shall:
- (a) be responsible and not be suspended, debarred or in default of any obligations to the City. A list of suspended or debarred individuals and companies is available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Division website at <http://www.winnipeg.ca/matmgt/debar.stm>
- B9.3 The Bidder and/or any proposed Subcontractor (for the portion of the Work proposed to be subcontracted to them) shall:
- (a) have successfully carried out work similar in nature, scope and value to the Work; and
 - (b) be fully capable of performing the Work required to be in strict accordance with the terms and provisions of the Contract; and
 - (c) have a written workplace safety and health program, if required, pursuant to The Workplace Safety and Health Act (Manitoba).
- B9.4 The Bidder shall submit, within three (3) Business Days of a request by the Contract Administrator, proof satisfactory to the Contract Administrator of the qualifications of the Bidder and of any proposed Subcontractor.
- B9.5 The Bidder shall provide, on the request of the Contract Administrator, full access to any of the Bidder's equipment and facilities to confirm, to the Contract Administrator's satisfaction, that the Bidder's equipment and facilities are adequate to perform the Work.

B10. OPENING OF BIDS AND RELEASE OF INFORMATION

- B10.1 Bids will not be opened publicly.
- B10.2 Following the Submission Deadline, the names of the Bidders and their total bid prices (unevaluated, and pending review and verification of conformance with requirements or evaluated prices) will be available on the Closed Bid Opportunities (or Public/Posted Opening & Award Results) page at The City of Winnipeg, Corporate Finance, Materials Management Division website at <http://www.winnipeg.ca/matmgt>
- B10.3 After award of Contract, the name(s) of the successful Bidder(s) and the Contract Amount(s) will be available on the Closed Bid Opportunities (or Public/Posted Opening & Award Results) page at The City of Winnipeg, Corporate Finance, Materials Management Division website at <http://www.winnipeg.ca/matmgt>
- B10.4 The Bidder is advised that any information contained in any Bid may be released if required by City policy or procedures, by The Freedom of Information and Protection of Privacy Act (Manitoba), by other authorities having jurisdiction, or by law.

B11. IRREVOCABLE BID

- B11.1 The Bid(s) submitted by the Bidder shall be irrevocable for the time period specified in Paragraph 9 of Form A: Bid.
- B11.2 The acceptance by the City of any Bid shall not release the Bids of the next two lowest evaluated responsive Bidders and these Bidders shall be bound by their Bids on such Work for the time period specified in Paragraph 9 of Form A: Bid.

B12. WITHDRAWAL OF BIDS

- B12.1 A Bidder may withdraw his Bid without penalty by giving written notice to the Manager of Materials at any time prior to the Submission Deadline.
- B12.1.1 Notwithstanding C21, the time and date of receipt of any notice withdrawing a Bid shall be the time and date of receipt as determined by the Manager of Materials.

- B12.1.2 The City will assume that any one of the contact persons named in Paragraph 3 of Form A: Bid or the Bidder's authorized representatives named in Paragraph 10 of Form A: Bid, and only such person, has authority to give notice of withdrawal.
- B12.1.3 If a Bidder gives notice of withdrawal prior to the Submission Deadline, the Manager of Materials will:
- (a) retain the Bid until after the Submission Deadline has elapsed;
 - (b) open the Bid to identify the contact person named in Paragraph 3 of Form A: Bid and the Bidder's authorized representatives named in Paragraph 10 of Form A: Bid; and
 - (c) if the notice has been given by any one of the persons specified in B12.1.3(b), declare the Bid withdrawn.
- B12.2 A Bidder who withdraws his Bid after the Submission Deadline but before his Bid has been released or has lapsed as provided for in B11.2 shall be liable for such damages as are imposed upon the Bidder by law and subject to such sanctions as the Chief Administrative Officer considers appropriate in the circumstances. The City, in such event, shall be entitled to all rights and remedies available to it at law.

B13. EVALUATION OF BIDS

- B13.1 Award of the Contract shall be based on the following bid evaluation criteria:
- (a) compliance by the Bidder with the requirements of the Bid Opportunity, or acceptable deviation therefrom (pass/fail);
 - (b) qualifications of the Bidder and the Subcontractors, if any, pursuant to B9 (pass/fail);
 - (c) Total Bid Price;
 - (d) economic analysis of any approved alternative pursuant to B5.
- B13.2 Further to B13.1(a), the Award Authority may reject a Bid as being non-responsive if the Bid Submission is incomplete, obscure or conditional, or contains additions, deletions, alterations or other irregularities. The Award Authority may reject all or any part of any Bid, or waive technical requirements or minor informalities or irregularities if the interests of the City so require.
- (a) If required, the Bidder shall, within five (5) Business Days of a request by the Contract Administrator, provide representative samples of the goods offered.
- B13.3 Further to B13.1(b), the Award Authority shall reject any Bid submitted by a Bidder who does not demonstrate, in his Bid or in other information required to be submitted, that he is responsible and qualified.
- B13.4 Further to B13.1(c), the Total Bid Price shall be the sum of the quantities multiplied by the unit prices for each item shown on Form B: Prices.
- B13.5 This Contract will be awarded as a whole.

B14. AWARD OF CONTRACT

- B14.1 The City will give notice of the award of the Contract or will give notice that no award will be made.
- B14.2 The City will have no obligation to award a Contract to a Bidder, even though one or all of the Bidders are determined to be responsible and qualified, and the Bids are determined to be responsive.
- B14.2.1 Without limiting the generality of B14.2, the City will have no obligation to award a Contract where:
- (a) the prices exceed the available City funds for the Work;
 - (b) the prices are materially in excess of the prices received for similar work in the past;

- (c) the prices are materially in excess of the City's cost to perform the Work, or a significant portion thereof, with its own forces;
- (d) only one Bid is received; or
- (e) in the judgment of the Award Authority, the interests of the City would best be served by not awarding a Contract.

B14.3 Where an award of Contract is made by the City, the award shall be made to the responsible and qualified Bidder submitting the lowest evaluated responsive Bid, in accordance with B13.

B14.3.1 Following the award of contract, a Bidder will be provided with information related to the evaluation of his Bid upon written request to the Contract Administrator.

B14.4 Notwithstanding C4 and Paragraph 6 of Form A:Bid, the City will issue a purchase order to the successful Bidder in lieu of the execution of a Contract.

B14.5 The Contract Documents, as defined in C1.1(n) (ii), in their entirety shall be deemed to be incorporated in and to form a part of the purchase order notwithstanding that they are not necessarily attached to or accompany said purchase order.

PART C - GENERAL CONDITIONS

C0. GENERAL CONDITIONS

- C0.1 The *General Conditions for the Supply and Delivery of Goods* (Revision 2008 05 26) are applicable to the Work of the Contract.
- C0.1.1 The *General Conditions for the Supply and Delivery of Goods* are available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Division website at http://www.winnipeg.ca/matmgt/gen_cond.stm
- C0.2 A reference in the Bid Opportunity to a section, clause or subclause with the prefix “**C**” designates a section, clause or subclause in the *General Conditions for Supply of Goods*.

PART D - SUPPLEMENTAL CONDITIONS

GENERAL

D1. GENERAL CONDITIONS

D1.1 In addition to the *General Conditions for the Supply and Delivery of Goods*, these Supplemental Conditions are applicable to the Work of the Contract.

D2. SCOPE OF WORK

D2.1 The Work to be done under the Contract shall consist of the supply and delivery of protective clothing for the period of one (1) year, from September 1, 2009 to August 31, 2010, with the option of two (2) mutually agreed upon one (1) year extensions.

D2.2 The Work shall be done on an "as required" basis during the term of the Contract.

D2.2.1 The type and quantity of Work to be performed under this Contract shall be as authorized from time to time by the Contract Administrator and/or Users.

D2.2.2 Notwithstanding C7, the City shall have no obligation under the Contract to purchase any quantity of any item in excess of its actual operational requirements.

D2.3 The Contractor must submit a written request for an extension, as stated in D2.1, to the Contract Administrator not less than one hundred and twenty (120) Calendar Days prior to the expiration of the term. The Contract Administrator will respond to the Contractor within thirty (30) Calendar Days, giving notice of the City's approval or rejection of the request for extension.

D3. DEFINITIONS

D3.1 When used in this Bid Opportunity:

- (a) "**CSA**" means Canadian Standards Association;
- (b) "**Representative Samples**" means a replica to the Goods described in the Specifications of this Bid Opportunity.

D4. CONTRACT ADMINISTRATOR

D4.1 The Contract Administrator is:

Debbie Shkolny
Contracts Officer
Main Floor, 185 King Street
Winnipeg MB R3B 1J1

Telephone No.: (204) 986-2249

Facsimile No.: (204) 949-1178

D5. NOTICES

D5.1 Notwithstanding C21.3, all notices of appeal to the Chief Administrative Officer shall be sent to the attention of the Chief Financial Officer at the following address or facsimile number:

The City of Winnipeg
Chief Financial Officer
Administration Building, 3rd Floor
510 Main Street
Winnipeg MB R3B 1B9

Facsimile No.: (204) 949-1174

SUBMISSIONS

D6. AUTHORITY TO CARRY ON BUSINESS

D6.1 The Contractor shall be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba, or if the Contractor does not carry on business in Manitoba, in the jurisdiction where the Contractor does carry on business, throughout the term of the Contract, and shall provide the Contract Administrator with evidence thereof upon request.

SCHEDULE OF WORK

D7. COMMENCEMENT

D7.1 The Contractor shall not commence any Work until he is in receipt of a notice of award from the City authorizing the commencement of the Work.

D7.2 The Contractor shall not commence any Work until:

- (a) the Contract Administrator has confirmed receipt and approval of:
 - (i) evidence of authority to carry on business specified in D6;
 - (ii) evidence of the workers compensation coverage specified in C6.16.
- (b) the Contractor has attended a meeting with the Contract Administrator, or the Contract Administrator has waived the requirement for a meeting.

D8. DELIVERY

D8.1 Goods shall be delivered on an "as required" basis during the term of the Contract, f.o.b. destination, freight prepaid, to various locations within the City.

D8.1.1 Goods shall be delivered within five(5) Business Day(s) of the placing of an order.

D8.2 Goods shall be delivered between 7:00 a.m. and 3:00 p.m. on Business Days.

D8.3 The Contractor shall off-load goods as directed at the delivery location.

D9. ORDERS

D9.1 The Contractor shall provide a local Winnipeg telephone number or a toll-free telephone number at which orders for delivery may be placed.

D10. RECORDS

D10.1 The Contractor shall keep detailed records of the goods supplied under the Contract.

D10.2 The Contractor shall record, as a minimum, for each item listed on Form B: Prices:

- (a) user name(s) and addresses;
- (b) order date(s);
- (c) delivery date(s); and
- (d) description and quantity of goods supplied.

D10.3 The Contractor shall provide the Contract Administrator with a copy of the records for each quarter year within fifteen (15) Calendar Days of the end of that quarter.

MEASUREMENT AND PAYMENT

D11. INVOICES

D11.1 Further to C10, the Contractor shall submit an invoice for each order delivered to:

The City of Winnipeg
Corporate Finance - Accounts Payable
4th Floor, Administration Building, 510 Main Street
Winnipeg MB R3B 1B9

Facsimile No.: (204) 949-0864
Email: CityWpgAP@winnipeg.ca

D11.2 Invoices must clearly indicate, as a minimum:

- (a) the City's purchase order number;
- (b) date of delivery;
- (c) delivery address;
- (d) type and quantity of goods delivered;
- (e) the amount payable with GST and MRST shown as separate amounts; and
- (f) the Contractor's GST registration number.

D11.3 The City will bear no responsibility for delays in approval of invoices which are improperly submitted.

D12. PAYMENT

D12.1 Further to C10, payment shall be in Canadian funds net thirty (30) Calendar Days after receipt and approval of the Contractor's invoice.

D12.2 Further to C10, the City may at its option pay the Contractor by direct deposit to the Contractor's banking institution.

D13. UNFAIR LABOUR PRACTICES

D13.1 Further to C3.2, the Contractor declares that in bidding for the work and in entering into this contract, he and his subcontractors conduct their respective business in accordance with established international codes as they relate to child and forced labour embodied in United Nations (UN) and International Labour Organization (ILO) conventions as ratified by Canada.

D13.2 The Contractor shall forfeit all claims under the Contract as well as refund to the City any monies paid to him, beyond his actual proven expenses for work done, if this declaration is shown to be false.

INDEMNITY

D14. INDEMNITY

D14.1 Notwithstanding C15, the Contractor shall indemnify the City in the amount of the Contract value.

WARRANTY

D15. WARRANTY

D15.1 Warranty is as stated in C11.

PART E - SPECIFICATIONS

GENERAL

E1. APPLICABLE SPECIFICATIONS AND DRAWINGS

- E1.1 These Specifications shall apply to the Work.
- E1.2 Bidders are reminded that requests for approval of substitutes as an approved equal or an approved alternative shall be made in accordance with B5.

E2. GOODS

- E2.1 The Contractor shall supply protective clothing in accordance with the requirements hereinafter specified.

- E2.2 **Item No. 1** – Coveralls – Olive Green, Polyester/Cotton Drill shall be:

- (a) Coverall Material:
- (i) A blend of 65% polyester/35% cotton drill, 9.5 oz., permanent press will be accepted.
- (b) Design & Construction of Garment:
- (i) Front Closure by double-action, interlocking metal slide zipper;
 - (ii) Two breast pockets, two side pockets, two hip pockets;
 - (iii) Pass through side openings each side with a snap fastener.
 - (iv) Double stitched and/or bar tacked at all stress points;

- E2.3 **Item No. 2** – Class 2 Level 2 Coverall Bright Orange-Red as per the CSA Z96-02 standard section 5.1.1 Table 2B or Blaze Orange shall be:

- (a) Coverall Background Material:
- (i) Coverall fabric shall be 65% polyester/35% cotton drill; 9.5 oz. Permanent press will be accepted;
 - (ii) Coverall fabric shall be bright Orange-Red per CSA Z96–02 Section 5.1.1 Table 2B;
 - (iii) Coverall fabric shall maintain colour and appearance when subjected to outdoor weathering, UV exposure and care label recommendations.
- (b) Design & Construction of Garment:
- (i) Front closure by double-action, interlocking metal slide fastener (zipper);
 - (ii) Two breast pockets; two side pockets, two rear hip pockets;
 - (iii) Pass through side openings each side with a snap fastener;
 - (iv) Double stitched and/or bar tacked at all stress points.
- (c) Retro-reflective Trim Requirements
- (i) See E4 for requirements.

- E2.4 **Item No. 3** – Bib Overalls, Dark Blue, Denim shall be:

- (a) Bib Overall Material:
- (i) 100 % Sanforized cotton Denim, 9.5 oz.
- (b) Design & Construction of Garment:
- (i) Plain front;
 - (ii) High back adjustable shoulder straps with non slip metal fasteners;
 - (iii) Front closure by double action interlocking slide with metal fastener (zipper), button side closure at waist;
 - (iv) One breast pocket, two side pockets, two hip pockets;

- (v) Double stitched and/or bar tacked at all stress points;

E2.5 Item No. 4 – Class 2 Level 2 Bib Overall Bright Orange-Red as per the CSA Z96-02 standard section 5.1.1 Table 2B or Blaze Orange shall be:

- (a) Bib Overall Background Material:
 - (i) Bib Overall fabric shall be 65% polyester/35% cotton drill, 10 oz.;
 - (ii) Bib Overall fabric shall be bright Orange-Red per CSA Z96-02 Section 5.1.1 Table 2B;
 - (iii) Bib Overall fabric shall maintain colour and appearance when subjected to outdoor weathering, UV exposure and care label recommendations.
- (b) Design & Construction of Garment:
 - (i) Plain Front, High Back adjustable shoulder straps with metal teeth fasteners that hold straps into place;
 - (ii) Closure by double action interlocking slide with metal fastener (zipper);
 - (iii) Two breast pockets, two side pockets, pen pocket, two hip pockets;
 - (iv) Double stitched and/or bar tacked at all stress points.
- (c) Retro-reflective Trim Requirements
 - (i) See E4 for requirements.

E2.6 Item No. 5 – CSA Class 2 Level 2 Smock Bright Orange-Red per CSA Z96-02 Section 5.1.1 Section 2B or Blaze Orange shall be:

- (a) Smock Background Material:
 - (i) Smock fabric shall be 100% Sanforized cotton Denim, 9.5 oz.;
 - (ii) Smock fabric shall be bright Orange-Red per CSA Z96-02 Section 5.1.1 Table 2B;
 - (iii) Smock fabric shall maintain colour and appearance when subjected to outdoor weathering, UV exposure and care label recommendations.
- (b) Design & Construction of Garment:
 - (i) Front Closure by button;
 - (ii) 32" in length;
 - (iii) Two breast pockets, two lower front pockets;
 - (iv) Double stitched and/or bar tacked at all stress points.
- (c) Retro-reflective Trim Requirements
 - (i) See E4 for requirements.

E2.7 Item No. 6 – Parka Shells, Olive Green, Drill shall be:

- (a) Parka Shell Material:
 - (i) 100% Sanforized cotton drill 10 oz.
- (b) Design & Construction of Garment:
 - (i) Front closure by interlocking slide metal fastener (zipper);
 - (ii) Double layer of material at front;
 - (iii) Attached hood, with drawstring, sized to fit over hard hat;
 - (vi) Two suppressions at each side.

E2.8 Item No. 7 – Smock, Dark Blue, Denim shall be:

- (a) Smock Material:
 - (i) 100% Sanforized cotton Denim, 9.5 oz.
- (b) Design & Construction:
 - (i) Front closure by button;
 - (ii) 32" length;

- (iii) Two breast pockets, two lower front pockets;
- (iv) Double stitched and/or bar tacked at all stress points;

E2.9 Item No. 8 – CSA Class 2 Level 2 Parka Shells Bright Orange-Red as per the CSA Z96-02 standard section 5.1.1 Table 2B or Blaze Orange shall be:

- (a) Parka Shell Background Material:
 - (i) Parka fabric shall be 100% cotton drill, 10 oz.;
 - (ii) Parka fabric shall be bright Orange-Red per CSA Z96–02 Section 5.1.1 Table 2B;
 - (iii) Parka fabric shall maintain colour and appearance when subjected to outdoor weathering, UV exposure and care label recommendations.
- (b) Design & Construction of Garment:
 - (i) Front closure by interlocking slide metal fastener (zipper);
 - (ii) Double layer of material at front;
 - (iii) Attached hood, with drawstring, sized to fit over hardhat;
 - (iv) Two suppressions at each side.
- (c) Retro-reflective Trim Requirements
 - (i) See E4 for requirements.

E2.10 Item No. 9 – Rain Suits, Fluorescent Orange, Jacket, Pants and Hood

- (a) Rain Suit Material:
 - (i) PVC Polyester;
 - (ii) PVC coated on both sides;
 - (iii) All seams are to be ½" welted.
- (b) Design & Construction of 30" Jacket:
 - (i) Sturdy plastic snaps;
 - (ii) Corduroy collar
 - (iii) Plastic snaps for hood, back vent; and
 - (iv) Raglan sleeves;
 - (v) Two inch (2") Yellow or silver reflective material with a symmetric X on the back extending from the shoulders to the waist, two vertical stripes on the front extending over the shoulders and down to the waist and bands encircling both arms six inches (6") above the wrist.
- (c) Design & Construction of Pants
 - (i) Single bib pants;
 - (ii) Fully adjustable 1 ¼" suspenders elastic and PVC combination;
 - (iii) Fly front with plastic snap closure;
 - (iv) 30" inseam; and;
 - (v) Roomy legs with easy pull over work boots;
 - (vi) Two inch (2") Yellow reflective material 360 degrees around knee area.
- (d) Design & Construction of Hood
 - (i) Detachable type with snap for attaching to collar;
 - (ii) One size;
 - (iii) Adjusted with drawstring to fit hard hat.

E2.11 Item No. 10 – Fluorescent Orange Raincoat

- (a) Raincoat Material:
 - (i) PVC Polyester.
- (b) Design & Construction of Raincoat:

- (i) Safety Orange approx. 42" length;
- (ii) Storm flap front with sturdy plastic snaps;
- (iii) Corduroy collar;
- (iv) Heavy duty plastic snaps for hood;
- (v) Raglan sleeves;
- (vi) Vented back;
- (vii) All seams are to be ½" welted;
- (viii) Two inch (2") Yellow or silver reflective material with a symmetric X on the back extending from the shoulders to the waist, two vertical stripes on the front extending over the shoulders and down to the waist and bands encircling both arms six inches (6") above the wrist.

E3. REPRESENTATIVE SAMPLES

E3.1 Representative samples of products currently in use by the City of Winnipeg are available for viewing at:

Public Works Stores
 1277 Pacific Ave
 Winnipeg Manitoba
 Attn: Colin Carson (204) 986-6856

E4. RETRO-REFLECTIVE TRIM REQUIREMENTS

E4.1 Trim shall consist of exposed lens, wide angle, silver fabric. 3M™ Scotchlite™ Reflective Material – 8925 Silver Fabric or equivalent.

- (a) Trim shall be 2 inches wide.
- (b) trim placement shall be as follows per the CSA Z-96-02 Section 4.2.2.1 Stripes/bands shall be laid out in the following position:
- (c) A symmetric X on the back extending from the shoulders to the waist, two vertical stripes on the front extending over the shoulders and down to the waist and a waist-level horizontal stripe extending entirely around the back to the bottom of the vertical stripes on the front to provide 360 degrees of visibility. Leg bands shall be one inch (1") above the knee position with a horizontal stripe to provide 360 degrees of visibility. Trim, before test exposure performance: Shall be CSA Z96-02 Level 2 compliant, see (Table 5).

Table 5 – Minimum Coefficient of Retro-reflection in cd/(lx m²) for Level 2 or Combined-Performance Material

Observation angle	Entrance angle			
	5°	20°	30°	40°
12'	330	290	180	65
20'	250	200	170	60
1°	25	15	12	10
1° 30'	10	7	5	4

- (d) Trim, after test exposure performance:
 - (i) Shall be CSA Z96 Section 6.2, Level 2 compliant. The coefficient of retro-reflection (R_A) measured at observation angle 12' and entrance angle 5°, shall exceed 100 cd/(lx m²) at one of the two orientations described in Clause 8.3 and shall be not

less than 75% of the required value at the other orientation and meet the following performance tests:

(ii) Trim After Testing Physical and Performance Table

<u>Physical Test</u>	<u>Test Method</u>
Abrasion	EN 530, Method 2 (5000 cycles)
Flexing	ISO 7854, Method A (7500 cycles)
Folding at Cold Temperatures	ISO 4675 @ (-20±1)°C, (-5°F)
Temperature Variation	12 hours at (50±2)°C, (120° F) immediately followed by 20 hours at (-30±2)°C, (-20°F)
Wash	ISO 6330 Method 2A, 75 cycles @ 60°C (140°F)
Dry-clean	ISO 3175 Method 9.1 50 cycles
Influence of Rainfall	ANSI/ISEA 107-1999 Annex A EN 471, Annex A

E5. TRIM CALCULATIONS

Proposed Garment Design: 2" 3M™ Scotchlite™ Reflective Material 8925 Silver Fabric or equivalent.	Length of Trim (inches)
Front Vertical Stripes on Chest - Left and Right	(2 x 17") = 34
Back Diagonal Stripes - Left and Right	(2 x 24") = 48
Horizontal Stripe around Torso	(1 x 42") = 42
Total Number of inches of 2" 8925	124
Total Number of Feet of 2" 8925	11
Number of Square inches to meet CSA Z96-02 Class 2	201
Square inches of 2" 8925	248

E6. CERTIFICATION OF CSA STANDARDS

E6.1 Upon request of the Contract Administrator, Bidders will provide certificates within two (2) Business Days to certify that the background and reflective material has been third party tested to meet or exceed the requirements of the CSA Z96-02 standard. All garments must have a CSA Z96-02 label certifying that all components exceed the requirements of the standard per Section 10.2-10.4.

E7. LABELLING

E7.1 Labels on goods shall indicate as a minimum; the manufacturers washing instructions and sizes:

- (a) The writing of various sizes on labels will not be acceptable;
- (b) Goods shall have labels sewn to the inside collar of garment;

(c) For pants, labels shall be sewn inside the waist band.

E8. DIMENSIONS AND PACKAGING

- E8.1 Overall dimensions shall meet the requirements of National Standard of Canada Can/CGSB 38.108-93.
- E8.2 Smock Dimensions shall meet the requirements of National Standard of Canada Can/CGSB 38.107-93.
- E8.3 Goods shall be packaged with garment label visible through the package to readily read sizes.

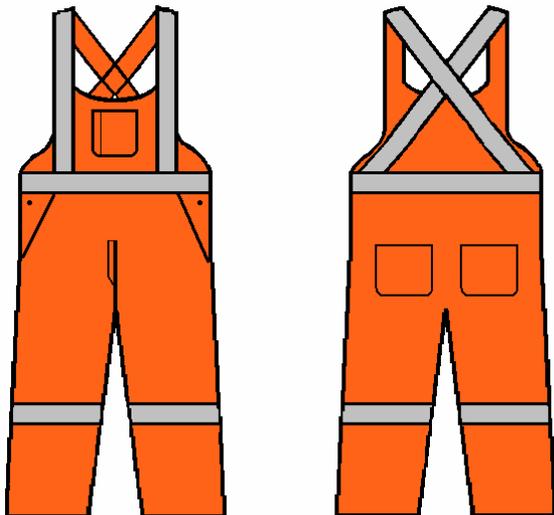
E9. DRAWINGS

E9.1 The drawings shown below are for placement of the desired required reflective material only.

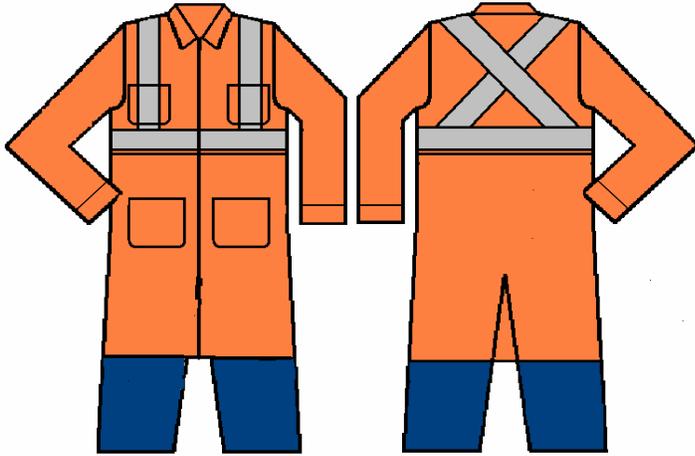
E9.2 In reference to E2.3 (Item No. 2), the reflective positioning requirements are as shown below:



E9.3 In reference to E2.5 (Item No. 4), the reflective positioning requirements are as shown below:



E9.4 In reference to E2.6 (Item No. 5), the reflective positioning requirements are as shown below:



E9.5 In reference to E2.9 (Item No. 8), the reflective positioning requirements are shown below:

