

**FORM A: BID**  
(See B7)

1. Contract Title PROVISION OF OFFICE STAFF SERVICES FOR THE PARKING ENFORCEMENT OFFICE OF THE WINNIPEG PARKING AUTHORITY

2. Bidder

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Facsimile Number

(Mailing address if different)

\_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the Price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a notice of award authorizing the commencement of the Work.

7. Contract The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid.

8. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

9. Time This offer shall be open for acceptance, binding and irrevocable for a period of ninety (90) Calendar Days following the Submission Deadline.

10. Signatures In witness whereof the Bidder or the Bidder's authorized official or officials have signed this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

(If no corporate seal)  
Signed and sealed in  
the presence of:

\_\_\_\_\_  
(Witness)

\_\_\_\_\_  
(Witness)

Signature of Bidder or  
Bidder's Authorized Official or Officials

\_\_\_\_\_

(Print here name and official capacity of individual whose signature appears above)

\_\_\_\_\_

(Print here name and official capacity of individual whose signature appears above)

SEAL

**FORM B: PRICES**  
 (See B8)

**PROVISION OF OFFICE STAFF SERVICES FOR THE PARKING ENFORCEMENT OFFICE OF THE WINNIPEG  
 PARKING AUTHORITY**

**UNIT PRICES**

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. ANNUAL QUANTITY	UNIT PRICE	AMOUNT
1.	Customer Service Representative Regular Hours	E9.1	HR	12480		
2.	Customer Service Representative Overtime Hours	E8	HR	20		
3.	Managerial Support Staff Regular Hours	E9.2	HR	2080		
4.	Managerial Support Staff Overtime Hours	E8	HR	20		
5.	Quality Assurance Coordinator Regular Hours	E9.3	HR	2080		
6.	Quality Assurance Coordinator Overtime Hours	E8	HR	20		
7.	Liens and Seizures Clerk Regular Hours	E9.4	HR	6240		
8.	Liens and Seizures Clerk Overtime Hours	E8	HR	20		
9.	Parking Analyst Regular Hours	E9.5	HR	2080		
10.	Parking Analyst Overtime Hours	E8	HR	20		
TOTAL BID PRICE (GST and MRST extra) (in figures)\$ _____ (in words) _____ _____						

\_\_\_\_\_  
 Name of Bidder