



**THE CITY OF WINNIPEG**

# **BID OPPORTUNITY**

**BID OPPORTUNITY NO. 886-2007**

**MARION STREET – KENNY STREET TO RUE DES MEURONS – CONCRETE  
REPAIRS AND ASPHALT OVERLAY**

## TABLE OF CONTENTS

### PART A - BID SUBMISSION

Form A: Bid	1
Form B: Prices	4
Form G1: Bid Bond and Agreement to Bond	8
Form G2: Irrevocable Standby Letter of Credit and Undertaking	10

### PART B - BIDDING PROCEDURES

B1. Contract Title	1
B2. Submission Deadline	1
B3. Enquiries	1
B4. Addenda	1
B5. Substitutes	1
B6. Bid Components	2
B7. Bid	3
B8. Prices	4
B9. Qualification	4
B10. Bid Security	5
B11. Opening of Bids and Release of Information	6
B12. Irrevocable Bid	6
B13. Withdrawal of Bids	6
B14. Evaluation of Bids	7
B15. Award of Contract	7

### PART C - GENERAL CONDITIONS

C1. General Conditions	1
------------------------	---

### PART D - SUPPLEMENTAL CONDITIONS

#### General

D1. General Conditions	1
D2. Scope of Work	1
D3. Contract Administrator	1
D4. Contractor's Supervisor	1
D5. Notices	2
D6. Furnishing of Documents	2
D7. Submissions	2
D8. Safe Work Plan	2
D9. Insurance	3
D10. Performance Security	3
D11. Subcontractor List	4
D12. Equipment List	4
D13. Detailed Work Schedule	4
D14. Schedule of Work	4
D15. Working Days	5
D16. Restricted Work Hours	5
D17. Work By Others	5
D18. Sequence of Work	5
D19. Substantial Performance	7
D20. Total Performance	7
D21. Liquidated Damages	8
D22. Scheduled Maintenance	8
D23. Control of Work	8
D24. Prime Contractor – The Workplace Safety and Health Act (Manitoba)	8
D25. Warranty	8
Form H1: Performance Bond	10

Form H2: Irrevocable Standby Letter of Credit	12
Form J: Subcontractor List	14
Form K: Equipment	15
Form L: Detailed Work Schedule	16

## **PART E - SPECIFICATIONS**

### **General**

E1. Applicable Specifications and Drawings	1
E2. Office Facilities	1
E3. Protection Of Existing Trees	2
E4. Traffic Control	2
E5. Traffic Management	2
E6. Surface Restorations	4
E7. Infrastructure Signs	4
E8. Recycled Concrete Base Course Material	4
E9. Asphalt patching of Miscellaneous Concrete	6
E10. Renewal of Tree Isolations In Concrete Sidewalk	6
E11. Interlocking Paving Stones and Associated work	7
E12. Base Course for Temporary Levelling of Sidewalk Excavations	8
E13. Water Used By Contractor	9

## **PART B - BIDDING PROCEDURES**

### **B1. CONTRACT TITLE**

B1.1 Marion Street – Kenny Street to Rue Des Meurons – Concrete Repairs And Asphalt Overlay

### **B2. SUBMISSION DEADLINE**

B2.1 The Submission Deadline is 12:00 noon Winnipeg time, March 27, 2008 .

B2.2 Bids determined by the Manager of Materials to have been received later than the Submission Deadline will not be accepted and will be returned upon request.

B2.3 The Contract Administrator or the Manager of Materials may extend the Submission Deadline by issuing an addendum at any time prior to the time and date specified in B2.1.

### **B3. ENQUIRIES**

B3.1 All enquiries shall be directed to the Contract Administrator identified in D3.1.

B3.2 If the Bidder finds errors, discrepancies or omissions in the Bid Opportunity, or is unsure of the meaning or intent of any provision therein, the Bidder shall notify the Contract Administrator of the error, discrepancy or omission, or request a clarification as to the meaning or intent of the provision at least five (5) Business Days prior to the Submission Deadline.

B3.3 Responses to enquiries which, in the sole judgment of the Contract Administrator, require a correction to or a clarification of the Bid Opportunity will be provided by the Contract Administrator to all Bidders by issuing an addendum.

B3.4 Responses to enquiries which, in the sole judgment of the Contract Administrator, do not require a correction to or a clarification of the Bid Opportunity will be provided by the Contract Administrator only to the Bidder who made the enquiry.

B3.5 The Bidder shall not be entitled to rely on any response or interpretation received pursuant to B3 unless that response or interpretation is provided by the Contract Administrator in writing.

### **B4. ADDENDA**

B4.1 The Contract Administrator may, at any time prior to the Submission deadline, issue addenda correcting errors, discrepancies or omissions in the Bid Opportunity, or clarifying the meaning or intent of any provision therein.

B4.2 The Contract Administrator will issue each addendum at least two (2) Business Days prior to the Submission Deadline, or provide at least two (2) Business Days by extending the Submission Deadline.

B4.2.1 Addenda will be available on the Bid Opportunities page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

B4.2.2 The Bidder is responsible for ensuring that he has received all addenda and is advised to check the Materials Management Branch internet website for addenda regularly and shortly before the Submission Deadline, as may be amended by addendum.

B4.3 The Bidder shall acknowledge receipt of each addendum in Paragraph 10 of Form A: Bid. Failure to acknowledge receipt of an addendum may render a Bid non-responsive.

### **B5. SUBSTITUTES**

B5.1 The Work is based on the Plant, Materials and methods specified in the Bid Opportunity.

- B5.2 Substitutions shall not be allowed unless application has been made to and prior approval has been granted by the Contract Administrator in writing.
- B5.3 Requests for approval of a substitute will not be considered unless received in writing by the Contract Administrator at least five (5) Business Days prior to the Submission Deadline.
- B5.4 The Bidder shall ensure that any and all requests for approval of a substitute:
- (a) provide sufficient information and details to enable the Contract Administrator to determine the acceptability of the Plant, Material or method as either an approved equal or alternative;
  - (b) identify any and all changes required in the applicable Work, and all changes to any other Work, which would become necessary to accommodate the substitute;
  - (c) identify any anticipated cost or time savings that may be associated with the substitute;
  - (d) certify that, in the case of a request for approval as an approved equal, the substitute will fully perform the functions called for by the general design, be of equal or superior substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the proposed work schedule and the dates specified in the Supplemental Conditions for Substantial Performance and Total Performance;
  - (e) certify that, in the case of a request for approval as an approved alternative, the substitute will adequately perform the functions called for by the general design, be similar in substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the proposed work schedule and the dates specified in the Supplemental Conditions for Substantial Performance and Total Performance.
- B5.5 The Contract Administrator, after assessing the request for approval of a substitute, may in his sole discretion grant approval for the use of a substitute as an “approved equal” or as an “approved alternative”, or may refuse to grant approval of the substitute.
- B5.6 The Contract Administrator will provide a response in writing, at least two (2) Business Days prior to the Submission Deadline, only to the Bidder who requested approval of the substitute.
- B5.6.1 The Bidder requesting and obtaining the approval of a substitute shall be entirely responsible for disseminating information regarding the approval to any person or persons he wishes to inform.
- B5.7 If the Contract Administrator approves a substitute as an “approved equal”, any Bidder may use the approved equal in place of the specified item.
- B5.8 If the Contract Administrator approves a substitute as an “approved alternative”, any Bidder bidding that approved alternative may base his Total Bid Price upon the specified item but may also indicate an alternative price based upon the approved alternative. Such alternatives will be evaluated in accordance with B14.
- B5.9 No later claim by the Contractor for an addition to the Total Bid Price because of any other changes in the Work necessitated by the use of an approved equal or an approved alternative will be considered.

## **B6. BID COMPONENTS**

- B6.1 The Bid shall consist of the following components:
- (a) Form A: Bid;
  - (b) Form B: Prices, hard copy;
  - (c) Form G1: Bid Bond and Agreement to Bond, or  
Form G2: Irrevocable Standby Letter of Credit and Undertaking, or  
a certified cheque or draft;

- B6.2 Further to B6.1, the Bidder should include the written correspondence from the Contract Administrator approving a substitute in accordance with B5.
- B6.3 All components of the Bid shall be fully completed or provided, and submitted by the Bidder no later than the Submission Deadline, with all required entries made clearly and completely, to constitute a responsive Bid.
- B6.4 The Bid shall be submitted enclosed and sealed in an envelope clearly marked with the Bid Opportunity number and the Bidder's name and address.
- B6.4.1 Samples or other components of the Bid which cannot reasonably be enclosed in the envelope may be packaged separately, but shall be clearly marked with the Bid Opportunity number, the Bidder's name and address, and an indication that the contents are part of the Bidder's Bid.
- B6.4.2 A hard copy of Form B: Prices must be submitted with the Bid. If there is any discrepancy between the Adobe PDF version of Form B: Prices and the Microsoft Excel version of Form B: Prices, the PDF version shall take precedence.
- B6.5 Bidders are advised not to include any information/literature except as requested in accordance with B6.1.
- B6.6 Bidders are advised that inclusion of terms and conditions inconsistent with the Bid Opportunity document, including the General Conditions, may result in the Bid being determined to be non-responsive.
- B6.7 Bids submitted by facsimile transmission (fax) or internet electronic mail (e-mail) will not be accepted.
- B6.8 Bids shall be submitted to:  
The City of Winnipeg  
Corporate Finance Department  
Materials Management Branch  
185 King Street, Main Floor  
Winnipeg MB R3B 1J1

**B7. BID**

- B7.1 The Bidder shall complete Form A: Bid, making all required entries.
- B7.2 Paragraph 2 of Form A: Bid shall be completed in accordance with the following requirements:
- (a) if the Bidder is a sole proprietor carrying on business in his own name, his name shall be inserted;
  - (b) if the Bidder is a partnership, the full name of the partnership shall be inserted;
  - (c) if the Bidder is a corporation, the full name of the corporation shall be inserted;
  - (d) if the Bidder is carrying on business under a name other than his own, the business name and the name of every partner or corporation who is the owner of such business name shall be inserted.
- B7.2.1 If a Bid is submitted jointly by two or more persons, each and all such persons shall identify themselves in accordance with B7.2.
- B7.3 In Paragraph 3 of Form A: Bid, the Bidder shall identify a contact person who is authorized to represent the Bidder for purposes of the Bid.

- B7.4 Paragraph 12 of Form A: Bid shall be signed in accordance with the following requirements:
- (a) if the Bidder is a sole proprietor carrying on business in his own name, it shall be signed by the Bidder;
  - (b) if the Bidder is a partnership, it shall be signed by the partner or partners who have authority to sign for the partnership;
  - (c) if the Bidder is a corporation, it shall be signed by its duly authorized officer or officers and the corporate seal, if the corporation has one, shall be affixed;
  - (d) if the Bidder is carrying on business under a name other than his own, it shall be signed by the registered owner of the business name, or by the registered owner's authorized officials if the owner is a partnership or a corporation.
- B7.4.1 The name and official capacity of all individuals signing Form A: Bid shall be printed below such signatures.
- B7.4.2 All signatures should be witnessed, except where a corporate seal has been affixed.
- B7.5 If a Bid is submitted jointly by two or more persons, the word "Bidder" shall mean each and all such persons, and the undertakings, covenants and obligations of such joint Bidders in the Bid and the Contract, when awarded, shall be both joint and several.

## **B8. PRICES**

- B8.1 The Bidder shall state a price in Canadian funds for each item of the Work identified on Form B: Prices.
- B8.1.1 For the convenience of Bidders, and pursuant to B6.4.2 and B14.4.2, an electronic spreadsheet Form B: Prices in Microsoft Excel (.xls) format is available along with the Adobe PDF documents for this Bid Opportunity on the Bid Opportunities page at the Materials Management Branch internet website at <http://www.winnipeg.ca/matmgt>.
- B8.2 The quantities listed on Form B: Prices are to be considered approximate only. The City will use said quantities for the purpose of comparing Bids.
- B8.3 The quantities for which payment will be made to the Contractor are to be determined by the Work actually performed and completed by the Contractor, to be measured as specified in the applicable Specifications.

## **B9. QUALIFICATION**

- B9.1 The Bidder shall:
- (a) undertake to be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba; and
  - (b) be financially capable of carrying out the terms of the Contract; and
  - (c) have all the necessary experience, capital, organization, and equipment to perform the Work in strict accordance with the terms and provisions of the Contract.
- B9.2 The Bidder and any proposed Subcontractor (for the portion of the Work proposed to be subcontracted to them) shall:
- (a) be responsible and not be suspended, debarred or in default of any obligations to the City (a list of suspended or debarred individuals and companies is available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>).
- B9.3 The Bidder and/or any proposed Subcontractor (for the portion of the Work proposed to be subcontracted to them) shall:
- (a) have successfully carried out work similar in nature, scope and value to the Work; and

- (b) be fully capable of performing the Work required to be in strict accordance with the terms and provisions of the Contract; and
- (c) have a written workplace safety and health program if required pursuant to The Workplace Safety and Health Act (Manitoba).

B9.4 Further to B9.3(c), the Bidder shall, within three (3) Business Days of a request by the Contract Administrator, provide proof satisfactory to the Contract Administrator that the Bidder/Subcontractor has a workplace safety and health program meeting the requirements of The Workplace Safety and Health Act (Manitoba), by providing:

- (a) a valid COR certification number under the Certificate of Recognition (COR) Program administered by the Manitoba Construction Safety Association or by the Manitoba Heavy Construction Association's Safety, Health and Environment Program; or
- (b) a report or letter to that effect from an independent reviewer acceptable to the City. (A list of acceptable reviewers and the review template are available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt.>)

B9.5 The Bidder shall submit, within three (3) Business Days of a request by the Contract Administrator, proof satisfactory to the Contract Administrator of the qualifications of the Bidder and of any proposed Subcontractor.

B9.6 The Bidder shall provide, on the request of the Contract Administrator, full access to any of the Bidder's equipment and facilities to confirm, to the Contract Administrator's satisfaction, that the Bidder's equipment and facilities are adequate to perform the Work.

## **B10. BID SECURITY**

B10.1 The Bidder shall provide bid security in the form of:

- (a) a bid bond, in the amount of at least ten percent (10%) of the Total Bid Price, and agreement to bond of a company registered to conduct the business of a surety in Manitoba, in the form included in the Bid Submission (Form G1: Bid Bond and Agreement to Bond); or
- (b) an irrevocable standby letter of credit, in the amount of at least ten percent (10%) of the Total Bid Price, and undertaking issued by a bank or other financial institution registered to conduct business in Manitoba and drawn on a branch located in Winnipeg, in the form included in the Bid Submission (Form G2: Irrevocable Standby Letter of Credit and Undertaking); or
- (c) a certified cheque or draft payable to "The City of Winnipeg", in the amount of at least fifty percent (50%) of the Total Bid Price, drawn on a bank or other financial institution registered to conduct business in Manitoba.

B10.1.1 If the Bidder submits alternative bids, the bid security shall be in the amount of the specified percentage of the highest Total Bid Price submitted.

B10.1.2 All signatures on bid securities shall be original, and shall be witnessed or sealed as required.

B10.2 The bid security of the successful Bidder and the next two lowest evaluated responsive and responsible Bidders will be released by the City when a Contract for the Work has been duly executed by the successful Bidder and the performance security furnished as provided herein. The bid securities of all other Bidders will be released when a Contract is awarded.

B10.2.1 Where the bid security provided by the successful Bidder is in the form of a certified cheque or draft pursuant to B10.1(c), it will be deposited and retained by the City as the performance security and no further submission is required.

B10.2.2 The City will not pay any interest on certified cheques or drafts furnished as bid security or subsequently retained as performance security.

B10.3 The bid securities of all Bidders will be released by the City as soon as practicable following notification by the Contract Administrator to the Bidders that no award of Contract will be made pursuant to the Bid Opportunity.

### **B11. OPENING OF BIDS AND RELEASE OF INFORMATION**

B11.1 Bids will be opened publicly, after the Submission Deadline has elapsed, in the office of the Corporate Finance Department, Materials Management Branch, or in such other office as may be designated by the Manager of Materials.

B11.1.1 Bidders or their representatives may attend.

B11.1.2 Bids determined by the Manager of Materials, or his designate, to not include the bid security specified in B10 will not be read out.

B11.2 Following the submission deadline, the names of the Bidders and their Total Bid Prices (unevaluated, and pending review and verification of conformance with requirements) will be available on the Closed Bid Opportunities (or Public/Posted Opening & Award Results) page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

B11.3 After award of Contract, the name(s) of the successful Bidder(s) and the Contract Amount(s) will be available on the Closed Bid Opportunities (or Public/Posted Opening & Award Results) page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

B11.4 The Bidder is advised that any information contained in any Bid may be released if required by City policy or procedures, by The Freedom of Information and Protection of Privacy Act (Manitoba), by other authorities having jurisdiction, or by law.

### **B12. IRREVOCABLE BID**

B12.1 The Bid(s) submitted by the Bidder shall be irrevocable for the time period specified in Paragraph 11 of Form A: Bid.

B12.2 The acceptance by the City of any Bid shall not release the Bids of the next two lowest evaluated responsive Bidders and these Bidders shall be bound by their Bids on such Work until a Contract for the Work has been duly executed and the performance security furnished as herein provided, but any Bid shall be deemed to have lapsed unless accepted within the time period specified in Paragraph 11 of Form A: Bid.

### **B13. WITHDRAWAL OF BIDS**

B13.1 A Bidder may withdraw his Bid without penalty by giving written notice to the Manager of Materials at any time prior to the Submission Deadline.

B13.1.1 Notwithstanding C23.3, the time and date of receipt of any notice withdrawing a Bid shall be the time and date of receipt as determined by the Manager of Materials.

B13.1.2 The City will assume that any one of the contact persons named in Paragraph 3 of Form A: Bid or the Bidder's authorized representatives named in Paragraph 12 of Form A: Bid, and only such person, has authority to give notice of withdrawal.

B13.1.3 If a Bidder gives notice of withdrawal prior to the Submission Deadline, the Manager of Materials will:

- (a) retain the Bid until after the Submission Deadline has elapsed;
- (b) open the Bid to identify the contact person named in Paragraph 3 of Form A: Bid and the Bidder's authorized representatives named in Paragraph 12 of Form A: Bid; and
- (c) if the notice has been given by any one of the persons specified in B13.1.3(b), declare the Bid withdrawn.

B13.2 A Bidder who withdraws his Bid after the Submission Deadline but before his Bid has been released or has lapsed as provided for in B12.2 shall be liable for such damages as are imposed upon the Bidder by law and subject to such sanctions as the Chief Administrative Officer considers appropriate in the circumstances. The City, in such event, shall be entitled to all rights and remedies available to it at law, including the right to retain the Bidder's bid security.

#### **B14. EVALUATION OF BIDS**

B14.1 Award of the Contract shall be based on the following bid evaluation criteria:

- (a) compliance by the Bidder with the requirements of the Bid Opportunity (pass/fail);
- (b) qualifications of the Bidder and the Subcontractors, if any, pursuant to B9 (pass/fail);
- (c) Total Bid Price;
- (d) economic analysis of any approved alternative pursuant to B5.

B14.2 Further to B14.1(a), the Award Authority may reject a Bid as being non-responsive if the Bid is incomplete, obscure or conditional, or contains additions, deletions, alterations or other irregularities. The Award Authority may reject all or any part of any Bid, or waive technical requirements or minor informalities or irregularities, if the interests of the City so require.

B14.3 Further to B14.1(b), the Award Authority shall reject any Bid submitted by a Bidder who does not demonstrate, in his Bid or in other information required to be submitted, that he is responsible and qualified.

B14.4 Further to B14.1(c), the Total Bid Price shall be the sum of the quantities multiplied by the unit prices for each item shown on Form B: Prices.

B14.4.1 If there is any discrepancy between the Total Bid Price written in figures, the Total Bid Price written in words and the sum of the quantities multiplied by the unit prices for each item, the sum of the quantities multiplied by the unit prices for each item shall take precedence.

B14.4.2 The electronic Form B: Prices and the formulas imbedded in that spreadsheet are only provided for the convenience of Bidders. The City makes no representations or warranties as to the correctness of the imbedded formulas. It is the Bidder's responsibility to ensure the extensions of the unit prices and the sum of Total Bid Price performed as a function of the formulas within the electronic Form B: Prices are correct.

#### **B15. AWARD OF CONTRACT**

B15.1 The City will give notice of the award of the Contract or will give notice that no award will be made.

B15.2 The City will have no obligation to award a Contract to a Bidder, even though one or all of the Bidders are determined to be responsible and qualified, and the Bids are determined to be responsive.

B15.2.1 Without limiting the generality of B15.2, the City will have no obligation to award a Contract where:

- (a) the prices exceed the available City funds for the Work;
- (b) the prices are materially in excess of the prices received for similar work in the past;
- (c) the prices are materially in excess of the City's cost to perform the Work, or a significant portion thereof, with its own forces;
- (d) only one Bid is received; or
- (e) in the judgment of the Award Authority, the interests of the City would best be served by not awarding a Contract.

**B15.3** Subject to B15.2, where an award of Contract is made by the City, the award shall be made to the responsible and qualified Bidder submitting the lowest evaluated responsive Bid.

**B15.3.1** Following the award of contract, a Bidder will be provided with information related to the evaluation of his Bid upon written request to the Contract Administrator.

## **PART C - GENERAL CONDITIONS**

### **C1. GENERAL CONDITIONS**

- C1.1 The *General Conditions for Construction* (Revision 2006 12 15) are applicable to the Work of the Contract.
- C1.1.1 The *General Conditions for Construction* are available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.
- C1.2 A reference in the Bid Opportunity to a section, clause or subclause with the prefix “**C**” designates a section, clause or subclause in the *General Conditions for Construction*.

## **PART D - SUPPLEMENTAL CONDITIONS**

### **GENERAL**

#### **D1. GENERAL CONDITIONS**

D1.1 In addition to the General Conditions for Construction, these Supplemental Conditions are applicable to the Work of the Contract.

#### **D2. SCOPE OF WORK**

D2.1 The Work to be done under the Contract shall consist of:

- (a) Concrete Repairs and Asphalt Overlay
  - (i) Marion Street from Kenny Street to Rue Des Meurons

D2.2 The major components of the Work are as follows:

- (i) Adjustment of catchbasins, catchpits, manholes, drainage inlets and other pavement appurtenances
- (ii) Full depth concrete repairs of existing slabs and joints
- (iii) Renewal of curb for condition or grade as required
- (iv) Renewal of existing or construction of new sidewalk and monolithic curb and sidewalk as required
- (v) Installation of interlocking paving stones within the sidewalk
- (vi) Placement of asphalt overlay (average thickness - 75 mm).

#### **D3. CONTRACT ADMINISTRATOR**

D3.1 The Contract Administrator is Dillon Consulting Limited, represented by:

David Wiebe, P.Eng.  
Project Manager  
Suite 200-895 Waverley Street  
Winnipeg, Manitoba R3T 5P4  
Telephone No. (204) 453-2301  
Facsimile No. (204) 452-4412

D3.2 At the pre-construction meeting, David Wiebe, P.Eng. will identify additional personnel representing the Contract Administrator and their respective roles and responsibilities for the Work.

#### **D4. CONTRACTOR'S SUPERVISOR**

D4.1 At the pre-construction meeting, the Contractor shall identify his designated supervisor and any additional personnel representing the Contractor and their respective roles and responsibilities for the Work.

D4.2 At least two (2) business days prior to the commencement of any Work on the site, the Contractor shall provide the Contract Administrator with a phone number where the supervisor identified in D4.1 or an alternate can be contacted 24 hours a day to respond to an emergency.

## **D5. NOTICES**

- D5.1 Except as provided for in C23.2.2, all notices, requests, nominations, proposals, consents, approvals, statements, authorizations, documents or other communications to the Contractor shall be sent to the address or facsimile number identified by the Contractor in Paragraph 2 of Form A: Bid.
- D5.2 All notices, requests, nominations, proposals, consents, approvals, statements, authorizations, documents or other communications to the City, except as expressly otherwise required in D5.3, D5.4 or elsewhere in the Contract, shall be sent to the attention of the Contract Administrator at the address or facsimile number identified in D3.1.
- D5.3 All notices of appeal to the Chief Administrative Officer shall be sent to the following address or facsimile number:

The City of Winnipeg  
Chief Administrative Officer Secretariat  
Attn: Chief Administrative Officer  
Administration Building, 3rd Floor  
510 Main Street  
Winnipeg MB R3B 1B9  
Facsimile No.: (204) 949-1174

- D5.4 All notices, requests, nominations, proposals, consents, approvals, statements, authorizations, documents or other communications required to be submitted or returned to the City Solicitor shall be sent to the following address or facsimile number:

The City of Winnipeg  
Corporate Services Department  
Legal Services Division  
Attn: City Solicitor  
185 King Street, 3rd Floor  
Winnipeg MB R3B 1J1  
Facsimile No.: (204) 947-9155

## **D6. FURNISHING OF DOCUMENTS**

- D6.1 Upon award of the Contract, the Contractor will be provided with five (5) complete sets of the Bid Opportunity. If the Contractor requires additional sets of the Bid Opportunity, they will be supplied to him at cost.

## **D7. SUBMISSIONS**

- D7.1 Authority to Carry on Business
- D7.1.1 The Contractor shall be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba, or if the Contractor does not carry on business in Manitoba, in the jurisdiction where the Contractor does carry on business, throughout the term of the Contract, and shall provide the Contract Administrator with evidence thereof upon request.

## **D8. SAFE WORK PLAN**

- D8.1 The Contractor shall provide the Contract Administrator with a Safe Work Plan at least five (5) Business Days prior to the commencement of any Work on the Site but in no event later than the date specified in C4.1 for the return of the executed Contract.

D8.2 The Safe Work Plan shall be prepared and submitted in the format shown in the City's template which is available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

## **D9. INSURANCE**

D9.1 The Contractor shall provide and maintain the following insurance coverage:

- (a) commercial general liability insurance, in the amount of at least two million dollars (\$2,000,000.00) inclusive, with The City of Winnipeg added as an additional insured, with a cross-liability clause, such liability policy to also contain contractual liability, unlicensed motor vehicle liability, non-owned automobile liability, broad form property damage cover and products and completed operations, to remain in place at all times during the performance of the Work and throughout the warranty period;
- (b) automobile liability insurance for owned automobiles used for or in connection with the Work in the amount of at least two million dollars (\$2,000,000.00) at all times during the performance of the Work and until the date of Total Performance;
- (c) an all risks Installation Floater carrying adequate limits to cover all machinery, equipment, supplies and/or materials intended to enter into and form part of any installation.

D9.2 Deductibles shall be borne by the Contractor.

D9.3 The Contractor shall provide the City Solicitor with a certificate(s) of insurance, in a form satisfactory to the City Solicitor, at least two (2) Business Days prior to the commencement of any Work but in no event later than the date specified in the C4.1 for the return of the executed Contract.

D9.4 The Contractor shall not cancel, materially alter, or cause each policy to lapse without providing at least fifteen (15) Calendar Days prior written notice to the Contract Administrator.

## **D10. PERFORMANCE SECURITY**

D10.1 The Contractor shall provide and maintain performance security until the expiration of the warranty period in the form of:

- (a) a performance bond of a company registered to conduct the business of a surety in Manitoba, in the form attached to these Supplemental Conditions (Form H1: Performance Bond), in the amount of fifty percent (50%) of the Contract Price; or
- (b) an irrevocable standby letter of credit issued by a bank or other financial institution registered to conduct business in Manitoba and drawn on a branch located in Winnipeg, in the form attached to these Supplemental Conditions (Form H2: Irrevocable Standby Letter of Credit), in the amount of fifty percent (50%) of the Contract Price; or
- (c) a certified cheque or draft payable to "The City of Winnipeg", drawn on a bank or other financial institution registered to conduct business in Manitoba, in the amount of fifty percent (50%) of the Contract Price.

D10.1.1 Where the performance security is in the form of a certified cheque or draft, it will be deposited by the City. The City will not pay any interest on certified cheques or drafts furnished as performance security.

D10.2 If the bid security provided in his Bid was not a certified cheque or draft pursuant to B10.1(c), the Contractor shall provide the City Solicitor with the required performance security within seven (7) Calendar Days of notification of the award of the Contract by way of letter of intent and prior to the commencement of any Work on the Site and in no event later than the date specified in the C4.1 for the return of the executed Contract.

**D11. SUBCONTRACTOR LIST**

D11.1 The Contractor shall provide the Contract Administrator with a complete list of the Subcontractors whom the Contractor proposes to engage (Form J: Subcontractor List) at or prior to a pre-construction meeting, or at least two (2) Business Days prior to the commencement of any Work on the Site but in no event later than the date specified in the C4.1 for the return of the executed Contract.

**D12. EQUIPMENT LIST**

D12.1 The Contractor shall provide the Contract Administrator with a complete list of the equipment which the Contractor proposes to utilize (Form K: Equipment List) at or prior to a pre-construction meeting, or at least two (2) Business Days prior to the commencement of any Work on the Site but in no event later than the date specified in the C4.1 for the return of the executed Contract.

**D13. DETAILED WORK SCHEDULE**

D13.1 The Contractor shall provide the Contract Administrator with a detailed work schedule (Form L: Detailed Work Schedule) at least two (2) Business Days prior to the commencement of any Work on the Site but in no event later than the date specified in the General Conditions for the return of the executed Contract.

**D14. SCHEDULE OF WORK**

D14.1 Commencement

D14.2 The Contractor shall not commence any Work until he is in receipt of a letter of intent from the Award Authority authorizing the commencement of the Work.

D14.3 The Contractor shall not commence any Work on the Site until:

- (a) the Contract Administrator has confirmed receipt and approval of:
  - (i) evidence of authority to carry on business specified in D7.1;
  - (ii) evidence of the workers compensation coverage specified in C6.15;
  - (iii) the twenty-four (24) hour emergency response phone number specified in D4.2.
  - (iv) the Safe Work Plan specified in D8;
  - (v) evidence of the insurance specified in D9;
  - (vi) the performance security specified in D10;
  - (vii) the subcontractor list specified in D11;
  - (viii) the equipment list specified in D12; and
  - (ix) the detailed work schedule specified in D13;
- (b) the Contractor has attended a pre-construction meeting with the Contract Administrator, or the Contract Administrator has waived the requirement for a pre-construction meeting.
- (c) the Contractor has attended the pre-construction meeting or another meeting with the Contract Administrator and Manitoba Hydro regarding Manitoba Hydro's schedule for street light upgrades within the project area.

D14.3 The Contractor shall not commence the Work on the Site before May 20, 2008 , and shall commence the Work on Site no later than May 23, 2008 , as directed by the Contract Administrator and weather permitting.

D14.4 The City intends to award this Contract by May 1, 2008.

## **D15. WORKING DAYS**

D15.1 Further to C1.1(gg);

D15.1.1 The Contract Administrator will determine daily if a Working Day has elapsed and will record his assessment. On a weekly basis the Contract Administrator will provide the Contractor with a record of the Working Days assessed for the preceding week. The Contractor shall sign each report signifying that he agrees with the Contract Administrator's determination of the Working Days assessed for the report period.

D15.1.2 Work done to restore the Site to a condition suitable for Work, shall not be considered "work" as defined in the definition of a Working Day.

D15.1.3 When the Work includes two or more major types of Work that can be performed under different atmospheric conditions, the Contract Administrator shall consider all major types of Work in determining whether the Contractor was able to work in assessing Working Days.

D15.1.4 The Contractor will not be charged a Working Day if Work by Others listed in D17 restricts the Contractor's ability to work on site that day due to overlapping work areas.

## **D16. RESTRICTED WORK HOURS**

D16.1 Further to clause 3.10 of CW 1130, the Contractor shall require written permission 48 hours in advance from the Contract Administrator for any work to be performed between 2000 hours and 0700 hours, or on Saturdays, Sundays, Statutory Holidays and or Civic Holidays.

## **D17. WORK BY OTHERS**

D17.1 Work by others on or near the Site will include but not necessarily be limited to:

- (a) City of Winnipeg Traffic Signals Branch – Traffic Signals Branch is planning on installing new underground tie line & communication line on the north side on Marion Street. Also included is upgrading some equipment with new controllers, underground ducts, galvanized poles, traffic heads, and accessible pedestrian signals at Kenny Street, Traverse Street, Braemar Street and Des Meurons Street intersections. It is expected that this work can be done at the same time as this project while sharing the project area.
- (b) Manitoba Hydro – Hydro will be replacing and relocating the light standards and associated underground cables along the north side of Marion Street between Kenny Street to Rue Des Meurons. Hydro will also be removing the light standards along the south side of Marion Street between Kenny Street to Rue Des Meurons, and doing some limited work on the decorative light standards along both sides of the street at the Kenny-Marion and Traverse-Marion intersections. It is expected that Manitoba Hydro will need exclusive use of each gutter lane to facilitate the street light work as described further in D18.
- (c) MTS – Miscellaneous adjustments to manholes or other appurtenances may be required . These adjustments should be co-ordinated with the adjustment of drainage inlets and manholes. It is expected that this work can be done at the same time as this project while sharing the project area.

## **D18. SEQUENCE OF WORK**

D18.1 Further to C6.1, the sequence of work shall be as follows:

D18.1.1 Construction activity is to be limited to two lanes of the roadway at a time: usually one curb lane and the adjacent middle lane. No construction shall commence on the subsequent two lanes until all work is completed on the first two lanes.

D18.1.2 The work shall be divided into three Phases. Phases are further subdivided into major work items.

- (a) **Phase I** – North Side Lanes and Boulevard
- (i) Removal of existing curb and sidewalk as marked out by the Contract Administrator. Removal for grade, condition, and conflict with Manitoba Hydro street light work as required;
  - (ii) Temporary granular backfill of sidewalks to provide path for pedestrians during Manitoba Hydro work;
  - (iii) Contractor gives Manitoba Hydro priority on site to install new light standards, decorative light standards, and cable in north side sidewalk. Manitoba Hydro also removes obsolete light standards and cable. Manitoba Hydro work anticipated to take two (2) weeks.
  - (iv) Adjustments of catchbasins, catchpits, manholes, drainage inlets and other pavement structures and appurtenances;
  - (v) Full depth concrete repairs of existing slabs and joints;
  - (vi) Removal/destruction of obsolete light standard bases
  - (vii) Curb renewals, concrete boulevard works, sidewalk reconstruction
  - (viii) Installation of interlocking paving stones;
  - (ix) Temporary asphalt ramping as necessary;
  - (x) Asphalt patching over miscellaneous concrete as required;
  - (xi) Cleaning of all catchbasins and catchpits in the north lanes;
- (b) **Phase II** – South Side Lanes and Boulevard
- (i) Removal of existing curb and sidewalk as marked out by the Contract Administrator. Removal for grade, condition, and conflict with Manitoba Hydro street light work as required;
  - (ii) Temporary granular backfill of sidewalks to provide path for pedestrians during Manitoba Hydro work;
  - (iii) Contractor gives Manitoba Hydro priority on site to install new decorative light standards in north side sidewalk. Manitoba Hydro also removes obsolete light standards and cable. Manitoba Hydro work anticipated to take one (1) week.
  - (iv) Adjustments of catchbasins, catchpits, manholes, drainage inlets and other pavement structures and appurtenances;
  - (v) Full depth concrete repairs of existing slabs and joints;
  - (vi) Removal/destruction of obsolete light standard bases
  - (vii) Curb renewals, concrete boulevard works, sidewalk reconstruction;
  - (viii) Installation of interlocking paving stones;
  - (ix) Temporary asphalt ramping as necessary;
  - (x) Asphalt patching over miscellaneous concrete as required;
  - (xi) Cleaning of all catchbasins and catchpits in the south lanes;
- (c) **Phase III** – Asphalt Overlay
- (i) Milling headers at tie-ins and side streets;
  - (ii) Placement of lane-at-a-time mainline asphalt overlay utilizing automatic grade control;
  - (iii) Placement of tie-in asphalt overlay for side streets and private approaches;

D18.1.3

At the start of Phase I of the project the Contractor will be required to close the two north side lanes and remove all sidewalk marked out by the Contract Administrator on the north side of the street and backfill with granular. At this time Manitoba Hydro will arrive on site to begin their light standard and cable replacement on the north side. This work will take approximately two weeks and it is expected that the Contractor will be unable to work on the site at the same time as Hydro for at least the first week. The Contractor will not be charged working days when they are restricted from working on site because of Hydro's work.

- D18.1.4 At the start of Phase II of the project the Contractor will be required to close the two south side lanes and remove all sidewalk marked out by the Contract Administrator on the south side of the street and backfill with granular. At this time Manitoba Hydro will arrive on site to begin their light standard removal. This work will take approximately one week and it is expected that the Contractor will be unable to work on the site for the majority of this time. The Contractor will not be charged working days when they are restricted from working on site because of Hydro's work.
- D18.1.5 The Contractor may not remove south side sidewalk in Phase II until the north side sidewalk in Phase I is traversable for pedestrians.
- D18.1.6 During Phase III, closure of an adjacent lane during mainline asphalt paving is permitted to facilitate a safer working environment and assist in raking and rolling the longitudinal joint. A maximum of two lanes can be closed at any one time for mainline asphalt paving.
- D18.1.7 It should be noted that more than one concrete crew may be required at any one time to complete the Work within the allotted number of Working Days
- D18.1.8 Placing the topsoil and finished grading of all boulevard areas shall be completed prior to commencing construction of the asphaltic concrete overlay, including the scratch course.
- D18.1.9 At the end of the day of asphalt placement, there shall be no drop-off accessible to traffic along any longitudinal joint, excepting the longitudinal joint between the gutter and approaches.
- D18.1.10 Immediately following the completion of the Work, the Contractor shall clean up the Site and remove all plant, surplus material, waste and debris, other than that left by the City or other Contractors.

## **D19. SUBSTANTIAL PERFORMANCE**

- D19.1 The Contractor shall achieve Substantial Performance within forty three(43) consecutive Working Days of the commencement of the Work as specified in D14.1.
- D19.2 When the Contractor considers the Work to be substantially performed, the Contractor shall arrange, attend and assist in the inspection of the Work with the Contract Administrator for purposes of verifying Substantial Performance. Any defects or deficiencies in the Work noted during that inspection shall be remedied by the Contractor at the earliest possible instance and the Contract Administrator notified so that the Work can be re-inspected.
- D19.3 The date on which the Work has been certified by the Contract Administrator as being substantially performed to the requirements of the Contract through the issue of a certificate of Substantial Performance is the date on which Substantial Performance has been achieved.

## **D20. TOTAL PERFORMANCE**

- D20.1 The Contractor shall achieve Total Performance within forty five (45) consecutive Working Days of the commencement of the Work as specified in D14.1.
- D20.2 When the Contractor or the Contract Administrator considers the Work to be totally performed, the Contractor shall arrange, attend and assist in the inspection of the Work with the Contract Administrator for purposes of verifying Total Performance. Any defects or deficiencies in the Work noted during that inspection shall be remedied by the Contractor at the earliest possible instance and the Contract Administrator notified so that the Work can be re-inspected.
- D20.3 The date on which the Work has been certified by the Contract Administrator as being totally performed to the requirements of the Contract through the issue of a certificate of Total Performance is the date on which Total Performance has been achieved.

## **D21. LIQUIDATED DAMAGES**

- D21.1 If the Contractor fails to achieve Total Performance in accordance with the Contract by the day fixed herein for Total Performance, the Contractor shall pay the City one thousand, eight hundred fifty dollars (\$1,850) per Working Day for each and every Working Day following the day fixed herein for Total Performance during which such failure continues.
- D21.2 The amount specified for liquidated damages in D21.1 is based on a genuine pre-estimate of the City's damages in the event that the Contractor does not achieve Total Performance by the day fixed herein for same.
- D21.3 The City may reduce any payment to the Contractor by the amount of any liquidated damages assessed.

## **D22. SCHEDULED MAINTENANCE**

- D22.1 The Contractor shall perform the following scheduled maintenance in the manner and within the time periods required by the Specifications:
- (a) Reflective Crack Maintenance (during one year warranty period) as specified in CW 3250-R6;
  - (b) Sodding (maintenance period) as specified in CW 3510-R8 ;
- D22.2 Determination of Substantial Performance and Total Performance shall be exclusive of scheduled maintenance identified herein. All scheduled maintenance shall be completed prior to the expiration of the warranty period. Where the scheduled maintenance cannot be completed during the warranty period, the warranty period shall be extended for such period of time as it takes the Contractor to complete the scheduled maintenance.

## **D23. CONTROL OF WORK**

- D23.1 Job Meetings
- D23.1.1 Regular weekly job meetings will be held at the Site. These meetings shall be attended by a minimum of one representative of the Contract Administrator, one representative of the City and one representative of the Contractor. Each representative shall be a responsible person capable of expressing the position of the Contract Administrator, the City and the Contractor respectively on any matter discussed at the meeting including the Work schedule and the need to make any revisions to the Work schedule. The progress of the Work will be reviewed at each of these meetings.
- D23.1.2 The Contract Administrator reserves the right to cancel any job meeting or call additional job meetings whenever he deems it necessary.

## **D24. PRIME CONTRACTOR – THE WORKPLACE SAFETY AND HEALTH ACT (MANITOBA)**

- D24.1 Further to C6.24, the Contractor shall be the Prime Contractor and shall serve as, and have the duties of the Prime Contractor in accordance with The Workplace Safety and Health Act (Manitoba).

## **D25. WARRANTY**

- D25.1 Notwithstanding C13.2, the warranty period shall begin on the date of Total Performance and shall expire two (1) year thereafter unless extended pursuant to C13.2.1 or C13.2.2, in which case it shall expire when provided for thereunder.

- D25.2 Notwithstanding C13.2 or D25.1, the Contract Administrator may permit the warranty period for a portion or portions of the Work to begin prior to the date of Total Performance if:
- (a) a portion of the Work cannot be completed because of unseasonable weather or other conditions reasonably beyond the control of the Contractor but that portion does not prevent the balance of the Work from being put to its intended use.
- D25.2.1 In such case the date specified by the Contract Administrator for the warranty period to begin shall be substituted for the date specified in C13.2 for the warranty period to begin.

**FORM H1: PERFORMANCE BOND**  
(See D10)

KNOW ALL MEN BY THESE PRESENTS THAT

\_\_\_\_\_ ,  
(hereinafter called the "Principal"), and

\_\_\_\_\_ ,  
(hereinafter called the "Surety"), are held and firmly bound unto **THE CITY OF WINNIPEG** (hereinafter called the "Obligee"), in the sum of

\_\_\_\_\_ dollars (\$ \_\_\_\_\_)

of lawful money of Canada to be paid to the Obligee, or its successors or assigns, for the payment of which sum the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS the Principal has entered into a written contract with the Obligee dated the

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, for:

**BID OPPORTUNITY NO. 886-2007**

Marion Street – Kenny Street to Rue Des Meurons – Concrete Repairs And Asphalt Overlay which is by reference made part hereof and is hereinafter referred to as the "Contract".

NOW THEREFORE the condition of the above obligation is such that if the Principal shall:

- (a) carry out and perform the Contract and every part thereof in the manner and within the times set forth in the Contract and in accordance with the terms and conditions specified in the Contract;
- (b) perform the Work in a good, proper, workmanlike manner;
- (c) make all the payments whether to the Obligee or to others as therein provided;
- (d) in every other respect comply with the conditions and perform the covenants contained in the Contract; and
- (e) indemnify and save harmless the Obligee against and from all loss, costs, damages, claims, and demands of every description as set forth in the Contract, and from all penalties, assessments, claims, actions for loss, damages or compensation whether arising under "The Workers Compensation Act", or any other Act or otherwise arising out of or in any way connected with the performance or non-performance of the Contract or any part thereof during the term of the Contract and the warranty period provided for therein;

THEN THIS OBLIGATION SHALL BE VOID, but otherwise shall remain in full force and effect. The Surety shall not, however, be liable for a greater sum than the sum specified above.

AND IT IS HEREBY DECLARED AND AGREED that the Surety shall be liable as Principal, and that nothing of any kind or matter whatsoever that will not discharge the Principal shall operate as a discharge or release of liability of the Surety, any law or usage relating to the liability of Sureties to the contrary notwithstanding.

IN WITNESS WHEREOF the Principal and Surety have signed and sealed this bond the

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**SIGNED AND SEALED**  
in the presence of:

\_\_\_\_\_  
(Witness)

\_\_\_\_\_  
(Name of Principal)

Per: \_\_\_\_\_ (Seal)

Per: \_\_\_\_\_

\_\_\_\_\_  
(Name of Surety)

By: \_\_\_\_\_ (Seal)  
(Attorney-in-Fact)

**FORM H2: IRREVOCABLE STANDBY LETTER OF CREDIT  
(PERFORMANCE SECURITY)**  
(See D10)

\_\_\_\_\_  
(Date)

The City of Winnipeg  
Corporate Services Department  
Legal Services Division  
185 King Street, 3rd Floor  
Winnipeg MB R3B 1J1

RE: PERFORMANCE SECURITY – BID OPPORTUNITY NO. 886-2007

Marion Street – Kenny Street to Rue Des Meurons – Concrete Repairs And Asphalt Overlay

Pursuant to the request of and for the account of our customer,

\_\_\_\_\_  
(Name of Contractor)

\_\_\_\_\_  
(Address of Contractor)

WE HEREBY ESTABLISH in your favour our irrevocable Standby Letter of Credit for a sum not exceeding in the aggregate

\_\_\_\_\_ Canadian dollars.

This Standby Letter of Credit may be drawn on by you at any time and from time to time upon written demand for payment made upon us by you. It is understood that we are obligated under this Standby Letter of Credit for the payment of monies only and we hereby agree that we shall honour your demand for payment without inquiring whether you have a right as between yourself and our customer to make such demand and without recognizing any claim of our customer or objection by the customer to payment by us.

The amount of this Standby Letter of Credit may be reduced from time to time only by amounts drawn upon it by you or by formal notice in writing given to us by you if you desire such reduction or are willing that it be made.

Partial drawings are permitted.

We engage with you that all demands for payment made within the terms and currency of this Standby Letter of Credit will be duly honoured if presented to us at:

\_\_\_\_\_  
(Address)

and we confirm and hereby undertake to ensure that all demands for payment will be duly honoured by us.

All demands for payment shall specifically state that they are drawn under this Standby Letter of Credit.

Subject to the condition hereinafter set forth, this Standby Letter of Credit will expire on

\_\_\_\_\_  
(Date)

It is a condition of this Standby Letter of Credit that it shall be deemed to be automatically extended from year to year without amendment from the present or any future expiry date, unless at least 30 days prior to the present or any future expiry date, we notify you in writing that we elect not to consider this Standby Letter of Credit to be renewable for any additional period.

This Standby Letter of Credit may not be revoked or amended without your prior written approval.

This credit is subject to the Uniform Customs and Practice for Documentary Credit (1993 Revision), International Chamber of Commerce Publication Number 500.

\_\_\_\_\_  
(Name of bank or financial institution)

Per: \_\_\_\_\_  
(Authorized Signing Officer)

Per: \_\_\_\_\_  
(Authorized Signing Officer)



**FORM K: EQUIPMENT**  
(See D12)

Marion Street – Kenny Street to Rue Des Meurons – Concrete Repairs And Asphalt Overlay

<p><b>1. Category/type: Concrete Restoration and Concrete Paving (Including Curbing)</b></p> <p>Make/Model/Year: _____ Serial No.: _____</p> <p>Registered owner: _____</p> <p>Make/Model/Year: _____ Serial No.: _____</p> <p>Registered owner: _____</p> <p>Make/Model/Year: _____ Serial No.: _____</p> <p>Registered owner: _____</p>
<p><b>2. Category/type: Asphalt Paving</b></p> <p>Make/Model/Year: _____ Serial No.: _____</p> <p>Registered owner: _____</p> <p>Make/Model/Year: _____ Serial No.: _____</p> <p>Registered owner: _____</p> <p>Make/Model/Year: _____ Serial No.: _____</p> <p>Registered owner: _____</p>
<p><b>3. Category/type: Asphalt Planing</b></p> <p>Make/Model/Year: _____ Serial No.: _____</p> <p>Registered owner: _____</p> <p>Make/Model/Year: _____ Serial No.: _____</p> <p>Registered owner: _____</p> <p>Make/Model/Year: _____ Serial No.: _____</p> <p>Registered owner: _____</p>

**FORM L: DETAILED WORK SCHEDULE**  
 (See D13)

Marion Street – Kenny Street to Rue Des Meurons – Concrete Repairs And Asphalt Overlay

For each item of Work, indicate the cumulative percentage proposed to be completed by the end of each time period until 100% completion is achieved.						
Items of Work	Time Period in Working Days					
	10	20	30	40	43	45
Phase I - North Side Lanes and Boulevard						
Removal of Curb and Sidewalk						
Manitoba Hydro North Side Work	N/A	N/A	N/A	N/A	N/A	N/A
Roadway Concrete Works						
Renewal of Curb, Sidewalk, and Paving Stones						
Miscellaneous Asphalt Patching						
Phase II - South Side Lanes and Boulevard						
Removal of Curb and Sidewalk						
Manitoba Hydro South Side Work	N/A	N/A	N/A	N/A	N/A	N/A
Roadway Concrete Works						
Renewal of Curb, Sidewalk, and Paving Stones						
Miscellaneous Asphalt Patching						
Phase III – Asphalt Overlay						
Milling of Headers at Tie-ins						
Mainline Paving						
Tie-in Asphalt Overlay for Side Streets and Private Approaches						

## PART E - SPECIFICATIONS

### GENERAL

#### E1. APPLICABLE SPECIFICATIONS AND DRAWINGS

- E1.1 These Specifications shall apply to the Work.
- E1.2 *The City of Winnipeg Standard Construction Specifications* in its entirety, whether or not specifically listed on Form B: Prices, shall apply to the Work.
- E1.2.1 *The City of Winnipeg Standard Construction Specifications* is available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.
- E1.2.2 The version in effect three (3) Business Days before the Submission Deadline shall apply.
- E1.2.3 Further to C2.4(d), Specifications included in the Bid Opportunity shall govern over *The City of Winnipeg Standard Construction Specifications*.
- E1.3 The following are applicable to the Work:

<u>Drawing No.</u>	<u>Drawing Name/Title</u>	<u>Drawing (Original) Sheet Size</u>
	Cover Sheet	A1
P-3289-01	KENNY ST. TO STA. 0+250	A1
P-3289-02	STA 0+250 TO STA 0+400	A1
P-3289-03	STA 0+400 TO STA 0+540	A1
P-3289-04	STA 0+540 TO STA 0+675	A1
P-3289-05	STA 0+675 TO RUE DES MEURONS	A1
P-3289-06	SECTIONS AND DETAILS	A1

#### E2. OFFICE FACILITIES

- E2.1 The Contractor shall supply office facilities meeting the following requirements:
- The field office shall be for the exclusive use of the Contract Administrator.
  - The building shall be conveniently located near the site of the Work.
  - The building shall have a minimum floor area of 15 square metres, a height of 2.4m with two windows for cross ventilation and a door entrance with a suitable lock.
  - The building shall be suitable for all weather use. It shall be equipped with an electric heater and air conditioner so that the room temperature can be maintained between either 16-18°C or 24-25°C.
  - The building shall be adequately lighted with fluorescent fixtures and have minimum of two wall outlets..
  - The building shall be furnished with one drafting table, one meeting table, one stool, one legal sized filing cabinet, and a minimum 8 chairs..
  - A portable toilet shall be located near the field office building. The toilet shall have a locking door.
  - The field office building and the portable toilet shall be cleaned on a weekly basis immediately prior to each site meeting. The Contract Administrator may request additional cleaning when deemed necessary.

- E2.2 The Contractor shall be responsible for all installation and removal costs, all operating costs, and the general maintenance of the office facilities.
- E2.3 The office facilities will be provided from the date of the commencement of the Work to the date of Total Performance.

### **E3. PROTECTION OF EXISTING TREES**

- E3.1 The Contractor shall take the following precautionary steps to prevent damage from construction activities to existing boulevard trees within the limits of the construction area:
- (a) The Contractor shall not stockpile materials and soil or park vehicles and equipment on boulevards within 2 metres of trees.
  - (b) Trees identified to be at risk by the Contract Administrator are to be strapped with 25 x 100 x 2400mm wood planks, or suitably protected as approved by the Contract Administrator.
  - (c) Excavation shall be performed in a manner that minimizes damage to the existing root systems. Where possible, excavation shall be carried out such that the edge of the excavation shall be a minimum of 1.5 times the diameter (measured in inches), with the outcome read in feet, from the closest edge of the trunk. Where roots must be cut to facilitate excavation, they shall be pruned neatly at the face of excavation.
  - (d) Operation of equipment within the dripline of the trees shall be kept to the minimum required to perform the work required. Equipment shall not be parked, repaired, refuelled; construction materials shall not be stored, and earth materials shall not be stockpiled within the driplines of trees. The dripline of a tree shall be considered to be the ground surface directly beneath the tips of its outermost branches. The Contractor shall ensure that the operations do not cause flooding or sediment deposition on areas where trees are located.
  - (e) Work on-site shall be carried out in such a manner so as to minimize damage to existing tree branches. Where damage to branches does occur, they shall be neatly pruned.
- E3.2 All damage to existing trees caused by the Contractor's activities shall be repaired to the requirements and satisfaction of the Contract Administrator and the City Forester or his designate.
- E3.3 No separate measurement or payment will be made for the protection of trees.
- E3.4 Except as required in clause E3.1(c) and E3.1(e), Elm trees shall not be pruned at any time between April 1 and July 31.

### **E4. TRAFFIC CONTROL**

- E4.1 Further to clauses 3.6 and 3.7 of CW 1130-R1:
- (a) Where directed, the Contractor shall construct and maintain temporary asphalt ramps to alleviate vertical pavement obstructions such as manholes and planing drop-offs to the satisfaction of the Contract Administrator. No measurement for payment will be made for this work.
  - (b) In accordance with the Manual of Temporary Traffic Control, the Contractor ("Agency" in the manual) shall make arrangements with the Traffic Services Section of the City of Winnipeg to place all temporary regulatory signs.

### **E5. TRAFFIC MANAGEMENT**

- E5.1 Further to clause 3.7 of CW 1130-R1:
- E5.1.1 Maintain a minimum of two lanes of traffic on Marion at all times;
  - E5.1.2 Once full depth repairs of a Phase are completed and concrete has had sufficient time to cure the middle lane should be opened to traffic, providing it is safe to do so. The curb lane will remain closed while the work on the curb and sidewalk is completed;

- E5.1.3 When no work is being performed on a portion of Marion Street within the project limits, and providing it is safe for vehicles, lane closures in the intersection will not be permitted, unless written consent is provided by the Contract Administrator.
- E5.1.4 Intersecting street and private approach access shall be maintained at all times, unless a closure is permitted by the Contract Administrator.
- E5.1.5 Should the Contractor be unable to maintain pedestrian or vehicular access to a residence or business, he shall review the planned disruption with the business or residence and the Contract Administrator, and take reasonable measures to minimize the impact. The Contractor shall provide a minimum of 24 hours notification to the affected residence or business and the Contract Administrator, prior to disruption of access.
- E5.1.6 Pedestrian access must be maintained on the South side of Marion Street during Phase I and on the North side of Marion Street during Phase II. During Phase III pedestrian access must be maintained on at least one side of the street.
- E5.1.7 After sidewalk panel removal, Contractor to backfill removed panels adjacent to property line with granular material to provide a temporary sidewalk while Manitoba Hydro works in the area. Manitoba Hydro will maintain temporary sidewalk while on site. Temporary sidewalk to be maintained by Contractor after Hydro work complete until sidewalk repairs necessitate removal for concrete forming.
- E5.1.8 Ambulance/emergency vehicle access must be maintained at all times.
- E5.2 The Contractor is responsible for maintaining applicable signage and traffic control devices while Manitoba Hydro is performing their street light work.
- E5.3 The Contractor is responsible for supplying and installing all signage in accordance with the Manual of Temporary Traffic Control in Work Areas on City Streets, 2003 Edition.
- E5.3.1 Further to the Manual of Temporary Traffic Control in Work Areas on City Streets, 2003 Edition, all retro reflective sheeting on temporary traffic signs, traffic barricades and traffic control devices must be Type III (High Intensity) retro reflective sheeting (ASTM D4956) and barricades must show vertical stripping.
- E5.3.2 Further to the Manual of Temporary Traffic Control in Work Areas on City Streets, 2003 Edition, this project is within the portion of St. Boniface requiring bilingual signage.
- E5.4 Following is a sequence of the lane closures for each Phase of the Work:
- E5.4.1 Phase I – North Side Lanes and Boulevard
- (a) Closure and concrete rehabilitation of the two north side lanes. Traffic travels in the two south side lanes.
  - (b) Side street intersections and private approaches open to traffic unless joint/slab repairs require temporary closure. Temporary closures to be staggered such that consecutive intersections are not closed at the same time.
  - (c) North Side middle lane to be opened to traffic when joint and slab repairs are cured and it is safe to do so. Traffic travels in the two south side lanes and north middle lane.
  - (d) South side gutter lane can be closed once north side middle lane opened. Once the north side sidewalk is passable for pedestrians, the Contractor can remove south side sidewalk and curb, and then allow Manitoba Hydro to perform street light work. Traffic travels in the two middle lanes.
- E5.4.2 Phase II – South Side Lanes and Boulevard
- (a) Closure and concrete rehabilitation of the two south side lanes. Traffic travels in the two north side lanes.
  - (b) Side street intersections and private approaches open to traffic unless joint/slab repairs require temporary closure. Temporary closures to be staggered such that consecutive intersections are not closed at the same time.

- (c) South side middle lane to be opened to traffic when joint and slab repairs are cured and it is safe to do so. Traffic travels in the two north side lanes and south middle lane.

#### E5.4.3 Phase III – Asphalt Overlay

- (a) Asphalt overlay of Marion one lane at a time. One lane adjacent to the lane being paved may be closed around and behind the paving crew to facilitate a safer work environment and raking and rolling of the longitudinal joint.
- (b) Side street intersections and private approaches may be temporarily closed during the asphalt placement and compaction works to allow for mainline grade control devices, rolling, and compaction.
- (c) Asphalt tie in paving as necessary. Individual side street and private approach closures as necessary to facilitate construction.

### E6. SURFACE RESTORATIONS

- E6.1 Further to clause 3.3 of CW 1130-R1, when Total Performance is not achieved in the year the Contract is commenced, the Contractor shall temporarily repair any Work commenced and not completed to the satisfaction of the Contract Administrator. The Contractor shall maintain the temporary repairs in a safe condition as determined by the Contract Administrator until permanent repairs are completed. The Contractor shall bear all costs associated with temporary repairs and their maintenance.

### E7. INFRASTRUCTURE SIGNS

- E7.1 If required, the Contractor shall obtain infrastructure signs from the Traffic Services Sign Shop at 421 Osborne Street. The Contractor shall mount each sign securely to a rigid backing material approved by the Contract Administrator. The Contractor shall fasten each sign to a suitable support and erect and maintain one sign at each street as directed by the Contract Administrator. When the Contract Administrator considers the Work on the street complete, the Contractor shall remove and dispose of the signs and supports. No measurement for payment will be made for performing all operations herein described and all other items incidental to the work described

### E8. RECYCLED CONCRETE BASE COURSE MATERIAL

#### E8.1 Description

##### E8.1.1 General

- (a) Further to CW 3110, this specification covers supply and placement of recycled concrete base course material for Full-Depth Partial Slab Patches (Class A, B, C, & D), miscellaneous concrete slabs and sidewalks.

##### E8.1.2 Definitions

- (a) Deleterious material – are materials such as vegetation, organic material, wood, glass, plastic, metal, reinforcing steel, building rubble, brick, salvaged asphalt materials, clay, shale, and friable particles.

##### E8.1.3 Referenced Standard Construction Specifications

- (a) CW 3110 – Sub-Grade. Sub-Base and Base Course Construction.
- (b) CW 3230 – Full-Depth Patching of Existing Pavement Slabs and Joints.
- (c) CW 3235 – Renewal of Existing Miscellaneous Concrete Slabs.
- (d) CW 3325 – Portland Cement Concrete Sidewalk.

#### E8.2 Materials

##### E8.2.1 Recycled Concrete Base Course Material

- (a) Recycled concrete base course material when used for Full-Depth Partial Slab Patches (Class A, B, C, & D), miscellaneous concrete slabs and sidewalks will be considered equal to granular or limestone base course material specified in Section 2.2 of CW 3110.
- (b) Recycled concrete base course material will be approved by the Contract Administrator.
- (c) Recycled concrete base course material will consist of sound durable particles produced by crushing, screening, and grading of recovered concrete materials, free from soft material that would disintegrate through decay or weathering.
- (d) The recycled concrete base course material will be well graded and conform to the following grading requirements:

Recycled Concrete Base Course Material Grading Requirements

CANADIAN METRIC SIEVE SIZE	PERCENT OF TOTAL DRY WEIGHT PASSING EACH SIEVE
20 000	100%
5 000	40% - 70%
2 500	25% - 60%
315	8% - 25%
80	6% - 17%

- (e) Recycled concrete base course material when subjected to the abrasion test will have a loss of not more than 35% when tested in accordance with grading B of ASTM C131, Test for Resistance to Degradation of Small-Size Coarse Aggregate by Abrasion and Impact in the Los Angeles Machine.
- (f) The amount of deleterious material will be limited to a maximum of two percent of the total dry weight.

E8.3 Construction Methods

E8.3.1 Placement of Recycled Concrete Base Course Material

- (a) Place and compact recycled concrete base course material as a levelling course to a maximum thickness of 50 millimetres.
- (b) Spread materials uniformly to avoid segregation free of pockets of fine and coarse material.
- (c) Level and compact to the finished elevation. Compact to 100% Standard Proctor Density for Full-Depth Partial Slab Patches (Class A, B, C, & D) and 90% Standard Proctor Density for miscellaneous concrete slabs and sidewalks.
- (d) Maintain the finished material until the pavement or sidewalk is placed.

E8.4 Measurement and Payment

E8.4.1 Recycled Concrete Base Course Material

- (a) The supplying, placing and compaction of recycled concrete base course material will be measured on a volume basis and paid for at the Contract Unit Price per cubic metre for the "Supplying and Placing Base Course Material" as specified in accordance with CW 3110.
- (b) No measurement or payment will be made for material placed as a levelling course under miscellaneous concrete slabs and sidewalks where the costs are included in accordance with CW 3235 and CW 3325.
- (c) No measurement or payment will be made for materials rejected by the Contract Administrator.

## **E9. ASPHALT PATCHING OF MISCELLANEOUS CONCRETE**

### **E9.1 Description**

#### **E9.1.1 General**

- (a) This specification covers the construction of asphalt patches in the concrete roadway such as cracks over 10 mm in width.
- (b) Referenced Standard Construction Specifications
  - (i) CW 3250 – Joint and Crack Maintenance
  - (ii) CW 3410 – Asphaltic Concrete Pavement Works

### **E9.2 Materials and Equipment**

#### **E9.2.1 Asphalt Materials**

- (a) Asphalt material supplied shall be as per CW 3250 Clause 2.2.

#### **E9.2.2 Equipment**

- (a) Equipment as per CW 3410 Clause 8.

### **E9.3 Construction Methods**

- (a) Construction Methods as per CW 3250 Clause 3.

### **E9.4 Measurement and Payment**

- (a) Asphalt Patching of Miscellaneous Concrete will be measured on a weight basis and paid for at the Contract Unit Price per tonne for "Asphalt Patching of Miscellaneous Concrete". The weight to be paid for will be the total number of tonnes of asphalt placed and compacted in accordance with this specification and accepted by the Contract Administrator, as measured on a certified weigh scale.

## **E10. RENEWAL OF TREE ISOLATIONS IN CONCRETE SIDEWALK**

### **E10.1 Description**

#### **E10.1.1 General**

- (a) This specification covers the installation and renewal of tree isolations in full width concrete sidewalk.
- (b) Referenced Standard Construction Specifications
  - (i) CW 3235 – Renewal of Existing Miscellaneous Concrete Slabs
  - (ii) E3 – Protection of Existing Trees

### **E10.2 Materials**

#### **E10.2.1 Concrete Materials**

- (a) Supply concrete materials in accordance with Section 5 of CW 3310.

#### **E10.2.2 Topsoil**

- (a) Supply topsoil materials in accordance with Section 5 of CW 3540.

#### **E10.2.3 Mulch**

- (a) Where mulch is specified in the construction details, mulch shall be a clean bark or wood chip free of leaves, branches and other extraneous matter. The recommended mulch shall consist of chips not less than 15 mm nor larger than 75 mm in size and not more than 20 mm thick.

### E10.3 Construction Methods

#### E10.3.1 Tree Isolations in Concrete Sidewalk

- (a) Materials within existing tree isolations such as paving stones, gravel or metal grates will be removed and disposed of by the Contractor. Metal grates to be stockpiled and made available to the Public Works Department for reuse.
- (b) Sidewalk panels immediately adjacent to existing trees will be saw-cut and excavated. Care to be taken to minimize damage to the roots. The sidewalk will be renewed as per Section 3.3 of CW- 3235 and isolation in sidewalk will be reconstructed as per the Contract Drawings.
- (c) Existing tree isolation area will be cleaned by hand of any foreign material and the soil will be removed up to 150mm in depth or until roots are exposed.
- (d) New top soil will be added to the isolation and levelled off at the top of the roots or 100 mm below the top of the new sidewalk, whichever is higher.
- (e) A maximum of 100 mm of mulch will be used to top-up the tree isolation to be level with the surrounding sidewalk.

### E10.4 Measurement and Payment

#### E10.4.1 Tree Isolation in Concrete Sidewalk

- (a) Sidewalk renewed around the trees will be paid on an area basis and paid for at the contract unit price for "Sidewalk-Less than 5 sq. m. and 5 sq. m to 20 sq. m." listed under Miscellaneous Concrete Slab Renewal. The area to be paid for will be the total number of square meters sidewalk removed and installed in accordance with this specification and the Contract drawings, accepted and measured by the Contract Administrator.
- (b) Cleaning out and renewing the fill material in the tree isolations will be measured on per unit basis and paid for at the contract unit price for "Renewal of Tree Isolations in Concrete Sidewalk." The amount to be paid for will be the total number of units installed in accordance with this specification and the Contract drawings, accepted and measured by the Contract Administrator.

## **E11. INTERLOCKING PAVING STONES AND ASSOCIATED WORK**

### E11.1 Description

#### E11.1.1 General

- (a) This specification covers the supply and installation of paving stones behind the curb in the full width concrete sidewalk. The existing paving stone pattern at the Kenny, Traverse and Des Meurons intersections will be extended along the entire length of the project. Also covered in this specification is the extensive sidewalk renewal associated with the installation of the new paving stones.
- (b) Referenced Standard Construction Specifications
  - (i) CW 3235 – Renewal of Existing Miscellaneous Concrete Slabs
  - (ii) CW 3335 – Installation of Interlocking Paving Stones on a Lean Concrete Base

### E11.2 Materials

#### E11.2.1 Paving stones

- (a) Supply paving stones in accordance with Section 5 of CW 3335.
- (b) Acceptable pavers include Barkman Concrete's Holland Rustic Red Square, Holland Charcoal and Holland Natural, in the pattern shown in the Contract Drawings. Paving stones are available at Barkman Concrete with at least one months notice.

#### E11.2.2 Concrete Material

- (a) Supply concrete materials in accordance with Section 2 of CW 3235.

### E11.3 Construction Methods

#### E11.3.1 Renewal of Existing Sidewalk

- (a) Renew sidewalk with Section 3.3 of CW 3235.
- (b) As per the Contract Drawings, the sidewalk renewed behind the curb where paving stones are to be installed shall be formed lower to act as concrete base as per SD-240B.

#### E11.3.2 Supply and Installation of Interlocking Paving Stones

- (a) Install interlocking paving stones in accordance with Section 9 of CW 3335, and as per the Contract Drawings.

### E11.4 Measurement and Payment

#### E11.4.1 Renewal of Existing Sidewalk

- (a) Sidewalk renewed beneath and adjacent to new interlocking paving stones will be paid on an area basis and paid for at the contract unit price for "Sidewalk-5 sq. m to 20 sq. m. and Greater than 20 sq. m" listed under Miscellaneous Concrete Slab Renewal. The area to be paid for will be the total number of square meters sidewalk removed and installed in accordance with this specification and the Contract drawings, accepted and measured by the Contract Administrator.

#### E11.4.2 Supply and Installation of Interlocking Paving Stones

- (a) Supply and Installation of Interlocking paving stones will be paid on an area basis and paid for at the contract unit price for "Interlocking Paving Stones and Associated Work". The area to be paid for will be the total number of square meters of interlocking paving stones installed in accordance with this specification and the Contract drawings, accepted and measured by the Contract Administrator.

## E12. BASE COURSE FOR TEMPORARY LEVELLING OF SIDEWALK EXCAVATIONS

### E12.1 Description

#### E12.1.1 General

- (a) Further to CW 3110, CW 3235 this specification covers supply, placement, compaction and re-excavation of base course material for temporary levelling of sidewalk excavations. The north and south side sidewalks must be renewed, but have to be excavated and temporarily backfilled to facilitate work by Manitoba Hydro for a prolonged period. Therefore the Contractor is required to backfill, pack and level excavations marked by the Contract Administrator to provide temporary sidewalk during this period.

#### E12.1.2 Referenced Standard Construction Specifications

- (a) CW 3110 – Sub-Grade, Sub-Base and Base Course Construction.
- (b) CW 3235 – Renewal of Existing Miscellaneous Concrete Slabs.

### E12.2 Materials

#### E12.2.1 Granular base course materials as per Section 3 of CW 3110-R10.

### E12.3 Construction Methods

- E12.3.1 Excavations marked for temporary levelling will include, but not be limited to, sidewalk excavated for Hydro light standard maintenance, sidewalk excavations directly in front of business resident entrances, and sidewalk leading from businesses to a side street or private approach.
- E12.3.2 The base course should be levelled and hand compacted to match the surrounding sidewalk to minimize the tripping hazard to business owners/employees and local residents.
- E12.3.3 Other areas of sidewalk not backfilled shall be barricaded as per the Manual of Temporary Traffic Control in Work Areas on City Streets, 2003 Edition.
- E12.3.4 When the sidewalk is ready for renewal the granular backfill must be excavated and the excavation prepared as per Section 3 of CW 3235-R6.

### E12.4 Measurement and Payment

- E12.4.1 The supplying, placing, compaction and excavation of base course material for temporary levelling of sidewalk excavations will be measured on a volume basis and paid for at the Contract Unit Price per cubic metre for the "Base Course for Temporary Levelling of Sidewalk Excavations."

## E13. WATER USED BY CONTRACTOR

- E13.1 Further to clause 3.7 of CW 1120-R1, the Contractor shall pay for all costs associated with obtaining water in accordance with the Waterworks By-law. Sewer charges will not be assessed for water obtained from a hydrant.