

FORM A: BID
(See B7)

1. Project Title TRANSPORT AND STORAGE OF TAPES

2. Bidder

Name of Bidder

Street

City

Province

Postal Code

Facsimile Number

(Mailing address if different)

Street or P.O. Box

City

Province

Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

Contact Person

Title

Telephone Number

Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the Price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a purchase order authorizing the commencement of the Work.

7. Contract

The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid Submission.

8. Addenda

The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	Dated
_____	_____
_____	_____
_____	_____

9. Time

This offer shall be open for acceptance, binding and irrevocable for a period of thirty (30) Calendar Days following the Submission Deadline.

10. Signatures

In witness whereof the Bidder or the Bidder's authorized official or officials have signed this

_____ day of _____, 20_____.

(If no corporate seal)
Signed and sealed in
the presence of:

(Witness)

(Witness)

Signature of Bidder or
Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

SEAL

FORM B: PRICES
 (See B8)

TRANSPORT AND STORAGE OF TAPES

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY	UNIT PRICE	AMOUNT
	Transportation					
1.	Round Trip To/From 510 Main (5 Days/Week)	E3	Trip	250		
	Service of Account					
2.	Pick-Up Of Media From Current Contractor Or City	E4.1	Trip	1		
3.	Accession From 510 Main To Contractor (20/day)	E4.2	Cartridge	1		
4.	Retrieval From Contractor To 510 Main (20/day)	E4.3	Cartridge	5000		
5.	Accession From 510 Main To Contractor (1/Day)	E4.4	Envelope	250		
6.	Retrieval From Contractor To 510 Main(4 Boxes or Cases per Yr)	E4.5	Box / Case	4		
7.	Accession From 510 Main to Contractor To (4 Boxes / Cases per Yr)	E4.6	Box/Case	4		
	Storage Services					
8.	Storage Of Cartridges (700/Month)	E5.3	Cartridge	8400		
9.	Storage of CD Storage Case	E5.3	Case	1		
10.	Storage Of Envelopes (In 1 Case Or Box)	E5.3	Box	1		

FORM B: PRICES
 (See B8)

TRANSPORT AND STORAGE OF TAPES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY	UNIT PRICE	AMOUNT
Emergency Services						
11.	Round Trip To/From 510 Main	E.6	Trip	1		
12.	Accession From 510 Main To Contractor	E.6	Cartridge	1		
13.	Retrieval From Contractor To 510 Main	E.6	Cartridge	1		
Rush Services						
14.	Round Trip To/From 510 Main	E.7	Trip	1		
15.	Accession From 510 Main To Contractor	E.7	Cartridge	1		
16.	Retrieval From Contractor To 510 Main	E.7	Cartridge	1		
TOTAL BID PRICE (GST and MRST extra) (in figures)\$ _____						
(in words) _____						

 Name of Bidder