

FORM A: PROPOSAL
(See B8)

1. Project Title PROVISION OF CONSULTING SERVICES FOR UTILITY BILLING SOFTWARE SELECTION AND PROJECT QUALITY ASSURANCE AND CONTROL

2. Bidder

Name of Bidder

Street

City

Province

Postal Code

Facsimile Number

(Mailing address if different)

Street or P.O. Box

City

Province

Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Proposal.

Contact Person

Title

Telephone Number

Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D2.1.

5. Execution of Contract

The Bidder agrees to execute and return the Contract no later than seven (7) Calendar Days after receipt of the Contract, in the manner specified in GC.3.01.

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6. Commencement of the Work The Bidder agrees that no Work shall commence until he is in receipt of a letter of intent from the Award Authority authorizing the commencement of the Work.

7. Contract The Bidder agrees that the Request for Proposal in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Proposal Submission.

8. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

9. Time This offer shall be open for acceptance, binding and irrevocable for a period of ninety (90) Calendar Days following the Submission Deadline.

10. Signatures In witness whereof the Bidder or the Bidder's authorized official or officials have signed this

_____ day of _____, 20_____.

(If no corporate seal)
Signed and sealed in
the presence of:

(Witness)

(Witness)

Signature of Bidder or
Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

SEAL

FORM M: CREDENTIALS - GENERAL (See B8.6)		
1.	Project Title	PROVISION OF CONSULTING SERVICES FOR UTILITY BILLING SOFTWARE SELECTION AND PROJECT QUALITY ASSURANCE AND CONTROL
2.	Details	<p>(a) the number of years the company has been in business _____</p> <p>(b) the number of years the company has been offering utility billing system RFP selection services _____</p> <p>(c) the number of years the company has been offering utility billing system project QA/QC services _____</p> <p>(e) total number of utility billing projects _____</p> <p>(f) total number of successful utility billing projects _____</p>
3.	Resumes	Attach to response resumes of all Bidder's personnel and subcontractors providing services in the Proposal.

Name of Bidder

FORM N: CREDENTIALS - PROJECTS DETAILS
(See B8.7)

Utility Name	Describe Project	Size – Give Number of Customer Accounts	Scope / Complexity – List Application Components	Type of Services	Bidder's Role	Successful Project	Vendor / Product Selected	User Involvement

Provide at least 5 utility billing projects up to a maximum of 20 projects (note that "utility" means water utility offering the following services: water, wastewater, land drainage).

Name of Bidder