



**THE CITY OF WINNIPEG**

# **BID OPPORTUNITY**

**BID OPPORTUNITY NO. 514-2005**

**RESIDENTIAL AUTOMATED GARBAGE COLLECTION SERVICES**

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## **PART B - BIDDING PROCEDURES**

### **B1. PROJECT TITLE**

B1.1 RESIDENTIAL AUTOMATED GARBAGE COLLECTION SERVICES

### **B2. SUBMISSION DEADLINE**

B2.1 The Submission Deadline is 12:00 noon Winnipeg time, September 13, 2005.

B2.2 Bid Submissions determined by the Manager of Materials to have been received later than the Submission Deadline will not be accepted and will be returned upon request.

B2.3 The Contract Administrator or the Manager of Materials may extend the Submission Deadline by issuing an addendum at any time prior to the time and date specified in B2.1.

### **B3. ENQUIRIES**

B3.1 All enquiries shall be directed to the Contract Administrator identified in D4.1.

B3.2 If the Bidder finds errors, discrepancies or omissions in the Bid Opportunity, or is unsure of the meaning or intent of any provision therein, the Bidder shall notify the Contract Administrator of the error, discrepancy or omission, or request a clarification as to the meaning or intent of the provision at least five (5) Business Days prior to the Submission Deadline.

B3.3 Responses to enquiries which, in the sole judgment of the Contract Administrator, require a correction to or a clarification of the Bid Opportunity will be provided by the Contract Administrator to all Bidders by issuing an addendum.

B3.4 Responses to enquiries which, in the sole judgment of the Contract Administrator, do not require a correction to or a clarification of the Bid Opportunity will be provided by the Contract Administrator only to the Bidder who made the enquiry.

B3.5 The Bidder shall not be entitled to rely on any response or interpretation received pursuant to B3 unless that response or interpretation is provided by the Contract Administrator in writing.

### **B4. ADDENDA**

B4.1 The Contract Administrator may, at any time prior to the Submission Deadline, issue addenda correcting errors, discrepancies or omissions in the Bid Opportunity, or clarifying the meaning or intent of any provision therein.

B4.2 The Contract Administrator will issue each addendum at least two (2) Business Days prior to the Submission Deadline, or provide at least two (2) Business Days by extending the Submission Deadline.

B4.2.1 Addenda will be available on the Bid Opportunities page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

B4.2.2 The Bidder is responsible for ensuring that he has received all addenda and is advised to check the Materials Management Branch internet site for addenda shortly before submitting his Bid.

B4.3 The Bidder shall acknowledge receipt of each addendum in Paragraph 10 of Form A: Bid. Failure to acknowledge receipt of an addendum may render a Bid non-responsive.

## **B5. SUBSTITUTES**

- B5.1 The Work is based on the Material, Equipment and methods specified in the Bid Opportunity.
- B5.2 Substitutions shall not be allowed unless application has been made to and prior approval has been granted by the Contract Administrator in writing.
- B5.3 Requests for approval of a substitute will not be considered unless received in writing by the Contract Administrator at least five (5) Business Days prior to the Submission Deadline.
- B5.4 The Bidder shall ensure that any and all requests for approval of a substitute:
- (a) provide sufficient information and details to enable the Contract Administrator to determine the acceptability of the Material, Equipment or method as either an approved equal or alternative;
  - (b) identify any and all changes required in the applicable Work, and all changes to any other Work, which would become necessary to accommodate the substitute;
  - (c) identify any anticipated cost or time savings that may be associated with the substitute;
  - (d) certify that, in the case of a request for approval as an approved equal, the substitute will fully perform the functions called for by the general design, be of equal or superior substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the proposed work schedule and the dates specified in the Supplemental Conditions for Substantial Performance and Total Performance;
  - (e) certify that, in the case of a request for approval as an approved alternative, the substitute will adequately perform the functions called for by the general design, be similar in substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the proposed work schedule and the dates specified in the Supplemental Conditions for Substantial Performance and Total Performance.
- B5.5 The Contract Administrator, after assessing the request for approval of a substitute, may in his sole discretion grant approval for the use of a substitute as an “approved equal” or as an “approved alternative”, or may refuse to grant approval of the substitute.
- B5.6 The Contract Administrator will provide a response in writing, at least two (2) Business Days prior to the Submission Deadline, only to the Bidder who requested approval of the substitute.
- B5.6.1 The Bidder requesting and obtaining the approval of a substitute shall be entirely responsible for disseminating information regarding the approval to any person or persons he wishes to inform.
- B5.7 If the Contract Administrator approves a substitute as an “approved equal”, any Bidder may use the approved equal in place of the specified item.
- B5.8 If the Contract Administrator approves a substitute as an “approved alternative”, any Bidder bidding that approved alternative shall base his Total Annual Bid Price upon the specified item but may also indicate an alternative price based upon the approved alternative. Such alternatives will be evaluated in accordance with B14.
- B5.9 No later claim by the Contractor for an addition to the Total Annual Bid Price because of any other changes in the Work necessitated by the use of an approved equal or an approved alternative will be considered.

## **B6. BID SUBMISSION**

- B6.1 The Bid Submission consists of the following components:
- (a) Form A: Bid;
  - (b) Form B: Prices;
  - (c) Form G1: Bid Bond and Agreement to Bond, or  
Form G2: Irrevocable Standby Letter of Credit and Undertaking, or  
a certified cheque or draft;
- B6.2 All components of the Bid Submission shall be fully completed or provided, and submitted by the Bidder no later than the Submission Deadline, with all required entries made clearly and completely in ink, to constitute a responsive Bid.
- B6.3 The Bid Submission shall be submitted enclosed and sealed in an envelope clearly marked with the Bid Opportunity number and the Bidder's name and address.
- B6.3.1 Samples or other components of the Bid Submission which cannot reasonably be enclosed in the envelope may be packaged separately, but shall be clearly marked with the Bid Opportunity number, the Bidder's name and address, and an indication that the contents are part of the Bidder's Bid Submission.
- B6.4 Bid Submissions submitted by facsimile transmission (fax) or internet electronic mail (e-mail) will not be accepted.
- B6.5 Bid Submissions shall be submitted to:
- The City of Winnipeg  
Corporate Finance Department  
Materials Management Branch  
185 King Street, Main Floor  
Winnipeg MB R3B 1J1

## **B7. BID**

- B7.1 The Bidder shall complete Form A: Bid, making all required entries.
- B7.2 Paragraph 2 of Form A: Bid shall be completed in accordance with the following requirements:
- (a) if the Bidder is a sole proprietor carrying on business in his own name, his name shall be inserted;
  - (b) if the Bidder is a partnership, the full name of the partnership shall be inserted;
  - (c) if the Bidder is a corporation, the full name of the corporation shall be inserted;
  - (d) if the Bidder is carrying on business under a name other than his own, the business name and the name of every partner or corporation who is the owner of such business name shall be inserted.
- B7.2.1 If a Bid is submitted jointly by two or more persons, each and all such persons shall identify themselves in accordance with B7.2.
- B7.3 In Paragraph 3 of Form A: Bid, the Bidder shall identify a contact person who is authorized to represent the Bidder for purposes of the Bid.
- B7.4 Paragraph 12 of Form A: Bid shall be signed in accordance with the following requirements:
- (a) if the Bidder is a sole proprietor carrying on business in his own name, it shall be signed by the Bidder;

- (b) if the Bidder is a partnership, it shall be signed by the partner or partners who have authority to sign for the partnership;
- (c) if the Bidder is a corporation, it shall be signed by its duly authorized officer or officers and the corporate seal, if the corporation has one, should be affixed;
- (d) if the Bidder is carrying on business under a name other than his own, it shall be signed by the registered owner of the business name, or by the registered owner's authorized officials if the owner is a partnership or a corporation.

B7.4.1 The name and official capacity of all individuals signing Form A: Bid shall be printed below such signatures.

B7.4.2 All signatures shall be original and shall be witnessed except where a corporate seal has been affixed.

B7.5 If a Bid is submitted jointly by two or more persons, the word "Bidder" shall mean each and all such persons, and the undertakings, covenants and obligations of such joint Bidders in the Bid Submission and the Contract, when awarded, shall be both joint and several.

## **B8. PRICES**

B8.1 The Bidder shall state a price in Canadian funds for each item of the Work identified on Form B: Prices.

B8.1.1 Notwithstanding GC.9.01(1), prices on Form B: Prices shall not include the Goods and Services Tax (GST), which shall be extra where applicable.

B8.2 The quantities listed on Form B: Prices are to be considered approximate only. The City will use said quantities for the purpose of comparing Bids.

B8.3 The quantities for which payment will be made to the Contractor are to be determined by the Work actually performed and completed by the Contractor, to be measured as specified in the applicable Specifications.

## **B9. QUALIFICATION**

B9.1 The Bidder shall:

- (a) undertake to be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba, or if the Bidder does not carry on business in Manitoba, in the jurisdiction where the Bidder does carry on business;
- (b) be responsible and not be suspended, debarred or in default of any obligation to the City;
- (c) be financially capable of carrying out the terms of the Contract;
- (d) have all the necessary experience, capital, organization, and equipment to perform the Work in strict accordance with the terms and provisions of the Contract;
- (e) have successfully carried out work, similar in nature, scope and value to the Work;
- (f) employ only Subcontractors who:
  - (i) are responsible and not suspended, debarred or in default of any obligation to the City (a list of suspended or debarred individuals and companies is available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>); and
  - (ii) have successfully carried out work similar in nature, scope and value to the portion of the Work proposed to be subcontracted to them, and are fully capable of

performing the Work required to be done in accordance with the terms of the Contract;

- (g) have a written workplace safety and health program in accordance with The Workplace Safety and Health Act (Manitoba).

B9.2 The Bidder shall be prepared to submit, within three (3) Business Days of a request by the Contract Administrator, proof satisfactory to the Contract Administrator of the qualifications of the Bidder and of any proposed Subcontractor.

B9.3 The Bidder shall provide, on the request of the Contract Administrator, full access to any of the Bidder's equipment and facilities to confirm, to the Contract Administrator's satisfaction, that the Bidder's equipment and facilities are adequate to perform the Work.

## **B10. BID SECURITY**

B10.1 The Bidder shall provide bid security in the form of:

- (a) a bid bond, in the amount of at least fifty percent (50%) of the Total Annual Bid Price, and agreement to bond of a company registered to conduct the business of a surety in Manitoba, in the form included in the Bid Submission (Form G1: Bid Bond and Agreement to Bond); or
- (b) an irrevocable standby letter of credit, in the amount of at least fifty percent (50%) of the Total Annual Bid Price, and undertaking issued by a bank or other financial institution registered to conduct business in Manitoba and drawn on a branch located in Winnipeg, in the form included in the Bid Submission (Form G2: Irrevocable Standby Letter of Credit and Undertaking); or
- (c) a certified cheque or draft payable to "The City of Winnipeg", in the amount of at least fifty percent (50%) of the Total Annual Bid Price, drawn on a bank or other financial institution registered to conduct business in Manitoba.

B10.1.1 If the Bidder submits alternative bids, the bid security shall be in the amount of the specified percentage of the highest Total Annual Bid Price submitted.

B10.2 The bid security of the successful Bidder and the next two lowest evaluated responsive and responsible Bidders will be released by the City when a Contract for the Work has been duly executed by the successful Bidder and the performance security furnished as provided herein. The bid securities of all other Bidders will be released when a Contract is awarded.

B10.2.1 Where the bid security provided by the successful Bidder is in the form of a certified cheque or draft pursuant to B10.1(c), it will be deposited and retained by the City as the performance security and no further submission is required.

B10.2.2 The City will not pay any interest on certified cheques or drafts furnished as bid security or subsequently retained as performance security.

B10.3 The bid securities of all Bidders will be released by the City as soon as practicable following notification by the Contract Administrator to the Bidders that no award of Contract will be made pursuant to the Bid Opportunity.

## **B11. OPENING OF BIDS AND RELEASE OF INFORMATION**

B11.1 Bid Submissions will be opened publicly, after the Submission Deadline has elapsed, in the office of the Corporate Finance Department, Materials Management Branch, or in such other office as may be designated by the Manager of Materials.

B11.1.1 Bidders or their representatives may attend.

- B11.1.2 Bid Submissions determined by the Manager of Materials, or his designate, to not include the bid security specified in B10 will not be read out.
- B11.2 After the public opening, the names of the Bidders and their Total Annual Bid Prices as read out (unevaluated, and pending review and verification of conformance with requirements) will be available on the Closed Bid Opportunities (or Public/Posted Opening & Award Results) page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.
- B11.3 After award of Contract, the name(s) of the successful Bidder(s) and the Contract Amount(s) will be available on the Closed Bid Opportunities (or Public/Posted Opening & Award Results) page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.
- B11.4 The Bidder is advised that any information contained in any Bid Submission may be released if required by City policy or procedures, by The Freedom of Information and Protection of Privacy Act (Manitoba), by other authorities having jurisdiction, or by law.

## **B12. IRREVOCABLE BID**

- B12.1 The Bid(s) submitted by the Bidder shall be irrevocable for the time period specified in Paragraph 11 of Form A: Bid.
- B12.2 The acceptance by the City of any Bid shall not release the Bids of the next two lowest evaluated responsive Bidders and these Bidders shall be bound by their Bids on such Work until a Contract for the Work has been duly executed and the performance security furnished as herein provided, but any Bid shall be deemed to have lapsed unless accepted within the time period specified in Paragraph 11 of Form A: Bid.

## **B13. WITHDRAWAL OF BIDS**

- B13.1 A Bidder may withdraw his Bid without penalty by giving written notice to the Manager of Materials at any time prior to the Submission Deadline.
- B13.1.1 Notwithstanding GC.7.06(2), the time and date of receipt of any notice withdrawing a Bid shall be the time and date of receipt as determined by the Manager of Materials.
- B13.1.2 The City will assume that any one of the contact persons named in Paragraph 3 of Form A: Bid or the Bidder's authorized representatives named in Paragraph 12 of Form A: Bid, and only such person, has authority to give notice of withdrawal.
- B13.1.3 If a Bidder gives notice of withdrawal prior to the Submission Deadline, the Manager of Materials shall:
- (a) retain the Bid Submission until after the Submission Deadline has elapsed;
  - (b) open the Bid Submission to identify the contact person named in Paragraph 3 of Form A: Bid and the Bidder's authorized representatives named in Paragraph 12 of Form A: Bid; and
  - (c) if the notice has been given by any one of the persons specified in B13.1.3(b), declare the Bid withdrawn.
- B13.2 A Bidder who withdraws his Bid after the Submission Deadline but before his Bid has been released or has lapsed as provided for in B12.2 shall be liable for such damages as are imposed upon the Bidder by law and subject to such sanctions as the Chief Administrative Officer considers appropriate in the circumstances. The City, in such event, shall be entitled to all rights and remedies available to it at law, including the right to retain the Bidder's bid security.

## **B14. EVALUATION OF BIDS**

- B14.1 Award of the Contract shall be based on the following bid evaluation criteria:
- (a) compliance by the Bidder with the requirements of the Bid Opportunity (pass/fail);
  - (b) qualifications of the Bidder and the Subcontractors, if any, pursuant to B9 (pass/fail);
  - (c) Total Annual Bid Price;
  - (d) economic analysis of any approved alternative pursuant to B5.
- B14.2 Further to B14.1(a), the Award Authority may reject a Bid as being non-responsive if the Bid Submission is incomplete, obscure or conditional, or contains additions, deletions, alterations or other irregularities. The Award Authority may reject all or any part of any Bid, or waive technical requirements if the interests of the City so require.
- B14.3 Further to B14.1(b), the Award Authority shall reject any Bid submitted by a Bidder who does not demonstrate, in his Bid Submission or in other information required to be submitted, that he is responsible and qualified.
- B14.4 Further to B14.1(c), the Total Annual Bid Price shall be the sum of the quantities multiplied by the unit prices for each item shown on Form B: Prices.
- B14.4.1 If there is any discrepancy between the Total Annual Bid Price written in figures, the Total Annual Bid Price written in words and the sum of the quantities multiplied by the unit prices for each item, the sum of the quantities multiplied by the unit prices for each item shall take precedence.

## **B15. AWARD OF CONTRACT**

- B15.1 The City will give notice of the award of the Contract by way of a letter of intent, or will give notice that no award will be made.
- B15.2 The City will have no obligation to award a Contract to a Bidder, even though one or all of the Bidders are determined to be responsible and qualified, and the Bids are determined to be responsive.
- B15.2.1 Without limiting the generality of B15.2, the City will have no obligation to award a Contract where:
- (a) the prices exceed the available City funds for the Work;
  - (b) the prices are materially in excess of the prices received for similar work in the past;
  - (c) the prices are materially in excess of the City's cost to perform the Work, or a significant portion thereof, with its own forces;
  - (d) only one Bid is received; or
  - (e) in the judgment of the Award Authority, the interests of the City would best be served by not awarding a Contract.
- B15.3 Where an award of Contract is made by the City, the award shall be made to the responsible and qualified Bidder submitting the lowest evaluated responsive Bid.

## **PART C - GENERAL CONDITIONS**

### **C1. GENERAL CONDITIONS**

C1.1 The *General Conditions for Provision of Services* (Revision 1996 02 05) are applicable to the Work of the Contract.

C1.1.1 The *General Conditions for Provision of Services* are available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

## **PART D - SUPPLEMENTAL CONDITIONS**

### **GENERAL**

#### **D1. GENERAL CONDITIONS**

- D1.1 In addition to the *General Conditions for Provision of Services*, these Supplemental Conditions are applicable to the Work of the Contract.
- D1.2 The General Conditions are amended by striking out "The City of Winnipeg Act" wherever it appears in the General Conditions and substituting "The City of Winnipeg Charter".
- D1.3 The General Conditions are amended by striking out "Board of Commissioners" or "Commissioner" wherever it appears in the General Conditions and substituting the "Chief Administrative Officer".
- D1.4 The General Conditions are amended by striking out "Tender Package" wherever it appears in the General Conditions and substituting "Bid Opportunity".
- D1.5 The General Conditions are amended by striking out "Tender Submission" wherever it appears in the General Conditions and substituting "Bid Submission".
- D1.6 The General Conditions are amended by striking out "Bidding Instructions" wherever it appears in the General Conditions and substituting "Bidding Procedures".

#### **D2. SCOPE OF WORK**

- D2.1 The Work to be done under the Contract shall include the automated collection of garbage generated from all residential and small commercial premises which utilize the AutoBin collection system. These premises are generally located within the north central area of the City of Winnipeg. There is also a number of multifamily residential and small commercial locations that receive AutoBin collection on a once a cycle, twice a cycle or once or twice a week basis. These locations are located within the north central area of the City of Winnipeg as well as Portage Ave West. All of the collected garbage will be hauled to either the Brady Road Landfill or the BFI Prairie Green Landfill as directed by the Contract Administrator.
- D2.2 The other major components of the Work are as follows:
- (a) The collection of bulky waste items from residential and commercial properties that receive collection under this Contract.
  - (b) The maintenance of AutoBins including relocation, refurbishment, sanitizing and replacement of lids as directed by the Contract Administrator.
  - (c) The manual collection of garbage from approximately 800 single family locations from the front street within the AutoBin area.

#### **D3. DURATION OF CONTRACT**

- D3.1 Notwithstanding GC.8.01, the Contractor shall perform the Work of this Contract on a scheduled basis during the period of March 20, 2006 to January 31, 2011:

#### **D4. CONTRACT ADMINISTRATOR**

- D4.1 The Contract Administrator is:  
Dan Cyrenne, B.Sc.  
Supervisor of Collection

2<sup>nd</sup> Floor, 1539 Waverley Street  
Winnipeg, MB R3T 4V7

Telephone No. (204) 986-3285

Facsimile No. (204) 774-6729

Email: dcryenne@winnipeg.ca

- D4.2 At the pre-commencement meeting, the Contract Administrator will identify additional personnel representing the Contract Administrator and their respective roles and responsibilities for the Work.

**D5. CONTRACTOR'S SUPERVISOR**

- D5.1 At the pre-commencement meeting, the Contractor shall identify his designated supervisor and any additional personnel representing the Contractor and their respective roles and responsibilities for the Work.

**D6. NOTICES**

- D6.1 GC.7.06 is hereby amended to delete reference to "registered mail" and to replace same with "ordinary mail".

- D6.2 GC.7.06 is further amended hereby to include delivery by facsimile transmission (fax) as an acceptable means of delivering notices, consents, approvals, statements, authorizations, documents or other communications required or permitted to be given under this Contract. Deliveries by fax will be deemed to have been received on the day of delivery, if a business day, or if not a business day, on the business day next following the day of delivery.

- D6.3 Further to GC.7.06, all notices, consents, approvals, statements, authorizations, documents or other communications to the City, except as expressly otherwise required in D6.4, D6.5 or elsewhere in the Contract, shall be sent to the attention of the Contract Administrator at the address or facsimile number identified in D4.1.

- D6.4 All notices of appeal to the Chief Administrative Officer shall be sent to the attention of the Chief Financial Officer at the following address or facsimile number:

The City of Winnipeg  
Chief Administrative Officer Secretariat  
Administration Building, 3rd Floor  
510 Main Street  
Winnipeg MB R3B 1B9  
Facsimile No.: (204) 949-1174

- D6.5 All notices, requests, nominations, proposals, consents, approvals, statements, authorizations, documents or other communications required to be submitted or returned to the City Solicitor shall be sent to the following address or facsimile number:

The City of Winnipeg  
Corporate Services Department  
Legal Services Division  
185 King Street, 3rd Floor  
Winnipeg MB R3B 1J1  
Facsimile No.: (204) 947-9155

## **SUBMISSIONS**

### **D7. AUTHORITY TO CARRY ON BUSINESS**

D7.1 The Contractor shall be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba, or if the Contractor does not carry on business in Manitoba, in the jurisdiction where the Contractor does carry on business, throughout the term of the Contract, and shall provide the Contract Administrator with evidence thereof upon request.

### **D8. WORKERS COMPENSATION**

D8.1 The Contractor shall be registered with the Workers Compensation Board of Manitoba, shall provide and maintain Workers Compensation coverage throughout the term of the Contract, and shall provide the Contract Administrator with evidence thereof upon request.

### **D9. INSURANCE**

D9.1 The Contractor shall provide and maintain the following insurance coverage:

- (a) commercial general liability insurance, in the amount of at least five million dollars (\$5,000,000.00) all inclusive, with The City of Winnipeg being added as an additional insured, with a cross-liability clause, such liability policy to also contain a contractual liability, an unlicensed motor vehicle liability and a products and completed operations endorsement to remain in place at all times during the performance of the Work and throughout the warranty period;
- (b) automobile liability insurance for owned and non-owned automobiles used for or in connection with the Work in the amount of at least five million dollars (\$5,000,000.00) at all times during the performance of the Work and until the date of Total Performance.

D9.2 Deductibles shall be borne by the Contractor.

D9.3 The Contractor shall provide the Contract Administrator with a certificate of insurance of each policy at least fourteen (14) Business Days prior to the commencement of any Work on the Site but in no event later than the date specified in GC.3.01 for the return of the executed Contract.

D9.4 The Contractor shall not cancel, materially alter, or cause each policy to lapse without providing at least thirty (30) Calendar Days prior written notice to the Contract Administrator.

### **D10. PERFORMANCE SECURITY**

D10.1 The Contractor shall provide and maintain Performance Security until one (1) month from the total performance of the Contract in the form of:

- a) Performance Bonds of a company registered to conduct the business of a surety in Manitoba in the forms attached to these Supplemental Conditions (Form H1: Performance Bonds); the first ("Initial Performance Security") for three years in the amount of fifty percent (50%) of the annual value of the Contract, and subsequent performance bonds ("Renewal Performance Security"). Each such Renewal Performance Security shall be no less than one (1) year in duration and in the amount of fifty percent (50%) of the annual value of the Contract. In addition to the Performance Bond, the Contractor shall provide an irrevocable Standby Letter of Credit issued by a bank or other financial institution registered to conduct business in Manitoba, in the form attached to these Supplemental Conditions (Form H2:

Irrevocable Standby Letter of Credit), in the amount of fifteen percent (15%) of the annual value of the Contract. Failure by the Contractor to maintain performance security shall constitute a default under this Contract entitling the City to all rights and remedies available to it at law, including the right to draw the full proceeds of the Standby Letter of Credit without notice and any such monies may be used as provided in this Contract in the event of default; or

- b) an irrevocable Standby Letter of Credit issued by a bank or other financial institution registered to conduct business in Manitoba, in the form attached to these Supplemental Conditions (Form H2: Irrevocable Standby Letter of Credit), in the amount of fifty percent (50%) of the annual value of the Contract; or
- c) a certified cheque or draft payable to "The City of Winnipeg", drawn on a bank or other financial institution registered to conduct business in Manitoba, in the amount of fifty percent (50%) of the annual value of the Contract.

D10.1.1 Where the performance security is in the form of a certified cheque or draft, it will be deposited by the City. The City will not pay any interest on certified cheques or drafts furnished as performance security.

D10.2 If the bid security provided in his Bid Submission was not a certified cheque or draft pursuant to B10.1(c), the Contractor shall provide the City Solicitor with the required performance security within thirty (30) Calendar Days of notification of the award of the Contract by way of letter of intent and prior to the commencement of any Work on the Site but in no event later than the date specified in GC.3.01 for the return of the executed Contract.

D10.3 Renewal of Performance Security

- (a) Further to D10.1(a), the Renewal Performance Security shall be provided to the City no later than sixty (60) calendar days prior to the expiry of the Current Performance Security.

## **SCHEDULE OF WORK**

### **D11. COMMENCEMENT**

D11.1 The Contractor shall not commence any Work until he is in receipt of a letter of intent from the Award Authority authorizing the commencement of the Work.

D11.2 The Contractor shall not commence any Work on the Site until:

- (a) the Contract Administrator has confirmed receipt and approval of:
  - (i) evidence that the Contractor is in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba;
  - (ii) evidence of the workers compensation coverage specified in D8;
  - (iii) the performance security specified in D10; and
  - (iv) evidence of the insurance specified in D9.

### **D12. PRIME CONTRACTOR – THE WORKPLACE SAFETY AND HEALTH ACT (MANITOBA)**

D12.1 Further to GC.5.02, the Contractor shall be the Prime Contractor and shall serve as, and have the duties of the Prime Contractor in accordance with The Workplace Safety and Health Act (Manitoba).

## MEASUREMENT AND PAYMENT

### D13. PAYMENT SCHEDULE

- D13.1 Further to GC.9.01 and GC.9.03, payment shall be in accordance with the following payment schedule:
- (a) Payments to the Contractor will be made following the end of each month based on a certificate prepared by the Contract Administrator indicating the number of units for each payment item in the Form B: Prices.
  - (b) The Contractor will be allowed a thirty (30) day period after any payment certificate is initiated by the Contract Administrator for objection to the quantities therein, with such statement of objection, in writing, to be accompanied by a location pickup list showing the Contractor's quantity considerations. The decision of the Contract Administrator will be final following a review of such objection.
  - (c) Payment shall be in Canadian funds net fifteen (15) Calendar Days after conclusion of the previous month's Work.

### D14. ANNUAL REVIEW – INFLATIONARY ADJUSTMENT:

- D14.1 The unit prices specified on Form B: Prices will be adjusted on the first Contract anniversary date, and subsequent anniversary dates based on the percentage increase or decrease in unit prices for the Contract year, based on eighty-five percent (85%) of the All-items Consumer Price Index for Winnipeg, normally referred to by Statistics Canada as Table 326-0001. The calculation of the adjustment will be based on April 1 of the previous year to April 1 of the current year. The first inflationary adjustment shall occur on April 1, 2007. Nonetheless; the maximum annual adjustment shall not exceed 10%.
- D14.2 The index above will be those prepared by Statistics Canada. Since the index may not be available from Statistics Canada until some time after the adjustment date, the amount of adjustment will be retroactive to the adjustment date.

## WARRANTY

### D15. WARRANTY

- D15.1 Notwithstanding GC.10.01, GC.10.02, the Contractor shall, at his sole cost and expense, maintain the Work against any and all claims or deficiencies or otherwise which may arise for a period of one (1) month from the end of the Contract.

### D16. CONCLUSION OF WARRANTY PERIOD

- D16.1 At least two (2) weeks prior to the expiration of the Warranty Period, or upon correction of all outstanding deficiencies, whichever is later, the Contractor shall arrange, attend and assist in the acceptance of the Work. The Contract Administrator shall, on being satisfied that all outstanding deficiencies have been corrected, issue a Certificate of Acceptance for the Work to be dated not earlier than one (1) month after the date of Certificate of Total Performance or the date that the Contractor corrects the final deficiencies, whichever is the later, thereby terminating the Warranty Period. The Certificate of Acceptance will, subject to Clause GC.10.02, indicate acceptance of the due performance of the Contract.
- D16.2 Extension of Warranty Period
- (a) Further to Clause GC.10.02 of the General Conditions, in the event that all outstanding deficiencies have not been corrected to the satisfaction of the Contract Administrator at

least one (1) week prior to the expiration of the Warranty Period, the Contractor shall be required to provide and maintain, at his sole cost and expense, an extension of the Performance Bond for a further one (1) month term with regard to those items of work that have been identified as still being deficient. Failure to do so shall result in the City realizing on the Performance Security.

**FORM H1: PERFORMANCE BOND – INITIAL PERFORMANCE SECURITY**  
(See D10)

KNOW ALL MEN BY THESE PRESENTS THAT

\_\_\_\_\_ ,  
(hereinafter called the "Principal"), and

\_\_\_\_\_ ,  
(hereinafter called the "Surety"), are held and firmly bound unto **THE CITY OF WINNIPEG** (hereinafter called the "Obligee"), in the sum of

\_\_\_\_\_ dollars (\$\_\_\_\_\_.)

of lawful money of Canada to be paid to the Obligee, or its successors or assigns, for the payment of which sum the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS the Principal has entered into a written contract with the Obligee dated the

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, for:

TENDER NO. 514-2005

RESIDENTIAL AUTOMATED GARBAGE COLLECTION SERVICES

which is by reference made part hereof and is hereinafter referred to as the "Contract".

NOW THEREFORE the condition of the above obligation is such that if the Principal shall:

- (a) carry out and perform the Contract and every part thereof in the manner and within the times set forth in the Contract and in accordance with the terms and conditions specified in the Contract;
- (b) perform the Work in a good, proper, workmanlike manner;
- (c) make all the payments whether to the Obligee or to others as therein provided;
- (d) in every other respect comply with the conditions and perform the covenants contained in the Contract; and
- (e) indemnify and save harmless the Obligee against and from all loss, costs, damages, claims, and demands of every description as set forth in the Contract, and from all penalties, assessments, claims, actions for loss, damages or compensation whether arising under "The Workers Compensation Act", or any other Act or otherwise arising out of or in any way connected with the performance or non-performance of the Contract or any part thereof during the first three (3) years of the Contract;

THEN THIS OBLIGATION SHALL BE VOID, but otherwise shall remain in full force and effect. The Surety shall not, however, be liable for a greater sum than the sum specified above. Notwithstanding the terms of the Contract, non-renewal of the bond shall not be considered a default that would entitle the Obligee to claim against the Surety.

AND IT IS HEREBY DECLARED AND AGREED that the Surety shall be liable as Principal, and that nothing of any kind or matter whatsoever that will not discharge the Principal shall operate as a discharge or release of liability of the Surety, any law or usage relating to the liability of Sureties to the contrary notwithstanding.

IN WITNESS WHEREOF the Principal and Surety have signed and sealed this bond the

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ .

SIGNED AND SEALED  
in the presence of:

\_\_\_\_\_  
(Witness)

\_\_\_\_\_  
(Name of Principal)

Per: \_\_\_\_\_ (Seal)

Per: \_\_\_\_\_

\_\_\_\_\_  
(Name of Surety)

By: \_\_\_\_\_ (Seal)  
(Attorney-in-Fact)

**FORM H1: PERFORMANCE BOND- RENEWAL PERFORMANCE SECURITY**

(See D10)

KNOW ALL MEN BY THESE PRESENTS THAT

\_\_\_\_\_ ,  
(hereinafter called the "Principal"), and

\_\_\_\_\_ ,  
(hereinafter called the "Surety"), are held and firmly bound unto **THE CITY OF WINNIPEG** (hereinafter called the "Obligee"), in the sum of

\_\_\_\_\_ dollars (\$\_\_\_\_\_.)

of lawful money of Canada to be paid to the Obligee, or its successors or assigns, for the payment of which sum the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS the Principal has entered into a written contract with the Obligee dated the

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, for:

**TENDER NO. 514-2005**

**RESIDENTIAL AUTOMATED GARBAGE COLLECTION SERVICES**

which is by reference made part hereof and is hereinafter referred to as the "Contract".

NOW THEREFORE the condition of the above obligation is such that if the Principal shall:

- (a) carry out and perform the Contract and every part thereof in the manner and within the times set forth in the Contract and in accordance with the terms and conditions specified in the Contract;
- (b) perform the Work in a good, proper, workmanlike manner;
- (c) make all the payments whether to the Obligee or to others as therein provided;
- (d) in every other respect comply with the conditions and perform the covenants contained in the Contract; and
- (e) indemnify and save harmless the Obligee against and from all loss, costs, damages, claims, and demands of every description as set forth in the Contract, and from all penalties, assessments, claims, actions for loss, damages or compensation whether arising under "The Workers Compensation Act", or any other Act or otherwise arising out of or in any way connected with the performance or non-performance of the Contract or any part thereof for the period from \_\_\_\_\_(DD/MM/YY) to and including \_\_\_\_\_( DD/MM/YY).

THEN THIS OBLIGATION SHALL BE VOID, but otherwise shall remain in full force and effect. The Surety shall not, however, be liable for a greater sum than the sum specified above. Notwithstanding the terms of the Contract, non-renewal of the bond shall not be considered a default that would entitle the Obligee to claim against the Surety.

AND IT IS HEREBY DECLARED AND AGREED that the Surety shall be liable as Principal, and that nothing of any kind or matter whatsoever that will not discharge the Principal shall operate as a discharge or release of liability of the Surety, any law or usage relating to the liability of Sureties to the contrary notwithstanding.

IN WITNESS WHEREOF the Principal and Surety have signed and sealed this bond the

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ .

SIGNED AND SEALED  
in the presence of:

\_\_\_\_\_  
(Witness)

\_\_\_\_\_  
(Name of Principal)

Per: \_\_\_\_\_ (Seal)

Per: \_\_\_\_\_

\_\_\_\_\_  
(Name of Surety)

By: \_\_\_\_\_ (Seal)  
(Attorney-in-Fact)

**FORM H2: IRREVOCABLE STANDBY LETTER OF CREDIT  
(PERFORMANCE SECURITY)**  
(See D10)

\_\_\_\_\_  
(Date)

The City of Winnipeg  
Corporate Services Department  
Legal Services Division  
185 King Street, 3rd Floor  
Winnipeg MB R3B 1J1

RE: PERFORMANCE SECURITY - 514-2005

RESIDENTIAL AUTOMATED GARBAGE COLLECTION SERVICES

Pursuant to the request of and for the account of our customer,

\_\_\_\_\_  
(Name of Contractor)

\_\_\_\_\_  
(Address of Contractor)

WE HEREBY ESTABLISH in your favour our irrevocable Standby Letter of Credit for a sum not exceeding in the aggregate

\_\_\_\_\_ Canadian dollars.

This Standby Letter of Credit may be drawn on by you at any time and from time to time upon written demand for payment made upon us by you. It is understood that we are obligated under this Standby Letter of Credit for the payment of monies only and we hereby agree that we shall honour your demand for payment without inquiring whether you have a right as between yourself and our customer to make such demand and without recognizing any claim of our customer or objection by the customer to payment by us.

The amount of this Standby Letter of Credit may be reduced from time to time only by amounts drawn upon it by you or by formal notice in writing given to us by you if you desire such reduction or are willing that it be made.

Partial drawings are permitted.

We engage with you that all demands for payment made within the terms and currency of this Standby Letter of Credit will be duly honoured if presented to us at:

\_\_\_\_\_  
(Address)

and we confirm and hereby undertake to ensure that all demands for payment will be duly honoured by us.

All demands for payment shall specifically state that they are drawn under this Standby Letter of Credit.

Subject to the condition hereinafter set forth, this Standby Letter of Credit will expire on

\_\_\_\_\_  
(Date)

It is a condition of this Standby Letter of Credit that it shall be deemed to be automatically extended from year to year without amendment from the present or any future expiry date, unless at least 30 days prior to the present or any future expiry date, we notify you in writing that we elect not to consider this Standby Letter of Credit to be renewable for any additional period.

This Standby Letter of Credit may not be revoked or amended without your prior written approval.

This credit is subject to the Uniform Customs and Practice for Documentary Credit (1993 Revision), International Chamber of Commerce Publication Number 500.

\_\_\_\_\_  
(Name of bank or financial institution)

Per: \_\_\_\_\_  
(Authorized Signing Officer)

Per: \_\_\_\_\_  
(Authorized Signing Officer)

## **PART E - SPECIFICATIONS**

### **E1. GENERAL**

- E1.1 These Specifications shall apply to the Work.
- E1.2 The Drawings included in this Work are as follows:

Drawing No.	Drawing Title
WW-SW-01AB	AutoBin Collection Cycle Days with Location of Brady Rd. Landfill
WW-SW-02AB	AutoBin Collection Cycle Days with Location of BFI Landfill
WW-SW-03AB	Apartment/Commercial AutoBin Collection
WW-SW-04AB	Manual Collection Locations
WW-SW-05AB	Day 1 AutoBin Collection
WW-SW-06AB	Day 2 AutoBin Collection
WW-SW-07AB	Day 3 AutoBin Collection
WW-SW-08AB	Day 4 AutoBin Collection
WW-SW-09AB	Day 5 AutoBin Collection

### **E2. UNIT PRICES**

- E2.1 The unit prices shall be payment in full for the collection and transportation of garbage to either the Brady Road Landfill or the BFI Prairie Green Landfill as outlined in Form B: Prices. As well, the Contractor shall be paid for the additional Work including relocating bins, refurbishing AutoBins, sanitizing AutoBins, replacing AutoBin lids, collection of bulky wastes and manual collection from selected locations as outlined in Form B: Prices.

### **E3. CONTRACT QUANTITIES**

- E3.1 The Contractor shall note that Form B: Prices indicates an estimated number of units of Work as of July 1, 2005. These figures are approximate only and are to be used only for purposes of comparison of tenders. Payments will be based on quantities serviced, as certified monthly by the Contract Administrator.
- E3.2 The frequency of collection from apartment blocks and commercial establishments is specified in E32 herein and may be modified in writing from time to time by the Contract Administrator.
- E3.3 The following table is a breakdown of actual tonnages collected, by week, for the period from July 1, 2004 to July 1, 2005. The total includes weight from AutoBins, bulky waste and the existing roll-out locations.

<b>Week Ending</b>	<b>Brady Landfill</b>	<b>Prairie Green Landfill</b>	<b>Total</b>
9-Jul-04	500.34	528.72	1029.06
16-Jul-04	552.09	457.19	1009.28
23-Jul-04	558.63	537.79	1096.42
30-Jul-04	836.59	64.85	901.44
6-Aug-04	608.62	359.04	967.66
13-Aug-04	789.16	266.60	1055.76
20-Aug-04	950.70	12.24	962.94
27-Aug-04	1021.21	19.59	1040.80
3-Sep-04	1073.92	87.06	1160.98
10-Sep-04	545.55	482.44	1027.99
17-Sep-04	814.32	256.53	1070.85
24-Sep-04	1010.50	36.48	1046.98
1-Oct-04	1225.70	12.73	1238.43
8-Oct-04	1045.93	9.38	1055.31
15-Oct-04	448.92	599.95	1048.87
22-Oct-04	886.55	256.47	1143.02
29-Oct-04	939.29	19.59	958.88
5-Nov-04	1103.85	9.61	1113.46
12-Nov-04	565.99	313.56	879.55
19-Nov-04	473.79	474.35	948.14
26-Nov-04	510.19	186.94	697.13
3-Dec-04	493.95	145.09	639.04
10-Dec-04	364.66	278.60	643.26
17-Dec-04	303.80	243.45	547.25
24-Dec-04	223.81	209.79	433.60
31-Dec-04	277.19	97.82	375.01
7-Jan-05	243.14	292.05	535.19
14-Jan-05	465.95	266.87	732.82
21-Jan-05	221.83	277.13	498.96
28-Jan-05	287.35	279.86	567.21
4-Feb-05	495.56	157.21	652.77
11-Feb-05	597.82	7.66	605.48
18-Feb-05	620.82	9.52	630.34
25-Feb-05	563.97	11.68	575.65
4-Mar-05	506.33	36.20	542.53
11-Mar-05	551.59	322.00	873.59
18-Mar-05	310.64	260.81	571.45
25-Mar-05	298.03	229.69	527.72
1-Apr-05	277.73	385.48	663.21
8-Apr-05	724.93	355.05	1079.98
15-Apr-05	643.87	407.11	1050.98
22-Apr-05	670.29	584.22	1254.51
29-Apr-05	464.42	462.15	926.57
6-May-05	401.36	423.77	825.13
13-May-05	495.47	443.33	938.80
20-May-05	367.76	457.02	824.78
27-May-05	417.92	355.45	773.37
3-Jun-05	611.34	705.23	1316.57
10-Jun-05	652.14	684.98	1337.12
17-Jun-05	491.80	456.58	948.38
24-Jun-05	583.36	690.65	1274.01
1-Jul-05	376.92	466.41	843.33
<b>Total</b>	<b>30,467.59</b>	<b>14,993.97</b>	<b>45,461.56</b>

#### **E4. PAYMENTS**

- E4.1 Payments will be made for the following collection service categories defined on Form B: Prices, as "Items".
- (a) For each tonne of garbage collected and hauled to the Brady Road Landfill from the AutoBins regardless of the type of property it serves in accordance with E5.
  - (b) For each tonne of garbage collected and hauled to the Prairie Green Landfill from the AutoBins regardless of the type of property it serves.
  - (c) For each relocation of an AutoBin that involves moving an AutoBin more than 10 metres.
  - (d) For each refurbishment of an AutoBin that includes cleaning, re-painting, welding as required and replacement of lids. The unit price shall include all labour and materials required to complete the Work. The unit price shall also include payment for removing the AutoBin from its' service location and returning it to either its' original service location, a new service location or the AutoBin storage compound located at 1539 Waverley St.
  - (e) For each sanitization service performed in accordance with E9. The unit price shall include all labour and materials required to complete the Work.
  - (f) For each AutoBin that has both lids replaced in accordance with E10. The unit price shall include all labour and materials required to complete the Work.
  - (g) For each service address where bulky waste items are collected in accordance with E11. The unit price shall include all labour and materials required to complete the Work.
  - (h) For manually collecting garbage from each residential walk-in location per year in accordance with E12.
  - (i) For manually collecting garbage from each residential location per year in accordance with E13.

#### **E5. COLLECTION OF RESIDENTIAL GARBAGE**

- E5.1 The Contractor shall collect the garbage in the AutoBins throughout the areas serviced by this Contract on the schedule and frequency as specified herein. The garbage may be deposited at one of the two designated landfill sites in accordance with E28.
- E5.2 The Work shall be done in a neat manner with due consideration for the cleanliness of the neighbourhoods. Spillage resulting from the lifting and dumping of the AutoBin shall be cleaned up by the Contractor. Lifting of the AutoBins shall be done in safe manner and avoiding contact with nearby overhead wires, fences, garages, etc. Any property damages resulting from this operation shall be rectified at the sole expense of the Contractor.
- E5.3 Where an AutoBin contains a large item such as a couch or mattress the Contractor shall attempt to empty the bin. If the Contractor deems that the AutoBin cannot be safely emptied he shall notify the Contract Administrator immediately. If the Contract Administrator agrees that the Work is unsafe, the Contract Administrator will rectify the problem and may require the Contractor to manually remove the large item on an Extra Work basis
- E5.4 The Contractor will not be required to clean up garbage placed around the AutoBins by residents unless the AutoBin was not serviced in accordance with the collection schedule as specified in E14
- E5.5 Payment is in accordance with E4.1(a) and E4.1(b).

## **E6. BFI CANADA PRAIRIE GREEN LANDFILL**

- E6.1 The City of Winnipeg has an agreement with BFI Canada that includes the disposal of residential garbage at the Prairie Green Landfill. The agreement allows for up to 12,000 tonnes of garbage disposal per year. The agreement is automatically renewed each year and while it is expected that the agreement will be in effect for the duration of this Contract, it may be terminated for unforeseen reasons or the annual tonnage allotment may change.
- E6.2 In order to optimize the collection operation, the Contractor has the discretion to determine when the hauling shall be directed to either of the two designated landfills provided that the tonnages do not exceed the annual amount for the Prairie Green Landfill.
- E6.3 Since the agreement is a “put-or-pay” arrangement, it is the goal of the City to match, without exceeding, the annual tonnage allotment. The Contractor, in consultation with the Contract Administrator, shall endeavour to achieve this goal.
- E6.4 The Contractor shall provide copies of the weigh tickets issued by the Prairie Green Landfill with the monthly invoice.
- E6.5 Payment is in accordance with E4.1(b).

## **E7. RELOCATE AUTOBINS**

- E7.1 The City is required to relocate AutoBins on occasion in order to facilitate residents building garages, driveways or other required reasons. These relocations could involve moving an AutoBin anywhere from a few metres down the lane to anywhere in the City, including to the central storage location at 1539 Waverley Street.
- E7.2 The Contract Administrator will direct the Contractor when and where to relocate AutoBins.
- E7.3 Payment will be in accordance with E4.1(c).

## **E8. REFURBISH AUTOBINS**

- E8.1 The Contract Administrator will direct the Contractor to have specific AutoBins refurbished. This may be as a result of an AutoBin fire, vehicle collision or general wear and tear.
- E8.2 The scope of the Work shall include sandblasting and repainting, straightening of the pickup arms, repair and replacement of the lids and hinges, and delivery of the AutoBin from the original location to the refurbishment location and returned to a location designated by the Contract Administrator, including the central storage location at 1539 Waverley St. The City currently uses Northwest Decorating in Winnipeg (204-233-5579) for this work.
- E8.3 Any major welding repairs will be paid for as Extra Work.
- E8.4 Payment will be in accordance with E4.1(d).

## **E9. SANITIZE AUTOBINS**

- E9.1 The Contract Administrator will direct the Contractor to sanitize specific AutoBins. This is typically done in the summer months as a result of a concern about odour and/or insects.
- E9.2 When directed to do so, the Contractor shall apply a suitable amount of “Very Berry” or equivalent to the AutoBin immediately after it is emptied.
- E9.3 AutoBins shall be sanitized immediately after the next collection but no sooner than 48 hours of notification.

E9.4 Payment shall be in accordance with E4.1(e)

**E10. REPLACE AUTOBIN LIDS**

E10.1 The Contract Administrator will direct the Contractor to replace AutoBin lids. This is done typically after an AutoBin fire or other act of vandalism. The Work shall include removing any residue left from the previous lids, straightening or replacement of the hinges and springs, and supply and installation of new AutoBin lids.

E10.2 The Contractor shall keep a suitable inventory of AutoBin lids to meet the demand for replacements. The City currently purchases AutoBin lids from Westland Plastics Ltd. in Winnipeg (phone 204-488-6075)

E10.3 AutoBin lids shall be replaced within five (5) Working Days of notification.

E10.4 Payment shall be in accordance with E4.1(f).

**E11. COLLECTION OF BULKY WASTE**

E11.1 Bulky Wastes are defined by the Solid Waste By-Law [Clause 2(d)] as large items of garbage exceeding 34 kilograms (75 pounds) in weight or exceeding 1.5 metres (5 feet) in any direction, including large appliances and furniture, hot water tanks, mattresses and carpets, but excluding automobile parts regardless of size or weight. Notwithstanding statements to the contrary which may be contained in the Solid Waste By-Law 1340/76, and amendments thereto, tires, smaller cardboard boxes, Christmas trees, tree cuttings approximately one metre in length and approximately 100 mm in diameter, in bundles not exceeding 34 kg and such materials shall not be considered as bulky wastes and shall be collected with the regular collection of the garbage. The placement of these items is required to be in accordance with the placement of bulky wastes as specified in the Solid Waste By-Law (By-Law 1340/76) as amended.

E11.2 The Contract Administrator will direct the Contractor to collect bulky wastes. A list of service addresses will be provided to the Contractor on a daily basis. Each address could include up to seven (7) bulky waste items.

E11.3 Bulky wastes shall be collected within five (5) Working Days of notification.

E11.4 Payment shall be in accordance with E4.1(g).

**E12. WALK-IN SERVICE**

E12.1 At those premises designated by the Contract Administrator, the Contractor shall provide "walk-in service" to collect from a location adjacent to the house. Empty containers and lids shall be replaced at the storage location. It is the Contractors option whether the garbage from these locations be placed in an AutoBin or collected manually along with the locations specified in E13. This service is applicable only to specifically approved residential premises designated by the Contract Administrator when the occupants meet the criteria with respect to medical conditions. As of July 1, 2005 there are fourteen (14) locations that receive this service. Each location receives the service about fifty (50) times per year. Payment is in accordance with E4.1(h).

E12.2 Walk-in service shall not be provided for bulky wastes. Bulky wastes for residential premises provided with "walk-in service" shall be treated in the same manner as any other residential premises.

### **E13. MANUAL COLLECTION**

- E13.1 There are approximately 900 single family residential locations within the AutoBin collection area that require manual collection of garbage. These residents are required to set out their garbage (and recycling) on the front street for collection on specific cycle days.
- E13.2 All residential pick-ups shall be scheduled on a five-day cycle basis. The Contractor shall collect the garbage from these locations on the corresponding day cycle on the Refuse and Recycling Collection Day Map referenced in E1.2.
- E13.3 The payment shall be in accordance with E4.1(i).

### **E14. SCHEDULE OF COLLECTION ROUTES AND DAYS OF COLLECTION**

- E14.1 The collection day schedule for the various AutoBin services are shown in drawings referenced in E1.2.
- E14.2 For the single family AutoBin collection areas (i.e. Days 1 through 5) the scheduled collection areas is only meant as a guide. It is the intent of the AutoBin collection program that AutoBins should be emptied when they are full in order to make the collection effort as efficient as possible while at the same time keeping the neighbourhoods as clean as possible. Contractors will be allowed to deviate from the collection schedule to ensure the bins are collected when as full as possible but not overflowing. In general terms this means the collection schedule could vary as much as two days from the designated collection day for that area.
- E14.3 For the AutoBins designated to be collected on a specific weekday, weekdays or cycle days, there can be no deviation from that schedule except for statutory holidays in accordance with E15.2. In such cases, the Contractor shall provide the required twice-per-week collections on a Tuesday/Thursday, Monday/Wednesday, or Wednesday/Friday schedule, depending on the holiday day of the week -- except for the two-day Christmas holiday period, where one of the two twice-a-week schedules will be reduced to once-a-week, depending on the days of the week involved, as directed by the Contract Administrator. Missed collections associated with failure to adequately notify may be subject to the penalty provisions of E21.
- E14.4 In the Manual collection areas, the collection of waste shall be on the same day as the existing Refuse and Recycling Day Cycle Collection schedule for that area.
- E14.5 The Contractor shall provide a detailed schedule of collection routes including the starting points of each piece of equipment to be used on each cycle collection day for each route, no later than one month prior to the commencement of the Work of this Contract. This schedule is subject to the approval of the Contract Administrator, and shall be maintained throughout the Contract period unless formally changed in accordance with E14.7.
- E14.6 The hours of collection shall be between 7:00 a.m. and 7:00 p.m., except in the cases of unusual delay, emergency or equipment breakdown, the Contractor may extend the hours of collection accordingly, provided that any deviation from the schedule is reported to the Contract Administrator by the Contractor immediately or as may be required elsewhere in this Contract. In any event however, the Contractor may not start earlier than 7:00 a.m. or carry out collections past 10:00 p.m.
- E14.7 Should the Contractor wish to change the schedule of pick-ups during the course of the Contract, the Contractor shall notify the Contract Administrator in writing at least eight (8) calendar weeks prior to the proposed date of change. The Contractor is advised that the day-cycle system is also utilized by the City's Recycling Program currently provided to all single-family premises, and considerations of pick-up schedule change requests will involve this major factor as well. Accordingly, any change shall be subject to the approval of the Contract Administrator. The Contractor shall be responsible for the duplication and delivery to each

affected premises of a suitable notice of the change, prepared and authorized by the Contract Administrator from relevant information supplied by the Contractor.

## **E15. PEAK PERIODS AND HOLIDAYS**

E15.1 There is considerable variation in the amount of garbage to be picked up in a given area from week to week, particularly after a non-collecting holiday -- as noted below. The Contractor shall meet this variation in demand by using extra equipment, manpower or overtime if required, in order that the garbage is regularly picked up as required. To accommodate extended collections during peak periods, the City's Disposal Utility has agreed to extend its hours of operation as noted in E28.3, although the City will pass on its costs at the rate of \$150.00 per hour to all Contractors in proportion to their specific use during the period in question.

E15.2 The Contractor is allowed to collect garbage on Saturdays or Sundays. The Contractor shall not collect garbage on the following holidays or on days observed by the City of Winnipeg in lieu of these holidays:

New Year's Day	Labour Day
Good Friday	Thanksgiving
Easter Monday	Remembrance Day
Victoria Day	Christmas Day
Canada Day	Boxing Day
August Civic Holiday	

and any other day observed as a holiday as directed by the Contract Administrator.

E15.3 The Contractor is advised that the City publishes a recycling and Garbage Collection calendar annually, which is available upon request (and is also in the back of the Winnipeg White Pages phone book).

## **E16. LIST OF EQUIPMENT**

E16.1 Full-time equipment proposed shall not be used to collect wastes outside these Works.

E16.2 To ensure equipment suitability for effective Contract performance throughout the duration of the Contract, vehicles used in the performance of this Contract shall be no older than the model year 2002 without the expressed written permission of the Contract Administrator.

E16.3 The Contractor shall provide the Contract Administrator with a list of all equipment, including identification numbers, to be used in the execution of this Contract, at least one month prior to starting the Contract. Whenever an addition or deletion is proposed, the Contractor shall notify the Contract Administrator in writing, one calendar week prior to this change actually taking place. Under emergency conditions caused by equipment breakdown, snow storms or similar conditions, same day notice shall be considered adequate. Equipment not previously identified to the Contract Administrator may not be allowed to dispose of collected material at no charge, to the disposal sites identified in E28.

E16.4 The City may elect, at anytime throughout the Contract, to install GPS monitoring equipment on the vehicles used for this Work. The monitoring of vehicles would be to ensure the Contractor is providing collection services in a timely and effective manner. The tracking of vehicles will only be on scheduled days of collection.

## **E17. INSPECTION**

E17.1 Periodic inspections of the Contract area, including vehicle inspections and contents therein contained, may be made by the Contract Administrator to verify that the service supplied by the

Contractor is adequate in all respects. If any deviations from the requirements of the Contract exist, they will be noted, and the Contractor or representative will be notified, either orally or in writing, of the corrective measures to be taken. Such periodic inspections do not relieve the Contractor in any way from making independent inspections to ensure that the Work is being performed satisfactorily.

#### **E18. COMMUNICATIONS REQUIREMENTS**

- E18.1 The Contractor shall maintain an office, equipped with a phone and facsimile machine and staffed by a competent person, open from 8:00 a.m. to 4:30 p.m., not including Saturdays, Sundays and statutory holidays.
- E18.2 The Contractor shall have a qualified field supervisor, dedicated to this Work only, on duty throughout all hours of the performance of these Works, and they must be equipped with a cellular telephone so as to ensure a constant ability to be contacted by the City and to enable a courteous, speedy, and efficient response to all service deficiencies.
- E18.3 The Contractor shall submit to the Contract Administrator a prioritized listing of the Contractor's staff that can be contacted after the office hours noted above if required. The Contractor shall ensure that this listing is current by providing the Contract Administrator with an updated listing whenever changes to staff contacts occur.
- E18.4 Should the City be unable to contact the Contractor to respond to service deficiency concerns, the City will immediately address the deficiency in service and the associated costs shall be charged to the Contractor as liquidated damages.

#### **E19. DISMISSAL OF EMPLOYEES**

- E19.1 In addition to GC.5.01(4) of the General Conditions, the Contract Administrator may request the suspension, discharge, or other disciplinary action of any employee directly involved in the collection process for one or more of the following activities during working hours, and the Contractor shall comply with such request as promptly as possible:
- (a) Found in possession of or under the influence of alcohol and/or mind-altering drugs;
  - (b) The use of foul, profane, vulgar or obscene language, or other publicly offensive behaviour;
  - (c) Solicitation of gratuities or tips from the public for services performed under this Contract;
  - (d) The refusal to collect and/or handle garbage placed out for pick-up in accordance with this Contract;
  - (e) The wanton or malicious damage or destruction of containers and/or receptacles;
  - (f) The wanton or malicious scattering or spilling of garbage;
  - (g) The provision of services by staff who are clothed in a manner that is clearly of an unacceptable public standard; or
  - (h) The scavenging or removal from the disposal stream of material placed out for collection (in violation of Paragraph 13 of the Solid Waste By-law 1340/76).

#### **E20. WORK PERFORMANCE AND EQUIPMENT BREAKDOWN**

- E20.1 If, in the opinion of the Contract Administrator, the Contractor is not performing the Work reasonably in accordance with the approved schedule, the Contract Administrator may demand, in writing, more trucks and/or staff to be provided by the Contractor immediately, and upon the Contractor's failure to provide them, the City may arrange to hire additional trucks and staff and charge the cost of such hire to the Contractor. Such supplementary support resources will continue at the Contractor's expense until the Contract Administrator is advised of a satisfactory

plan of action to correct the referenced performance deficiency or until other remedy as provided in the Contract is invoked.

E20.2 The Contractor shall immediately notify the Contract Administrator or Designate whenever peak period excesses or equipment breakdowns occur that are likely to generate delays in the regularly provided collection service. The Contract Administrator shall be advised as to the Contractor's plans to correct this deficiency in service. Should the City not be advised, then the associated uncollected premises may be deemed an area omission under E21.3 following, and subject to the performance deficiency remedies contained therein.

E20.3 Where isolated groups of premises such as bays or street sections have erroneously been missed in a collection operation, the following shall occur. Where the Contractor receives notice of a missed sector or sectors and staff and equipment are still available in that workday, the missed area(s) shall be collected prior to the end of the same Working Day. Where the staff and equipment are not reasonably capable of being mobilized to address the missed sector(s), the Contractor shall schedule such missed collection as the initial collection of the subsequent day. Where the Contractor does not respond accordingly, the City reserves the right to carry out such collections at the Contractor's cost, and such costs will be deducted from subsequent progress payments. The correction of such missed collections will not relieve the Contractor of the Schedule obligations of E14.

## **E21. SERVICE STANDARDS**

E21.1 One of the goals of the Solid Waste Division is to provide excellent service to its customers.

E21.2 In order to determine the level of service being provided, the City operates a Call Centre and tracks service deficiencies and other calls from its customers. Every call to the Call Centre generates a service request. Service requests are categorized into five main categories:

- (a) Service Deficiency
- (b) Request for Service
- (c) Same Day Miss
- (d) Miscellaneous
- (e) Bulky Service Request

E21.3 Service deficiencies are typically, but not limited to, instances of:

- (a) Missed collection (manual)
- (b) Misplaced or damaged collection container (manual)
- (c) Spillage
- (d) Dangerous driving
- (e) Profanity
- (f) Damage to private or public property
- (g) Excessive noise

E21.4 A call from a customer regarding missed collection that is received on the same day as the scheduled collection is not a service deficiency.

E21.5 A call from a customer regarding an overflowing AutoBin is not a service deficiency unless the AutoBin has not been serviced for a period of more than seven (7) calendar days. The seven (7) day provision will be extended in the case of holidays as listed in E15.2 occurring within the seven (7) days.

- E21.6 Discretion will be applied by the Contract Administrator in cases where there are circumstances beyond the control of the Contractor such as high winds. This discretion will only be applied in a limited number of cases.
- E21.7 The Contract Administrator shall provide the Contractor a copy of every service request, except for those classified as Miscellaneous. It is the intent of the City during this Contract to supply and install a computer terminal and associated software in the Contractor's office to directly receive service requests electronically. The Contractor will be required to complete the work order electronically and route to the City in order to complete the service request. The City will provide software application training during this process.
- E21.8 If the service request is a service deficiency, the Contractor shall remedy the service deficiency within twenty-four (24) hours of receipt, and report back to the City within forty-eight (48) hours of receipt, the time and date when the remedy occurred. Further to E21.7, the Contractor will be required to report back by noon of the following Working Day when the service requests are transmitted electronically. Failure to do so will result in a service deficiency fee of seventy-five dollars (\$75.00) per occurrence.
- E21.9 In the case of an isolated missed pick-up or pick-ups, as described in E20.3, the Contractor shall be assessed a missed service deficiency fee in the amount of seventy-five dollars (\$75.00) for each unit as defined in the Form B: Prices which, after investigation, has been determined by the Contract Administrator to have been missed on any collection.
- E21.10 The Contractor shall not be assessed a service fee for a missed collection if the Contractor collects the missed pick-up as outlined in E20.3. The Contractor will not be entitled to compensation for the additional volumes of subsequent pick-ups.
- E21.11 The Contract Administrator shall make known to the Contractor's Supervisor, or to the competent person in the office, notification of this missed pick-up. Notification of the missed pick-up by phone, by facsimile or electronically, or in person by the Contract Administrator, shall be sufficient notice for the application of the service fee for missed pick-ups. The sum, as defined above as a service fee, will be deducted from the Contractor's payment for the month of occurrence. These considerations are not intended to be applied to major service delays associated with the conditions described in E20.1.
- E21.12 If there are more than four (4) service deficiencies on any day, a service deficiency fee of fifty dollars (\$50.00) per service deficiency in excess of four (4) will be assessed.
- E21.13 If there are less than three (3) service deficiencies on any day, an incentive bonus will be paid in the amount of one hundred dollars (\$100.00) per day.
- E21.14 In order to allow for the Contractor to become familiar with the Work, E21.9, E21.12, and E21.13 will not apply for the first thirty (30) days of this Contract.
- E21.15 Any and all claims for damage assigned to the Contractor by the City, will be classified a service deficiency and must be handled in the same timeframe as in E21.8. If, after one week, the deficiency is still unfinished, the City will resolve the claim with material and penalty charges deducted from the monthly progress estimate.

## **E22. IMPASSABLE ALLEYS AND/OR STREETS**

- E22.1 The garbage shall be removed under all weather conditions, with the exception of an act of God (such as a flood or an exceptionally heavy snowfall), which temporarily prevents the performance of the Contract. However, even in such cases, areas or parts of areas, which are able to be collected, shall be serviced. Service may be temporarily postponed only with the permission of the Contract Administrator. Should a temporary postponement of service be

allowed, service must be resumed at the earliest possible time following the postponement, or as stipulated by the Contract Administrator.

- E22.2 Should weather conditions exist such that the Contract Administrator deems it necessary to omit certain pick-ups altogether, no additional payments shall be made, even though the garbage is generated and shall be picked up on subsequent collections.
- E22.3 In the event that an alley or street is impassable to vehicular traffic due to mud, encroaching trees or construction, the Contractor shall employ reasonable measures to provide collections, and will, accordingly, not be held responsible for any default in missed pick-ups from such alley or street. The Contract Administrator will endeavour to advise the Contractor ahead of time of construction impediments whenever so advised by others.
- E22.4 The Contractor shall notify the Contract Administrator of any alley or street that the Contractor feels is impassable due to mud, encroaching trees or construction. In the event that the street and/or alley is declared by the Contract Administrator to be impassable, due to mud or construction--except as outlined above in the case of an impassable alley fronted by a passable street, the Contractor and Contract Administrator shall mutually agree to a method of removing the garbage, and the Contractor shall remove the garbage agreed to within the next two (2) Working Days. Payment for the additional Work involved in the pick-up of the garbage removed in this manner shall be made as extra Work under this Contract. The extra Work entitlement shall be only that Work which is required by the Contractor to remove the garbage from the impassable street or lane to a point where it can be picked up by the Contractor at the nearest passable street or lane.
- E22.5 No extra Work is to be carried out until the Contractor and Contract Administrator decide upon the extra Work price, in writing in accordance with GC. 4.06 of the General Conditions.

## **E23. RESIDENTIAL GARBAGE COLLECTION – RELATED BY-LAWS/INTERPRETATIONS**

- E23.1 Further to Clause GC.7.01 of the General Conditions which identify the Contractor's statutory obligations to comply with all laws which relate to the Work, and to the preservation of public health and safety, three specific By-laws are highlighted herein for purposes of particular focus and interpretation for these Works: these being the Solid Waste By-law 1340/76, the Anti-Litter By-law 1075/75, and the Noise Control By-law 2480/79.
- E23.2 The Solid Waste By-Law 1340/76 and the Anti-Litter By-law 1075/75 as periodically amended by City Council are available at <http://www.winnipeg.ca/CLKDMIS/DocExt/ViewDoc.asp?DocumentTypeId=1&DocId=279&DocType=C> and <http://www.winnipeg.ca/CLKDMIS/DocExt/ViewDoc.asp?DocumentTypeId=1&DocId=259&DocType=C> . All terms and requirements used in and under this Contract shall be in accordance with these By-laws.
- E23.3 The City of Winnipeg Noise Control By-law No. 2480/79, as enforced by the Winnipeg Police Service, has specific applicability to these Works as it relates to citizen rights to an "environment free from excessive sound that may be prejudicial to their health or welfare or safety or degrade the quality of life," and the following excerpts are noted herein:

### Section II Definitions: 2.2.13

**NOISE NUISANCE:** Means any loud, unnecessary, or unusual sound, or any sound whatsoever which either annoys, disturbs, injures, endangers, or distracts from the comfort, repose, health, peace, or safety of any person.

### Section III Prohibited Acts: 3.2.6

**LOADING AND UNLOADING:** No person shall load, unload, deliver, pack or unpack or otherwise handle any containers, products, materials OR GARBAGE in such a manner as to create a noise nuisance.

E23.4 The Contractor shall note that there are no exemption clauses for garbage collection activities either relative to this activity specifically, or to time-of-day criterion, and that any person, subject to Police Services enforcement, may claim a noise nuisance. Accordingly, it may be necessary to vary the schedule or other aspects of these Works should specific isolated infractions be identified resulting from these Works. The Contractor is also advised that By-law Paragraph 4.1.8 does provide for exemption by permit from the Chief of Police, which might be a Contractor option should the Noise By-law cause uncontrollable impediment to satisfactorily carrying out the full requirements of these Works.

**E24. DISCRETIONARY AUTHORITY UNDER THE SOLID WASTE BYLAW**

E24.1 Wherever the Solid Waste By-Law (By-Law 1340/76) and amendments thereto, provides for discretionary authority by the Chief Administrative Officer or designate, or where this discretionary authority is implied in the By-Law, this discretionary authority, as it pertains to matters under this Contract, shall lie with the Contract Administrator.

**E25. DEALING WITH IMPROPERLY STORED / PLACED / UNSAFE GARBAGE CONTAINERS**

E25.1 Should the Contractor find that the garbage is not placed or stored in accordance with the Solid Waste By-Law, By-Law 1340/76 and its applicable amendments; the Contractor shall pick up the garbage and notify the Contract Administrator of the By-Law infraction within twenty-four (24) hours. Alternatively, if the infraction is such as to make the pick-up unreasonable, the Contractor may leave the pick-up and notify the Contract Administrator as soon as possible within that Working Day or commencement of the subsequent Working Day. The Contract Administrator may request the Contractor or supervisor, to meet at a time stipulated by the Contract Administrator, at the location of the pick-up where the By-Law infraction exists to explain the alleged infraction. If there is an infraction of the By-Law, then the Contract Administrator will take immediate steps to have the By-Law provisions enforced and notify the Contractor to resume garbage collection.

**E26. SPILLAGE**

E26.1 The Work shall be done in a neat manner with due consideration for the cleanliness of the neighbourhoods. Spillage resulting from the lifting and dumping of the AutoBin shall be cleaned up by the Contractor. Spillage resulting from the lifting and dumping of the AutoBin shall be cleaned up by the Contractor.

E26.2 The Contractor shall be responsible for any spillage resulting from leakage of any fluids discharged from the Contractor's equipment during and after the packing operation.

E26.3 The Contractor shall be responsible for any spillage resulting from the leakage of fluids due to a malfunction of the Contractor's equipment.

E26.4 The Contractor shall clean up garbage spillage promptly and completely. Where spillage includes waste oils, paints and other liquids, the Contractor shall use appropriate measures, as approved by the Contract Administrator, to remove all traces of the liquid as practicable.

E26.5 In the case of a fire occurring in a loaded garbage packer and where the load is dumped at the location of the fire occurrence, the Contractor shall be responsible to clean up the spillage as soon as the fire is brought under control and, at a minimum, this must be done on the same day.

- E26.6 The cleanup of any spillage will be considered, as incidental to the Contract and no additional payments will be made for any such Work.
- E26.7 Failure to satisfactorily clean up spillage, according to the above, may result in the City undertaking or authorizing the cleanup, and all costs incurred will be charged to the Contractor as liquidated damages.

**E27. DEAD ANIMALS**

- E27.1 The Contractor will not be required to pick up dead animals from the street system.

**E28. SOLID WASTE DISPOSAL SITE**

- E28.1 The designated garbage disposal sites for this Contract shall be the City of Winnipeg Brady Road Sanitary Landfill Site located approximately one mile south of the Perimeter Highway (P.T.H. #100) on Brady Road as well as the BFI Canada Prairie Green Landfill located approximately one mile north of the Perimeter Highway (P.T.H. #101) on P.T.H. No. 7.
- E28.2 No garbage collected under this Contract shall be deposited in any place in the City or outside other than those places approved by the Contract Administrator.
- E28.3 The hours of operation of the Brady Road landfill site are currently as follows (but are subject to change):
- |                          |                |
|--------------------------|----------------|
| (a) Weekdays             | 06:00 to 18:00 |
| (b) Saturdays            | 08:00 to 16:00 |
| (c) Sundays and Holidays | 09:00 to 17:00 |
- E28.4 The hours of operation of the Prairie Green landfill site are currently as follows (but are subject to change):
- |                          |                |
|--------------------------|----------------|
| (a) Weekdays             | 05:30 to 17:00 |
| (b) Saturdays            | 06:00 to 13:00 |
| (c) Sundays and Holidays | closed         |
- E28.5 Should the solid waste disposal facility be open longer hours, or on certain statutory holidays, the Contractor shall be permitted to take advantage of these hours, subject to the collection hour limitations of E14. During occasional peak garbage generation periods, the City may keep the Brady Road landfill open after hours at its discretion upon specific daily request by the Contractor to the Landfill Supervisor. The notice to the City's Customer Service Call Centre required by E20.2 shall be carried out whenever extended landfill hours are requested.
- E28.6 The Contractor shall note that the dumping face at the landfill may vary in location within the site throughout the Contract period.
- E28.7 At the City's solid waste disposal facility, the Contractor's collection personnel shall be required to take direction from the Contract Administrator or delegate at the Landfill facility as to the location of disposal to be used in the site. The Contractor's personnel using the disposal facilities in the course of the discharge of their duties under this Contract, shall respect all posted speed operational regulations, safety policies and procedures for contract employees, any oral directions given by that Contract Administrator or designate, weigh in their vehicle and load prior to entering the facilities, and weigh out once every three months as a minimum to confirm the tare weight of their vehicle.

**E29. DISPOSAL CHARGES**

- E29.1 The Contractor shall not be charged for disposal of garbage collected under the terms of this Contract at the designated disposal site. Any disposal of garbage collected outside the terms of this Contract as part of the deliveries under Contract is strictly prohibited, and shall be considered a default of the Contract.
- E29.2 Should the Contractor wish to dispose of garbage collected under the Contract mixed with other garbage in a load, the Contractor shall be required to pay for the disposal of the total load.
- E29.3 The Contractor should note that the disposal of garbage not collected under this Contract but disposed of at no charge at any City landfill site is a violation of Clause 18(h) of the Solid Waste By-Law. The Contractor's attention is drawn to the penalties listed in the By-Law for violations under the By-Law 1340/76 and its applicable amendments.

**E30. EQUIPMENT AND PERSONNEL SAFETY REQUIREMENTS**

- E30.1 The Contractor is expected to meet or exceed all equipment and Personnel safety requirements required by Federal, Provincial and Municipal law.
- E30.2 The Contractor's name and unit number shall adequately identify the Contractor's equipment so that unit can be readily identified. All unit identification lettering and numbers must be at least 100mm high.

**E31. METRIC MEASUREMENTS**

- E31.1 The copy of By-Law 1340/76 and amendments thereof, forming part of this specification, is in metric measurements.

**E32. SERVICE LOCATIONS**

- E32.1 The following is a listing of the non-cycle day Apartment and Commercial service locations for this Work.

Street No.	Street Name	Service Name	No. of Units	No. of Bins	Bin Size (cu. m)	Current Pickup Day(s)
303	Assiniboine Ave	Newcastle Apartments	35	1	2	Mon./Thur.
348	Assiniboine Ave	Redboine Apartments	18	1	2	Mon./Thur.
356	Assiniboine Ave	Apartments	9	1	2	Mon./Thur.
400	Assiniboine Ave	Camelot Apartments	45	2	3	Mon./Thur.
405	Assiniboine Ave	Colonial House Apts.	34	1	3	Mon./Thur.
421	Assiniboine Ave	Eden Towers Apts.	39	1	3	Mon./Thur.
500	Balmoral St	Payuk Inter-Tribal Co-op	42	3	2	Mon./Thur.
535	Bannatyne Ave	Apartments	8	1	2	Mon./Thur.
250	Broadway	Nelson Apartments	31	1	2	Mon./Thur.
275	Broadway	Union Centre Inc.	1	2	3	Mon./Thur.
314	Broadway	Princeton Apartments	87	1	2	Mon./Thur.
346	Broadway	Townhouse Apartments	34	1	2	Mon./Thur.
15	Carlton St	Kelly House Apts.	119	3	2	Mon./Thur.
30	Carlton St	Carlton Food Mart / Brighton Apts.	13	1	1	Mon./Thur.

Street No.	Street Name	Service Name	No. of Units	No. of Bins	Bin Size (cu. m)	Current Pickup Day(s)
31	Carlton St	Carlton Towers	14	1	1	Mon./Thur.
36	Carlton St	Lord Shelly Apts.	14	1	3	Mon./Thur.
45	Carlton St	Monterey Apartments	30	1	3	Mon./Thur.
50	Carlton St	Saint Moritz Apts.	34	1	2	Mon./Thur.
61	Carlton St	Dalnavert Museum	1	1	2	Mon./Thur.
66	Carlton St	Carlton Manor Apts.	32	1	2	Mon./Thur.
74	Carlton St	Ellesmere Apartments	15	1	1	Mon./Thur.
236	Carlton St	Royal Winnipeg Ballet housing	1	1	2	Mon./Thur.
344	Cumberland Ave	Heritage Benevolent Assoc. of Man.	23	1	3	Mon./Thur.
171	Donald St	Crosstown Credit Union	1	1	3	Mon./Thur.
10	Edmonton St	Roney Plaza Apts.	47	1	3	Mon./Thur.
16	Edmonton St	Edmont Apts.	16	1	3	Mon./Thur.
43	Edmonton St	Ramsay Apartments	16	1	2	Mon./Thur.
52	Edmonton St	The Fairmont Apts.	30	1	2	Mon./Thur.
66	Edmonton St	Rochester Apartments	23	1	2	Mon./Thur.
308	Fort St	Vendome Hotel	1	1	3	Mon./Thur.
60	Frances St	Wpg. Housing	39	2	3	Mon./Thur.
187	Garry St	Dorwin Hotel	1	1	2	Mon./Thur.
287	Garry St	Garrick Hotel	1	1	3	Mon./Thur.
380	Graham Ave	Royal Winnipeg Ballet	1	1	2	Mon./Thur.
26	Hargrave St	Apartments	18	1	1	Mon./Thur.
30	Hargrave St	Lady Anne Apartments	15	1	2	Mon./Thur.
40	Hargrave St	Park Sheraton Apts.	16	1	1	Mon./Thur.
42	Hargrave St	Forty Two Apartments	17	1	1	Mon./Thur.
44	Hargrave St	Kenilworth Court Apts.	23	1	2	Mon./Thur.
45	Hargrave St	Fredmont Apts.	16	1	2	Mon./Thur.
62	Hargrave St	Office Building	1	1	2	Mon./Thur.
72	Hargrave St	Ramada Apartments	36	1	3	Mon./Thur.
78	Hargrave St	Roy John Manor Apts.	16	1	1	Mon./Thur.
379	Hargrave St	The Ambassador	71	2	3	Mon./Thur.
33	Kennedy St	Lincoln Towers Apts.	38	1	3	Mon./Thur.
71	Kennedy St	Scarsdale Apartments	29	1	2	Mon./Thur.
75	Kennedy St	The Willingdon Apts.	38	1	2	Mon./Thur.
85	Kennedy St	Rideau Hall Apts.	14	1	1	Mon./Thur.
165	Kennedy St	Conway Court Apts.	23	1	2	Mon./Thur.
445	Kennedy St	Astoria Apartments	22	1	2	Mon./Thur.
469	Kennedy St	Central Park Housing Co-op	27	1	3	Mon./Thur.
469	Kennedy St	Central Park Housing Co-op	0	1	2	Mon./Thur.
224	Main St	Apartments	32	1	3	Mon./Thur.
576	McDermot Ave	Wpg. Housing Rehab. Corp. Apts.	36	2	3	Mon./Thur.

Street No.	Street Name	Service Name	No. of Units	No. of Bins	Bin Size (cu. m)	Current Pickup Day(s)
36	Navy Way	The Mount Royal	29	1	2	Mon./Thur.
262	Portage Ave	Dominion News & Gifts	1	1	2	Mon./Thur.
350	Qu'Appelle Ave	Vermont Court Apts.	14	1	1	Mon./Thur.
350	Qu'Appelle Ave	Vermont Court Apts.	0	1	2	Mon./Thur.
429	Qu'Appelle Ave	Apollo Apartments	36	1	3	Mon./Thur.
435	Sargent Ave	Four Thirty Five Sargent Ave. Apts.	35	2	3	Mon./Thur.
805	Sherbrook St	Sherbrook Arms	11	1	1	Mon./Thur.
825	Sherbrook St	Society for Manitobans w/ Disabilities	1	1	3	Mon./Thur.
853	Sherbrook St	Apartments	23	2	2	Mon./Thur.
87	Smith St	Lovat Apartments	39	1	3	Mon./Thur.
250	St Mary Ave	Mitzi's Restaurant	1	1	2	Mon./Thur.
280	St Mary Ave	Imperial Veterans Cdn. Legion No. 84	1	1	2	Mon./Thur.
385	St Mary Ave	Cassidy & Ramsay Law Office	1	1	2	Mon./Thur.
185	Vaughan St	Clinton Apartments	28	1	2	Mon./Thur.
219	Vaughan St	Vaughan Apartments	35	1	2	Mon./Thur.
227	Vaughan St	Brunswick Apartments	37	1	2	Mon./Thur.
436	William Ave	Versatech Industries Inc.	1	1	3	Mon./Thur.
620	William Ave	Kenora Apartments	17	1	3	Mon./Thur.
568	Agnes St	Ella Apartments	11	1	3	Tues./Fri.
578	Agnes St	Vesta Apts.	20	1	2	Tues./Fri.
854	Alverstone St	Marie Apartments	14	1	1	Tues./Fri.
874	Alverstone St	Alverstone Apartments	11	1	1	Tues./Fri.
880	Arlington St	Arlington Sr. Citizens Home Apts.	120	2	3	Tues./Fri.
888	Arlington St	Sunset House Sr. Citizens Home	35	1	3	Tues./Fri.
290	Beverley St	Minerva Court	15	1	3	Tues./Fri.
441	Beverley St	Apartments	6	1	1	Tues./Fri.
500	Burnell St	Westend Manor Apts.	40	1	2	Tues./Fri.
510	Burnell St	Prince Harold Apts.	28	1	3	Tues./Fri.
520	Burnell St	Prince Randolph Apts.	28	1	3	Tues./Fri.
661	Ellice Ave	Dalat Restaurant	1	1	3	Tues./Fri.
755	Ellice Ave	Annabe Apartments	13	1	2	Tues./Fri.
776	Ellice Ave	Rudstan Apartments	8	1	1	Tues./Fri.
854	Ellice Ave	Hindu Society of Man.	1	1	1	Tues./Fri.
234	Moray St	Moray Apartments	30	1	2	Tues./Fri.
1837 1/2	Portage Ave	Classic Cafe & Billiards	1	1	1	Tues./Fri.
1845	Portage Ave	3524842 Manitoba Ltd.	1	1	3	Tues./Fri.
1915	Portage Ave	Park Lane Apts.	10	1	1	Tues./Fri.
1945	Portage Ave	Willcrest Apartments	17	1	2	Tues./Fri.
2130	Portage Ave	Capri Apartments	50	1	3	Tues./Fri.
2150	Portage Ave	Thunderbird Apartments	70	1	3	Tues./Fri.

Street No.	Street Name	Service Name	No. of Units	No. of Bins	Bin Size (cu. m)	Current Pickup Day(s)
2187	Portage Ave	Moorgate Apartments	24	1	3	Tues./Fri.
2193	Portage Ave	Hastings Apartments	24	1	2	Tues./Fri.
2199	Portage Ave	Lady Conway Apts.	24	1	2	Tues./Fri.
2235	Portage Ave	Silver Heights Apts.	49	4	3	Tues./Fri.
2265	Portage Ave	Mount Royal	26	2	2	Tues./Fri.
2345	Portage Ave	St. James Place Apartments	90	2	3	Tues./Fri.
2391	Portage Ave	Keller Towers Apts.	56	2	2	Tues./Fri.
2415	Portage Ave	Essex House Apts.	24	1	2	Tues./Fri.
2425	Portage Ave	Strathcona House	25	1	3	Tues./Fri.
2431	Portage Ave	The Vermont	15	1	3	Tues./Fri.
2441	Portage Ave	Vernon Hall Apts.	15	1	2	Tues./Fri.
2451	Portage Ave	Rae Apartments	18	1	3	Tues./Fri.
2461	Portage Ave	Whytewold Apartments	18	1	3	Tues./Fri.
2575	Portage Ave	Leduke Apartments	3	1	2	Tues./Fri.
2631	Portage Ave	McDonald Worldwide Travel	1	1	1	Tues./Fri.
626	Sargent Ave	Royal Cdn. Legion No. 1	1	1	3	Tues./Fri.
727	Sargent Ave	Lady Beverley Apts.	8	1	2	Tues./Fri.
737	Sargent Ave	Adanac Apartments	18	1	2	Tues./Fri.
743	Sargent Ave	Adanac Apartments	21	1	2	Tues./Fri.
751	Sargent Ave	Hunter A & M Rosario Lodge	1	1	1	Tues./Fri.
771	Sargent Ave	Mission Baptist Church	1	1	2	Tues./Fri.
777	Sargent Ave	Baptist Mission Apts.	49	1	2	Tues./Fri.
590	Simcoe St	Regent Apartments	17	1	2	Tues./Fri.
723	St Matthews Ave	Andrews Apartments	8	1	2	Tues./Fri.
257	Toronto St	Royal Plaza Apartments	17	1	2	Tues./Fri.
260	Toronto St	Hekla Block Apartments	18	1	3	Tues./Fri.
376	Toronto St	Prince Andrew Apartments	16	1	1	Tues./Fri.
155	Traill Ave	Hilden House Apartments	30	1	3	Tues./Fri.
301	Victor St	Victor Manor Apartments	30	1	3	Tues./Fri.
351	Victor St	Wpg. Housing Rehab. Apts.	19	1	3	Tues./Fri.
505	Victor St	Wayne Apartments	14	1	2	Tues./Fri.
590	Victor St	Acadia Apartments	24	1	2	Tues./Fri.
701	Wellington Ave	Wellcourt Apartments	18	1	2	Tues./Fri.
790	Wellington Ave	Autumn House	70	2	2	Tues./Fri.
1095	Wolever Ave	Autumnwood Apartments	22	2	2	Tues./Fri.
357	Assiniboine Ave	Assiniboine Court Apts.	15	1	1	Mon.
390	Assiniboine Ave	Restaurant Dubrovnik	1	1	3	Mon.
270	Broadway	The Drake	31	1	2	Mon.
295	Broadway	Odd Fellows Temple Assoc.	1	1	2	Mon.
296	Broadway	Kolas Apartments	24	1	2	Mon.

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354	Broadway	Hanford Drewitt Ltd.	1	1	2	Mon.
387	Broadway	Booth Dennehy Ernst & Kelsch	1	1	1	Mon.
53	Carlton St	Derwood Arms Apts.	24	1	2	Mon.
329	Cumberland Ave	Hechtcorp Holdings Inc.	1	1	3	Mon.
427	Cumberland Ave	Wolfe Apartments	11	1	2	Mon.
10	Donald St	Campbell Marr	1	1	1	Mon.
54	Donald St	Apartments	10	1	2	Mon.
376	Donald St	Croft Music	1	1	2	Mon.
35	Edmonton St	Aster Apartments	16	1	1	Mon.
60	Edmonton St	Edmonton Manor	22	1	2	Mon.
211	Edmonton St	Saint Francis Friary	1	1	1	Mon.
264	Edmonton St	Magic Room	1	1	1	Mon.
400	Edmonton St	Knox United Church	1	1	2	Mon.
120	Fort St	3104834 Manitoba Ltd.	1	1	2	Mon.
176	Fort St	Pyramid Cabaret	1	1	1	Mon.
372	Graham Ave	Hull's Family Bookstores	1	1	2	Mon.
394	Graham Ave	Doctors Building	1	1	2	Mon.
399	Graham Ave	The Graham Apartments	34	1	2	Mon.
340	Hargrave Pl	Unicity Taxi	1	1	2	Mon.
85	Hargrave St	Lady Ronna Apts.	16	1	1	Mon.
220	Hargrave St	St. Mary's Parish Hall	1	1	2	Mon.
23	Kennedy St	Progressive Conservative Party of Man.	1	1	1	Mon.
224	Kennedy St	Windermere Apartments	15	1	2	Mon.
367	Kennedy St	Glamour Apartments	6	1	2	Mon.
396	Kennedy St	Kennedy Apartments	8	1	1	Mon.
474	Kennedy St	Lady Marilyn Apts.	11	1	1	Mon.
214	Main St	Winnipeg Hotel	1	1	2	Mon.
370	Notre Dame Ave	Interior Illusions	1	1	3	Mon.
392	Notre Dame Ave	Apartments	17	1	2	Mon.
406	Notre Dame Ave	Notre Dame Block Apts.	14	1	2	Mon.
238	Portage Ave	Hartford Investments Ltd.	1	1	2	Mon.
268	Portage Ave	The Chocolate Shop	1	1	2	Mon.
394	Portage Ave	Winnipeg Hearing Centres	1	1	1	Mon.
459	Sargent Ave	Apartments	11	1	1	Mon.
467	Sargent Ave	Abbi's Payfair	1	1	3	Mon.
833	Sherbrook St	A Flower Affair (#833) / Prescription Shop #4 (#837)	1	1	3	Mon.
843	Sherbrook St	Bardal Funeral Home	1	1	2	Mon.
70	Smith St	Faith Linda Apts.	15	1	2	Mon.
128	Smith St	Apartments	22	1	2	Mon.
256	Smith St	Holy Trinity Church / Parish Hall	1	1	1	Mon.

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274	Smith St	2177588 Manitoba Ltd.	1	1	1	Mon.
149	Water Ave	Shaw Printing (1974) Ltd.	1	1	1	Mon.
390	York Ave	Garriock Insurance	1	1	1	Mon.
479	Ainslie St	Lord Ainslie Apartments	25	1	2	Tues.
320	Arlington St	Judy Manor Apartments	12	1	1	Tues.
324	Arlington St	Apartments	18	1	2	Tues.
340	Arlington St	Arlington Arms Apts.	24	1	3	Tues.
748	Banning St	Viriden Apartments	11	1	1	Tues.
790	Banning St	Italian Catholic Church	1	1	2	Tues.
439	Berry St	Muriel Apartments	8	1	2	Tues.
574	Beverley St	Davro Apartments	13	1	2	Tues.
70	Carriage Rd	Willgrove Apartments	44	2	2	Tues.
80	Carriage Rd	Willglen Apartments	38	2	2	Tues.
712	Ellice Ave	Ellice Meat Market	1	1	2	Tues.
839	Ellice Ave	Time-Out Relaxation Centre	1	1	3	Tues.
856	Ellice Ave	La Festa Cafecito & Bakery	1	1	2	Tues.
860	Ellice Ave	Gaylord Apartments	8	1	1	Tues.
191	Harcourt St	Manitoba Teachers Society	1	1	3	Tues.
377	Home St	Bartella Court Apts.	14	1	2	Tues.
774	Home St	Lady Lisa Apts.	18	1	2	Tues.
975	Lipton St	Lipton Apartments	21	1	2	Tues.
120	McPhillips St	Wicker World	1	1	3	Tues.
180	McPhillips St	Man. Japanese Cdn. Cultural Centre	1	1	3	Tues.
802	Minto St	Minto Apartments	15	1	2	Tues.
600	Moray St	Accuquip Dental Supply	1	1	2	Tues.
2730	Ness Ave	Royal Cdn. Legion Sr. Citizens Home	48	2	2	Tues.
2841	Ness Ave	Pinewood Village Apts.	14	2	2	Tues.
2885	Ness Ave	Pinewood Villae Apts.	14	2	2	Tues.
774	Notre Dame Ave	Wallianne Apts.	8	1	2	Tues.
780	Notre Dame Ave	Renee Apartments	13	1	1	Tues.
784	Notre Dame Ave	Shaing-Bo Chinese Cuisine	1	1	2	Tues.
788	Notre Dame Ave	Pavilion Apartments	10	1	1	Tues.
842	Notre Dame Ave	Ritz Club Inc.	1	1	2	Tues.
952	Notre Dame Ave	Harvey House Apts.	11	1	1	Tues.
1000	Notre Dame Ave	Man. Schizophrenia Society	1	1	2	Tues.
1060	Notre Dame Ave	Bruce Apartments	17	1	2	Tues.
1070	Notre Dame Ave	Miami Apartments	22	1	2	Tues.
1082	Notre Dame Ave	Sherburn Apts. Section A	4	1	1	Tues.
1086	Notre Dame Ave	Sherburn Apts. Section B	9	1	1	Tues.
1124	Notre Dame Ave	Kenney Apartments	3	1	3	Tues.

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1130	Notre Dame Ave	Erin Apartments	8	1	1	Tues.
1134	Notre Dame Ave	Clifton Apartments	8	1	1	Tues.
1136	Notre Dame Ave	Lady Downing Apts.	16	1	2	Tues.
1142	Notre Dame Ave	Spring Roll Restaurant	1	1	2	Tues.
859	Portage Ave	Instaloans	1	1	3	Tues.
879	Portage Ave	National Money Mart Store #702	1	1	2	Tues.
1775	Portage Ave	Canadian Super Shop	1	1	2	Tues.
1813	Portage Ave	Olympia Cycle & Ski	1	1	2	Tues.
1841	Portage Ave	Portage Cycle	1	1	2	Tues.
1849	Portage Ave	Good Earth Restaurant	1	1	3	Tues.
1919	Portage Ave	Alliance Credit Union	1	1	1	Tues.
2091	Portage Ave	St. James Chiropractic	1	1	1	Tues.
2595	Portage Ave	Birchwood Animal Hospital	1	1	2	Tues.
2635	Portage Ave	J & H Restaurant	1	1	1	Tues.
2653	Portage Ave	M. Cho	1	1	2	Tues.
2700	Portage Ave	St. Andrew's Anglican Church	1	1	2	Tues.
674	Sargent Ave	Morden's of Wpg. Candy Mfg. Ltd.	1	1	2	Tues.
714	Sargent Ave	Chave D'Ouro Restaurante	1	1	1	Tues.
819	Sargent Ave	Zava Enterprises (1979) Ltd.	1	1	3	Tues.
351	Saulteaux Cres	Pantec Self Storage	1	1	2	Tues.
809	Setter St	Church of Latter-Day Saints	1	1	1	Tues.
577	Simcoe St	Sylvan Apartments	12	1	2	Tues.
614	Simcoe St	Laclede Apartments	7	1	1	Tues.
652	Simcoe St	Simcoe Apartments	11	1	1	Tues.
796	St Paul Ave	Row housing	5	1	3	Tues.
373	Strathmillan Rd	Apartments/ Clippers Dog Grooming	8	1	2	Tues.
484	Toronto St	Maniton Apartments	13	1	3	Tues.
787	Toronto St	Popular Printing	1	1	2	Tues.
620	Wellington Ave	Rodryk Apartments	5	1	1	Tues.
1474	Wellington Ave	Bel-Ayre Rentals Ltd.	1	1	1	Tues.
705	Westminster Ave	New Westminster Apts.	8	1	1	Tues.
203	Woodlawn St	Redstone Apartments	16	1	2	Tues.
110	Alexander Ave	GRG Sportswear Inc.	1	1	3	Wed.
184	Alexander Ave	Ukrainian Cultural & Educational Centre	1	1	1	Wed.
46	Austin St	Apartments	8	1	1	Wed.
123	Bannatyne Ave	123 Bannatyne Inc.	1	1	2	Wed.
137	Bannatyne Ave	141 Bannatyne Inc.	1	1	3	Wed.
185	Bannatyne Ave	Cavalier Foods Ltd.	1	1	3	Wed.
65	Ellen St	City of Winnipeg Firehall No. 1	1	2	2	Wed.
425	Henry Ave	Wpg. Housing Apts.	26	2	3	Wed.

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34	Higgins Ave	United Assoc. Local Union 254	1	1	3	Wed.
108	Higgins Ave	Apartments	8	1	3	Wed.
114	Higgins Ave	Manitoba Ltd. t/a King's Hotel	1	1	2	Wed.
62	Isabel St	Manitoba Housing (apts.)	6	1	2	Wed.
235	Isabel St	Howard Block Apts.	10	1	1	Wed.
167	Logan Ave	D.A. Matthews & Co. Limited	1	1	1	Wed.
361	Logan Ave	Ace Auto Electric Ltd.	1	1	3	Wed.
691	Logan Ave	Westwood Mechanical Inc.	1	1	2	Wed.
48	Lydia St	Millbrooke Court Apts.	9	1	1	Wed.
116	Lydia St	Manitoba Housing	5	2	2	Wed.
436	Main St	Empire Cabaret	1	2	3	Wed.
574	Main St	Value Plus	1	1	3	Wed.
637	Main St	Mitchell Fabrics Ltd.	1	1	2	Wed.
654	Main St	Main Meats	1	1	2	Wed.
38	Maple St	Residential	1	1	2	Wed.
748	McDermot Ave	Elenora Apts.	22	1	3	Wed.
821	McDermot Ave	McDermot Baptist Church	1	1	2	Wed.
249 ½	Notre Dame Ave	Tain Enterprises	1	1	3	Wed.
457	Notre Dame Ave	Aquarius Bath	1	1	2	Wed.
459	Notre Dame Ave	Dong Thai Ltd.	1	1	2	Wed.
587	Notre Dame Ave	Pampanga Food Market	1	1	2	Wed.
605	Notre Dame Ave	Royal Cdn. Legion (Monte Cassino)	1	1	3	Wed.
1315	Notre Dame Ave	Manitoba Hydro	1	4	2	Wed.
125	Pacific Ave	The Edge Skatepark	1	1	2	Wed.
44	Princess St	Leon A. Brown Ltd.	1	1	2	Wed.
89	Princess St	Apartments	14	1	2	Wed.
600	Ross Ave	Apartments	6	1	2	Wed.
759	Ross Ave	Parkham Day Care Inc.	1	1	1	Wed.
892	Sherbrook St	Litoma Apartments	8	1	1	Wed.
415	William Ave	William Manor Apartments	9	1	2	Wed.
460	William Ave	Portuguese Fish Food Market	1	1	2	Wed.
563	William Ave	Holyrood Court Apartments	7	1	2	Wed.
567	William Ave	Winnipeg Housing	6	1	1	Wed.
631	William Ave	Three Sisters Apartments	9	1	1	Wed.
860	Winnipeg Ave	Willis Apartments	14	1	2	Wed.
629	McDermot Ave	Sanatorium Board of Manitoba	1	1	2	Thur.
507	McMillan Ave	Lormel Apartments	11	1	1	Thur.
794	Ellice Ave	Kateri Parish	1	1	3	Fri.
1780	Portage Ave	The Mariner Apts.	14	1	2	Fri.
1800	Portage Ave	Bourkevale Apts.	9	1	2	Fri.

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1812	Portage Ave	River Oaks Apts.	17	1	2	Fri.
1830	Portage Ave	Oswald Apartments	12	1	2	Fri.
1846	Portage Ave	Quinton's	1	1	1	Fri.
1858	Portage Ave	Leatherdale Gardiner Funeral Chapel	1	1	2	Fri.
1864	Portage Ave	Chapman Goddard Kagan	1	1	1	Fri.
1918	Portage Ave	Willburrage Apts.	17	3	2	Fri.
1934	Portage Ave	Hartman Apts. 'A'	12	2	2	Fri.
2026	Portage Ave	Surrey Arms Apartments	18	1	2	Fri.
2157	Portage Ave	Wojcik's Funeral Chapel	1	1	2	Fri.
519	Richmond St	Richmond Arms Apts.	29	1	2	Fri.
516	Tylehurst St	Polo Park Apartments	20	1	3	Fri.
530	Tylehurst St	Polo Apartments	30	1	3	Fri.
532	Tylehurst St	Lotus Apartments	20	1	2	Fri.
1700	Burrows Ave	Willow Park East Housing Co-op	72	6	3	Day 2 + 1
1800	Burrows Ave	Willow Park East Housing Co-op	4	4	3	Day 2 + 1
1814	Burrows Ave	Willow Park East Housing Co-op	6	4	3	Day 2 + 1
81	Tyndall Ave	Apartments	34	4	3	Day 2 + 1
175	Colony St	Agape Table	1	1	2	Day 5 + 1