



THE CITY OF WINNIPEG

BID OPPORTUNITY

BID OPPORTUNITY NO. 253-2005

PROVISION OF REPAIR AND MAINTENANCE OF FITNESS EQUIPMENT

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PART B - BIDDING PROCEDURES

B1. PROJECT TITLE

B1.1 PROVISION OF REPAIR AND MAINTENANCE OF FITNESS EQUIPMENT

B2. SUBMISSION DEADLINE

B2.1 The Submission Deadline is 12:00 noon Winnipeg time, February 1, 2006.

B2.2 Bid Submissions determined by the Manager of Materials to have been received later than the Submission Deadline will not be accepted and will be returned upon request.

B2.3 The Contract Administrator or the Manager of Materials may extend the Submission Deadline by issuing an addendum at any time prior to the time and date specified in B2.1.

B3. SITE INVESTIGATION

B3.1 Further to GC.2.01, the Bidder may view the Site without making an appointment.

B3.2 The Bidder is advised that equipment can be viewed on Site during normal business hours.

B4. ENQUIRIES

B4.1 All enquiries shall be directed to the Contract Administrator identified in D4.1.

B4.2 If the Bidder finds errors, discrepancies or omissions in the Bid Opportunity, or is unsure of the meaning or intent of any provision therein, the Bidder shall notify the Contract Administrator of the error, discrepancy or omission, or request a clarification as to the meaning or intent of the provision at least five (5) Business Days prior to the Submission Deadline.

B4.3 Responses to enquiries which, in the sole judgment of the Contract Administrator, require a correction to or a clarification of the Bid Opportunity will be provided by the Contract Administrator to all Bidders by issuing an addendum.

B4.4 Responses to enquiries which, in the sole judgment of the Contract Administrator, do not require a correction to or a clarification of the Bid Opportunity will be provided by the Contract Administrator only to the Bidder who made the enquiry.

B4.5 The Bidder shall not be entitled to rely on any response or interpretation received pursuant to B4 unless that response or interpretation is provided by the Contract Administrator in writing.

B5. ADDENDA

B5.1 The Contract Administrator may, at any time prior to the Submission Deadline, issue addenda correcting errors, discrepancies or omissions in the Bid Opportunity, or clarifying the meaning or intent of any provision therein.

B5.2 The Contract Administrator will issue each addendum at least two (2) Business Days prior to the Submission Deadline, or provide at least two (2) Business Days by extending the Submission Deadline.

B5.2.1 Addenda will be available on the Bid Opportunities page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

B5.2.2 The Bidder is responsible for ensuring that he has received all addenda and is advised to check the Materials Management Branch internet site for addenda shortly before submitting his Bid.

B5.3 The Bidder shall acknowledge receipt of each addendum in Paragraph 8 of Form A: Bid. Failure to acknowledge receipt of an addendum may render a Bid non-responsive.

B6. SUBSTITUTES

B6.1 The Work is based on the Plant, Materials and methods specified in the Bid Opportunity.

B6.2 Substitutions shall not be allowed unless application has been made to and prior approval has been granted by the Contract Administrator in writing.

B6.3 Requests for approval of a substitute will not be considered unless received in writing by the Contract Administrator at least five (5) Business Days prior to the Submission Deadline.

B6.4 The Bidder shall ensure that any and all requests for approval of a substitute:

- (a) provide sufficient information and details to enable the Contract Administrator to determine the acceptability of the Plant, Material or method as either an approved equal or alternative;
- (b) identify any and all changes required in the applicable Work, and all changes to any other Work, which would become necessary to accommodate the substitute;
- (c) identify any anticipated cost or time savings that may be associated with the substitute;
- (d) certify that, in the case of a request for approval as an approved equal, the substitute will fully perform the functions called for by the general design, be of equal or superior substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the proposed work schedule and the dates specified in the Supplemental Conditions for Substantial Performance and Total Performance;
- (e) certify that, in the case of a request for approval as an approved alternative, the substitute will adequately perform the functions called for by the general design, be similar in substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the proposed work schedule and the dates specified in the Supplemental Conditions for Substantial Performance and Total Performance.

B6.5 The Contract Administrator, after assessing the request for approval of a substitute, may in his sole discretion grant approval for the use of a substitute as an "approved equal" or as an "approved alternative", or may refuse to grant approval of the substitute.

B6.6 The Contract Administrator will provide a response in writing, at least two (2) Business Days prior to the Submission Deadline, only to the Bidder who requested approval of the substitute.

B6.6.1 The Bidder requesting and obtaining the approval of a substitute shall be entirely responsible for disseminating information regarding the approval to any person or persons he wishes to inform.

B6.7 If the Contract Administrator approves a substitute as an "approved equal", any Bidder may use the approved equal in place of the specified item.

B6.8 If the Contract Administrator approves a substitute as an "approved alternative", any Bidder bidding that approved alternative shall base his Total Bid Price upon the specified item but may also indicate an alternative price based upon the approved alternative. Such alternatives will be evaluated in accordance with B14.

B6.9 No later claim by the Contractor for an addition to the Total Bid Price because of any other changes in the Work necessitated by the use of an approved equal or an approved alternative will be considered.

B7. BID SUBMISSION

B7.1 The Bid Submission consists of the following components:

- (a) Form A: Bid;
- (b) Form B: Prices.

B7.2 All components of the Bid Submission shall be fully completed or provided, and submitted by the Bidder no later than the Submission Deadline, with all required entries made clearly and completely in ink, to constitute a responsive Bid.

B7.3 The Bid Submission shall be submitted enclosed and sealed in an envelope clearly marked with the Bid Opportunity number and the Bidder's name and address.

B7.3.1 Samples or other components of the Bid Submission which cannot reasonably be enclosed in the envelope may be packaged separately, but shall be clearly marked with the Bid Opportunity number, the Bidder's name and address, and an indication that the contents are part of the Bidder's Bid Submission.

B7.4 Bid Submissions submitted by facsimile transmission (fax) or internet electronic mail (e-mail) will not be accepted.

B7.5 Bid Submissions shall be submitted to:

The City of Winnipeg
Corporate Finance Department
Materials Management Branch
185 King Street, Main Floor
Winnipeg MB R3B 1J1

B8. BID

B8.1 The Bidder shall complete Form A: Bid, making all required entries.

B8.2 Paragraph 2 of Form A: Bid shall be completed in accordance with the following requirements:

- (a) if the Bidder is a sole proprietor carrying on business in his own name, his name shall be inserted;
- (b) if the Bidder is a partnership, the full name of the partnership shall be inserted;
- (c) if the Bidder is a corporation, the full name of the corporation shall be inserted;
- (d) if the Bidder is carrying on business under a name other than his own, the business name and the name of every partner or corporation who is the owner of such business name shall be inserted.

B8.2.1 If a Bid is submitted jointly by two or more persons, each and all such persons shall identify themselves in accordance with B8.2.

B8.3 In Paragraph 3 of Form A: Bid, the Bidder shall identify a contact person who is authorized to represent the Bidder for purposes of the Bid.

B8.4 Paragraph 10 of Form A: Bid shall be signed in accordance with the following requirements:

- (a) if the Bidder is a sole proprietor carrying on business in his own name, it shall be signed by the Bidder;

- (b) if the Bidder is a partnership, it shall be signed by the partner or partners who have authority to sign for the partnership;
- (c) if the Bidder is a corporation, it shall be signed by its duly authorized officer or officers and the corporate seal, if the corporation has one, should be affixed;
- (d) if the Bidder is carrying on business under a name other than his own, it shall be signed by the registered owner of the business name, or by the registered owner's authorized officials if the owner is a partnership or a corporation.

B8.4.1 The name and official capacity of all individuals signing Form A: Bid shall be printed below such signatures.

B8.4.2 All signatures shall be original and shall be witnessed except where a corporate seal has been affixed.

B8.5 If a Bid is submitted jointly by two or more persons, the word "Bidder" shall mean each and all such persons, and the undertakings, covenants and obligations of such joint Bidders in the Bid Submission and the Contract, when awarded, shall be both joint and several.

B9. PRICES

B9.1 The Bidder shall state a price in Canadian funds for each item of the Work identified on Form B: Prices.

B9.1.1 Notwithstanding GC.9.01(1), prices on Form B: Prices shall not include the Goods and Services Tax (GST) or Manitoba Retail Sales Tax (MRST, also known as PST), which shall be extra where applicable.

B9.2 The quantities listed on Form B: Prices are to be considered approximate only. The City will use said quantities for the purpose of comparing Bids.

B9.3 The quantities for which payment will be made to the Contractor are to be determined by the Work actually performed and completed by the Contractor, to be measured as specified in the applicable Specifications.

B10. QUALIFICATION

B10.1 The Bidder shall:

- (a) undertake to be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba, or if the Bidder does not carry on business in Manitoba, in the jurisdiction where the Bidder does carry on business;
- (b) be responsible and not be suspended, debarred or in default of any obligation to the City;
- (c) be financially capable of carrying out the terms of the Contract;
- (d) have all the necessary experience, capital, organization, and equipment to perform the Work in strict accordance with the terms and provisions of the Contract;
- (e) have successfully carried out work, similar in nature, scope and value to the Work;
- (f) employ only Subcontractors who:
 - (i) are responsible and not suspended, debarred or in default of any obligation to the City (a list of suspended or debarred individuals and companies is available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>); and

- (ii) have successfully carried out work similar in nature, scope and value to the portion of the Work proposed to be subcontracted to them, and are fully capable of performing the Work required to be done in accordance with the terms of the Contract;
 - (g) have a written workplace safety and health program in accordance with The Workplace Safety and Health Act (Manitoba);
 - (h) supply proof of certified warranty service personnel with designations for three (3) of the following manufacturers: Precor; Life Fitness; Cybex; Star Trac.
- B10.2 The Bidder shall be prepared to submit, within three (3) Business Days of a request by the Contract Administrator, proof satisfactory to the Contract Administrator of the qualifications of the Bidder and of any proposed Subcontractor.
- B10.3 The Bidder shall provide, on the request of the Contract Administrator, full access to any of the Bidder's equipment and facilities to confirm, to the Contract Administrator's satisfaction, that the Bidder's equipment and facilities are adequate to perform the Work.

B11. OPENING OF BIDS AND RELEASE OF INFORMATION

- B11.1 Bid Submissions will not be opened publicly.
- B11.2 Within two (2) Business Day following the Submission Deadline, the names of the Bidders and their Total Bid Prices (unevaluated, and pending review and verification of conformance with requirements) will be available on the Closed Bid Opportunities (or Public/Posted Opening & Award Results) page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.
- B11.3 After award of Contract, the name(s) of the successful Bidder(s) and the Contract Amount(s) will be available on the Closed Bid Opportunities (or Public/Posted Opening & Award Results) page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.
- B11.4 The Bidder is advised that any information contained in any Bid Submission may be released if required by City policy or procedures, The Freedom of Information and Protection of Privacy Act (Manitoba), or by other authorities having jurisdiction.

B12. IRREVOCABLE BID

- B12.1 The Bid(s) submitted by the Bidder shall be irrevocable for the time period specified in Paragraph 9 of Form A: Bid.
- B12.2 The acceptance by the City of any Bid shall not release the Bids of the next two lowest evaluated responsive Bidders and these Bidders shall be bound by their Bids on such Work for the time period specified in Paragraph 9 of Form A: Bid.

B13. WITHDRAWAL OF BIDS

- B13.1 A Bidder may withdraw his Bid without penalty by giving written notice to the Manager of Materials at any time prior to the Submission Deadline.
 - B13.1.1 Notwithstanding GC.7.06(2), the time and date of receipt of any notice withdrawing a Bid shall be the time and date of receipt as determined by the Manager of Materials.
 - B13.1.2 The City will assume that any one of the contact persons named in Paragraph 3 of Form A: Bid or the Bidder's authorized representatives named in Paragraph 10 of Form A: Bid, and only such person, has authority to give notice of withdrawal.

- B13.1.3 If a Bidder gives notice of withdrawal prior to the Submission Deadline, the Manager of Materials shall:
- (a) retain the Bid Submission until after the Submission Deadline has elapsed;
 - (b) open the Bid Submission to identify the contact person named in Paragraph 3 of Form A: Bid and the Bidder's authorized representatives named in Paragraph 10 of Form A: Bid; and
 - (c) if the notice has been given by any one of the persons specified in B13.1.3(b), declare the Bid withdrawn.

B13.2 A Bidder who withdraws his Bid after the Submission Deadline but before his Bid has been released or has lapsed as provided for in B12.2 shall be liable for such damages as are imposed upon the Bidder by law and subject to such sanctions as the Chief Administrative Officer considers appropriate in the circumstances. The City, in such event, shall be entitled to all rights and remedies available to it at law.

B14. EVALUATION OF BIDS

B14.1 Award of the Contract shall be based on the following bid evaluation criteria:

- (a) compliance by the Bidder with the requirements of the Bid Opportunity (pass/fail);
- (b) qualifications of the Bidder and the Subcontractors, if any, pursuant to B10 (pass/fail);
- (c) Total Bid Price;
- (d) economic analysis of any approved alternative pursuant to B6.

B14.2 Further to B14.1(a), the Award Authority may reject a Bid as being non-responsive if the Bid Submission is incomplete, obscure or conditional, or contains additions, deletions, alterations or other irregularities. The Award Authority may reject all or any part of any Bid, or waive technical requirements if the interests of the City so require.

B14.3 Further to B14.1(b), the Award Authority shall reject any Bid submitted by a Bidder who does not demonstrate, in his Bid Submission or in other information required to be submitted, that he is responsible and qualified.

B14.4 Further to B14.1(c), the Total Bid Price shall be the sum of the quantities multiplied by the unit prices for Items No. 1, 2 and 3, and by the proposed percentage for Item No. 4, shown on Form B: Prices.

B14.5 This Contract will be awarded as a whole.

B15. AWARD OF CONTRACT

B15.1 The City will give notice of the award of the Contract or will give notice that no award will be made.

B15.2 The City will have no obligation to award a Contract to a Bidder, even though one or all of the Bidders are determined to be responsible and qualified, and the Bids are determined to be responsive.

B15.2.1 Without limiting the generality of B15.2, the City will have no obligation to award a Contract where:

- (a) the prices exceed the available City funds for the Work;
- (b) the prices are materially in excess of the prices received for similar work in the past;

- (c) the prices are materially in excess of the City's cost to perform the Work, or a significant portion thereof, with its own forces;
- (d) only one Bid is received; or
- (e) in the judgment of the Award Authority, the interests of the City would best be served by not awarding a Contract.

B15.3 Where an award of Contract is made by the City, the award shall be made to the responsible and qualified Bidder submitting the lowest evaluated responsive Bid.

B15.4 Notwithstanding GC.3.01 and GC.3.02, the City will issue a purchase order to the successful Bidder in lieu of the execution of a Contract.

B15.5 The Contract Documents, as defined in GC.1.01(7), in their entirety shall be deemed to be incorporated in and to form a part of the purchase order notwithstanding that they are not necessarily attached to or accompany said purchase order.

PART C - GENERAL CONDITIONS

C1. GENERAL CONDITIONS

C1.1 The *General Conditions for Provision of Services* (Revision 1996 02 05) are applicable to the Work of the Contract.

C1.1.1 The *General Conditions for Provision of Services* are available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

PART D - SUPPLEMENTAL CONDITIONS

GENERAL

D1. GENERAL CONDITIONS

- D1.1 In addition to the *General Conditions for Provision of Services*, these Supplemental Conditions are applicable to the Work of the Contract.
- D1.2 The General Conditions are amended by striking out "The City of Winnipeg Act" wherever it appears in the General Conditions and substituting "The City of Winnipeg Charter".
- D1.3 The General Conditions are amended by striking out "Board of Commissioners" or "Commissioner" wherever it appears in the General Conditions and substituting the "Chief Administrative Officer".
- D1.4 The General Conditions are amended by striking out "Tender Package" wherever it appears in the General Conditions and substituting "Bid Opportunity".
- D1.5 The General Conditions are amended by striking out "Tender Submission" wherever it appears in the General Conditions and substituting "Bid Submission".
- D1.6 The General Conditions are amended by striking out "Bidding Instructions" wherever it appears in the General Conditions and substituting "Bidding Procedures".

D2. SCOPE OF WORK

- D2.1 The Work to be done under the Contract shall consist of the development and implementation of fitness equipment maintenance and repair program for the City of Winnipeg at various Sites in accordance with Table A for the period of March 1, 2006 to February 28, 2009 as follows:
- (a) Year 1 – March 1, 2006 to February 28, 2007;
 - (b) Year 2 – March 1, 2007 to February 29, 2008;
 - (c) Year 3 – March 1, 2008 to February 28, 2009.
- D2.2 The major components of the Work are as follows:
- (a) Provide upkeep to equipment;
 - (b) Repair equipment;
 - (c) Record service provided to equipment.
- D2.3 The Work shall be done on an "as required" basis during the term of the Contract.
- D2.3.1 The type and quantity of Work to be performed under this Contract shall be as authorized from time to time by the Contract Administrator and/or Users.
- D2.3.2 Subject to GC.4.07, the City shall have no obligation under the Contract to purchase any quantity of any item in excess of its actual operational requirements.
- D2.3 Notwithstanding D2.1, the type and quantity of Work to be performed under this Contract is subject to annual approval of monies therefore in a budget by Council. Bidders are advised that monies have been approved for work up to and including December 31, 2005.
- D2.4 Notwithstanding D2.1, in the event that operational changes result in substantial changes to the requirements for Work, the City reserves the right to alter the type or quantity of work performed under this Contract, or to terminate the Contract, upon thirty (30) Calendar Days written notice

by the Contract Administrator. In such an event, no claim may be made for damages on the ground of loss of anticipated profit on Work.

D3. DEFINITIONS

D3.1 When used in this Bid Opportunity:

- (a) "**Business Day**" means any Calendar Day, other than a Saturday, Sunday, or a Statutory or Civic Holiday;
- (b) "**Submission Deadline**" and "**Time and Date Set for the Final Receipt of Bids**" mean the time and date set out in the Bidding Procedures for final receipt of Bids;
- (c) "**User**" means a person, department or other administrative unit of the City authorized by the Contract Administrator to order Work under this Contract;

D4. CONTRACT ADMINISTRATOR

D4.1 The Contract Administrator is:

Philip M. Hay
Recreation Aquatic Coordinator
Community Services Department
395 Main Street, 7th Floor
Winnipeg MB R3B 3N8

Telephone No. (204) 986-7269
Facsimile No. (204) 986-4274

D4.2 At the pre-commencement meeting, the Contract Administrator will identify additional personnel representing the Contract Administrator and their respective roles and responsibilities for the Work.

D5. CONTRACTOR'S SUPERVISOR

D5.1 At the pre-commencement meeting, the Contractor shall identify his designated supervisor and any additional personnel representing the Contractor and their respective roles and responsibilities for the Work.

D6. NOTICES

D6.1 GC.7.06 is hereby amended to delete reference to "registered mail" and to replace same with "ordinary mail".

D6.2 GC.7.06 is further amended hereby to include delivery by facsimile transmission (fax) as an acceptable means of delivering notices, consents, approvals, statements, authorizations, documents or other communications required or permitted to be given under this Contract. Deliveries by fax will be deemed to have been received on the day of delivery, if a business day, or if not a business day, on the business day next following the day of delivery.

D6.3 Further to GC.7.06, all notices, consents, approvals, statements, authorizations, documents or other communications to the City, except as expressly otherwise required in D6.4, D6.5 or elsewhere in the Contract, shall be sent to the attention of the Contract Administrator at the address or facsimile number identified in D4.1.

D6.4 All notices of appeal to the Chief Administrative Officer shall be sent to the attention of the Chief Financial Officer at the following address or facsimile number:

The City of Winnipeg

Chief Administrative Officer Secretariat
Administration Building, 3rd Floor
510 Main Street
Winnipeg MB R3B 1B9

Facsimile No.: (204) 949-1174

- D6.5 All notices, requests, nominations, proposals, consents, approvals, statements, authorizations, documents or other communications required to be submitted or returned to the City Solicitor shall be sent to the following address or facsimile number:

The City of Winnipeg
Corporate Services Department
Legal Services Division
185 King Street, 3rd Floor
Winnipeg MB R3B 1J1

Facsimile No.: (204) 947-9155

D7. STORAGE

- D7.1 It is the Contractor's responsibility to ensure that all materials are stored in a safe manner while performing Work on the Site.
- D7.2 The City shall not be responsible for any materials, equipment, tools, etc. left and/or stored on any of the Work Sites.

D8. WORKMANSHIP

- D8.1 Work shall be performed and materials shall be applied in a manner that shall protect the building, building property and public property from any damage.
- D8.2 Where the City advises the Contractor that his/her quality of service is for just reason objectionable, the Contractor must agree to improve said quality of services immediately after notification.
- D8.3 Work shall be performed with minimal disruption to occupants inside the buildings.
- D8.4 The Contractor shall return City equipment back in place or where directed by the Contract Administrator.
- D8.5 The Contractor shall make continuous determinations where, in the Contractors conformed opinion any required service and/or product called for presents hazards to the public, environment or may contravene any regulatory or generally accepted industry practice, **NOTIFY** the Contract Administrator promptly.

D9. SITE PROTECTION

- D9.1 At all times during the performance of the Work, including during brief absences, the Contractor shall safeguard the equipment and materials from children, building users and the general public.
- D9.2 The Contractor shall perform all Work as outlined to the satisfaction of the Contract Administrator as follows:
- (a) Where practicable, materials and equipment shall be placed where it can not be distributed by City employees or Public going about their activities;

- (i) The Contractor must protect the materials and equipment during maintenance and repairs for the safety of all people.

SUBMISSIONS

D10. AUTHORITY TO CARRY ON BUSINESS

- D10.1 The Contractor shall be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba, or if the Contractor does not carry on business in Manitoba, in the jurisdiction where the Contractor does carry on business, throughout the term of the Contract, and shall provide the Contract Administrator with evidence thereof upon request.

D11. WORKERS COMPENSATION

- D11.1 The Contractor shall be registered with the Workers Compensation Board of Manitoba, shall provide and maintain Workers Compensation coverage throughout the term of the Contract, and shall provide the Contract Administrator with evidence thereof upon request.

D12. INSURANCE

- D12.1 The Contractor shall provide and maintain the following insurance coverage:
 - (a) commercial general liability insurance, in the amount of at least two million dollars (\$2,000,000.00) all inclusive, with The City of Winnipeg added as an additional insured, with evidence of a cross-liability clause, and such liability policy to also contain contractual liability, unlicensed motor vehicle liability, non-owned automobile liability and a products and completed operations endorsement to remain in place at all times during the performance of the Work and throughout the warranty period;
 - (b) automobile liability insurance for owned automobiles used for or in connection with the Work in the amount of at least two million dollars (\$2,000,000.00) at all times during the performance of the Work.
- D12.2 Deductibles shall be borne by the Contractor.
- D12.3 The Contractor shall provide the Contract Administrator with certificates of insurance evidencing all requirements detailed above at least two (2) Business Days prior to the commencement of any Work on the Site but in no event later than seven (7) Calendar Days from notification of the award of Contract.
- D12.4 The Contractor shall not cancel, materially alter, or cause each policy to lapse without providing at least fifteen (15) Calendar Days prior written notice to the Contract Administrator.

D13. SECURITY CLEARANCE

- D13.1 Each individual proposed to perform Work under the Contract shall be required to obtain a Criminal Record Search Certificate from the police service having jurisdiction at his/her place of residence.
 - D13.1.1 The Criminal Records Search shall include a Vulnerable Sector Search.
- D13.2 Prior to the commencement of any Work, and during the term of the Contract if additional or replacement individuals are proposed to perform Work, the Contractor shall supply the Contract Administrator with a Criminal Record Search Certificate obtained not earlier than one (1) year

prior to the Submission Deadline, or a certified true copy thereof, for each individual proposed to perform Work within City facilities or on private property.

- D13.3 Any individual for whom a Criminal Record Search Certificate is not provided, or for whom a Criminal Record Search Certificate indicates any convictions or pending charges related to property offences or crimes against another person, will not be permitted to perform any Work within City facilities or on private property.
- D13.4 Any Criminal Record Search Certificate obtained thereby will be deemed valid for the duration of the Contract subject to a repeated records search as hereinafter specified.
- D13.5 Notwithstanding the foregoing, at any time during the term of the Contract, the City may, at its sole discretion and acting reasonably, require an updated criminal records search. Any individual who fails to provide a satisfactory Criminal Record Search Certificate as a result of a repeated criminal records search will not be permitted to continue to perform Work under the Contract within City facilities or on private property.

CONTROL OF WORK

D14. COMMENCEMENT

- D14.1 The Contractor shall not commence any Work until he is in receipt of a purchase order authorizing the commencement of the Work.
- D14.2 The Contractor shall not commence any Work on the Site until:
- (a) the Contract Administrator has confirmed receipt and approval of:
 - (i) evidence that the Contractor is in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba;
 - (ii) evidence of the workers compensation coverage specified in D11;
 - (iii) evidence of the insurance specified in D12; and
 - (iv) the security clearances specified in D13.
 - (b) the Contractor has attended a meeting with the Contract Administrator, or the Contract Administrator has waived the requirement for a meeting.

D15. ENQUIRIES DURING THE CONTRACT

- D15.1 The Contractor shall provide a local Winnipeg telephone number or a toll-free telephone number or a cell number at which enquiries for service may be placed.

D16. RECORDS

- D16.1 The Contractor shall keep detailed records of the services supplied under the Contract.
- D16.2 The Contractor shall record, as a minimum, for each item listed on Form B: Prices:
- (a) User name(s) and addresses;
 - (b) order date(s);
 - (c) service date(s); and
 - (d) description and quantity of services provided.

D16.3 The Contractor shall provide the Contract Administrator with a copy of the records for each quarter year within fifteen (15) Calendar Days of the end of that quarter.

MEASUREMENT AND PAYMENT

D17. INVOICES

D17.1 Further to GC.9.01 and notwithstanding GC.9.03, the Contractor shall submit one monthly invoice for the Work performed pursuant to each order with showing Repair Locations separately.

D17.2 Further to D6.3, the Contractor shall submit invoices to The City of Winnipeg, Community Services Department, Community Development & Recreation Services Division, Attn: Phil Hay, 7th Floor, 395 Main Street, Winnipeg MB R3B 3N8.

D17.3 Invoices must clearly indicate, as a minimum:

- (a) the City's order number;
- (b) order date(s);
- (c) date(s) of provision of services, including the sign-in and sign-out times at each Site;
- (d) location/Site at which service was provided;
- (e) description and quantity of services provided;
- (f) the amount payable with GST and MRST shown as separate amounts; and
- (g) the Contractor's GST registration number.

D17.3.1 Samples of a Work Order/Invoice Form are provided;

- (a) 253-2005_SAMPLE_WORKORDER_FORM.pdf
- (b) 253-2005_SAMPLE_INVOICE_FORM.pdf

D17.4 The Contractor shall provide along with the invoice the following:

- (a) copies of all invoices for materials and subtrade costs;
- (b) a copy of their Work Order sheet for each piece of equipment, at each Site indicated in Table A.

D17.5 The City will bear no responsibility for delays in approval of invoices which are improperly submitted.

D18. PAYMENT

D18.1 Further to GC.9.01 and GC.9.03, payment shall be in Canadian funds net thirty (30) Calendar Days after receipt and approval of the Contractor's invoice.

WARRANTY

D19. WARRANTY

D19.1 Further to GC.10.01, if a defect or deficiency prevents the full and normal use or operation of the Work or any portion thereof, for purposes of calculating the warranty period, time shall be deemed to cease to elapse for the defective or deficient portion, and for any portion of the Work whose use or operation is prevented by such defect or deficiency, as of the date on which the defect or deficiency is observed or the use or operation is prevented and shall begin to run

again when the defect or deficiency has been corrected or the Work may be used or operated to the satisfaction of the Contract Administrator.

- D19.2 Notwithstanding GC.10.01, GC.10.02 and D19.1, if any law of Manitoba or of the jurisdiction in which the Work was manufactured requires, or if the manufacturer provides, a longer warranty period or a warranty which is more extensive in its nature, then the provisions of such law or manufacturer's warranty shall apply.

PART E - SPECIFICATIONS

GENERAL

E1. GENERAL

E1.1 These Specifications shall apply to the Work.

E2. SERVICES

E2.1 The Contractor shall consist of the implementation of fitness equipment maintenance and repair program in accordance with the requirements hereinafter specified.

E2.2 The Contractor shall, at each City Site stated in Table A, provide for all "out of warranty" equipment, the following:

E2.2.1 Within the first five (5) months of Year 1, perform an initial check up of each piece of equipment and shall:

- (a) Disassemble the individual piece of equipment;
- (b) Prepare a Report for the individual equipment which shall include the following:
 - (i) History of equipment;
 - (ii) Current status/condition;
 - (iii) Servicing provided – results of same:
 - A) Monitoring;
 - B) Lubricating; and
 - C) Cleaning.
 - (iv) Record all repairs provided during initial check up;
 - (v) Recommendations (re: lifespan of equipment); and
- (c) Develop an equipment safety checklist and provide a copy to the Contract Administrator;
- (d) Train City staff to use the equipment safety checklist;

E2.2.2 Within the first five (5) months of Years 2 and 3:

- (a) Perform a check up of each piece of equipment and shall:
- (b) Disassemble the individual piece of equipment;
- (c) Continue to record the following on the Report for the individual equipment:
 - (i) History of equipment;
 - (ii) Current status/condition;
 - (iii) Servicing provided – results of same:
 - A) Monitoring;
 - B) Lubricating; and
 - C) Cleaning.
 - (iv) Record all repairs provided during check up;
 - (v) Recommendations (re: lifespan of equipment).

E2.2.3 Provide Maintenance/Service visits for each piece of equipment at the various City Sites stated in Table A as follows:

- (a) Meet the manufactures maintenance requirements;

- (b) Maintain written records of maintenance and repairs on the Report established in E2.2.1(b);
- (c) Not charge for service calls;
- (d) Attend each City Site, stated in Table A, a minimum of once per week during the Contract;
- (e) Clean each piece of equipment on each visit;
- (f) Lubricate and inspect each piece of equipment once per month;
- (g) Provide monthly reports on all equipment, indicating the number of visits to each City Site;
- (h) Disassemble and thoroughly check each piece of equipment once per year after the initial check up stated in E2.2.1.

E2.2.4 Repair requirements on an “as required” basis as follows:

- (a) Call back service to a Site within 24 hours of a call from the User;
- (b) Visit the Site within 48 hours from the service call;
- (c) Provide a written quoted price (see sample Work Order) to the User to approve or decline recommended service;
 - (i) Commence Work within 24 hours upon Users authorized written approval;
- (d) Stock major replacement parts
- (e) Air ship of other parts not kept in stock and deliver in two (2) Calendar days
- (f) Must meet manufactures repair and warranty requirements

E2.3 The Contractor shall:

- (a) sign in (upon arrival) and sign-out (upon completion of the Work) in a book provided at the front counter at each Site;
 - (i) Hours paid will be actual on the job time, noted and approved by the Contract Administrator;
- (b) remove, on a daily basis, all waste resulting from repairs and/or replacement prior to leaving the Site.

E2.4 The Contractor shall, at each City Site stated in Table A, provide the following for “expired warranty” equipment during the Contract:

- (a) for all equipment with an expired warranty during the Contract, provide service as stated in E2.2.2 (a) through (c) within one (1) month of warranty expiration for each piece of applicable equipment.

E2.5 The Contractor shall not:

- (a) provide service for any “warranty work” unless authorized by the Contract Administrator; and
- (b) not remove from the Site any equipment or material that is the property of the City, disposed of or used except for the purposes of the Work without the prior consent of the Contract Administrator or User.

E3. MATERIALS

E3.1 All materials provided by the Contractor and to be used and/or incorporated in the Work, shall be new and of the best quality.

E3.2 Material may, at the option of the City, be supplied by the Community Services Department.

TABLE A – CITY OF WINNIPEG FITNESS FACILITIES AND ADDRESSES

<i>Fitness Facility (Site)</i>	<i>Address</i>	<i>Public Phone #</i>
<i>Pan Am Pool</i>	25 Poseidon Bay	986-5890
<i>Sargent Park Pool</i>	999 Sargent Avenue	986-3921
<i>Sherbrook Pool</i>	381 Sherbrook Street	986-5926
<i>St. James Centennial</i>	644 Parkdale Street	986-6705
<i>St. James Civic Centre</i>	2055 Ness Avenue	986-4638
<i>Elmwood Kildonans</i>	909 Concordia	986-6650
<i>Fort Rouge Leisure Centre</i>	625 Osborne St S.	986-4928
<i>Freighthouse</i>	200 Isabel St.	986-5385
<i>Peguis Trail Health and Fitness Centre</i>	1400 Rothesay St. (Basement Chief Peguis School)	667-5653

TABLE B – FITNESS INFORMATION AT EACH FACILITY

The following pages show the current fitness equipment at the facilities listed in Table A.

PAM AM POOL, 25 POSEIDON BAY

<u>Description:</u>	<u>Purchased:</u>	<u>Quantity:</u>
<u>LOWER WEIGHT ROOM:</u>		
SMITH MACHINE (CALIFORNIA GYM)		1
BAR FLAT BENCH	1996	1
BAR INCLINE BENCH	1996	1
FLAT BENCH ATTACHED TO THE CHEST PRESS RACK	1996	1
INCLINE BENCH ATTACHED TO THE RACK WITH PLATFORM		1
LEG PRESS (CALIFORNIA GYM)		1
LEG CURL & EXTENSION (PULSE)		1
4 STATION GYM		1
STATIONARY BIKE (MONARK)		1
<u>UPPER WEIGHT ROOM:</u>		
FOREARM MACHINE (EAGLE)		1
PEC DEC (EAGLE)		1
PREACHER CURL SEAT	1967	1
PULL OVER MACHINE (EAGLE)		1
CABLE CROSS OVER STATION (PARMOUNT)		1
PULL DOWN CALIFORNIA GYM		1
6 STATION MACHINE		1
GLOBAL SUPER GYM (5 STATION & CHINUP BAR)	1967	1
LEG EXTENSION MACHINE (CALIFORNIA GYM)		1
STANDING LEG CURL MACHINE		1
LEG CURL MACHINE (CALIFORNIA GYM)		1
LEG PRESS MACHINE		1
CALF RAISE MACHINE		1
MULTI-HIP MACHINE (PULSE)	1989	1
BACK EXTENSION BENCH	1967	1
ABDOMINAL DECLINE BENCH		2
ADJUSTABLE INCLINE BENCH	1996	1
FLAT BENCH (RED)	1996	1
STOOL (RED SEAT)		1
STAIR CLIMBER (PRECOR C764)		2
CROSS TRAINER (LIFE FITNESS)	1998	1
STATIONARY BIKE (MONARK)		6
STATIONARY BIKE (LIFE CYCLE 8500)		1

PAM AM POOL, 25 POSEIDON BAY (continued)

Description:

Purchased: Quantity:

UPPER WEIGHT ROOM:

INDOOR ROWER (CONCEPT II)

2

STEP BENCH WITH 8 RISERS

1

OLYMPIC SQUAT RACK

1

SARGENT PARK POOL, 999 SARGENT AVENUE

	<u>Description:</u>	<u>Purchased:</u>	<u>Quantity:</u>
Large Weight Room			
Squat Rack			
	Leg Press	1988	1
	Abdominal crunch	1987	1
	Assisted chin up/dip	1986	1
	Multi hip	1986	1
	Preacher curl	1986	1
	Lat pull down	1986	1
	Shoulder press	1986	1
	Pec deck	1986	1
Universal Stations			
	Unilateral shoulder abduction/hip abductor	1989	1
	Tricep extension / bicep curl	1986	1
	Chest press	1987	1
	Seated row	1987	1
	Knee extension	1987	1
	Hamstring curl	1987	1
BENCHES			
	Flat Bench	1987	1
	Adjustable incline bench	1988	1
	Decline bench	1986	1
	Flat bench - universal	1988	1
	Flat bench	1988	11
	Bicep/Preacher Curl	1988	1
	Olympic incline	1988	1
	Olympic flat	1988	1
	Decline sit up bench	1988	1
CARDIO EQUIPMENT			
	Bike max tetric	1992	1
	Stepper climbmax	1992	1
	Stepper climbmax	1992	1
	Stepper climbmax	1992	1
Cable Attachments			
	Rope tricep	1988	1
	Triangle chinning	1987	1
	Curl bar revolving	1987	1
	Straight bar	1988	1
	Forged single grip	1988	1
	Tricep bar	1987	1

SARGENT PARK POOL, 999 SARGENT AVENUE (continued)

	<u>Description:</u>	<u>Purchased:</u>	<u>Quantity:</u>
Cable Attachments			
	Straight bar	1987	1
	lat pull down bar	1988	1
Small Weight Room			
MACHINE			
	Standing leg / calf	1987	1
	Leg press	1977	1
Universal Stations			
	Pec deck	1988	1
	Seated row	1988	1
	Lat pull down	1988	1
	Hamstring curl	1988	1
	Leg extension	1988	1
	Bicep/tricep leg abduction	1988	1
	Shoulder press	1988	1
BENCHES			
	Incline bench with rack	1987	1
	Adjustable incline bench	1987	1
	Flat bench with rack	1987	1
Track Stations			
MACHINE			
	Standing calf	1989	1
	Hamstring curl	1989	1
	Leg extension	1989	1
CARDIO EQUIPMENT			
	Lifecycle bike 9100	1992	1
	Lifecycle bike 9100	1992	1
Cardio Room			
CARDIO EQUIPMENT			
	Stepper climbox	1992	1
	Stairmaster 4000pt	1992	1
	Tectrix	1992	1
	Bikemax tectrix	1992	1

SHERBROOK POOL, 381 SHERBROOK STREET

	<u>Description:</u>	<u>Purchased:</u>	<u>Quantity:</u>
MACHINE			
	Leg Press	1988	1
	Adjustable flat bench	1987	1
CARDIO EQUIPMENT			
	Bike Max Tetric	1992	1
	Stepper Tetric	1994	1
	Stepper Tetric	1994	1
	Treadmill Trotter 545	1992	1

ST. JAMES CENTENNIAL, 644 PARKDALE STREET

<u>Description:</u>	<u>Purchased:</u>	<u>Quantity:</u>
<u>Fitness Room:</u>		
Arm Blaster, Weider	1993	2
Bar Pads – for Squats	1991	2
Boards – Abdominal (hook/ankle strap)	1991	2
Bench – Fixed incline	1991	1
- Incline Adjustable Tuff-Stuff	1998	3
- Incline – Olympic	1990	1
- Back Extension/Abdominal	1982	1
- Decline Adjust Pulse 212103	1992	1
- Flat Bench Press	1982	2
- Flat, Olympic NSP	1982	1
- Incline – Adjust Pulse 103	1990	1
- Short and Flat with Chrome	1991	1
- Preacher Curl Bench- Adjustable	1998	2
Butterfly – Pulse (pec/Dk)	1993	1
Cable Handles – Chrome	1994	2
Cable Row Board – Wood	1993	1
Calf Raise – Seated	1990	1
- Stand (2 Chrome collars)	1991	1
Cross Over Machines	1998	2
Hooks – S	1991	5
- Latch style	1991	3
Lat Pull Down Bar – Universal Gym	1993	1
Lat Pull Down Bar – 48” Swivel Hook	1994	2
Lat Pull Down Bar – 48 “	1993	1
Lat Pull Down – Round Ends	1991	1
Lat Pull – Pulse Seated	1994	1
Leg Extension/ Curl Machine – Global	1982	1
- Universal	1982	1
Leg Press – Pulse 307	1992	1
Lever Row – Badger Fitness 10066	1993	1
Life Cycle 9100	1998	2
Life Fitness Cross Trainer 9500 HR	1998	1
Squat/Bench Press Safety Cages	2000	2
Squat Cage NSP	1991	1
Stationary Bike MONARK # 817	1991	1
MONARK # 867	1991	1
STRAP, ANKLE – BLACK VINYL	1993	1
T-BAR, CABLE ROW, UNIVERSAL GYM	1993	1
Treadmills – Cybex 900T	1999	1
- Landice L8	1998	1
- Sport Art 6150E	2000	1
TRICEP ROPE	1992	1
UNIVERSAL GYM (5-STATION SET)	1993	1
V-BAR, DBL. HANDED KAMWAY #H30	1994	1
V-BAR, TRICEP, SWIVEL CENTRE	1994	1

PULSE WEIGHT EQUIPMENT WARRANTY St. James Centennial					
Equipment	10 yr frame warranty	5 yr bolts, guide rods, pulleys, weight stacks	1 yr pull pins	90 days cable, hand grips, upholstery	Year Purchased
Accessible Chest Press pulse A-41					2004
Accessible Vertical Row Machine					2004
Accessible Lat Pulldown					2004
Accessible Tricep pressdown Machine					2004
Accessible Bicep Machine					2004
Accessible Shoulder Press					2004
Seated Leg press Pulse p-317					2004
4-way hip machine					2004
Back Extension Machine	covered by all above categories				2004
Assisted chin/Dip unit	yes	yes	no pull pins	yes	2004
Cable Row Machine	yes	yes	no pull pins	yes	2004
Standing Calf Machine					2004
Seated Calf Machine					2004
Seated leg curl w/ROM adjust					2004
Hamstring Curl	Covered by all above categories				2004
2 Star trek Pro recumbent bikes	Warranty -- 2 yrs parts ; 1 yr labor				2004
2 Life Fitness recumbent bikes	startrac.com; lifefitness.com; no wear items covered (listed on websites)				2004
3 flat incline B 103	yes	no guide rods or pulleys	yes	yes	2004

ST. JAMES CIVIC CENTRE, 2055 NESS AVENUE

<u>Description:</u>	<u>Purchased:</u>	<u>Quantity:</u>
Bike - LIFECYCLE 9100		1
Bike – Monarch		1
Bodyguard Bike - LIFE CYCLE #535 (S#535-000481)	1994	2
Cable Crossover - FIT. ADV #6200	1994	1
Cross Trainer – LIFE FITNESS #9100 (S#104426)	2001	1
Deluxe Roman Chair Back Extension - FIT. EXP #B-206	1994	1
Flat Bench #B-101 (S#408212)		1
Flat Incline Bench - FIT. ADV #5180	1994	1
Flat Incline Benches	2000	2
Inverted Leg Press #B-177	1995	1
Lat. Pull down - PULSE FIT. #4045 (S#406181)	1994	1
Leg Curl (Fit. Exp) #FL-0200 (S#9311-072)	1994	1
Leg Extension (Fit. Exp) #FL-0100 (S#9311-052)	1994	1
Olympic Flat Bench - PULSE FIT #7051(S#406178)	1994	1
Power Cage - FIT. ADV #8520	1994	1
Precore Stepper - FIT. EXP #C764 (S#96F02G 0005)	1994	1
Sit up Board - PULSE FIT. #7016 (S#406180)	1994	2
Sit Up Ladder - PULSE FIT. #7013 (S#406179)	1994	1
Smith Machine - BODY SOLID, w/counter weight	2000	1
Step Stool – RUBBERMAID, Blue	1999	1
Step Stool – RUBBERMAID, White	2002	1
Treadmill - CYBEX (S#R09-516004098)	2000	1
Universal Gym (10 Stations) - FIT. EXP	1979	1

ELMWOOD KILDONANS, 909 CONCORDIA AVENUE

<u>Description:</u>	<u>Purchased:</u>	<u>Quantity:</u>
Room: 13 Weight Room		
Universal Gym	1977	1
Bars, Curl	1981	2
Bars, Regular	1987	2
Bench, flat, heavy-duty	1985	1
Bench, flat, light-duty	1983	1
Bench, glut - ham	1985	1
Bench, incline	1985	1
Bench, preacher curl, seated	1985	1
Bench, sit-up		1
Bench, back		1
Room 14 Bike Room		
Tetrix Climbmax		2
SportsArt 5005	2000	2
Life Fitness 9100 Cross Trainer	2001	2

FORT ROUGE LEISURE CENTRE, 625 OSBORNE STREET S.

<u>Description:</u>	<u>Purchased:</u>	<u>Quantity:</u>
ROOM 5: WEIGHT ROOM:		
ATLANTIS - T-BAR ROW		1
ATLANTIS - 45 DEGREE LEG PRESS	1997	1
ATLANTIS - SMITH MACHINE		1
ATLANTIS - POWER CAGE		1
BACK EXTENSION MACHINE	2001	1
CUSTOM 3 FREE WEIGHT HOLDER	2001	1
45 DEGREE LEG PRESS P.F.S.#307	1992	1
ADJUSTABLE INCLINE PRESS BENCH P.F.S. #154M	1992	1
ADJUSTABLE SEATED INCLINE - PFS #1103	1992	1
Behind Neck Press (Military Press) P.F.S. #153M	1992	1
BENCH PREACHER CURL	1992	1
BENCH, ADJUSTABLE INCLINE PRESS	1992	1
BENCH, FLAT	1995	2
BENCH, FLAT INCLINE	1977	2
BENCH, INCLINE	1992	1
BENCH, PRESS OLYMPIC	1988	2
CABLE CROSS OVER	2001	1
Chin Dip	1993	1
CHINNING TRIANGLE ROW BAR	1999	1
Collars, Inner, Spring 1"		3
COLLARS, SPRING 2"	1994	14
Double Adj. Decline Bench - PST #107	1992	1
FREE STANDING LAT. PULL DOWN	1995	1
Gym, Universal, Mod #77	1977	1
LEG CURL	1992	1
LEG EXTENSION	1992	1
Paramount Pullover	1992	1
Pec Dec	1992	1
SEATED CALF PUSE FITNESS SYSTEM #311	1992	1
SOUND SYSTEM	1994	1
STAND, BARBELL	1977	1
Standing Calf, Pulse Fit.Syst. #332	1992	1
TRICEP PRESS DOWN BAR	1998	1
Tricep Rope	1999	1
TRICEP STRAP NYLON	1997	1
Two Station Cable Row/Lat Pulldown	1992	1
Vertical Knee Hip Machine	1998	1
CROSS TRAINER LIFE FITNESS 9100	2001	2
BIKE MAX-R 601-668- 601-644	1995	2
LADDER STEP	2001	1
Monarch Bike	1998	2
SCOOTER		2
STAIRMASTER 400 PT	1992	2
Tetrix Climb Max	1993	3

FORT ROUGE LEISURE CENTRE, 625 OSBORNE STREET S. (continued)

<u>Description:</u>	<u>Purchased:</u>	<u>Quantity:</u>
<u>ROOM 5: WEIGHT ROOM:</u>		
TROTTER TREADMILL	1994	1
BACK EXTENSION MACHINE	2001	1
HACK SQUAT MACHINE	2001	1
SPORTS ART TREADMILL (6159E)	2001	1
PRECOR TREADMILL	2002	1
LEG RAISE STATION	2001	1
SMALL DROP MATS (BLUE)	2001	2
CAMBERED BAR FOR CABLES		1
SPORTSART TREDMILL 6310	2003	2
SPORTSART TREDMILL6150E	2001	1
STOOL UNIVERSAL UNIT	2000	1
LATERAL BARS	2001	3
ROW HANDLES	2001	2
TRICIP/MULTI BAR	2001	3
CHROME HANDLES	2001	8
V-BARS - TRICEPS	2001	2

FREIGHT HOUSE REC. CENTRE, 200 ISABEL STREET

<u>Description</u>	<u>Purchased:</u>	<u>Quantity</u>
WEIGHT ROOM - MOD #1		
TREADMILL	2000	1
ROWING MACHINE	2000	1
SIT UP BENCH	2000	1
STAIR CLIMBER	2000	2
EXERCISE BIKE	2000	4
ADJUSTABLE/SEATED BENCH #103	1988	2
BAR, KURLING	1983	1
BARS, LARGE	1982	2
BARS, SMALL	1982	1
BENCH, ABD	1983	1
BENCH, SIT. VP	1983	1
BENCH, WEIGHT	1982	4
CURL BAR, STANDARD EZ W/FIXED COLLAR	1989	3
FAN BIKE, SCHWINN	1994	1
FITNESS CENTRE, YORK	1985	1
FITNESS STATION	1991	1
FITNESS UNIT, MARCY	1982	1
LEG EXTENTION MACHINE #603	1989	1
OLYMPIC BENCH #151	1988	2
PLATES, OLYMPIC FREE WEIGHT BAR	1986	2
ROWING MACHINE	1982	1
SPRING COLLARS, OLYMPIC (PAIR)	1989	2
SPRING COLLARS, STANDARD (PAIR)	1989	2
SQUAT RACK HOLDER #300	1988	1
STAIRMASTER 4000 PT	1992	1
STATIONARY BIKE FURNITURE	1997	1
STATIONARY BIKE, TURNTURI PRO TRAIN	1988	1
STEPPER	1990	1

PEQUIS TRAIL HEALTH AND FITNESS CENTRE, 1400 ROTHESAY STREET

<u>Description:</u>	<u>Purchased:</u>	<u>Quantity:</u>
AB CURL MACHINE	1996	1
ADDUCTOR/ADBUCTOR-HIP MACHINE	1996	1
BIKEMAX, TECTRIX	1994	1
CLIMBAX CLIMBERS 159629/161523	1994	2
DELT MACHINE	1996	1
FLAT WEIGHT BENCH	1984	1
INCLINE BENCH, PULSE	1993	1
INCLINED WEIGHT BENCH	1984	2
IRON BARBELL COLLARS	1989	4
PEC MACHINE	1996	1
PULSE "BEHIND NECK" PRESS SPOTTER	1990	1
PULSE #304 LYING LEG CURL	1990	1
PULSE ADJUSTABLE DECLINE BENCH	1990	1
PULSE ADJUST SEATED INCLINE BENCH	1990	1
PULSE DELUXE SQUAT RACK	1990	1
PULSE OLYMPIC BENCH PRESS MD.#151	1991	2
PULSE QUAD EXTENSION-MACHINE MOD.#305	1991	1
PULSE SEATED PREACHER CURL BENCH	1990	2
PULSE STANDING CALF RAISE MACHINE MD#302	1991	1
ROWINGMACHINE (TUNTORI)	1986	1
SCHWINN AIR DYNE EXERCISE BIKES	1990	1
SCHWINN AIR DYNE BIKES	1991	2
SHOULDER PRESS MACHINE	1984	1
SPINDLE LOCK BARBELLS C/W COLLARS 6; LENGTH	1991	3
STAIRMASTER CLIMBERS #4000PT 105517/105516	1994	2
TRICEP BAR	1985	2
TRICEP ROPE	1996	1
ZEN TECH GYM (6 STATION)	1984	1
STEPPER SPORTS ART 7100	2000	2
RECUMBENT BIKE SPORTS ART 510R	2000	2
INVERTED LEG PRESS	2000	1
SMITH MACHINE	2000	1
TREADMILL SPORTS ART 6150E	2000	1
ELLIPTICAL SPORTS ART 8007	2000	1
<u>Gym:</u>		
TRUE TREADMILL	2002	1
EXERGLIDE	2002	1
PULSE MULTI-STATION	2001	1
WIDE UPRIGHT FLAT BENCH		1
45 LEG PRESS		1
LATERAL RAISE MACHINE		1
GLOBAL PRESS STATION		1
TREADMILL SPORTS ART 6150	2000	1