

FORM A: BID
(See B7)

1. Project Title STORAGE AND TRANSPORT OF TAPES

2. Bidder

Name of Bidder

Street

City

Province

Postal Code

Facsimile Number

(Mailing address if different)

Street or P.O. Box

City

Province

Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

Contact Person

Title

Telephone Number

Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the Price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a purchase order authorizing the commencement of the Work.

7. Contract The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid Submission.

8. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

9. Time This offer shall be open for acceptance, binding and irrevocable for a period of thirty (30) Calendar Days following the Submission Deadline.

10. Signatures In witness whereof the Bidder or the Bidder's authorized official or officials have signed this

_____ day of _____, 20_____.

(If no corporate seal)
Signed and sealed in
the presence of:

(Witness)

(Witness)

Signature of Bidder or
Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

SEAL

FORM B: PRICES
 (See B8)

STORAGE AND TRANSPORT OF TAPES

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY	UNIT PRICE	AMOUNT
1.	Transportation Round Trip To/From 510 Main (5 Days/Week)	D18	250	Trip		
2.	Service of Account Pick-Up Of Media From Current Contractor Or City	E4.1	1	Trip		
3.	Accession From 510 Main To Contractor (20/day)	E4.2	5000	Cartridge		
4.	Retrieval From Contractor To 510 Main (20/day)	E4.3	5000	Cartridge		
5.	Accession From 510 Main To Contractor (1/Day)	E4.4	250	Envelope		
6.	Retrieval From Contractor To 510 Main(4 Boxes or Cases per Yr)	E4.5	4	Box or case		
7.	Accession From 510 Main to Contractor To (4 Boxes or Cases per Yr)	E4.6	4	Box or case		
8.	Storage Services Storage Of Cartridges (700/Month)	E5.3	8400	Cartridge		
9.	Storage of CD Storage Case	E5.3	1	Case		
10.	Storage Of Envelopes (In 1 Case Or Box)	E5.3	1	Box		
	Emergency Services					

FORM B: PRICES
 (See B8)

STORAGE AND TRANSPORT OF TAPES

11.	Round Trip To/From 510 Main	E.6	1	Trip		
12.	Accession From 510 Main To Contractor	E.6	1	Cartridge		
13.	Retrieval From Contractor To 510 Main	E.6	1	Cartridge		
	Rush Services					
14.	Round Trip To/From 510 Main	E.7	1	Trip		
15.	Accession From 510 Main To Contractor	E.7	1	Cartridge		
16.	Retrieval From Contractor To 510 Main	E.7	1	Cartridge		

TOTAL BID PRICE (GST and MRST extra) (in figures)\$ _____

(in words) _____

 Name of Bidder