

**PART A**

**BID SUBMISSION**

**FORM A: BID**  
(See B7)

1. Project Title PROVISION OF LINEN SERVICES

2. Bidder

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

(Mailing address if different)

\_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D4 unless the context otherwise requires.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the Total Bid Price, in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a purchase order authorizing the commencement of the Work.

7. Contract

The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid Submission.

8. Addenda

The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

9. Time

This offer shall be open for acceptance, binding and irrevocable for a period of sixty (60) Calendar Days following the Submission Deadline.

10. Signatures

In witness whereof the Bidder or the Bidder's authorized official or officials have signed this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signed and sealed in  
the presence of:

\_\_\_\_\_  
(Witness)

\_\_\_\_\_  
(Witness)

Signature of Bidder or  
Bidder's Authorized Official or Officials

\_\_\_\_\_  
(Print here name and official capacity of individual whose signature appears above)

\_\_\_\_\_  
(Print here name and official capacity of individual whose signature appears above)

SEAL

**FORM B: PRICES**  
 (See B8)

PROVISION OF LINEN SERVICES

**ALTERNATIVE 1 – AWARD AS A WHOLE**

**UNIT PRICES**

Item No.	Description		Approx. Size/Details	7 Day Cycle			14 Day Cycle		
				Approx. Stock/Inventory	Min. Usage %	Unit Price	Approx. Stock/Inventory	Min. Usage %	Unit Price
				Quantity	%	Price	Quantity	%	Price
<b>SECTION A</b>									
<b>Rental and Cleaning of Clothing</b>									
1	Coveralls	Blue	*	1961			32		
2	Coveralls "Seasonal"	White	*	500			0		
3	Coveralls - INDURA	Flame Retardant	*	148			0		
4	Coveralls	Orange	*	5			0		
5	Shop Coats	Blue 3/4 Length	*	235			0		
6	Shop Coats	Tan 3/4 Length	*	41			0		
7	Shop Coats – Pockets Sewn	Blue 3/4 Length	*	33			0		
8	Pants	Blue	*	909			64		
9	Pants	White – painter type w/tool pocket	*	4			0		
10	Shirts	Blue	*	1177			102		
11	Shirts	White – painter type w/tool pocket	*	4			0		
12	Denim Coat	Waist Length	*	32			0		
13	Denim Overalls	Denim	*	42			0		
14	Denim Bib Aprons	Denim	*	3			0		
<b>Cleaning of City Owned Goods</b>									
15	Coveralls	Seasonal		120			0		
16	Lab Coats	Clean and press		35			0		
<b>Rental and Cleaning of Towels</b>									
17	Continuous Towels		LARGE	647			16		
18	Cabinets	(Rental only)		112	N/A		6	N/A	
19	Hand Towels		15" x 23"	30			0		
20	Shop Towels		18" x 27"	0			250		
21	Dish Towels/Bar Towels	Shrinks to 18" x 27"	18" x 32"	45			0		
22	Turkish/Bath Towels		20" x 44"	98			40		
23	Golf Towels	To clean Golf Carts	22" x 48"	216			0		
24	Printer Towel	Will contain ink/solvent	18" x 18"	375			0		

\* Employees names, sizes and quantities will be provided to the Contractor.

Name of Bidder \_\_\_\_\_

**FORM B: PRICES**  
 (See B8)

PROVISION OF LINEN SERVICES

**ALTERNATIVE 1 – AWARD AS A WHOLE**

**UNIT PRICES**

Item	Description	Approx.	7 Day Cycle			14 Day Cycle		
			Stock/	Min.	Unit	Stock/	Min.	Unit
No.	Description	Size/	Inventory	Usage	Price	Inventory	Usage	Price
		Details	Quantity	%		Quantity	%	
<b>SECTION B</b>								
<b>Rental and Cleaning of Mats</b>								
25	Walk-Off Mats	Rubber Backed	3' X 4'	1	N/A	0	N/A	
26	Walk-Off Mats	Rubber Backed	3' X 5'	129	N/A	8	N/A	
27	Walk-Off Mats	Rubber Backed	3' X 10'	103	N/A	8	N/A	
28	Walk-Off Mats	Rubber Backed	3' X 12'	0	N/A	1	N/A	
29	Walk-Off Mats	Rubber Backed	3' X 15'	0	N/A	1	N/A	
30	Walk-Off Mats	Rubber Backed	3' X 20'	0	N/A	3	N/A	
31	Walk-Off Mats	Rubber Backed	4' X 6'	71	N/A	14	N/A	
32	Walk-Off Mats	Rubber Backed	4' X 8'	99	N/A	14	N/A	
33	Walk-Off Mats	Rubber Backed	4' X 10'	4	N/A	0	N/A	
34	Walk-Off Mats	Rubber Backed	4' X 12'	2	N/A	4	N/A	
35	Walk-Off Mats	Rubber Backed	4' X 16'	1	N/A	0	N/A	
<b>Rental and Cleaning of Mops</b>								
36	Dust Mops	Treated	24"	28		70		
37	Dust Mops	Treated	30"	4		0		
38	Dust Mops	Treated	36"	31		8		
39	Dust Mops	Treated	48"	26		8		
40	Dust Mop Tools	(Rental Only)		56	N/A	0	N/A	

Name of Bidder \_\_\_\_\_

**FORM B: PRICES**  
 (See B8)

PROVISION OF LINEN SERVICES

**ALTERNATIVE 2 – AWARD BY SECTION**

**UNIT PRICES**

Item No.	Description		Approx. Size/Details	7 Day Cycle			14 Day Cycle		
				Approx. Stock/Inventory	Min. Usage %	Unit Price	Approx. Stock/Inventory	Min. Usage %	Unit Price
				Quantity	%	Price	Quantity	%	Price
<b>SECTION A</b>									
<b>Rental and Cleaning of Clothing</b>									
1	Coveralls	Blue	*	1961			32		
2	Coveralls "Seasonal"	White	*	500			0		
3	Coveralls - INDURA	Flame Retardant	*	148			0		
4	Coveralls	Orange	*	5			0		
5	Shop Coats	Blue 3/4 Length	*	235			0		
6	Shop Coats	Tan 3/4 Length	*	41			0		
7	Shop Coats – Pockets Sewn	Blue 3/4 Length	*	33			0		
8	Pants	Blue	*	909			64		
9	Pants	White – painter type w/tool pocket	*	4			0		
10	Shirts	Blue	*	1177			102		
11	Shirts	White – painter type w/tool pocket	*	4			0		
12	Denim Coat	Waist Length	*	32			0		
13	Denim Overalls	Denim	*	42			0		
14	Denim Bib Aprons	Denim	*	3			0		
<b>Cleaning Of City Owned Goods</b>									
15	Coveralls	Seasonal		120			0		
16	Lab Coats	Clean and press		35			0		
<b>Rental And Cleaning Of Towels</b>									
17	Continuous Towels		LARGE	647			16		
18	Cabinets	(Rental only)		112	N/A		6	N/A	
19	Hand Towels		15" x 23"	30			0		
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Item			Size/	Inventory	Usage	Unit	Inventory	Usage	Unit
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28	Walk-Off Mats	Rubber Backed	3' X 12'	0	N/A		1	N/A	
29	Walk-Off Mats	Rubber Backed	3' X 15'	0	N/A		1	N/A	
30	Walk-Off Mats	Rubber Backed	3' X 20'	0	N/A		3	N/A	
31	Walk-Off Mats	Rubber Backed	4' X 6'	71	N/A		14	N/A	
32	Walk-Off Mats	Rubber Backed	4' X 8'	99	N/A		14	N/A	
33	Walk-Off Mats	Rubber Backed	4' X 10'	4	N/A		0	N/A	
34	Walk-Off Mats	Rubber Backed	4' X 12'	2	N/A		4	N/A	
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36	Dust Mops	Treated	24"	28			70		
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