

PART A

BID SUBMISSION

FORM A: BID
(See B7)

1. Project Title SUPPLY & DELIVERY OF A SCISSOR LIFT

2. Bidder

Name of Bidder

Street

City

Province

Postal Code

(Mailing address if different)

Street or P.O. Box

City

Province

Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

Contact Person

Title

Telephone Number

Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3 unless the context otherwise requires.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a Purchase Order authorizing the commencement of the Work.

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7. Contract

The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid Submission.

8. Addenda

The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

9. Time

This offer shall be open for acceptance, binding and irrevocable for a period of thirty (30), Calendar Days following the Submission Deadline.

10. Signatures

In witness whereof the Bidder or the Bidder's authorized official or officials have signed this

_____ day of _____, 20_____ .

Signature of Bidder or
Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

FORM B: PRICES
 (See B8)

SUPPLY & DELIVERY OF A SCISSOR LIFT

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY	AMOUNT
1	Scissor Lift	Form N 04029	Each	1	\$
<p>TOTAL BID PRICE (GST and PST extra) (in figures) \$ _____</p> <p>(in words) _____</p> <p>_____</p>					

 Name of Bidder

FORM N: DETAILED SPECIFICATIONS 04029
SCISSOR LIFT

1.0 INTENT

- 1.1 It is the intent of these specifications to describe an Electric Power Driven, Scissor Lift, and other equipment as described herein.
- 1.2 The Scissor Lift shall be the manufacturer's latest model, as may be modified by these specifications. The Scissor Lift, shall be furnished complete and ready for use. All parts not specifically mentioned but which are required for the complete unit shall conform in strength, quality of material and workmanship, to the best standards and engineering practice in the industry.
- 1.3 It will be the responsibility of the bidder to inform the City of any errors or omissions in these specifications.
- 1.4 The ratings specified herein merely state the minimum values acceptable to the City, not implying that those values are sufficient for the design of the particular equipment being bid.

2.0 OTHER SPECIFICATIONS AND STANDARDS

- 2.1 All applicable SAE standards form an integral part of these specifications and shall have precedence in any conflict concerning minimum acceptable standards.
- 2.2 Canadian Standards Association Standard B354.2-01, Self Propelled Elevating Work Platform, form an integral part of these specifications and shall have precedence in any conflict concerning minimum acceptable standards.

3.0 SERVICE FACILITY

- 3.1 For the purpose of warranty repairs, the Bidder shall have an authorized service facility located within 10 km of the boundaries of the City of Winnipeg. Further to B9.1, Bidders shall provide a description of the service facility including, but not limited to, number of qualified service staff, years of service experience, and general service capabilities within three (3) Business Days upon request of the Contract Administrator.
- 3.2 If a suitable warranty facility is not available within 10 km of the boundaries of the City of Winnipeg, the Bidder may propose that warranty work be performed by the City of Winnipeg, Repair Facility. Any Work performed by the City of Winnipeg Repair Facility shall be charged to the Contractor at the Facility's shop rate in effect at the time the work is performed (for example, shop rate for 2004: \$65.00/hour).

4.0 INSTRUCTIONS FOR COMPLETION OF SPECIFICATIONS

- 4.1 All items in these specifications must be answered indicating compliance or non-compliance. **Bidders shall state “yes” for compliance or state deviation**, or give reply where requested to do so. Deviations shall be clearly stated and fully detailed. Alternatives will be considered subject to evaluation.
- 4.2 Each bidder is required to fill in every blank. **Failure to do so may be used as a basis for rejection of bid.**

5.0 SCISSOR LIFT

- 5.1 State make and model being bid. _____
- 5.2 Work height Minimum 26 feet. State. _____
- 5.3 Raised platform height Minimum 20 feet. State. _____
- 5.3.1 Lowered platform height Approximately 38 inches. State. _____
- 5.4 Width Approximately 32 inches. State. _____
- 5.4.1 Overall length Approximately 7-8 feet. State. _____
- 5.4.2 Stowed height, rails up Approximately 6-7 feet. State. _____
- 5.5 Capacity Minimum 800 pounds. State. _____
- 5.6 Travel speed 2-3 mph. State. _____
- 5.7 Driveable in raised position Required. _____
- 5.8 State lift time. _____
- 5.9 State GVW _____
- 5.1 Parking brake Dual preferred. State. _____
- 5.11 Battery charger Integral on board required _____
- 5.12 Electrical wiring Color coded and numbered _____
- 5.13 Tires Solid rubber required. _____
- 5.14 Rollout deck extension Minimum 3 feet, required _____
- 5.15 Tilt alarm for drive and lift Required _____
- 5.15.1 Audible motion alarm/flashing light Required _____

5.16	110 volt, platform outlet	Required	_____
5.17	Swing out trays for equipment access	Required	_____
5.18	Lanyard attachment points	Required	_____
5.19	Forklift pockets for tie downs	Required	_____
5.20	Lifting lugs	Required	_____
5.21	Horn	Required	_____
5.22	Hydraulic oil level indicator	Required	_____
5.22.1	Hydraulic temperature indicator	Required	_____
5.23	Hourmeter	Required	_____
5.24	Battery level indicator	Required	_____
5.25	Safety railing	Required	_____
5.25.1	Top rail, mid rail and toe board	Required	_____
5.25.2	Hinged rail system	Required	_____
5.26	Anti skid floor covering	Required. Type as recommended by OEM. State.	_____
5.27	Off/on control	Keyed required	_____
5.27.1	Drive control	Joy stick type single control required	_____
5.27.2	Up/down control	Momentary toggle switch. Shall be integral part of drive control as described in 5.27.1	_____

6.0 PERFORMANCE RELIABILITY

- 6.1 The Contractor shall assure the City that the responsibility for the design of the complete unit, its performance and reliability shall rest upon the Contractor. _____
- 6.2 The term “repeat failures” as used herein is defined to mean that the same component, subassembly, or assembly develops repeated defects, breakdowns and/or malfunctions rendering the unit inoperative, or required repeated shop correction, service and/or replacement

during the warranty period applicable for said component, subassembly, or assembly. Minor items or ordinary service adjustments are not included, or considered under the scope of “repeated failures”, as well as other factors, such as operational damage due to accidents, misuse or lack of proper maintenance, service and lubrication attention by not following the manufacturer’s preventative maintenance schedules. _____

6.3 Where the unit develops “repeated failures” in service, the Contractor shall make any necessary engineering changes, repairs, alterations or modifications in order to guarantee reliability of performance. _____

7.0 WARRANTY

7.1 **GENERAL WARRANTY**-The Contractor shall warrant **scissor lift** and all parts thereof, against any defects in workmanship, construction and materials, and agrees to repair or replace without cost, including all incidental costs to the City, any article that has become defective and not proven to have been caused by negligence on the part of the user within **one (1) year** from the date the equipment is put into service by the City of Winnipeg. _____

7.1.1 A new one (1) year warranty period shall be provided for any article that is repaired or replaced under the terms of the “repeat failures” clause (Section 6.0 Performance Reliability). The new warranty period shall be effective from the date of acceptance of the repaired or replaced article. _____

7.2 **STRUCTURAL WARRANTY**- The Contractor shall warrant the **frame** of the scissor lift and all parts thereof, against any defects in workmanship, construction and materials, and agrees to repair or replace without cost, including all incidental costs to the City, any article that has become defective and not proven to have been caused by negligence on the part of the user for a period of **five (5) years** from the date the equipment is put into service by the City of Winnipeg. _____

8.0 MANUALS

8.1 The following manuals shall be supplied with the unit when delivered. The manuals shall be in English and shall cover the complete vehicle

8.1.1 Operator’s manual – one (1) per unit. _____

8.1.2 Parts, repair and service manuals, including preventative maintenance schedules for the life of unit – one (1) per unit (CD preferred). Parts, repair and service manuals are required. _____

FORM O: QUESTIONNAIRE

1.0 **STATE** the delivery time of the complete order from the date of official notification of award: (See D5.1)

2.0 **LIST** any significant features that will be supplied standard on the unit being offered, but were not specifically mentioned in the Detailed Specifications:

3.0 **LIST** three current users of the offered model:

4.0 **STATE** the location of the cab & chassis service facility:

4.1 **STATE** the location of the body service facility:

5.0 Does the equipment being offered meet or exceed the minimum requirements of the Detailed Specifications?

6.0 **LIST** any deviations that might be considered less than equal to the Detailed Specifications:
